

**Item 1 - Cover Page**

**Kovack International Advisors Inc.**

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**March 31, 2020**

**Form ADV Part 2A Brochure**

Kovack International Advisors Inc. is a registered investment adviser. An "investment adviser" means any person who, for compensation, engages in the business of advising others, either directly or through publications or writings, as to the value of securities or as to the advisability of investing in, purchasing, or selling securities, or who, for compensation and as part of a regular business, issues or promulgates analyses or reports concerning securities. Registration with the SEC or any state securities authority does not imply a certain level of skill or training.

This brochure provides information about the qualifications and business practices of Kovack International Advisors Inc. If you have any questions about the contents of this brochure, please contact us at (866) 564-6574. The information in this brochure has not been approved or verified by the United States Securities and Exchange Commission or by any state securities authority.

Additional information about Kovack International Advisors Inc. is available on the SEC's website at [www.adviserinfo.sec.gov](http://www.adviserinfo.sec.gov). The searchable IARD/CRD number for Kovack International Advisors Inc. is 170450.

**Item 2 - Material Changes**

This section is used to identify any material changes since the last annual updating amendment filed by Kovack International Advisors Inc. ("KIA").

On March 31, 2020, we filed our annual updating amendment for fiscal year 2019. Since our previous annual update, filed on March 29, 2019, we have substantially revised our entire brochure. Please carefully read the entire document to familiarize yourself with our firm, our services, and any conflicts of interest.

If you would like a full copy of our current disclosure brochure, free of charge at any time, please contact us at (866) 564-6574.

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#### **Item 4 - Advisory Business**

Kovack International Advisors Inc. (hereinafter "KIA") is a registered investment adviser based in Fort Lauderdale, Florida. We are a corporation, organized under the laws of the State of Florida. KIA was founded by Ronald Kovack, former Chairman. Pricilla Kovack, majority shareholder, and Brian Kovack, President, are the firm's principal owner and control person. We have been registered as an investment adviser and have been providing investment advisory services since 2014.

You may see the term Associated Person throughout this Brochure. As used in this Brochure, this term refers to anyone from our firm who is an officer, employee, and all individuals providing investment advice on behalf of our firm. Where required, such persons are properly registered as Investment Adviser Representatives ("IARs").

Currently, we offer the following investment advisory services, personalized to each individual Client:

- **Asset Management Services**
- **Recommendation of Third Party Asset Managers**
- **Financial Planning Services**

KIA does not specialize in a particular type of advisory service and does not provide investment advice limited to specific types of investments.

#### **Asset Management Services**

Our firm offers continuous discretionary and non-discretionary asset management services. Discretionary asset management means we will make investment decisions and place buy or sell orders in your account without contacting you for prior approval for each transaction. These decisions are made based upon your stated investment objectives. We will monitor your portfolio's performance on a continuous basis, and rebalance the portfolio whenever necessary, as changes occur in market conditions, your financial circumstances, or both.

You may impose reasonable written restrictions on investing in certain securities, types of securities, or industry sectors. Non-discretionary asset management service means that we must obtain your approval prior to making any transactions in your account.

Our investment advice is tailored to meet your needs and investment objectives. If you decide to hire our firm to manage your portfolio, we will meet with you to gather your financial information, determine your goals, and help you determine how much risk you should take in your investments. The information we gather will help us implement an asset allocation strategy that will be specific to your goals, whether we are actively investing for you or simply providing you with advice.

#### **Wrap Fee Programs**

A "wrap fee program" is an advisory program under which a specified fee or fees not based directly upon transactions in a Client account is charged for investment advisory services (which may include asset management or advice concerning the selection of other investment advisers) and the execution of Client transactions. KIA is not the portfolio manager and/or sponsor of a wrap fee program.

**Recommendation of Third Party Asset Managers**

As part of our overall asset management strategy, we may also recommend Third Party Asset Managers or programs to manage all or a portion of your account. All Third Party Asset Managers recommended by our firm must either be registered as investment advisers or exempt from registration requirements. Factors that we consider when making our recommendations include, but are not limited to, the following: the Third Party Asset Manager's performance, methods of analysis, fees, your financial needs, investment goals, risk tolerance, and investment objectives. We will periodically monitor the Third Party Asset Manager's performance to ensure its management and investment style remains aligned with your investment goals and objectives.

Where Client appoints KIA as Client's agent to buy and sell securities or other investments for Client's account on a discretionary basis, Client delegates to KIA the authority to retain one or more Third Party Asset Manager(s) to provide all, or a portion, of the discretionary management services with respect to Client's account. KIA shall have the discretion to hire and fire any Third Party Asset Manager without Client consent. To the extent Client participates in a specific program offered by KIA that is provided through a Third Party Asset Manager or platform, the investments that are available to Client through that program may be limited to certain types of securities. Client understands that Client may not be able to impose investment restrictions with respect to the securities and other assets that are purchased for, or held in, the account by such Third Party Asset Managers.

In some cases, you may be required to sign an agreement directly with the Third Party Asset Manager(s). In which case, you may terminate your advisory relationship with the Third Party Asset Manager(s) according to the terms of your agreement with the Third Party Asset Manager(s). You should review each Third Party Asset Manager's brochure for specific information on how you may terminate your advisory relationship with the Third Party Asset Manager and how you may receive a refund, if applicable. You should contact the Third Party Asset Manager directly for questions regarding your agreement with the Third Party Asset Manager.

A complete description of the programs and services provided, the amount of total fees, the payment structure, termination provisions and other aspects of each program are detailed and disclosed in: i) the Third Party Asset Manager's Form ADV Part 2A; ii) or other applicable disclosure documents; iii) the disclosure documents of the portfolio manager(s) selected; or, iv) the Third Party Asset Manager's account opening documents. A copy of all relevant disclosure documents of the Third Party Asset Manager and of the individual portfolio manager(s) will be provided to anyone interested in these programs/managers.

**Financial Planning Services**

We offer various financial planning related services, which assist our Clients in the management of their financial resources. Financial planning services are based upon an analysis of your individual needs and begin with one or more information gathering consultations. Once we collect and analyze all documentation gathered during these consultations, KIA will provide one or more of the following services based on the information furnished by Client:

- A review of Client's present financial position, including the following as appropriate: net worth statement, budget/cash flow analysis, risk assessment and income tax assessment.
- A review of Client's financial goals, objectives, risk tolerance and expectations.
- A written evaluation and analysis of the information Client provided and recommendations for Client's personalized financial plan, based on the specific needs to be covered as selected by the Client in the financial planning agreement. Only the needs selected by the Client will be covered in the written

evaluation and recommendations. For example, the Client may select from one or more areas of concern, such as the following or the Client may work with KIA to customize a plan based on specific special needs as agreed upon and set forth in the financial planning agreement between the Client and KIA.:

- General Planning, such as Educational Needs, Retirement Needs, and Estate Planning Needs
- Risk Management Planning, such as Survivor Income Needs, Disability Income Needs, and Long Term Care Needs
- Special Planning, such as, Business Planning Needs, Charitable Planning Needs, and Special Family Needs

You can also request financial planning services that cover a specific area, such as asset allocation analysis, manager due diligence, and 401(k) platform due diligence, or for advice on assets in accounts not opened through KIA ("outside accounts").

The recommendations and solutions are designed to achieve your desired goals, subject to periodic evaluation of the financial plan, which may require revision to meet changing circumstances. Financial plans are based on your financial situation based on the information provided to the firm. We should be notified promptly of any change to your financial situation, goals, objectives, or needs.

You may choose to accept or reject our recommendations. If you decide to proceed with our recommendations, you may do so either through our investment advisory services or by using any advisory, brokerage, or insurance provider you choose.

#### **Assets Under Management**

As of December 31, 2019, KIA has \$1,967,378 in discretionary assets under management and \$468,314 in non-discretionary assets under management.

### **Item 5 - Fees and Compensation**

#### **Asset Management Fees**

KIA charges an annual fee based upon a percentage of the market value of the assets being managed. The maximum annual fee will be 2.90% of the assets being managed by KIA and/or by a recommended Third Party Asset Manager. KIA does not determine the value of Clients assets being managed. The account fee will be determined by the account balance as published by the relevant account custodian(s) and/or as listed on a national securities exchange or on NASDAQ at the closing price, on the valuation date, on the principal market where the securities are traded. KIA will rely on the valuation by an independent third party for non-listed securities or where a published valuation is not readily available. Interest on any margin debt incurred by Client is in addition to the account fee.

Asset management fees are negotiable depending on factors such as the amount, type and complexity of the asset management services provided, the nature and complexity of the assets being managed, the complexity of your financial circumstances, as well as the level of administration requested either directly or assumed by the Client, among others. Assets in each of your account(s) are included in the fee assessment unless specifically identified in writing for exclusion. Since this fee is negotiable, the exact fee paid by you will be clearly stated in the management agreement signed by you and us.

Asset management fees are billed quarterly in advance, and are based on the value of your portfolio at the end of the prior billing cycle. Terms of payment are stated in the management agreement signed by you and us. If you provide written authorization to us, the advisory fee will be deducted from your account held with a non-affiliated, qualified custodian. The qualified custodian will provide you with an account statement at least quarterly. This statement will detail all account activity, including the advisory fees deducted from your account(s).

Additionally, where appropriate, fees may be pro-rated based on deposits or withdrawals during a billing cycle and, likewise where appropriate, may be pro-rated, or subject to refunds if any fees are paid in advance, based on the date of termination. The period for which the initial payment shall be due will run from the opening date through the last business day of the next full billing cycle and will be pro-rated accordingly. Thereafter, the fee will be based on the full billing cycle as specified in the account opening documents.

Our annual fee is exclusive of, and in addition to, brokerage commissions, transaction fees, custodial fees, postage fees, and other transactional and account related costs and expenses. You are responsible for brokerage costs incurred.

The investment management agreement between you and KIA will continue in effect until either party terminates the management agreement upon written notice in accordance with the terms of the investment management agreement. KIA's annual fee will be pro-rated through the date of termination. Any pre-paid, unearned fees will be promptly refunded to the Client.

In some cases, KIA may provide research and/or monitoring of certain assets without providing any active management of such assets. In such cases, such assets will be designated as "Unmanaged Advised Assets" and will not be charged any advisory fees. Such Unmanaged Advised Assets will be designated in the management agreement.

#### **Third Party Asset Manager Fees**

The combined fee charged by KIA and the Third Party Asset Manager will not exceed 2.90%. Clients are hereby informed that a combined fee in excess of 2.90% of assets under management is in excess of industry norms and similar advisory services can be obtained for less. Depending on the Third Party Asset Manager, Clients may or may not be able to negotiate the portion of the fee payable to the Third Party Asset Manager.

A portion of the advisory fees paid by Client to KIA is remitted to the Third Party Asset Manager for their services. Therefore, we have a conflict of interest since arrangements with Third Party Asset Manager and we have a financial incentive to recommend Third Party Asset Managers with whom we have more favorable compensation arrangements. We also have policies and procedures in place that require us to perform due diligence on Third Party Asset Managers to ensure that we make every effort to recommend a Third Party Asset Manager that is appropriate for you based on the facts and circumstances you disclose to us including, but not limited to, your risk tolerance, financial objectives, and financial circumstances.

Clients are encouraged to review the Disclosure Brochures of the Third Party Asset Managers and/or Custodians as well as the new account documents provided by all parties to ensure that they understand the total fee they will pay. The advisory fees payable to KIA and the Third Party Asset Managers will be debited from Client's account upon the Custodian's receipt of the invoice from KIA. If there is not adequate cash in the account to pay the

advisory fees, it may be necessary to liquidate account assets to cover those expenses, which may result in a loss to Client.

#### **Financial Planning Fees**

Prior to engaging KIA to provide financial planning services, you will be required to enter into a written financial planning agreement with us. The financial planning agreement will set forth the terms and conditions of the engagement and will describe the scope of the services to be provided, and the agreed upon, negotiable, estimated fee to be paid. In some cases, a portion of the estimated fee may be payable in advance, upon execution of the financial planning agreement with the balance due upon presentation of the completed financial plan. Other fee payment arrangements may be negotiated on a case-by-case basis. All such arrangements will be clearly set forth in the financial planning agreement signed by you and us.

For an initial plan consultation, KIA will charge an hourly or a fixed fee that is calculated by multiplying our negotiable, maximum hourly rate of \$350 by the estimated amount of time needed to complete the financial planning project.

For investment advice on assets that are held away from KIA ("outside assets"), such as employer sponsored plans (e.g., 401k, 457, etc.), the fee will be determined by an agreed upon based on a percentage of the value of the advised assets, an agreed upon fixed fee, or an hourly fee not to exceed \$350 per hour, as agreed upon and set forth in the financial planning agreement.

For an annual review and update of Client's previously provided financial plan, we typically charge an hourly, negotiable, maximum hourly rate of \$350 plus out of pocket expenses (i.e., long distance calls, overnight mailings, travel expenses). Prior to executing the financial planning agreement the requested services will be assessed and an estimate of the hours needed to complete the financial plan review and update will be set forth in the financial planning agreement.

If Client requests an annual review and update of the plan, the fee will be based on the complexity of each year's review. The fee will be due and payable at the completion of the financial plan review and update, and will be in accordance with the agreed upon fee schedule.

KIA does not permit the prepayment of over \$1,200, six or more months in advance.

Either party may terminate the financial planning agreement by written notice to the other. Any pre-paid, unearned fees will be promptly refunded to the Client.

Financial planning services are generally separate and distinct from advisory asset management services, and generally do not include the implementation of transactions on your behalf. You can engage your IAR to implement their recommendations, and your IAR will earn fees or commissions in addition to the fees charged for financial planning services. Since you may consider engaging your IAR for the implementation of their recommended strategies and products, your IAR has an incentive to recommend strategies and products that will result in additional fees or commissions.

#### **Additional Fees and Expenses**

The fees KIA charges may be negotiable based on the amount of assets under management, complexity of Client



goals and objectives, and level of services rendered.

All fees paid to KIA for investment advisory services are separate and distinct from the fees and expenses charged to shareholders by mutual funds or exchange traded funds. These fees and expenses are described in each fund's prospectus. These fees generally include a management fee, other fund expenses, and a possible distribution fee. If the fund also imposes sales charges, you may pay an initial or deferred sales charge.

You could invest in a mutual fund directly, without the services of KIA. In which case, you would not receive the services provided by KIA, which are designed, among other things, to assist you in determining which mutual fund or funds are most appropriate to your financial condition and objectives. Accordingly, you should review both the fees charged by the funds and the fees charged by KIA to fully understand the total amount of fees to be paid by you to evaluate the advisory services being provided.

#### **Compensation for the Sale of Investment Products**

As described in Item 10 Other Financial Industry Activities or Affiliations below, Associated Persons of our firm, including owners, officers, managers, and IARs, are Registered Representatives ("RRs") of Kovack Securities, Inc. ("KSI") and/or Kovack International Wealth Management, Inc. ("KIWM"), both introducing broker/dealers registered with the Financial Industry Regulatory Authority ("FINRA"). KSI and KIWM are affiliated with KIA through common control and ownership. While clients of KIA may also be clients of KIWM and vice versa, it is not expected that clients of KIA will be clients of KAI or KSI.

In their capacities as RRs, RRs are eligible to receive commission-based compensation in connection with the purchase and sale of securities, including annual marketing or distribution fees (commonly known as trails or 12b-1 fees) for the sale of investment company (mutual fund) products. 12b-1 fees are considered to be operational expenses and, as such, are included in a fund's expense ratio. 12b-1 fees are generally between 0.25% and 0.75% (the maximum allowed) of a fund's net assets. Compensation earned by these persons in their capacities as RRs is separate and in addition to our advisory fees. This practice presents a conflict of interest because persons providing investment advice on behalf of our firm who are RRs have an incentive to effect securities transactions for the purpose of generating commissions rather than solely based on your needs.

Additionally, certain owners, officers, managers, IARs, and RRs associated with KIA and/or its affiliates are licensed as independent insurance agents. These persons will earn commission-based compensation for selling insurance products. Insurance commissions earned by these persons are separate and in addition to our advisory fees. This practice presents a conflict of interest because persons providing investment advice on behalf of our firm who are insurance agents have an incentive to recommend insurance products to you for the purpose of generating commissions rather than solely based on your needs.

**Clients of our firm are under no obligation, contractually or otherwise, to purchase insurance products through any person affiliated with our firm.**

#### **Other Fees and Expenses**

Some recommended custodians charge additional charges or transactional fees, foreign transaction costs charged by the executing broker dealer or step-out/trade away fees charged by a prime broker for certain transactions, which would be paid by the Client.

For Clients investing in mutual funds, KIA requires that Clients purchase the share class most beneficial to the Client, generally the institutional or advisory share class. In some cases these share classes are not made available by the sponsor fund. Here, KIA will direct the IAR to seek a comparable, similar mutual fund that provides an advisory share class, and offer the fund and share class to the Client. If no comparable fund with an advisory share class is available, the Client may pay higher fees that include 12b-1 fees. KIA will refund the Client 12b-1 fees received, but this share class may still have higher costs to the Client.

Class A shares that transfer into Client accounts are periodically converted to the advisory or institutional share class. The firm requires advisory or institutional share classes in accounts, and does not permit purchases of Class A, B or C shares in advisory accounts unless there is no advisory share class available, and no similar mutual fund with an advisory share class. Although we anticipate that this would occur infrequently, the purchase would be made at Net Asset Value ("NAV") or the commission would be credited to the Client.

Certain open-end, closed-end and exchange-traded funds ("fund" or "funds") which may be acquired in Client's account may assess other internal expenses, such as 12b-1 fees or "trails," administrative fees and "other expenses" in addition to assessing management fees. These nature and amount of this additional compensation is usually determined by the type of "share class" of each mutual fund that is purchased. Additionally, issuers of securities may pay concession fees on new issues or may provide other forms of compensation to KIWM and/or its affiliates, and/or to IARs who are dually registered as RRs of KIWM and/or its affiliates. To the extent that KIWM, its affiliates, and/or its dually registered IARs/RRs might receive 12b-1 fees, trails, concessions or other compensation from funds or issuers of securities acquired in Client's account, Client will receive a credit to the account in an amount equal to such fees received from the funds or issuer. 12b-1 fees and trails are generally included in the calculation of operating expenses of a fund and are disclosed in the fund prospectus. In addition, KIA, KIWM, and/or its affiliates may enter into arrangements with funds or their affiliates in connection with the sale and/or maintenance of assets in certain funds that result in additional direct or indirect compensation being received by KIA, KIWM, and/or its dually registered IARs/RRs. These additional arrangements create a conflict of interest in that KIA, KIWM, and/or its dually registered IARs/RRs have a financial incentive to recommend buying and/or holding certain funds or securities over other funds or securities and in some instances might select or recommend, mutual fund investments in share classes that pay 12b-1 fees when Clients are eligible to purchase share classes of the same funds that do not pay such fees and are less expensive. The additional financial arrangements may not necessarily be reflected in a fund's expenses and may be paid solely out of the assets of an affiliate of the fund. Client should understand that the annual advisory fee charged in the account is in addition to the management fees and operating expenses charged by open-end, closed-end and exchange-traded funds. To the extent that Client intends to hold fund shares for an extended period of time, these internal fund expenses should be added to the annual advisory fee when evaluating the total costs of a KIA account. Furthermore, certain mutual fund families impose short-term trading charges (typically 1% to 2% of the original amount invested) which may not be waived for fee-based accounts.

In addition to KIA's and/or the Third Party Asset Manager's annual management fee, Client shall also incur, relative to certain mutual fund and exchange traded fund ("ETF") purchases, charges imposed directly at the mutual fund or ETF level (e.g. advisory fees and other fund expenses).

Client may incur other charges imposed by unaffiliated third parties and/or KIA's affiliates including, but are not limited to: (i) any dealer markups and odd-lot differentials, SEC imposed fees and transfer taxes; (ii) charges imposed by broker-dealers and custodians other than clearing agent and its affiliates and fees for other products

and services that KIA and its affiliates may offer; (iii) offering discounts and related fees in connection with underwritten public offering of securities; (iv) margin interest and operation fees and charges; (v) custodial and other IRA fees; and (vi) any redemption fees, exchange fees or similar fees imposed in connection with certain mutual fund transactions. Client is directed to the Custodian's account opening documents and/or information package provided by the broker-dealer/custodian and/or made available on the broker-dealer/custodian's website for specific information regarding the exact nature and amount of such additional fees and costs. The Client is encouraged to speak with their KIA IAR for more information.

**ERISA Plans:** With ERISA Clients, KIA may be subject to certain conflicts of interest: specifically, receiving additional compensation from third parties (such as 12b-1 fees, sub-transfer agent fees and revenue sharing payments), and providing marketing, recordkeeping, or other services in connection with certain investments. KIA adopted these policies and procedures, designed to ensure compliance with the prohibited transaction rules under the Employee Retirement Income Security Act of 1974 ("ERISA"), as amended. KIA addresses the potential conflict of interest of advisors who receive compensation for services provided to ERISA plans with the following steps:

- The IAR negotiates the compensation with ERISA plan sponsors or participants. The compensation is either an annual fee for ongoing services based on a percentage of assets under management, a flat fee, or an hourly rate.
- To the extent that an IAR receives additional compensation from a third party, the IAR must report it to KIA to enable the additional compensation to be offset against the fees that the ERISA Clients would otherwise pay for the advisor representative's services.
- KIA has supervisory measures in place to oversee that the IAR's advice or management of assets at any time or for any reason is not based on any compensation that KIA or the IAR might receive from third parties. KIA does not allow IARs to provide advice or manage assets for ERISA Clients if they have conflicts of interest that KIA believes are prohibited by ERISA.

Since KIA and its IARs may be considered covered service providers, KIA and its IARs will disclose direct compensation received from ERISA Clients.

KIA will make these fee disclosures before entering into, renewing, or extending the advisory services with the ERISA Client.

**Additional Compensation:**

KIWM receives a portion of the costs charged to clients for various brokerage and custodial services performed by Pershing, including but not limited to placing transactions, ticket charges, custodial fees, execution fees, interest charges, annual maintenance fees, and asset transfer fees. Thus, we have an incentive to recommend you hold your account at Pershing, as KIWM will receive a portion of the costs charged to you. You have no obligation to use Pershing, and may use a custodian of your own choosing, where we do not receive any portion of costs accrued by you. You are under no obligation to use any of the custodians that we recommend, and comparable custodial services may be available elsewhere for lower costs.

Independent, third party mutual fund money managers may purchase No Transaction Fee Class A shares. You will not pay a transaction cost, but in some cases you will pay 12b-1 fees for as long as you hold the shares. KIA does not receive any portion of these 12b-1 fees. However, KIA receives revenue from these mutual fund managers and therefore has an incentive to recommend them to you. Other third party mutual fund managers may use mutual

funds that do not pay 12b-1 fees or transaction costs, or mutual funds that pay transaction costs but no 12b-1 fees. You are under no obligation to use the services of any third party mutual fund money manager that we recommend.

From independent, third party money managers and turn-key asset management programs, KIA, an individual IAR or a branch office may receive preferential pricing and/or other cost reductions, preferential servicing and/or accommodations, marketing assistance or other benefits. KIA, the branch or IAR is therefore incentivized to recommend the money manager(s) and/or turn-key asset management program to you to receive the pricing discount, other cost reductions, preferential service, lower account minimums, special account accommodations or other benefits. Our IARs negotiate the fees charged to you, within the firm parameters, and you may or may not receive the savings of the lower branch or IAR costs. Ask your IAR if their branch receives any such discounts, and if the discount is applied to your account. You are under no obligation to accept the recommendations of your IAR, and lower fees and/or comparable services may be available elsewhere.

#### **Item 6 - Performance-Based Fees and Side-By-Side Management**

Performance-based fees are fees that are based on a share of capital gains or appreciation of the assets of a Client. Side-by-side management refers to the practice of managing accounts that are charged performance-based fees while at the same time managing accounts that are not charged performance-based fees. The fees paid to KIA are calculated as described above, and are not charged on the basis of a share of capital gains upon, or capital appreciation of, the funds, or any portion of the funds of an advisory Client (15 U.S.C. §80b-5(a)(1)).

KIA does not directly charge performance-based fees or participate in side-by-side management. However, some recommended Third Party Asset Managers charge performance-based fees to certain qualified Clients and may participate in side-by-side management. Please carefully review the disclosures provided by the recommended Third Party Asset Managers for information regarding such practices. Where KIA recommends a Third Party Asset Manager that charges performance-based fees, it does NOT share in the performance-based compensation paid to the recommended Third Party Asset Managers. However, as paying agent for such recommended Third Party Asset Managers, the recommended Third Party Asset Manager will send KIA an invoice showing the calculation of the fee, KIA will verify the amount and then send the account custodian instructions to debit the performance-based fee from the relevant Client account on behalf of the recommended Third Party Asset Manager.

#### **Item 7 - Types of Clients**

KIA generally provides investment advice to the following types of Clients:

- Individuals
- High net worth individuals
- Pension and profit sharing plans
- Charitable organizations
- Corporations or other businesses

KIA generally has account minimums, depending on the account option selected. Household accounts can be

aggregated to meet minimums, and the minimums can be waived. Minimums generally range from \$10,000 to \$100,000. Third Party Asset Managers' accounts may have different minimums.

#### **Item 8 - Methods of Analysis, Investment Strategies and Risk of Loss**

Investing in securities involves risk of loss that you should be prepared to bear. We do not represent, warrant, or imply that the services or methods of analysis employed by us can or will predict future results, successfully identify market tops or bottoms, or insulate you from losses due to market corrections or declines.

KIA employs a wide range of methods to manage portfolios and evaluate investments, and uses research when making investment decisions. KIA's methods of analysis and investment strategies incorporate the Client's financial needs and investment objectives, time horizon, and risk tolerance. KIA is not bound to a specific investment strategy for the management of investment portfolios, and instead considers the risk tolerance levels determined at the account opening, as well as monitoring risk tolerance on an on-going basis. Examples of methodologies that KIA's investment strategies may incorporate include:

**Asset Allocation** – Asset Allocation is a broad term used to define the process of selecting a mix of asset classes and the efficient allocation of capital to those assets by matching rates of return to a specified and quantifiable tolerance for risk.

**Dollar-Cost Averaging** – Dollar-cost averaging is the technique of buying a fixed dollar amount of securities at regularly scheduled intervals, regardless of the price per share. This will gradually, over time, decrease the average share price of the security. Dollar-cost averaging lessens the risk of investing a large amount in a single investment at the wrong time.

**Technical Analysis** – involves studying past price patterns and trends in the financial markets to predict the direction of both the overall market and specific stocks.

**Long-Term Purchases** – securities purchased with the expectation that the value of those securities will grow over a relatively long period of time, generally greater than one year.

**Short-Term Purchases** – securities purchased with the expectation that they will be sold within a relatively short period of time, generally less than one year, to take advantage of the securities' short term price fluctuations.

Strategies and investments may have unique and significant tax implications. Regardless of account size or other factors, the firm strongly recommends continuous consultation with a tax professional prior to investing, and throughout investing.

Investing in securities involves risk of loss that Clients should be prepared to bear. Although KIA manages Client portfolios with strategies and in a manner consistent with risk tolerances, there can be no guarantee that the firm's efforts will be successful. A Client may lose all, or some, of their investment.

All investments involve the risk of loss, including, but not limited to, loss of principal, loss of earnings (including interest, dividends, and other distributions), and loss of other opportunities. These risks include market risk,

interest rate risk, issuer risk, political risk, and general economic risk. Regardless of the methods of analysis or strategies suggested for particular investment goals, risks that may be associated with each investment or strategy should be carefully considered.

KIA believes in diversified asset class exposure obtained primarily through a diversified mix of securities in various asset classes, such as:

- Mutual Funds,
- ETFs,
- U.S. Stocks (Small-, Mid- or Large-Capitalization),
- Foreign Stocks, including Emerging Markets,
- Investment Grade Fixed Income Securities,
- Non-Investment Grade Fixed Income Securities,
- Tax-Exempt Municipal Bonds,
- U.S. Government and Government Agency Securities,
- Derivatives,
- Real Estate Investment Trusts (Domestic and Foreign), and
- Business Development Companies, among others.

#### **Sources of Information**

The main sources of information utilized by KIA in making its investment decisions are financial publications, research materials, corporate rating services and annual reports, prospectuses, and other SEC filings. KIA also conducts its own due diligence of independent, Third Party Asset Managers that the firm approves for its IARs to recommend to Clients. Through these sources and the Client's goals and objectives, KIA will determine what type of investments and investment strategies to recommend to Clients.

#### **Principal Investment Strategies**

KIA typically recommends mutual funds and ETFs to implement its recommended investment strategies. However, KIA also may recommend exchange-listed stocks, investment grade corporate bonds and other debt securities, municipal securities, U.S. Government securities, or alternative investments, depending upon the particular Client's financial profile and investment objectives.

KIA may give advice and take action with respect to Clients that is different from the advice, timing, and nature of action taken with respect to other Clients. Timing, allocation, and types of investments are determined as part of each Client's overall financial strategy.

#### **Principal Risks**

Investing in securities involves risk of loss that Clients should be prepared to bear. Although Client portfolios are managed with strategies and in a manner consistent with risk tolerances, there can be no guarantee that the firm's efforts will be successful. A Client may lose all, or some, of their investment.

All investments involve the risk of loss, including, but not limited to, loss of principal, loss of earnings (including interest, dividends, and other distributions), and loss of other opportunities. Regardless of the methods of analysis or strategies suggested for particular investment goals, risks that may be associated with each investment or

strategy should be carefully considered. Below is a non-inclusive explanation of risks Clients may face:

**Market Risk.** The prices of securities in which Clients invest may decline in response to certain events taking place around the world, including those directly involving the companies whose securities are owned by the Client or an underlying fund; conditions affecting the general economy; overall market changes; local, regional or global political, social or economic instability; and currency, interest rate and commodity price fluctuations. Investors should have a long-term perspective and be able to tolerate potentially sharp declines in market value.

**Management Risk.** KIA's investment approach may fail to produce the intended results. If the firm's perception of the performance of a specific asset class or underlying fund is not realized in the expected time frame, the overall performance of Client's portfolio may suffer.

**Equity Risk.** Equity securities tend to be more volatile than other investment choices. The value of an individual mutual fund or ETF can be more volatile than the market as a whole. This volatility affects the value of the Client's overall portfolio. Small- and mid-cap companies are subject to additional risks. Smaller companies may experience greater volatility, higher failure rates, more limited markets, product lines, financial resources, and less management experience than larger companies. Smaller companies may also have a lower trading volume, which may disproportionately affect their market price, tending to make them fall more in response to selling pressure than is the case with larger companies.

**Fixed Income Risk.** The issuer of a fixed income security may not be able to make interest and principal payments when due. Generally, the lower the credit rating of a security, the greater the risk that the issuer will default on its obligation. If a rating agency gives a debt security a lower rating, the value of the debt security will decline because investors will demand a higher rate of return. As nominal interest rates rise, the value of fixed income securities is likely to decrease. A nominal interest rate is the sum of a real interest rate and an expected inflation rate.

**Municipal Securities Risk.** The value of municipal obligations can fluctuate over time, and may be affected by adverse political, legislative and tax changes, as well as by financial developments that affect the municipal issuers. Because many municipal obligations are issued to finance similar projects by municipalities (e.g., housing, healthcare, water and sewer projects, etc.), conditions in the sector related to the project can affect the overall municipal market. Payment of municipal obligations may depend on an issuer's general unrestricted revenues, revenue generated by a specific project, the operator of the project, or government appropriation or aid. There is a greater risk if investors can look only to the revenue generated by the project. In addition, municipal bonds generally are traded in the "over-the-counter" market among dealers and other large institutional investors. From time to time, liquidity in the municipal bond market (the ability to buy and sell bonds readily) may be reduced in response to overall economic conditions and credit tightening.

**Investment Company and ETF Risk.** When a Client invests in open end mutual funds or ETFs, the Client indirectly bears its proportionate share of any fees and expenses payable directly by those funds. Therefore, the Client will incur higher expenses, many of which may be duplicative. In addition, the Client's overall portfolio may be affected by losses of an underlying fund and the level of risk arising from the investment practices of an underlying fund (such as the use of derivatives). ETFs are also subject to the following risks: (i) an ETF's shares may trade at a market price that is above or below their net asset value; (ii) the ETF may employ an investment strategy that utilizes high leverage ratios; or (iii) trading of an ETF's shares may be halted if the listing exchange's officials deem such action appropriate, the shares are de-listed from the exchange, or the activation of market-wide "circuit

breakers” (which are tied to large decreases in stock prices) halts stock trading generally. KIA has no control over the risks taken by the underlying funds.

**Derivatives Risk.** Funds in a Client’s portfolio may use derivative instruments. The value of these derivative instruments derives from the value of an underlying asset, currency, or index. Derivative investments by mutual funds or ETFs in which the Client invests involve the risk that the value of the underlying fund’s derivatives may rise or fall more rapidly than other investments, and the risk that it may lose more than the amount that it invested in the derivative instrument itself. Derivative instruments also involve the risk that other parties to the derivative contract may fail to meet their obligations, which could cause losses.

**Foreign Securities Risk.** Funds in which Clients invest may invest in foreign securities. Foreign securities are subject to additional risks not typically associated with investments in domestic securities. These risks may include, among others, currency risk, country risks (political, diplomatic, regional conflicts, terrorism, war, social and economic instability, currency devaluations and policies that have the effect of limiting or restricting foreign investment or the movement of assets), different trading practices, less government supervision, less publicly available information, limited trading markets and greater volatility. To the extent that underlying funds invest in issuers located in emerging markets, the risk may be heightened by political changes, changes in taxation, or currency controls that could adversely affect the values of these investments. Emerging markets have been more volatile than the markets of developed countries with more mature economies.

#### **Tax Considerations**

Our strategies and investments may have unique and significant tax implications. However, unless we specifically agree otherwise, and in writing, tax efficiency is not our primary consideration in the management of your assets. Regardless of your account size or any other factors, we strongly recommend that you continuously consult with a tax professional prior to and throughout investment of your assets.

#### **Recommendation of Third Party Asset Managers**

In the event we recommend a Third Party Asset Manager or program to manage all or a portion of your assets, we will not perform quantitative or qualitative analysis of individual securities. Instead, we will advise you on how to allocate your assets among various classes of securities or Third Party Asset Managers or programs. We primarily rely on investment model portfolios and strategies developed by the Third Party Asset Managers and their portfolio managers. We may replace or recommend replacing a Third Party Asset Manager if there is a significant deviation in characteristics or performance from the stated strategy and/or benchmark.

### **Item 9 - Disciplinary Information**

Registered investment advisers are required to disclose all material facts regarding any legal or disciplinary events that would be material to your evaluation of us or of the integrity of our management.

As disclosed in Item 10 below, we are affiliated through common control and ownership with Kovack Advisors, Inc., an SEC registered investment adviser. In 2018, our affiliate, Kovack Advisors, Inc. (KAI) elected to participate in the Securities and Exchange Commission’s Mutual Fund Share Class Selection Disclosure Initiative (“SCSD Initiative”). The SCSD Initiative provided the opportunity for firms to voluntarily self-report to the SEC breaches of fiduciary duty and inadequate disclosures concerning mutual fund share class selection and 12b-1 fees received.



KAI consented to a settlement agreement finding violations of Sections 206(2) and 207 of the Investment Advisers Act and agreed to the entry of an Order in which the firm was censured, agreed to cease and desist from committing further violations and to pay disgorgement and pre-judgment interest totaling \$898,781.22. The SEC did not impose a fine or civil penalty based on our self-reporting action.

In addition, KAI will distribute the full amount of disgorgement and pre-judgment interest to affected clients. We anticipate that these refunds will be distributed, with the exception of de minimis refunds, in 4Q 2019. "De minimis refunds" refers to refunds of 12b-1 fees paid by accounts when the amount of the 12b-1 to be refunded, plus interest, is less than \$10.00. Information regarding this matter is available on the SEC's website at [www.adviserinfo.sec.gov](http://www.adviserinfo.sec.gov). The searchable IARD/CRD number for KAI is 140808.

See the Form ADV Part 2B brochure supplements for background information regarding KIA management persons and/or your KIA IAR.

#### **Item 10 - Other Financial Industry Activities or Affiliations**

##### **Affiliated Broker-Dealers**

KIA is affiliated through common control and ownership with Kovack Securities, Inc. ("KSI") and Kovack International Wealth Management, Inc. ("KIWM"), both introducing broker/dealers registered with the Financial Industry Regulatory Authority ("FINRA"). It is not expected that any Clients of KIA will become clients of KSI, but it is expected that Clients of KIA will become clients of KIWM or vice versa. KIWM, KIA IARs, and management personnel of KIWM and/or KIA, who are also Registered Representatives ("RRs") of KSI and/or KIWM, are eligible to receive commission-based compensation for securities products, including mutual fund 12b-1 fees, that they buy and sell for your KIA advisory account(s). Additionally, KIA may receive services fees, due diligence fees, marketing reimbursements, or other payments relating to a Client's investments. KIA, as the investment adviser, sponsor, or other service provider to investment advisory programs, receives compensation for its services. Clients should be aware that these fees, payments, and other compensation present a conflict of interest since KIA, KIWM, its affiliates, management personnel, and IARs/RRs may have a greater incentive to recommend those products or programs that provide additional compensation to KIA, KIWM, its affiliates and/or to IARs/RRs. Clients are advised that they are under no obligation to utilize the services of KIA, its affiliates, its representatives, or other Associated Persons. To address this conflict of interest, and consistent with fiduciary duty and best execution for Client transactions, where possible advisory or institutional share classes are selected for accounts managed by KIA. In the case where there is no suitable advisory or institutional share class available, and another product is selected based on the Client's investment objectives, any 12b-1 fees or other transactional or commission-based compensation will be credited to the Client's account.

##### **Insurance and Other Financial Industry Activities**

In addition, IARs, management persons, and other Associated Persons of KIA may be independent insurance agents for various companies, tax professionals, or have other financial related businesses not affiliated with KIA, KIWM, and/or its affiliates. These practices represent conflicts of interest because it gives the IAR an incentive to recommend products based on the compensation received from their other business activities. Clients are advised they are not obligated to utilize any services or purchase and insurance or other products or services from any KIA affiliates or its Associated Persons. Clients can purchase products or services through any insurance, tax, or other

financial related services provider they choose.

#### **Affiliated Investment Advisers**

KIA is affiliated through common control and ownership with Kovack Advisors, Inc. ("KAI"), an SEC Registered Investment Adviser. However, it is not expected that any KIA advisory Clients will become advisory Clients of KAI or vice versa.

#### **Affiliated Law Firm**

KIA is affiliated through common control and ownership with a law firm, Brian J. Kovack, PA. Legal services offered through and fees charged by Mr. Kovack are separate and distinct from advisory services offered through and the fees charged by KIA. Mr. Kovack does not offer legal services to Advisory Clients.

#### **Recommendation of Third Party Asset Managers**

We may recommend that you use a Third Party Asset Manager or program as part of our asset allocation and investment strategy. In some cases, KIA will share in the compensation charged by the Third Party Asset Manager. While fees are negotiable, typically, the fees charged by the third party money manager are higher due to the sharing arrangement. The compensation arrangement presents a conflict of interest due to a financial incentive to recommend the services of a Third Party Asset Manager with more favorable compensation arrangements than others. Fees could be higher than you would otherwise pay through other providers that do not utilize Third Party Asset Managers or that have lower fee sharing arrangements. You are not required to use the services of any recommended Third Party Asset Managers. If you elect to utilize the services of any recommended Third Party Asset Manager, please carefully review all disclosures and advisory contracts to fully understand the total advisory fees you will pay to both KIA and the Third Party Asset Manager.

### **Item 11 - Code of Ethics, Participation or Interest in Client Transactions and Personal Trading**

#### **Description of Our Code of Ethics**

KIA endeavors at all times to put the interests of its advisory Clients first. However, Clients should be aware that the receipt of economic benefits by KIA (or its Associated Persons and its affiliates, such as KAI, KSI, KIWM, etc.) creates a conflict of interest. Therefore, KIA has adopted a Code of Ethics, which includes guidelines for professional standards of conduct for the firm and its Associated Persons pursuant to SEC Rule 204A-1.

KIA's goal is to protect Client interests at all times and to demonstrate commitment to fiduciary duties of honesty, good faith, and fair dealing. All of KIA's Associated Persons are expected to strictly adhere to these guidelines. Persons associated with KIA are also required to report any violations to the Code of Ethics. Additionally, the firm maintains and enforces written policies reasonably designed to prevent the misuse or dissemination of material, non-public information about Clients or Client accounts by persons associated with the firm.

#### **Participation or Interest in Client Transactions and Personal Trading Practices**

KIA and its employees may buy or sell securities that are also held by Clients, or they may have an interest or position in a certain security, which may also be recommended to the Client. As these situations could present a conflict of interest, KIA has established the following restrictions:

1. A director, officer, IAR, or employee of KIA shall not buy or sell a security for their personal portfolio(s)

where their decision is substantially derived, in whole or part, by reason of his or her employment, unless the information is also available to the investing public. No owner/employee of KIA shall prefer their own interest to that of the Client.

2. IARs are required to have duplicate trade confirmations and statements submitted for all brokerage accounts holding stocks and bonds. These confirmations are cross-checked against IARs' Clients' trades on an as-needed basis, and monthly statements are reviewed.
3. KIA requires that all employees must act in accordance with all applicable Federal and State regulations governing registered investment advisers.
4. KIA ensures that Clients are not at a disadvantage if KIA blocks personal trades with those of Clients, and allocates the trades in a like manner. Please refer to the "Brokerage Practices" section in this brochure for information on our block trading practices.

KIA's Code of Ethics is available upon request by contacting the Chief Compliance Officer at (954) 782-4771.

#### **Item 12 - Brokerage Practices**

KIA recommends broker-dealers based on the services provided by the broker-dealer. In considering which independent qualified custodian will be the best fit for KIA's business model, KIA evaluates the following factors, including, but not limited to:

- Financial strength
- Reputation
- Reporting capabilities
- Execution capabilities
- Pricing, and
- Types and quality of research

Clients should be aware that KIA, KIWM, and/or its affiliates receive all or a portion of the transaction costs charged by some clearing firms, which may be higher than those charged by other firms. At times, the ticket charge may be higher or lower. Therefore, KIA has a financial incentive to recommend the services of such recommended clearing firms over those with which it does not receive or share in any additional account transaction fees. As described in the Item 13 Account Reviews section below, KIA conducts periodic supervisory reviews of advisory accounts for consistency with its fiduciary duties and best execution obligations. You are also hereby advised that you are not required to utilize the services provided by any particular recommended service provider.

#### **Research and Other Soft Dollar Benefits**

While Clients are free to choose any broker-dealer or other service provider, KIA recommends establishing an account with a brokerage firm that the firm has an existing relationship. Such relationships may include benefits provided to the firm, including research, market information, and administrative services that help KIA manage accounts. KIA believes that recommended broker-dealers provide quality execution service at competitive prices. However, price is not the sole factor considered in evaluating best execution. KIA also considers the quality of the brokerage services provided by the recommended broker-dealers, including the value of research provided, the firm's reputation, execution capabilities, commission rates, and Client responsiveness.

KIA does not have any soft dollar credit arrangements with such recommended brokerage firms/custodians.

**Brokerage for Client Referrals**

KIA does not receive Client referrals from broker-dealers/custodians in exchange for cash or other compensation, such as brokerage services or research.

**Directed Brokerage**

Clients may request to use a particular broker-dealer to execute some or all of the transactions for their account. In these cases, the Client is responsible for negotiating the terms and arrangements for the account with that broker-dealer. KIA may not be able to negotiate commissions, obtain volume discounts, or best execution. In addition, under these circumstances a difference in commission charges may exist between the commissions charged to Clients who direct KIA to use a particular broker or dealer and other Clients who do not. As a result, the Client may pay more than the rate available through the broker/dealer used by KIA. Where the Client does not otherwise designate a broker/dealer, KIA recommends a broker/dealer with competitive commission rates.

**Trade Aggregation**

KIA may buy or sell the same security for two or more Clients (including the firm's personal accounts), when concurrent orders are placed to be executed together as a single "block" in order to facilitate orderly and efficient execution. Each Client account will be charged or credited with the average price per unit. KIA receives no additional compensation or remuneration of any kind because we aggregate Client transactions, and no Client is favored over any other Client. The aggregation should, on average, reduce slightly the costs of execution. We will not aggregate a Client's order if in a particular instance we believe that aggregation would cause the Client's cost of execution to be increased. KIA and/or its Associated Persons may participate in block trades with Clients, and may also participate on a pro rata basis for partial fills, but only after the determination has been made that Clients will receive fair and equitable treatment.

**Item 13 - Review of Accounts****Asset management Account Reviews**

KIA monitors Client account holdings on a continuous basis and the IAR assigned to the account conducts formal account reviews generally quarterly but at least annually. Periodic supervisory reviews are conducted by either KIA's Executive Vice President, President, Chairman, Vice President(s), Chief Compliance Officer and/or Compliance Officer(s). At account opening, Clients will choose a general investment category that reflects their risk tolerance, investment objectives, and financial objectives. In conducting on-going reviews, KIA will review the allocations in the account against the chosen investment category.

Triggering factors for additional reviews may include, for example, a Client request, significant changes to a Client's financial condition, risk tolerance, or investment objectives, and/or changes in economic conditions, etc. Additionally, activity that raises concerns with regards to anti-money laundering regulations will also result in an account review.

Clients will receive statements of account activity directly from their account custodian(s) at least quarterly. KIA does not provide additional written reports on a regular basis.

A financial plan is a snapshot in time and no ongoing reviews are conducted, unless you have engaged us for a review and/or updates to your financial plan. We recommend a plan review at least annually.

#### Item 14 - Client Referrals and Other Compensation

KIA may have relationships with unaffiliated persons that refer Clients to KIA for a fee. All referring parties sign an agreement with KIA. The referring parties will not provide investment advisory or supervisory services to Clients. The referring party must provide the potential Client with a copy of KIA's Firm Brochure (this document), along with a copy of KIA's solicitor disclosure statements and Client acknowledgement.

The referring party will generally receive a referral fee that is a portion of the annual investment advisory fee paid to KIA by the Client. The fee charged to the Client is not greater than it would have been without a referring party.

We receive revenue from certain independent, third party money managers. KIA receives a portion of the cost of some third party money managers, and thus has an incentive to promote these third party money managers. It should be noted that IARs do not receive any of this revenue. You are under no obligation to accept the recommendations of your IAR, and lower fees and/or comparable services may be available elsewhere.

We also receive revenue from service providers that the firm may recommend, such as 401(k) fiduciaries. Therefore, we have an incentive to recommend service providers that provide us revenue based on assets referred or placed with them. IARs do not participate in this revenue, and do not receive any incentives to use these service providers. You are under no obligation to use these providers, and lower fees and comparable services may be available elsewhere.

IARs may hold educational and marketing seminars that are paid by an issuer/sponsor to provide information about their product to existing and potential clients, or the IAR may receive other forms of marketing assistance. Additionally, IARs may attend educational, marketing or due diligence seminars held by issuer/sponsors. Because of these educational seminars and/or marketing assistance, your IAR may recommend the products of that issuer over other issuers. You are under no obligation to purchase any recommended product, and comparable products may be available through other sponsors and issuers.

Annually, we hold a national Conference. Securities products issuers, third party money managers and financial services providers pay KSI, KIWM, KIA, and KIA to attend the Conference and to present their products to our financial advisors. We are incentivized to recommend products issued by companies willing to pay to present at the Conference, though IARs are not required by KIA to offer or sell products presented at the Conference. However, the marketing and educational activities by the companies that present at the Conference lead advisors to focus more on these products than those not presented at the Conference. You are under no obligation to purchase any recommended product, and comparable products may be available through other sponsors and issuers.

Some issuer/sponsors provide additional compensation, other than commission paid to KSI and/or KIWM, for assisting in the distribution of their products. We are incentivized to promote products from these companies. IARs do not receive any portion of this additional compensation, and are not required to offer or sell any specific products. Comparable products may be available elsewhere, and you are under no obligation to purchase any product.

#### Item 15 – Custody

KIA does not have physical custody of any Client funds and/or securities. Client funds and securities will be held with a bank, broker dealer, or other independent qualified custodian. All checks deposited into Client's custodial accounts must be made payable either to the custodian or for the benefit of the account name. However, KIA is deemed to have custody of Client assets in situations where it or a related person, such as an advisory representative or other advisory affiliate of KIA, holds, directly or indirectly, client funds or securities or has any authority to obtain possession of them. Because of the fee deduction authority granted by the Client in the management agreement, we are deemed to have "limited" or "constructive" custody. We maintain safeguards in accordance with regulatory requirements regarding custody of Client assets in this limited situation.

We will either send you an invoice for the payment of our advisory fee, or we will deduct our fee directly from your account through the qualified custodian holding your funds and securities. We will deduct our advisory fee only when you have given us written authorization permitting the fees to be paid directly from your account. Further, the qualified custodian will deliver an account statement to you at least quarterly. These account statements will show all disbursements from your account.

The custodian will not verify the calculation of the advisory fees. However, all accounts receive account statements at least quarterly from the independent, qualified custodian holding the investments. We will also receive a duplicate copy of your account statements. The account statement from the custodian will indicate the amount of advisory fees deducted for each billing cycle. Clients should carefully review their account statements, and are encouraged to compare any reports received by KIA with their custodial statements and to promptly report any issues.

#### Item 16 - Investment Discretion

KIA will assist Clients in opening an account with an independent custodian or broker-dealer. Pursuant to a written agreement, Clients may grant KIA limited discretionary authority over the Client's account to determine the securities to be bought and sold, to place trades, and periodically to rebalance the Client's account back to the recommended allocation. Apart from the ability to withdraw management fees, KIA does not have the ability to withdraw funds or securities from the Client's account. KIA has no obligation to supervise or direct investments held in Client accounts that were not recommended, or that are not subject to review, by KIA and for which the Client does not pay an advisory fee.

Clients grant KIA a limited power of attorney for trading purposes only with respect to the Client's brokerage account. KIA will exercise discretion to place transactions in the Client's account based on a strategy selected by the Client. Discretion also will be exercised when KIA rebalances the allocation of Client's portfolio to ensure that it remains consistent with the Client's investment objectives.

If you wish, you may limit our discretionary authority, for example, by setting a limit on the type of securities that can be purchased for your account. Simply provide us with your restrictions or guidelines in writing. Please refer to the "Advisory Business" section in this Brochure for more information on our discretionary management services.

If you have engaged us for non-discretionary asset management services, KIA will obtain your approval prior to executing all transactions in your account(s).

#### Item 17 - Voting Client Securities

KIA does not vote proxies on behalf of advisory accounts or provide advice regarding proxies. It is the Client's responsibility to vote proxies. Clients will receive proxies directly from the issuer of the security or the custodian. Clients should direct all proxy questions to the issuer of the security.

#### Item 18 - Financial Information

We are required in this Item to provide you with certain financial information or disclosures about KIA's, financial condition. KIA does not require the prepayment of over \$1,200, six or more months in advance. Additionally, KIA has no financial commitment that impairs its ability to meet contractual and fiduciary commitments to Clients, and it has not been the subject of a bankruptcy proceeding.

#### Item 19 - Requirements of State-Registered Advisers

**This section is not applicable because our firm is SEC registered.**