

## Privacy Policy

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Quartz Partners, LLC (the “Firm”) as a fiduciary to our Clients understands the value of maintaining privacy when handling financial information. Because we respect the privacy of financial information, Quartz Partners ensures the security of consumer personal information in accordance with the following Privacy Policy (the “Privacy Policy”).

You (collectively “You” or “Your”) utilized the Quartz Partners websites, and/or services (the “Services”) at the request of Your financial advisor. Alternatively, to use the Services, Your Financial Professional, benefit plan sponsor, employer or association has input Your personal information and, if applicable, Your co-client’s personal information in order to service financial account(s) on Your behalf, provide You customized financial planning information, or generally assist You with Your overall financial wellness. These parties and, if applicable, the Firm with whom they are affiliated with, have access to personal information on the Services that You have permissioned them to have. Those parties’ use of Your personal information is governed by their or their respective firm’s privacy policy. Please contact Your financial advisor if You have questions about their firm’s privacy policy.

### Personal Information We Collect

As part of providing a holistic picture of Your financial wellness, Quartz Partners may collect some or all of the following types of personal information:

- Identifiers like postal address, email address, account name, unique personal identifier, login credentials, or other similar identifiers;
- Customer records like a signature, address, telephone number, passport number, Social Security Number, driver’s license or state identification card number, insurance policy number, employment, bank account number, credit card number, debit card number, or any other financial information, medical information, or health insurance information as applicable as required to utilize insurance-related tools;
- Classification characteristics like age, marital status, and sex;
- Commercial information such as records of personal property, investment assets, account activity (including transactions, balances, positions and history), anticipated retirement expenses, expected values of future assets such as lump sum distributions from pensions or inheritances, and
- other purchasing or consuming histories or tendencies (for example, if You opt to share this information in order to view and analyze spending habits and work on budget performance);
- Internet or other similar network activity, like online identifier, Internet Protocol address, web browser, and information on interactions with our products, websites, applications, or advertisements;
- Sensory data, such as customer service requests or questions directed to Quartz Partners through our websites or via telephone conversations;
- Professional or employment-related information, such as current or past job history and income;
- Inferences drawn from other personal information, such as any additional profile information reflecting preferences and behavior (for example, a person’s risk tolerance related to investment strategies); and
- Personal information does not include publicly available information from government records, publicly available business contact information, de-identified or aggregated consumer information, or personal information covered by certain sector-specific privacy laws, including the Fair Credit Reporting Act, the Gramm-Leach-Bliley Act, or other laws.

### How We Use Personal Information

Quartz Partners does not sell, rent or lease consumer personal information we collect. In compliance with federal and state laws, we may use consumer personal information for one or more of the following business purposes:

- To fulfill or meet the reason You provided personal information in the first place to use or to your Financial Professional on Your behalf;
- To create, maintain, customize and secure Your Account;
- To process requests, purchases, transactions and advisory fee payments;
- To prevent transactional fraud;
- To provide support and to respond to inquiries;
- To personalize and develop experiences with our Services, including offers through our websites, applications, emails, and or text message (with Your consent, where required by law);
- To help maintain the safety, security, and integrity of our Services, databases, other technology assets, and business lines;
- For testing, research, analysis and product development, including to develop and improve our websites, products and services;
- To evaluate or conduct a merger, divestiture, restructuring, reorganization, dissolution or other sale or transfer of some or all of Quartz Partners’ assets, whether as a going concern or as part of a bankruptcy, liquidation, or similar proceeding, in which personal information held by Quartz Partners about users is among the assets transferred;



- To respond to law enforcement requests and as required by applicable law, court order or governmental regulations;
- As described to You when collecting Your personal information; and
- For the reasons otherwise set forth in this Privacy Policy.

Quartz Partners may develop, use distribute and publish information and statistics derived from aggregate consumer information and the content that You contribute for use on a masked, aggregate basis.

### **A Word About “Cookies”**

"Cookies" are small files used by websites to store information on Your computer that provide technical and navigational information, such as computer browser type, Internet protocol address, pages visited, and average time spent on our website. Quartz Partners cookies contain information that identifies You during a session and allows the software to function, to facilitate site navigation, and to personalize Your experience. For the Services to work properly, Your browser must be enabled to accept cookies. Quartz Partners may also use anonymous log file information to: (a) make the websites better, faster and more robust; (b) monitor statistics relating to the websites; and (c) police the websites and enforce the terms of use and any other guidelines for usage. This information is also not for sale. We do not use cookies to pull data from Your hard drive or view data in cookies created by other websites. Third parties may view, edit, or set their own cookies. The use of these technologies by third parties is subject to their own privacy policies and is not covered by this Privacy Policy, except as required by law.

### **Disclosing Personal Information to Others**

We do not sell, lease, or rent consumer personal information about current or former accounts to third parties. In compliance with federal and state laws, we may disclose personal information to nonaffiliated businesses for a business purpose. These companies are required to treat Your private information with the same high degree of confidentiality that Quartz Partners does and access Your private information only for the services for which they are engaged. We disclose personal information for a business purpose to the following categories of third parties:

- Quartz Partners corporate affiliates;
- Companies that perform services for us or on Your behalf, including the custodians, administrators, and recordkeepers who manage Your assets;
- Companies participating with Quartz Partners in a proposed or actual sale, merger, transfer, or business exchange;
- Companies that participate in joint marketing activities with us;
- Non-affiliated parties as allowed by law, such as in responding to a subpoena, preventing fraud, or complying with an inquiry by a government agency or regulator; and
- Other organizations as directed by You or Your representative.

### **Retaining Personal Information**

Quartz Partners complies with financial laws and regulations to maintain records for statutorily required periods of time. Retaining personal information is often necessary for us and our service provider(s) to:

- Complete the transactions for which we collected the information, provide a requested good or service, take actions reasonably anticipated within the context of our ongoing business relationships, or otherwise perform our contract with You or on Your behalf;
- Enable solely internal uses that are reasonably aligned with consumer expectations based on their relationship with us;
- Comply with a legal obligation, including but not limited to maintaining a books and records requirement under the SEC;
- Detect security incidents, protect against malicious, deceptive, fraudulent, or illegal activity, or prosecute those responsible for such activities;
- Debug products to identify and repair errors that impair existing intended functionality;
- Exercise free speech, ensure the right of another consumer to exercise their free speech rights, or exercise another right provided for by law; and
- Make other internal and lawful uses of that information that are compatible with the context in which the information was provided.