

Form ADV Part 2A Brochure

Mayo Investment Advisers LLC

30 Rowes Wharf, Suite 500

Boston, MA 02110

617-897-5800

www.mayocapital.com

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This brochure provides information about the qualifications and business practices of Mayo Investment Advisers LLC. If you have any questions about the contents of this brochure, please contact us at: 617-897-5800. The information in this brochure has not been approved or verified by the United States Securities and Exchange Commission, or by any state securities authority. The fact that Mayo Investment Advisers LLC is a “registered investment adviser” does not imply a certain level of skill or training.

Additional information about Mayo Investment Advisers LLC is available on the SEC’s website at www.adviserinfo.sec.gov.

Item 2: Material Changes

Richard Mayo separated from the firm and its parent in the capacity of an employee and owner on February 17, 2017.

In August 2015, Jason Abelowitz was promoted from Director of Operations to the CFO and CCO positions. Chuck Curtis left the firm to pursue another opportunity.

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Item 4: Advisory Business

A. Description of the Advisory Firm

Mayo Investment Advisers LLC (“MAYO”) has been in business as an SEC registered investment adviser since January 1, 2002.

B. Types of Advisory Services

MAYO furnishes discretionary investment advisory services to institutional and individual separate account investors.

C. Client Tailored Services and Client Imposed Restrictions

Investments for separate account clients generally follow the same investment guidelines. In rare circumstances, a client may make a specific investment request that differs from our general guidelines.

Separate account clients may impose restrictions on investing in certain securities or types of securities. These restrictions are based upon written instructions provided to us by our clients.

D. Wrap Fee Programs

MAYO does not participate in wrap fee programs.

E. Amounts Under Management

As of December 31, 2016 MAYO managed \$545,134,249 of assets on a discretionary basis.

Item 5: Fees and Compensation

A. Fee Schedule

Separate Account Clients

Separate account clients are charged a management fee based upon a percentage of the assets under management within the client's account. These fees are generally calculated and billed to separate account clients quarterly in arrears based upon the average of the account's value as of the end of each month in the prior quarter. The management fees paid to MAYO by separate account clients are separately negotiated and detailed in each client's investment management agreement with MAYO.

B. Payment of Fees

Separate account clients are billed quarterly in arrears. The fees are, for the majority of the separate account clients, paid by either the client or the custodian based upon the instructions provided by the client. Upon written request from a client MAYO may agree to debit fees from client accounts.

C. Other Fees

Clients are responsible for the payment of third party fees (i.e. custodian fees, mutual fund fees, commissions, transaction fees, etc.) These fees are separate and distinct from the management fees charged by MAYO. Please see Item 12 of this brochure for further information regarding our brokerage practice.

D. Prepayment of Fees

Not applicable.

E. Outside Compensation For the Sale of Securities to Clients

Not applicable.

Item 6: Performance-Based Fees

Not applicable.

Item 7: Types of Clients

MAYO provides investment advisory services to a variety of client types including endowments, pension and profit sharing plans, high net worth individuals, charitable organizations, and private investment funds. Generally, the minimum initial investment for our separate account clients is \$500,000.

Item 8: Methods of Analysis, Investment Strategies and Risk of Loss

A. Methods of Analysis and Investment Strategies

Mayo is a value manager whose objective is to provide clients with above market returns with below market risk. We are a team of fundamental stock pickers, who incorporate discipline and rigorous risk management into the decision-making and execution process. We constantly evaluate the investing environment when considering or implementing an investment, including fundamental, economic, and market risks.

We use various screens to help identify areas to look for undervalued stocks and to help discover companies with underappreciated or misunderstood return characteristics or earnings power. Fundamental research sources include business observation, screening tools, and industry, management, and analyst relationships developed over a long period of time. We visit companies, talk to management, and talk to competitors to add insight and further our analytical/research effort.

We believe that the market is inefficient, and that for certain stocks, prices do not reflect intrinsic value; and that through rigorous research, a focused team of disciplined analysts can build a portfolio of undervalued stocks that will, as profitability and/or market perception improves, outperform broad market averages with below market risk. Valuation is the critical determinant in our stock evaluation process. Cash reserves may be maintained in client accounts, both for new transactions but also to react opportunistically to existing investments. Cash holdings within client accounts may increase when market risk is perceived to be great, or if few attractive investment opportunities present themselves.

Portfolios are generally comprised of common stocks, but may hold positions in bonds and cash. Investment ideas are constantly generated and vetted as we seek to identify companies with compelling valuation and fundamental characteristics. We conduct in-depth assessments of the fundamentals in business models, management, competitive landscape, etc – and then “bring it to the table” for peer review. As we commit capital to a stock, conviction and confidence determine the position size. Explicitly cognizant of the investment objectives, portfolios are built bottom-

up, stock by stock, a diversified collection of undervalued securities, in order to maximize return and minimize risk.

We typically accumulate positions over time, building positions as our conviction increases and price opportunities present themselves. Positions are sold when stocks meet or exceed fair value, or if fundamentals deteriorate and improving profitability or valuation are no longer expected. Stocks may be sold to realize profits and to minimize risk. We attempt to add value and reduce risk by actively trading around core positions, utilizing liquidity as an asset. Given our absolute return orientation, we may make significant sector bets relative to applicable benchmarks when compelling opportunities exist.

In our separate accounts there are times when we may have zero exposure to a sector or industry. We will generally limit maximum exposure to an industry to 20-25%. We will generally limit holdings of an individual security to 7-8%, and occasionally hold positions over 5%. We examine client portfolios daily, and make whatever changes may be necessary to achieve return and risk objectives.

B. Risks of Specific Securities Utilized

Investments in securities involve a risk of loss that separate account clients should be prepared to bear. There can be no assurance that a client's investment objective can be achieved. While we define risk as a permanent loss of client capital, secondary risks inherent in the investment strategies employed by MAYO for separate account clients are as follows:

Market Risk – The value of an investment will fluctuate as a result of changes in market price, which may be adversely affected by general economic or market conditions and by specific events or developments relating to, among other things, a company, industry or region.

Liquidity Risk – At times equity markets may be subject to liquidity events that would preclude the timely liquidation of securities to meet cash needs.

Frequent Trading – Frequent trading of securities can affect investment performance, particularly through increased brokerage and other transaction costs and taxes.

Non-diversification – A client's portfolio may, from time to time, be invested in the securities of a limited number of issuers, some of which may be within the same industry sector, in which case the portfolio may be more susceptible to any single economic, political or regulatory occurrence than the portfolio securities of a diversified investment company.

Investments in Non-U.S. Issuers – Investments in the securities of issuers located outside the U.S., and securities issued by U.S. entities with substantial foreign operations can involve additional risks relating to political, economic or regulatory conditions in foreign countries. These risks include fluctuations in foreign currencies, withholding or other taxes; trading, settlement, custodial and other operational risks; and the less stringent investor protection and disclosure standards of some foreign markets. All of these factors can make non-U.S. investments, especially those in emerging markets, more volatile and potentially less liquid than U.S. investments.

The foregoing is only a brief summary of some of the important risks associated with the investment strategies employed by MAYO of which clients should be aware of. As a result of these factors and other risks inherent in any investment, there can be no assurance that a client's investment objectives will be achieved, or that a client will receive any return of or on its invested capital.

Item 9: Disciplinary Information

Not applicable.

Item 10: Other Financial Industry Activities and Affiliations

A. Registration as Broker/Dealer or Broker Deal Representative

Neither MAYO nor its personnel are registered as a broker/dealer or as a representative of a broker dealer.

B. Registration as a Futures Commission Merchant, Commodity Pool Operator or Commodity Trading Advisor

Neither MAYO nor its personnel are registered as a FCM, CPO, or CTA.

C. Regulation Relationships Material to this Advisory Business and Possible Conflicts of Interest

Neither MAYO nor its personnel have any relationships or arrangements material to our business that creates a conflict of interest with our clients.

D. Selection of Other Advisors or Managers and How This Advisor is Compensated for Those Services

MAYO does not utilize or select other advisers or third party managers.

Item 11: Code of Ethics, Participation or Interest in Client Transactions and Personal Trading

Our Code of Ethics (the “Code”) is based on the principle that we have a fiduciary duty to our clients to act solely for their benefit and to place their interests ahead of our own. This Code, which includes the Insider Trading Policy, applies to all MAYO personnel and focuses principally on pre-clearance and reporting of personal transactions in securities. All personnel must avoid activities, interests and relationships that might interfere with making decisions in the best interest of any of our clients. Personnel must scrupulously avoid placing their own personal interests ahead of the interests of our clients in any decision relating to their personal investments. Personnel may not induce or cause a client’s account to take action, or not to take action, for personal benefit, rather than for the benefit of our clients. Nor may any personnel otherwise exploit the client relationship for personal gain.

Personnel must not only seek to achieve technical compliance with the Code but should strive to abide by its spirit and the principles articulated herein. In all situations we strive to resolve in a manner that favors of our clients.

MAYO’s employees, members and their affiliates may acquire, hold, or dispose of the same investments for their own accounts as are held or to be purchased or sold for a client’s account subject at all times to MAYO’s Code of Ethics. It is MAYO’s policy that, in general, all of MAYO’s employees, members, and their affiliates must receive advanced approval from the Compliance Department before purchasing or selling a security. Generally, Pre-clearance approval will not generally be granted for the following proposed security transactions: (i) initial public offerings; (ii) private placements; (iii) any security purchased or sold by MAYO within three business days prior to the submission of the pre-clearance request or any security being considered for purchase or sale by MAYO within fifteen business days after submission of the pre-clearance request; (iv) short selling any security that is held in, or being considered for purchase or sale by any client account; (v) securities on a “restricted list” maintained by the Compliance Department. MAYO’s Code of Ethics will be provided to any current or prospective client upon request.

Item 12: Brokerage Practices

A. Factors Used to Select Custodians and/or Broker/Dealers

MAYO does not have any commitments or understandings to trade with specific broker-dealers or to generate a specified level of brokerage commission in order to receive brokerage or research services. These commitments or understandings are generally known as “soft dollar arrangements.” From time to time, on an unsolicited basis, MAYO may receive research, access to research analysts and company management, and brokerage services from broker-dealers

(including prime brokers) as an incident of doing business with these broker-dealers, but only where (1) there is no formalized arrangement with an explicit target or ratio linked to MAYO's commission business with such broker-dealers; and (2) MAYO does not "pay up" for these items in the form of higher commissions on similarly situated client trades.

MAYO executes client transactions with broker-dealers only in a manner that complies with Section 28(e) of the Securities Exchange Act of 1934, as amended. MAYO will execute client transactions through broker-dealers only if it believes such brokers provide best execution. In evaluating best execution, we may consider the full range and quality of a broker's services in placing brokerage, including, among other things, execution capability, commission rate, access to market information, access to IPO's and responsiveness to MAYO. Best execution for portfolio transactions seeks to obtain not necessarily the lowest commission but the best overall qualitative execution in the particular circumstances. Wherever possible, we use our clients' commission dollars to ensure consistent value-adding services from executing brokers. Accordingly, we normally seek to use a reasonably concentrated list of brokers in order not to dilute the impact of commission dollars. In addition, we normally work orders in individual stocks with a single broker (while constantly monitoring its performance) to encourage its best service and to lower total transaction costs throughout the entire process of acquiring or selling the stock.

B. Aggregating (Block) Trading for Multiple Client Accounts

MAYO may choose, but is not required, to aggregate client orders consistent with its policy of seeking best price and execution. Clients participating in an aggregated order participate at the average share price. If an aggregated order is filled in its entirety, it is generally allocated to client accounts according to the MAYO trade allocation policy. If an order is partially filled, it is allocated on a pro rata basis. The lack of available cash in an account will preclude its inclusion in an investment otherwise suitable for the client. Also, to the extent that the limited availability of a security would result in a *de minimis* allocation, MAYO may exclude one or more accounts from participating in the order. When aggregating orders, MAYO seeks to avoid favoring any client account over any other client account. MAYO may participate in cross trade transactions if it is determined to be in the best interests of the participating clients.

In the case of opportunistic trades initiated in response to market conditions or individual price movements, without specific clients in mind, MAYO will generally allocate buys to the clients with the smallest position, then to the clients with the most cash. When initiating a position, MAYO generally allocates to the clients with the most cash. For sells, MAYO will generally allocate first from the clients with the largest position in a stock then allocate from the client with the least cash.

When an account is designated after the order is executed MAYO may allocate according to the effective pre-allocation policy. This allocation method shall be used in relation to new accounts, cash additions into an account, increasing equity ratio or changing the risk profile for buys, as well as for sells, cash withdrawals or liquidations, decreasing equity ratio, changing risk profile or tax considerations.

If a portfolio manager has not expressly allocated an order, MAYO will, at 4:30 pm, allocate remaining buy trades to accounts with the smallest position first, then to clients with the most

cash. When initiating a position, shares will be allocated to the clients with the most cash first. For sells, shares will be allocated first from the clients with the largest position in the stock, then allocated from the client with the least cash.

Initial public offerings (IPOs), “hot issues” and/or oversubscribed offerings will be allocated in accordance with the MAYO IPO and “Hot Issue” Allocation Procedures, using a dollar-weighted lottery subject to an account size-based cap.

Item 13: Review of Accounts

A. Frequency and Nature of Periodic Reviews and Who Makes Those Reviews

All accounts, including those invested in separate accounts are reviewed at least quarterly by the senior investment personnel. Accounts are also reviewed at any time a client requests a review. Reviews include a summary of relevant market conditions that have affected the account since the last reporting period and that may affect an account in the future.

B. Factors That Will Trigger a Non-Periodic Review of Client Accounts

We may review our clients’ accounts more frequently than described above. Among the factors which may trigger an ad hoc review are major market conditions or economic events, requests by the client, etc.

C. Content and Frequency of Regular Reports Provided to Clients

Monthly reports are furnished to separate account clients and reflect transactions during the period, portfolio holdings at the end of the period, market values, and investment performance including, if applicable, performance relative to a benchmark.

Item 14: Client Referrals and other Compensation

A. Economic Benefits Provided by Third Parties for Advice Rendered to Client

MAYO does not receive any economic benefit, directly or indirectly, from any third party for advice rendered to MAYO clients.

B. Compensation to Non-Advisory Personnel for Client Referrals

MAYO does not directly or indirectly compensate any person for client referrals.

Item 15: Custody

All separate accounts are held in custody by unaffiliated broker/dealers or banks selected by each client. MAYO does not have custody of the assets of the majority of its separate account clients. From time to time a client of MAYO may request that MAYO directly debit management fees from the client's account. Mayo is deemed to have custody of separate account clients whom have requested that MAYO directly debit management fees from the client's account. The custodians of the separate accounts generally distribute their statements monthly. MAYO provides its statements monthly to each separate account client. Clients should carefully review their custodial statements to compare them to the statements provided by MAYO.

Item 16: Investment Discretion

MAYO manages client portfolios on a discretionary basis. Clients grant MAYO discretion over their account by providing authorization in the investment management agreement. This discretionary authority authorizes MAYO to determine the securities to be bought or sold, the amount of securities to be bought or sold, the broker/dealer used to execute trades and the commission rate paid by clients. Investment discretion is limited only by specific instructions, guidelines and/or mandates provided by clients in writing and to which MAYO agrees.

Item 17: Voting Client Securities

MAYO votes the proxies of the majority of its clients. MAYO as a matter of policy and as a fiduciary to our clients has responsibility for voting proxies for portfolio securities consistent with the best economic interests of the clients. Our firm maintains written policies and procedures as to the handling, research, voting and reporting of proxy voting and makes appropriate disclosures about our firm's proxy policies and practices. Our policy and practice includes the responsibility to monitor corporate actions, receive and vote client proxies and disclose any potential conflicts of interest as well as making information available to clients about the voting of proxies for their portfolio securities and maintaining relevant and required records. As part of our policy we have entered into a service agreement with an independent third party to vote client proxies. Institutional Shareholder Services (ISS) is our independent third party proxy voting service provider. MAYO subscribes to the ISS policy for proxy voting. MAYO retains the right to override any ISS recommendation that we believe is not in the best interest of our clients.

Item 18: Financial Information

Not applicable.