

## **Firm Brochure**

(Part 2A of Form ADV)

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This brochure provides information about the qualifications and business practices of Vanderbilt Avenue Asset Management, LLC. If you have any questions about the contents of this brochure, please contact us at: (212) 973-2200, or by email at: [cgorham@vaamllc.com](mailto:cgorham@vaamllc.com). The information in this brochure has not been approved or verified by the United States Securities and Exchange Commission, or by any state securities authority.

Vanderbilt Avenue Asset Management, LLC, an investment adviser registered with the U.S. Securities and Exchange Commission. Registration with the U.S. Securities and Exchange Commission as an investment advisor does not imply a certain level of skill or training.

Additional information about Vanderbilt Avenue Asset Management, LLC is available on the SEC's website at [www.adviserinfo.sec.gov](http://www.adviserinfo.sec.gov)

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## **Advisory Business**

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Vanderbilt Avenue Asset Management, LLC, (“VAAM”) was founded in 2008.

VAAM provides discretionary investment management services and investment advisory services to various categories of institutional and individual clients.

VAAM provides continuous advice to its clients, most of which are institutional investors, concerning the investment of assets under VAAM’s supervision or management. Such advice will be given at such times as VAAM determines that investment or reinvestment of such assets is appropriate on the basis of the individual goals of each client and VAAM’s assessment of the investment opportunities that are available from time to time.

VAAM is 100% owned by its employees. The firm has no affiliated relationships or joint ventures. The principal owner is Emad A. Zikry.

As of December 31, 2011, VAAM managed approximately:

Discretionary Assets:	\$393,000,000
Non-discretionary Assets:	\$116,900,000
Total Assets:	\$509,900,000

## **Fees and Compensation**

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VAAM’s fees will vary with each of its clients depending upon the size of the account and the type of investment supervisory services provided. Higher or lower fees than those shown on the schedules below may be negotiated for particular clients. Also, fees for special services or reports may be negotiated on an individual basis. VAAM’s basic annual fee schedules are as follows:

Active International/Global Fixed Income:  
.60% on the first \$10 million  
.40% on the balance

Active Domestic Fixed Income:  
.50% on the first \$10 million  
.40% on the next \$15 million  
.30% on the next \$75 million  
.20% on the next \$100 million  
.15% on the balance

Short Duration Bond Management:

.40% on the first \$10 million  
.25% on the balance

Immunization or Dedication

.25% on the first \$10 million  
.20% on the next \$15 million  
.15% on the balance

Domestic Index Bond or Equity Portfolios:

.08% on the first \$10 million  
.05% on the next \$50 million  
.04% on the balance

Domestic Equity and Balanced Account Management:

.75% on the first \$10 million  
.60% on the next \$15 million  
.50% on the next \$25 million  
Negotiable above \$50 million

Index Plus Yield Factor:

.15% on the first \$50 million  
.10% on the next \$50 million  
.05% on the balance

Insured Cash Shelter Account:

0 - .25% on the balance

Clients' assets under management or supervision generally will be valued at the end of each calendar quarter based on statements from the applicable custodians and VAAM's fees generally are expected to be payable quarterly in arrears.

VAAM may enter into arrangements with clients on a case-by-case basis from time to time pursuant to which it may charge performance fees for its investment advisory services (e.g., 'fulcrum' fees, arrangements with sophisticated clients, etc.), provided, however, that any such arrangements will be in accordance with (and permissible under) applicable law, including Rule 205-3 of the Investment Advisors Act of 1940.

Client assets awaiting investment/reinvestment will typically be held in the applicable custodians' sweep account which, depending upon the terms of the custodian agreement, may involve separate administrative and/or management fees which fees may be payable to the custodian.

Although the Investment Management Agreement is an ongoing agreement, the length of service to the client is at the client's discretion. The client or the

investment manager may terminate an Agreement by prior written notice to the other party. At termination, fees will be billed on a pro rata basis for the portion of the quarter completed plus the required termination notice period as defined in the investment management agreement. The portfolio value at the completion of the prior full billing quarter is used as the basis for the fee computation.

## **Performance-Based Fees**

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Currently, no fees are based on a share of the capital gains or capital appreciation of any managed account.

## **Types of Clients**

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VAAM generally provides investment advice to individuals, banks or thrift institutions, pension and profit sharing plans, trusts, estates, or charitable organizations, corporations or business entities, or governments and government agencies.

The minimum account size is \$10,000,000. Minimum account size is negotiable.

## **Methods of Analysis, Investment Strategies and Risk of Loss**

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### **Methods of Analysis**

Security analysis methods may include charting, fundamental analysis, technical analysis, and cyclical analysis.

Security selection is based largely, although not entirely, on fundamental analysis. Economic factors are considered. Technical and cyclical analysis is used to confirm the desirability of choices made on the basis of fundamental analysis.

The main sources of information include financial newspapers and magazines, inspections of corporate activities, research materials prepared by VAAM and others, corporate rating services, timing services, annual reports, prospectuses, filings with the Securities and Exchange Commission, and company press releases.

VAAM has access to a substantial library containing both current and historical material on companies and subscribes to major journals and periodicals. Publications are obtained from leading international investment banks.

## **Investment Strategies**

Vanderbilt manages fixed income portfolios for institutional clients around the nation. By tenaciously applying a rigorous and disciplined strategy, Vanderbilt approaches each mandate within a separate account. Distinguishing features of our process include (1) "Controlled Duration" approach; (2) Distinctive yield curve strategy that identifies anomalies; (3) Differentiated sector allocation analysis that focuses on the concept of comparable spreads and volatility; and (4) security selection techniques that rely on fundamental and quantitative analysis.

## **Risk of Loss**

VAAM cannot and does not guarantee the future performance of an account, the success of any investment decision or strategy with respect to a client's assets, or the success of VAAM's overall management of assets. The client understands that the investment decisions made by VAAM with respect to the assets are potentially subject to various market, currency, economic, political and business risks, and that such investment decisions may not always be profitable and may result in losses. The client acknowledges that many of the securities held in the client's account may be difficult to liquidate. Market conditions at the time of sale may also have a negative impact on the account. As a result, the client may realize a loss in the disposition of securities held in the account upon termination of an investment management agreement.

## **Disciplinary Information**

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Neither Vanderbilt nor its investment professionals have ever been subject to any legal or disciplinary action.

## **Other Financial Industry Activities and Affiliations**

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VAAM has no other financial industry activity, affiliated relationships or joint ventures.

## **Code of Ethics, Participation or Interest in Client Transactions and Personal Trading**

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The success of VAAM is dependent to a major extent on our belief in the highest standards of trust and integrity and ensuring that the interests of our clients are always accorded first priority. As a Company, we have an obligation to ensure that not only do we meet the spirit and letter of all laws and regulatory requirements by which our activities are governed but also that stringent ethical principles are integral components of every business transaction and relationship.

By far the most important asset of this Company will always be our reputation for integrity and fair dealing and we must accord the highest priority to protecting these values. Accordingly, the Company has adopted a Code of Ethics to establish standards to assist the Company and its employees in complying with applicable statutory and regulatory requirements. We will provide a copy of our Code of Ethics and Standards of Conduct to any client or prospective client upon request.

Employees of VAAM may purchase or sell securities for their personal accounts which may be of the same type, asset class and/or maturity as those recommended for purchase or sale by client accounts. To prevent potential conflicts, employees of VAAM are required to sign a statement acknowledging that they will comply with VAAM's Policy on Conflicts of Interest which provides, inter alia, that the interest of VAAM's customers and clients must have priority and take precedence over transactions that will benefit VAAM, its officers, or employees.

In order to monitor compliance with such Policy, VAAM has established procedures pursuant to which "access" persons of VAAM report their personal trades on a quarterly basis.

VAAM shall not be obligated to purchase or sell for a client securities which VAAM may purchase or sell for the portfolios of other clients, if VAAM in its sole discretion deems that such investment or transaction appears unsuitable, impractical, improper, ill-advised, or undesirable for the client.

## **Brokerage Practices**

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The brokers that are used for transactions in portfolios managed by VAAM are selected according to their financial responsibility, availability of securities to be purchased, execution capability, the provision of research and/or market information and compliance and operational responsiveness.

VAAM maintains an approved broker list. The list is generated based upon the review of the above criteria. On an annual basis, the Chief Operating Officer reviews the firms' annual report and/or Financial and Operational Combined Uniform Single (FOCUS) Report to ensure they have an operating history of profitability and capital requirements consistent with the standards and regulatory requirements of the industry.

VAAM has entered into relationships pursuant to which it receives research products in return for transacting business with broker-dealers. Such research will typically consist of general fixed income and/or general economic research. It is VAAM's intent that any such research material shall be used

collectively for the benefit of all its client accounts to the extent possible and that any trades executed through such broker-dealers will be competitive. We do not participate in non-research or mixed use items.

## **Review of Accounts**

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Investment Advisory accounts are reviewed regularly. The accounts will be reviewed with respect to adherence and conformity to client guidelines no less often than quarterly. All client guidelines are distributed to the portfolio managers. Every trade is checked to ensure conformity to client guidelines. This verification is done by the portfolio managers, Chief Administrative Officer and investment management personnel. In addition the Chief Administrative Officer will meet with the portfolio managers to review adherence to client guidelines.

It is VAAM's intention to send, from time to time, reports and special studies (i.e. White Paper), as well as quarterly investment letters.

## **Client Referrals and Other Compensation**

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VAAM has been fortunate to receive many client referrals over the years. The referrals came from current clients, attorneys, accountants, and other similar sources. The firm does not compensate referring parties for these referrals.

## **Custody**

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The custodian bank is the official record keeper of assets, transactions and performance. VAAM does not maintain custody for any clients' cash, bank accounts, or securities. VAAM's customers independently select their custodians and inform VAAM of their custodian by separate instruction. VAAM does not maintain trading or securities accounts for its own purpose. In addition, the custodian valuation is taken on the last day of each calendar quarter as a basis for computing VAAM's fees.

## **Investment Discretion**

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VAAM will typically have the authority to determine both the type and amount of the securities to be bought or sold for its clients' accounts.



## **Voting Client Securities**

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VAAM proxy duties consist of analyzing proxy statements of issuers whose stock is owned by any client that has either delegated such responsibility to VAAM or is a fully discretionary advisory client. VAAM votes proxies solely in the interest of its advisory clients.

All proxies received by VAAM will be voted based upon instructions and/or policies. As a matter of policy, the officers and employees of VAAM will not be influenced by outside sources whose interests conflict with the interests of its advisory clients. All conflicts of interest will be resolved in the interests of the advisory clients.

VAAM prepares reports for each client that has requested a record of proxy voting. The report specifies the proxy issues that have been voted for the client during the requested period and the position taken with respect to each issue. VAAM maintains a copy of each requested report.

A copy of VAAM's proxy voting policy is available upon request.

## **Financial Information**

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VAAM is a privately held company and does not have any financial impairment that will preclude the firm from meeting any contractual commitments to its clients.