

**Form ADV: Part 2  
Firm Brochure  
3/29/2021**

**Paratus Financial, Inc.  
5220 McKinney Avenue, Suite 200  
Dallas, TX 75205  
(214) 378-7400  
<http://paratusfinancial.com/>**

This brochure provides information about the qualifications and business practices of Paratus Financial, Inc. If you have questions about the contents of this brochure, please contact us at the phone number above. The information in this brochure has neither been approved nor verified by the United States Securities and Exchange Commission or by any state securities authority.

Additional information about Paratus Financial, Inc. is also available at the SEC's website at [www.advisorinfo.sec.gov](http://www.advisorinfo.sec.gov).

In accordance with a requirement by the SEC, we are providing all clients receiving investment advice a brochure written in an easily understood format. Additionally, the SEC requires this brochure to include all of the sections listed in the Table of Contents. We must include a disclosure for each section, even if it does not apply directly to our firm. Hence, a number of the sections essentially state that the subject is not relevant to our practices.

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## **Advisory Business**

Paratus Financial, Inc. was founded by Bonnie Free Grisz in 2003. Kyle M. Grisz, Paige E. Boyer, and Olivia P. Smith were appointed directors in 2017. Our directors' biographies can be found on page 17 under Educational Background.

Paratus Financial, Inc. provides comprehensive financial planning services in the areas of tax, investments, risk management, estate planning, and retirement. Fees are based on hourly rates and incorporated into annual fixed fee contracts prior to engagement.

## **Fees and Compensation**

Paratus Financial, Inc. and its employees cannot receive compensation from the sale of any investment strategy. Clients have the option to purchase recommended investment strategies and products from non-affiliated firms.

Our hourly rates range from \$60 to \$700 per hour depending on the complexity of the work and the experience of the Paratus employees involved.

Directors' fees range from \$185 to \$700 per hour.  
Associates' fees range from \$80 to \$400 per hour.

All fees are paid directly by clients in advance of work progression. Individual contracts identify both the work to be provided to the client and the fees owed as compensation during the contract period. A majority of these contracts are on an annual basis. A client may terminate a contract at any time, at which point a full refund of all unearned fees will be returned to the client.

Paratus Financial, Inc. must notify a client eighteen months prior to the termination of services to give the client sufficient time to ensure the smooth transition of their financial oversight.

## **Performance-Based Fees and Side-by-Side Management**

Paratus Financial, Inc. does not charge performance-based fees or offer side-by-side management.

## **Types of Clients**

Paratus Financial, Inc. provides financial planning services to high net-worth individuals, families, trusts, estates, charitable foundations, endowments, and corporations.

## **Methods of Analysis, Investment Strategies, and Risk of Loss**

Paratus Financial, Inc. employs fundamental long-term investment strategies that target holding periods of over one year.

*Portfolio management processes, including allocation of investment opportunities among clients and consistency of portfolios with clients' investment objectives, disclosures by the advisor, and applicable regulatory restrictions:*

The appropriate investment strategy for each client can be developed only after a Statement of Investment Policy is formulated. All clients of the firm must have a Statement of Investment Policy.

Each Statement of Investment Policy requires:

- Qualified and prioritized financial objectives for the portfolio
- Prioritization of investment objectives
- Prioritized strategy for use of funds
- Investment considerations that must include
  - income requirements
  - liquidity needs
  - tax consequences including AMT, marginal rates, and tax-deferred accounts
  - target rate of return for portfolio and specific investments
  - risk tolerance including sophistication, experience, and diversification requirements
  - asset constraints
  - performance benchmarks and periods
  - fee review
- Appropriate ranges of allocation among asset classes

Each Statement of Investment Policy should be reviewed annually.

Implementation of these policies can be made with no-load mutual funds, managers, and a client's outside advisors.

### **Disciplinary Information**

There are no legal or disciplinary actions involving Paratus Financial, Inc. or any individual associated with the firm.

### **Other Financial Industry Activities and Affiliations**

Paratus Financial, Inc. is not engaged in any other business other than financial planning. The firm does not sell any other products or services to clients other than the type of financial advice that is delineated in each client contract. Paratus Financial, Inc. and its

directors receive no direct or indirect compensation for recommended investment strategies other than client contract fees.

## **Code of Ethics, Participation or Interest in Client Transactions, and Personal Trading**

Every Director and employee has signed our Code of Ethics as follows:

Rule 204A-1 under the Investment Advisers Act of 1940 (“Advisers Act”) requires all investment advisors registered with the Securities and Exchange Commission (“SEC”) to adopt codes of ethics that set forth standards of conduct and require compliance with federal securities laws.

Paratus Financial, Inc. (the "Company") is committed to conducting its business in accordance with applicable laws, rules and regulations, and the highest standards of business ethics, and to full and accurate disclosure in compliance with applicable laws, rules and regulations.

This Code of Ethics applies to all “Supervised Persons” of the Company who act as an investment advisor as defined by the Advisers Act in providing investment advice to advisory clients, unless otherwise noted below. The Advisers Act defines “Supervised Person” to mean any partner, officer, director (or other person occupying a similar status or performing similar functions), or employee of an investment advisor, or other person who provides investment advice on behalf of the investment advisor and is subject to the supervision and control of the investment advisor. As applied to the Company’s Investment Advisor Compliance Program, the term consists of all client contact registered representatives of the Company who, in the course of their business, act as an investment advisor as defined under the Advisers Act in providing investment advice to advisory clients.

### **Acknowledgement**

Every Supervised Person will receive a copy of the Code of Ethics and any amendments. Each person will review the Code of Ethics and any accompanying amendments and provide written acknowledgement of receipt.

### **Standard of Conduct and Compliance with Laws, Rules and Regulations**

Each director, officer, or employee of the Company must not only comply with applicable laws, rules and regulations; that person also must engage in and promote honest and ethical conduct and abide by the policies and procedures that govern the conduct of the Company's business. Each person’s responsibilities include helping to create and maintain a culture of high ethical standards and commitment to compliance, and, in the case of directors and officers, maintaining a work environment that encourages employees to raise concerns to the attention of management and promptly addressing employee compliance concerns.

### **Paratus Financial, Inc. has a Fiduciary Relationship with our Clients**

As a director, officer, or employee of the Company, we each have the following duties to our clients: to act honestly with clients at all times, to treat our clients with good faith and fair dealing, to act in the clients best interest at all times, to disclose to clients any and all conflicts of interest that may arise, to keep client matters confidential, to avoid misuse or dissemination of nonpublic information, and to refuse gifts from third parties.

## Personal Securities Trading

Rule 204A-1 of the Advisers Act requires all “Access Persons” of an investment advisor registered with the SEC to report, and the investment advisor to review, their personal securities transactions and holdings periodically. The Advisers Act defines “Access Person” to mean any supervised persons of an investment advisor who (1) has access to nonpublic information regarding any advisory clients’ purchase or sale of securities, or nonpublic information regarding the portfolio holdings of any reportable fund (*i.e.*, any mutual fund advised by Paratus Financial, Inc.), or (2) is involved in making securities recommendations to advisory clients, or who has access to such recommendations that are nonpublic.

The Chief Compliance Officer is required to compile and maintain a list of the Company’s Access Persons, and will promptly notify any Company Supervised Person who is or becomes an Access Person for these purposes.

Once identified, each Access Person is required to provide the following reports to the Chief Compliance Officer:

1. Holdings Reports: A report of the Access Person’s current securities and holdings (“Holdings Report”) that contains, at a minimum:
  - the title and type of security, and as applicable the exchange ticker symbol or CUSIP number, number of shares, and principal amount of each “reportable security” (1) in which the Access Person has any direct or indirect “beneficial ownership”(2);
  - the name of any broker, deal or bank with which the access person maintains an account in which any securities are held for the Access Person’s direct or indirect benefit.
  - the date the Access Person submits the report.

The Holdings Report must be submitted to the Investment Advisor Chief Compliance Officer:

- no later than 10 days after the person becomes an Access Person, and the information must be current as of a date no more than 45 days prior to the date the person becomes an Access Person; and
  - thereafter, at least one each 12 month period no later than the end of the first calendar quarter.
2. Broker trade confirmations and/or account statements for each account over which the Access Person has direct or indirect influence or control must be submitted to the Chief Compliance Officer no later than 30 days after the end of each calendar quarter. An access person will be deemed to have satisfied this reporting requirement with respect to any Company or other brokerage accounts for which the Company receives copies of such confirms and/or statements directly from the broker in question. The Broker trade confirmations or account statements must contain, at a minimum:
    - the date of the transaction, the title, and as applicable the exchange ticker symbol or CUSIP number, interest rate and maturity rate, number of shares and principal amount of each reportable security(1) involved;
    - the nature of the transaction (*i.e.*, purchase, sale or any other type of acquisition or disposition);
    - the price of the security at which the transaction was effected; and
    - the name of the broker, dealer or bank with or through which the transaction was effected.

(1) All securities are “Reportable Securities,” except: (a) direct obligations of the United States; (b) bankers’ acceptances, bank certificates of deposit, commercial paper, repurchase agreements and other high quality short-term debt instruments; (c) transactions and holdings in shares of mutual funds, including money market funds, unless the mutual funds are advised by The Paratus Financial, Inc. (*i.e.*, “Reportable Funds”); (d) transactions in units of a unit investment trust unless it is invested in Reportable Funds; and (e) automatic investment plan (a program with period investment purchases or withdrawals made automatically to or from investment accounts in accordance with allocation and a predetermined schedule).

(2) “Beneficial Ownership” is interpreted in the same way as in determining whether a person has beneficial ownership of a security for purposes of Section 16 of the Securities Exchange Act of 1934, and includes ownership by any person who, directly or indirectly, through any contract, arrangement, understanding, relationship or otherwise, has or shares a direct or indirect pecuniary interest in a security. For example, a person should consider himself or herself the beneficial owner of securities held by his or her spouse, his or her minor children, a relative who shares his or her home, or other persons by reason of any contract, arrangement, understanding or relationship that provides him or her with sole or shared voting or investment power. If any Access Person has a question about whether he or she beneficially owns a security, he or she should consult the Chief Compliance Officer.

## Pre-Approval of Certain Investments

An Access Person must obtain approval from the Chief Compliance Officer before he or she directly or indirectly acquires beneficial ownership in any security initial public offering or limited offering.

## Consequences for Failure to Comply and Reporting Certain Conduct

A Supervised Person can be subject to discipline up to and including termination of employment if he or she violates this Advisor Code and its component parts, which includes the Corporate Code and the Supplemental Policies appended to this Advisor Code. If a supervised person knows of, or reasonably believes there is, a violation of applicable laws or this Advisor Code, they must report that information immediately to the Chief Compliance Officer. The supervisor should not conduct preliminary investigations, unless authorized to do so by the Chief Compliance Officer. Anyone who in good faith raises an issue regarding a possible violation of law, regulation, or company policy or any suspected illegal or unethical behavior will be protected from retaliation.

## Insider Trading

All supervised persons should pay particular attention to potential violations of insider trading laws. Insider trading is both unethical and illegal and will be dealt with decisively if it occurs. If they have questions about these guidelines, they should consult with the Chief Compliance Officer or the Managing Director.

## Conflicts of Interest

Each person may not make any investment, accept any position or benefits, participate in any transaction or business arrangement or otherwise act in a manner that creates or appears to create a conflict of interest unless you make a full disclosure of all facts and circumstances to, and obtain the prior written approval of either, the Chief Compliance Officer or Managing Director.

A "conflict of interest" arises when one takes actions or have interests that conflict in any way with the interests of the Company. These conflicts may make it difficult for one to perform their work objectively and efficiently.

## Confidential Information

Every person is required to maintain the confidentiality of all confidential information that they receive or become privy to in connection with the Company's business, except when disclosure is authorized or legally mandated. Confidential information includes all non-public information that might prejudice the ability of the Company to pursue certain objectives, be of use to competitors or harmful to the Company, its vendors, or its clients, if disclosed. Persons must not use confidential information for their own advantage or profit.

## Disclosures

It is the Company's policy to make full, fair, accurate, timely and understandable disclosure in compliance with all applicable laws and regulations in all reports and documents that the Company files with, or submits to, the Securities and Exchange Commission and in all other public communications made by the Company. The Company's management has the general responsibility for preparing such filings and such other communications and shall ensure that such filings and communications comply with all applicable laws and regulations. Employees must provide all necessary information to management when requested and must inform management if they become aware that information in any such filing or communication was untrue or misleading at the time such filing or communication was made or if they have information that would affect any filings or communications to be made in the future.



## Compliance with Code of Ethics

If a person knows of or suspects a violation of applicable laws, rules or regulations or this Code of Ethics, they must immediately report that information to the Chief Compliance Officer or Managing Director. Reports of suspected violations should identify as many relevant facts as possible, including, if applicable: (1) the date(s) relevant to the identified issue; (2) the name of any persons involved in the identified activity; (3) the specific facts that give rise to the concerns expressed; and (4) any suggestions for resolving or dealing with the problems or issues identified. The Company recognizes that resolving reported problems or concerns will advance the overall interests of the Company, and will help to safeguard the Company's assets, financial integrity, and reputation. *No one will be subject to retaliation because of a good faith report of a suspected violation.*

Violations of this Code of Ethics may result in disciplinary action, up to and including discharge. The Chief Compliance Officer and/or Managing Director shall determine, or shall designate appropriate persons to determine, appropriate action in response to violations of this Code of Ethics. Violations of this Code of Ethics may also violate certain laws.

## Waivers of Code of Ethics

If anyone would like to seek a waiver of this Code of Ethics, they must make full disclosure of their particular circumstances to the Chief Executive Officer and Managing Director. Amendments to and waivers of this Code of Ethics will be publicly disclosed as required by applicable laws, rules and regulations.

## Documenting Compliance with the Disclosure Policy

Appropriate records evidencing compliance with this Code of Ethics will be maintained by the Company, including copies of correspondence relating to requests for, and determinations relating to, waivers of this Code of Ethics, and copies of documents relating to violations of this Code of Ethics.

## Brokerage Practices

Paratus Financial, Inc. recommends services with multiple Broker Dealers to ensure the best practices for each client's needs. Furthermore, Paratus Financial, Inc. does not receive any compensation from Broker Dealers. Finally, Paratus Financial, Inc. provides services for client assets housed at unaffiliated Broker Dealers.

## Review of Accounts

Each Director reviews his or her client accounts on a continual basis for conformity with investment style and asset allocation. In addition, each Director reviews client accounts due to changes in portfolio managers or because of the relative performances of different assets, etc. Moreover, all accounts are reviewed upon a change in clients' stated objectives or financial situation.

Formal reports of these reviews are sent to clients regularly. Frequency and nature of these reports are agreed upon in the client's annual contract. Reports may include, but are not limited to, Statement of Investment Policy, Statement of Financial Condition, Asset Allocation, Portfolio Analysis, Performance Review, and Comparative Balance Sheets.

### **Client Referrals and Other Compensation**

Paratus Financial, Inc. receives no financial benefit from reporting, reviewing, or recommending investment strategies other than fees explicitly defined in each client's annual contract.

### **Custody**

Paratus Financial, Inc. does not provide custodial services of client assets.

### **Investment Discretion**

Paratus Financial, Inc. does accept discretionary authority of some client accounts. However, in practice, all trading and asset moves are done only after reviewing them with the clients.

### **Voting Client Securities**

Paratus Financial, Inc. does not assume authority to vote client securities.

### **Financial Information**

Paratus Financial, Inc., in order to reduce administrative burdens, collects contractual fees of over \$1,200 per client more than six months in advance. As such, we are required to provide an audited financial statement as follows:

PARATUS FINANCIAL, INC.

BALANCE SHEET

AND

INDEPENDENT AUDITORS' REPORT

DECEMBER 31, 2020

## INDEPENDENT AUDITORS' REPORT

To the Shareholder  
of Paratus Financial, Inc.

### ***Opinion***

We have audited the balance sheet of Paratus Financial, Inc. (a Texas corporation) as of December 31, 2020, and the related notes (financial statement).

In our opinion, the accompanying financial statement presents fairly, in all material respects, the financial position of Paratus Financial, Inc. as of December 31, 2020, in accordance with accounting principles generally accepted in the United States of America.

### ***Basis for Opinion***

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS). Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statement section of our report. We are required to be independent of Paratus Financial, Inc. and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### ***Responsibilities of Management for the Financial Statement***

Management is responsible for the preparation and fair presentation of this financial statement in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of a financial statement that is free from material misstatement, whether due to fraud or error.

In preparing the financial statement, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Paratus Financial, Inc.'s ability to continue as a going concern for one year after the date that the financial statement is issued.

### ***Auditors' Responsibilities for the Audit of the Financial Statement***

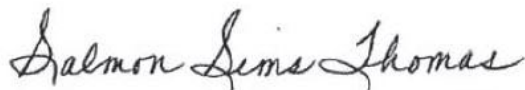
Our objectives are to obtain reasonable assurance about whether the financial statement as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if, individually or in

the aggregate, they could reasonably be expected to influence the economic decisions of users made on the basis of this financial statement.

In performing an audit in accordance with GAAS, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statement, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statement.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Paratus Financial, Inc.'s internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statement.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Paratus Financial, Inc.'s ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.



Salmon Sims Thomas & Associates  
A Professional Limited Liability Company

February 17, 2021

**Paratus Financial, Inc.**  
**Balance Sheet**  
**December 31, 2020**

**ASSETS**

**Current Assets**

Cash	\$ 676,419
Accounts receivable	8,350
Prepaid expenses	3,415
Total Current Assets	<u>688,184</u>

**Property and Equipment**

Furniture and equipment	176,551
Leasehold improvements	159,313
	<u>335,864</u>
Less accumulated depreciation and amortization	(265,407)
Net Property and Equipment	<u>70,457</u>

<b>TOTAL ASSETS</b>	<b><u>\$ 758,641</u></b>
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**LIABILITIES AND STOCKHOLDER'S EQUITY**

**Current Liabilities**

Accrued expenses	\$ 1,835
Deferred revenue	615,859
Total Current Liabilities	<u>617,694</u>

**Noncurrent Liabilities**

Deferred rent	49,798
Total Noncurrent Liabilities	<u>49,798</u>

<b>TOTAL LIABILITIES</b>	<b><u>667,492</u></b>
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**Stockholder's Equity**

Common stock; no par value; 100 shares authorized, issued and outstanding	1,000
Retained earnings	90,149
<b>TOTAL STOCKHOLDER'S EQUITY</b>	<b><u>91,149</u></b>

<b>TOTAL LIABILITIES AND STOCKHOLDER'S EQUITY</b>	<b><u>\$ 758,641</u></b>
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**Paratus Financial, Inc.**  
**Notes to the Financial Statement**  
**December 31, 2020**

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**NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The summary of significant accounting policies of Paratus Financial, Inc. (Company) is presented to assist in understanding the financial statement. The financial statement and notes are representations of the Company's management, who is responsible for the fairness and objectivity embodied in the financial statement. These accounting policies conform to accounting principles generally accepted in the United States of America (U.S. GAAP) and have been consistently applied in the preparation of the financial statement.

**Organization**

The Company is a Texas corporation, chartered November 26, 2003. The Company, through its professional staff, provides fee-based financial planning to high-wealth individuals and families, with services including tax planning and compliance, estate planning, and comprehensive investment advice.

**Use of Estimates**

Management uses estimates and assumptions in preparing financial statements. Those estimates and assumptions affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities, and reported revenues and expenses. Significant estimates used in preparing this financial statement include those assumed in recording depreciation and amortization and the realizable value of accounts receivable. It is at least reasonably possible that the significant estimates used will change within the next year. Actual results could vary from estimates.

**Cash and Cash Equivalents**

The Company defines cash equivalents as highly liquid investments having an original maturity of ninety days or less. The Company places cash, which, at times, may exceed federally insured limits, with high credit-quality financial institutions. The Company has not experienced any losses on such assets. There were no cash equivalents at December 31, 2020.

**Property and Equipment**

Property and equipment are recorded at cost, or fair value at the date the gift is donated, less accumulated depreciation and amortization. Major expenditures and those that substantially increase useful lives are capitalized. Maintenance, repairs, and replacements, which do not improve or extend the lives of the respective assets, are charged as expenses when incurred. When fixed assets are sold or otherwise disposed of, the asset and related accumulated depreciation and amortization are removed, and any gain or loss is included in the statement of operations.

**Paratus Financial, Inc.**  
**Notes to the Financial Statement**  
**December 31, 2020**

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**NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**Property and Equipment (Continued)**

Depreciation and amortization are provided for over the estimated useful lives of the assets using the straight-line method as follows:

Furniture and equipment	3-7 years
Leasehold improvements	10 years

**Accounts Receivable and Allowance for Doubtful Accounts**

Accounts receivable represent amounts billed and unpaid from clients for services rendered. An allowance for doubtful accounts is established based on past performance. Generally, all accounts over six months past due are deemed uncollectible. Uncollectible accounts receivable are specifically identified and charged to the allowance account. Recovered bad debts are credited to income when collected. At December 31, 2020, the allowance for doubtful accounts was \$0.

**Revenue Recognition**

Revenues are recognized when control of the promised goods or services is transferred to customers in an amount that reflects the consideration the Company expects to be entitled to receive in exchange for those goods and services. The Company applies the five-step revenue model under Financial Accounting Standards Board (FASB) *Accounting Standards Codification* (ASC) Topic 606 to determine when revenue is earned and recognized.

The Company's revenues primarily consist of financial service revenues. Revenue is deferred and recognized ratably as the services are provided.

In the event a client terminates his or her contract prior to completion, the Company must determine the amount of fees to which it's entitled based on its published refund policy. A refund will typically be due and payable within 30 days of the contract termination if the payments received from the client exceed the value of services provided after application of the refund policy.

The Company's receivables represent unconditional rights to consideration from its contracts with clients. Once a client is invoiced, payment is due immediately. However, payments may be received monthly or periodically. Accounts receivable due from clients at December 31, 2020 totaled \$8,350. The Company's contract liabilities are reported as deferred revenue and represent the excess of client fees received over amounts recognized as revenue. Deferred revenue is reflected as a current liability, as all revenue from uncompleted contracts is expected to be earned in the next 12 months.



**Paratus Financial, Inc.**  
**Notes to the Financial Statement**  
**December 31, 2020**

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**NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**Deferred Rent**

The Company has entered into an operating lease agreement containing a provision for future rent increases. In accordance with U.S. GAAP, the Company records monthly rent expense equal to the total of the payments due over the lease term, divided by the number of months of the lease term. The difference between rent expense recorded and the amount paid is credited or charged to deferred rent.

**Federal and State Income Taxes**

The Company has elected to be taxed as an S Corporation. Under these provisions, all profits and losses pass directly to, and are taxed at, the shareholder level. While the Company is subject to state margin taxes, its revenues fall below the threshold for the tax to be assessed. Therefore, no provision or liability for federal and/or state margin taxes has been included in this financial statement.

**Accounting for Uncertainty in Income Taxes**

Management has concluded that any tax positions that would not meet the more-likely-than-not criterion of FASB ASC Topic 740-10, *Accounting for Income Taxes*, would be immaterial to the balance sheet taken as a whole. Accordingly, the accompanying balance sheet does not include any provision for uncertain tax positions, and no related interest or penalties have been accrued in the balance sheet. Federal and state tax returns of the Company are generally open to examination by the relevant taxing authorities for a period of three years from the date the returns are filed.

**Recent Accounting Pronouncements**

In February 2016, the FASB issued *Accounting Standards Update (ASU) 2016-02, Leases*, which will supersede the current lease requirements in ASC 840. The new standard requires lessees to recognize a right-of-use (ROU) asset and a related lease liability for all leases with terms longer than 12 months. Leases will be classified as either finance or operating, with classification affecting the pattern of expense recognition in the statement of operations. Currently, leases are classified as either capital or operating, with only capital leases recognized on the balance sheet. The new standard is effective for private entities for annual periods beginning after December 15, 2021. The Company is in the process of evaluating the potential impact on its financial statements. The Company will be adopting this update in 2022.

**Date of Management's Review**

Subsequent events have been evaluated for potential recognition or disclosure through February 17, 2021, which is the date the financial statement was available to be issued.

**Paratus Financial, Inc.**  
**Notes to the Financial Statement**  
**December 31, 2020**

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**NOTE 2: RELATED PARTY ACTIVITY**

The Company leases its corporate offices from Edifice Complex, LLC, a company owned by the shareholder. The lease requires monthly payments of approximately \$7,500. The Company paid approximately \$89,000 under this lease for the year ended December 31, 2020. See Note 3.

There were shareholder distributions totaling \$345,183 for the year ended December 31, 2020.

**NOTE 3: OPERATING LEASE COMMITMENT**

The Company entered into a lease with a related entity for office space that expires in June 2028. The lease includes a two percent per year escalation clause.

Future minimum lease payments required under this agreement are approximately as follows:

For the years ending December 31,

2021	\$ 90,600
2022	92,500
2023	94,300
2024	96,200
2025	98,100
2026 and thereafter	<u>245,000</u>
Total	<u>\$ 716,700</u>

## Supplement

**This supplement is required for our firm directors:**

Bonnie F. GrisZ  
Kyle M. GrisZ  
Paige E. Boyer  
Olivia P. Smith

In accordance with a requirement by the SEC, we are providing all clients receiving investment advice a brochure written in an easily understood format. Additionally, the SEC requires this brochure to include all of the sections listed in the Table of Contents.

We must include a disclosure for each section, even if it does not apply directly to our firm. Hence, a number of the sections essentially state that the subject is not relevant to our practices. There are two parts to this ADV: Part 2A and Part 2B. This is the second part of the document and it fulfills the requirements of **Part 2B-Brochure Supplement**.

## **Educational Background and Business Experience**

Bonnie Grisz (DOB 8/9/1960)

Education: Southern Methodist University (BA and BBA 1982, JD 1985); CFP (1985); CFA (1992)

Business Experience:

Ayco Company, LLP 1984-1987

Ernst & Young, Manager 1987-1989

Arthur Andersen, Senior Manager 1989-1993

Ayco Company, LLP (American Express, Goldman Sachs), Partner 1993-2003

Paratus Financial, Inc., Managing Director 2003-present

Adjunct Professor University of Dallas Graduate Management School

Kyle M. Grisz (DOB 6/23/1981)

Education: Texas State University-San Marcos (BS, MS Accounting 2004); CPA (2011)

Business Experience:

KPMG, Supervising Senior II 2004-2009

Puget Sound Energy, Senior Financial Reporting Analyst 2009-2011

Pope Resources, Accounting Manager 2011-2012

Paratus Financial, Inc., Director 2012-Present

Paige E. Boyer (DOB 7/5/1991)

Education: University of Mississippi (Ole Miss) (BBA 2013)

Business Experience:

Paratus Financial, Inc., Director 2014-present

Olivia P. Smith (DOB 6/16/1992)

Education: Southern Methodist University (BBA 2014)

Business Experience:

Paratus Financial, Inc., Director 2014-present

## **Disciplinary Information**

There are no legal or disciplinary actions involving Paratus Financial, Inc. or any individual director associated with the firm.

## **Other Business Activities**

Paratus Financial, Inc. and its directors are not engaged in any other business with its clients other than financial planning. Neither the firm nor its directors sell any other products or services to clients other than the type of financial advice that is delineated in each client contract.

**Additional Compensation**

Paratus Financial, Inc. and its directors receive no direct or indirect compensation for recommended investment strategies other than client contract fees.

**Supervision**

The directors oversee all operations and monitor all advice provided to clients.

**Requirements for State Registered Advisors**

Paratus Financial, Inc. is registered on a Federal level and has no additional State filing requirements. Further, no individual of the firm has any additional State filing requirements.