

**New Star Institutional Managers Limited**  
**Firm Brochure**  
**(Part 2A and 2B of Form ADV)**

**New Star Institutional Managers Limited**

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This brochure provides information about the qualifications and business practices of New Star Institutional Managers Limited (New Star). If you have any questions about the contents of this brochure, please contact us at +44 (203) 535-8100. The information in this brochure has not been approved or verified by the United States Securities and Exchange Commission or by any state securities authority.

Additional information about New Star is also available on the SEC's website at [www.adviserinfo.sec.gov](http://www.adviserinfo.sec.gov).

New Star Institutional Managers Limited is a registered investment adviser; however, such registration does not imply a certain level of skill or training.

## Material Changes

New Star Institutional Managers Limited (New Star) published its first issue of the new style ADV Part 2 Brochure dated March 31, 2010.

Effective July 1, 2011, New Star joined the Connor, Clark & Lunn Financial Group (CCLFG) multi-boutique platform. As a result, CCLFG replaces the Henderson Group as the major partner.

There has been no change in key personnel, our investment philosophy or the manner in which we manage client portfolios; current staff will continue to support clients.

New Star senior management and CCLFG are equal partners in New Star. CCLFG handles all back office support thereby allowing New Star to focus entirely on portfolio management and client service.

Supporting boutique investment managers is CCLFG's core business. Having worked with CCLFG for over twenty years, we have enormous confidence in their ability to provide outstanding support for our group. With our alignment of interest through equal partnership, we are collectively committed to delivering the levels of performance and service that our clients expect.

This brochure contains both Part 2A and 2B of our Form ADV Part II.

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## Advisory Business

New Star Institutional Managers Limited (New Star) has been in business since January 1988. The firm was first established in 1976 as the international investment management arm of the Bank of America NT & SA. In 1988, following a management buyout from the bank, the firm changed its name to WorldInvest Limited and then to New Star Institutional Managers in 2001 after the company was acquired by New Star Asset Management Group plc.

In April 2009, the parent company, New Star Asset Management Group, was acquired by the Henderson Group plc, an investment management holding company based in London, England.

Effective July 1, 2011, New Star Institutional Managers Limited (New Star) joined the Connor, Clark & Lunn Financial Group (CCLFG) multi-boutique platform. As a result, CCLFG effectively replaced Henderson as the major partner. New Star senior management and CCLFG will be equal partners in New Star. CCLFG will handle all bank office support thereby allowing New Star to focus entirely on portfolio management and client service.

New Star Institutional Managers Ltd is owned 100% by NS Investment Management LLP which is itself owned 50% by the partners (Oliver Adcock, Rowley Baring, Ian Beattie, Timothy Bray, Christopher Burling, Brian Coffey, Anna Kirk, Anna Stradling and Simon Ward) and 50% by CC&L UK Limited.

New Star primarily provides investment advice and management on a discretionary basis, constituting “investment supervisory services” to U.S. and non-U.S. accounts. The firm specializes in international equity investments and, to a lesser extent, global fixed income investments.

Depending on the nature of the mandate, clients may be able to impose reasonable restrictions on investing in certain securities or types. Institutional investors with separate account agreements are, to some extent, able to tailor the advisory services they receive to meet their individual needs. Investors in New Star’s pooled investment vehicles are not able to tailor their mandates and their investments are governed by the same prospectus or offering memorandum applicable to all investors.

New Star is strictly a fee-only investment management firm. The firm does not sell annuities, insurance, stocks, bonds, mutual funds, limited partnerships, or other commissioned products. The firm is not affiliated with entities that sell financial products or securities. No commissions in any form are accepted. No finder’s fees are accepted.

Assets under Management (June 30, 2011)

Discretionary Assets:	\$1,812,849,432.12
Non-Discretionary:	—
Total:	\$1,812,849,432.12

Assets under management above are calculated in accordance with Form ADV Part I instructions.

## Fees and Compensation

New Star Institutional Managers Ltd (New Star) charges clients for investment advisory services based on a percentage of assets under management. Compensation is payable after rendering of services, generally on a quarterly basis.

Fees are not deducted from client accounts automatically; clients may choose whether to pay fees separately or have them deducted from the account on a specified date.

Other than standard trading expenses, no other fees are payable by the client.

Standard fee schedules for investment supervisory services to US segregated accounts:

### **Global & EAFE Equity Portfolios**

#### Portfolios Under \$100 million

0.85% on the first US\$ 25 million  
0.55% on the next US\$ 25 million  
0.45% on the next US\$ 50 million

#### Portfolios Over \$100 million

0.50% on the first US\$ 100 million  
0.30% on the next US\$ 400 million  
0.25% thereafter

### **Global Emerging Markets Equity Portfolios**

#### Portfolios Under \$100 million

1.00% on the first US\$ 25 million  
0.85% on the next US\$ 25 million  
0.75% thereafter

#### Portfolios Over \$100 million

0.75% on the first US\$ 100 million  
0.50% on the next US\$ 100 million  
0.40% thereafter

### **Fixed Income Portfolios**

#### Portfolios Under \$100 million

0.55% on the first US\$ 25 million  
0.45% on the next US\$ 25 million  
0.35% on the next US\$ 25 million  
Negotiable over US\$ 75 million  
(minimum fee \$85,000)

To ensure the equal treatment of all clients, New Star's fees are generally not negotiable, though we reserve the right to negotiate fees for equity accounts over \$500 million.

Single market, mutual funds and other mandates (including non-U.S. clients), may fall outside of these core fee scales above. These can be individually negotiated dependent upon mandate type, complexity of investment guidelines and size of fund. New Star will monitor and comply with favored nation clauses as required within the relevant client Investment Management Agreement (IMA).

For sub-advisory agreements, the fee will depend on the fees charged in the underlying funds.

IMAs are terminable by either party on written notice as may be specified in the contract; generally these provide that after notice of termination, New Star will take no further action with respect to the account without the client's prior approval or unless otherwise directed by the client.

## **Performance-Based Fees and Side-By-Side Management**

New Star Institutional Managers Ltd (New Star) does not currently charge performance fees.

New Star seeks to foster a reputation for integrity and professionalism. The confidence and trust placed in us by investors is highly valued and must be protected. Any activity that creates any actual or potential conflict of interest or even the appearance of any conflict of interest must be avoided. A Code of Ethics has been adopted to ensure that those who have knowledge of portfolio transactions or other confidential client information will not be able to act thereon to the disadvantage of New Star's clients. The Code of Ethics does not purport to comprehensively cover all types of conduct or transactions which may be prohibited or regulated by the laws and regulations applicable.

New Star may charge a fee on an "incentive" basis whereby the fee charged will contain an ad valorem element together with an incentive fee based on a percentage of assets under management which will vary depending on the investment results. New Star has no scale for these since each arrangement has to reflect the differences between the benchmarks chosen, the degree of outperformance versus the benchmark and the time horizon of the measurement period. Any such arrangements will be in compliance with Section 205 of the Investment Advisers Act of 1940 or Rule 205-3 promulgated hereunder.

## **Types of Clients**

New Star Institutional Managers Ltd (New Star) provides investment advisory services to:

- Pension and profit sharing plans
- Endowments and foundations
- Corporations and business entities
- Trusts, estates and charitable organizations
- Banks and thrift institutions
- Investment companies

Generally, for separately managed accounts, the minimum investment is \$25 million.

## Methods of Analysis, Investment Strategies and Risk of Loss

New Star Institutional Managers Limited (New Star) uses a fundamental method of analysis. The main sources of information include inspections of corporate activities, annual reports, company press releases, prospectuses, filings with the Securities and Exchange Commission, research materials prepared by outside analysts, corporate ratings services and financial newspapers and magazines.

In addition to the investment managers' research based company analysis, the fund managers will conduct meetings with representatives from companies in whom we have an existing or prospective interest. Meetings may be held in the relevant company's locality or at New Star's offices.

The investment strategies used are mainly long-term purchases (securities held for more than a year) with some short-term purchases (securities held for less than a year). In addition, New Star utilizes:

- time deposits maintained outside the U.S., held in book-entry form generally on behalf of the custodian of the client's assets;
- forward and spot currency contracts incidental to settlement of independent securities transactions, and forward currency contracts to protect portfolio values against currency risks;
- foreign government securities;
- convertible securities and preferred stock;
- futures contracts on stock market indices.

Investing in International securities involves certain risks and increased volatility not associated with investing solely in the US. These risks include currency fluctuations, economic or financial instability, the lack of timely or reliable financial information or unfavorable political or legal developments. These risks are magnified in emerging markets. The international equity strategy may invest in securities issued by smaller companies, which typically involves greater risk than investing in larger companies. The strategy may invest in limited geographic areas and/or sectors which may result in greater market volatility.

The value of investments and any income from them may fall as well as rise and investors may not get back the amount originally invested. In addition, the value of investments may increase or decrease as a result of changes in exchange rates between currencies.

New Star uses an integrated investment approach based on company research, sector trends, economic and liquidity and risk analysis. Investment strategy is set in line with the investment policy of the client as established in the Investment Management Agreement (IMA). The portfolio managers, all based in London, take a team-based approach to the management of all accounts. Individual members of the team are responsible for designated geographical regions. Decisions on investment style and strategy are taken collectively for all accounts with similar

mandates to ensure they are managed consistently and in line with the individual client investment objectives and restrictions.

Asset allocation and “house” policy is determined at regular investment team meetings and monitored and implemented by the portfolio managers in accordance with the client’s investment objectives and restrictions. Portfolio managers analyze stock specific price movements, company news, and macro economic data continuously to ensure they are able to maintain their investment strategy. The members of the Senior Investment Team are responsible for ensuring that portfolio managers continue to implement the appropriate strategy for their clients; thereby meeting the overall investment objective of the client. Ongoing oversight ensures that the investment strategy is set and implement in a timely manner. New Star utilizes a number of meetings to determine investment strategy. The key meetings are:

- Weekly Investment Policy Committee — economic update, liquidity conditions, monitoring of strategy and performance, sector allocation, performance and performance attribution and estimated ex ante tracking error and portfolio beta
- Bi-weekly Stock Meetings — review of fundamentals of all stocks owned (and major index stocks not owned) which are significantly outperforming or underperforming benchmark
- Ad hoc Stock Purchase (or sale) discussion — portfolio manager discusses a specific stock recommendation covering rationale for purchase and economic profit analysis.

## **Disciplinary Information**

New Star Institutional Managers Limited (New Star) and its employees have not been involved in any legal or disciplinary events related to past or present investment clients.

In September 2010, the SEC began a limited scope examination of certain registered investment companies and investment advisors that participated in the State Street Bank & Trust Company securities lending program. This examination involved New Star Institutional Managers Limited, the New Star International Equity Fund, and the New Star Emerging Markets Fund. In March 2011, New Star was advised that the SEC had closed their examination and filed without action.



## **Other Financial Industry Activities and Affiliations**

New Star Institutional Managers Limited (New Star) is not affiliated to any broker-dealer. In addition, the firm is not associated with any futures commission merchant, commodity pool operator, or commodity trading advisor.

New Star is authorized to undertake investment business in the UK by the Financial Services Authority.

Through its partnership with Connor, Clark & Lunn Financial Group (CCLFG), New Star has direct relationships with:

- New Star Canada Inc
- Connor, Clark & Lunn Investment Management Ltd
- Connor, Clark & Lunn Private Capital Ltd
- Connor, Clark & Lunn Managed Portfolios Inc

all of which are registered firms offering investment management advisory services to Canadian clients.

New Star does not receive compensation directly or indirectly from any other business relationship that could create a potential conflict of interest.

## **Code of Ethics, Participation or Interest in Client Transactions and Personal Trading**

The directors, officers and employees of New Star Institutional Managers Limited (New Star) have committed to a Code of Ethics that is available for review by clients and prospective clients upon request.

New Star and its directors, officers and employees may buy or sell securities that are also held by clients. Directors, officers and employees may not trade their own securities ahead of client trades. Directors, officers and employees comply with the provisions of the New Star Policies and Procedures Manual.

### **Personal Trading**

The Chief Compliance Officer of New Star is Anna Kirk. She reviews all trades by directors, officers and employees each quarter. Her trades are reviewed by the Board of Directors. The personal trading reviews ensure that the personal trading of directors, officers and employees does not affect the markets, and that clients of the firm receive preferential treatment. Since most director, officer and employee trades are small, the trades do not affect the securities markets.

## **Brokerage Practices**

### **Broker Selection**

New Star acts in good faith and with due diligence in its choice and use of brokers. All trading conforms to SEC and Financial Services Authority (FSA) rules regarding best execution.

In addition, and in accordance with FSA requirements, New Star sends an Annual Statement to each client detailing all explicit costs incurred by their portfolio, including broker commissions, fund management and custody costs, foreign exchange charges, broker charges, taxation and any other costs. The statement includes:

- analysis of trading by top 10 counterparties and of total trading
- analysis of commissions generated at various commission rates
- analysis of how commissions generated have been spent i.e. how much on execution and how much on research services, and what has been retained by the executing broker and what has been paid to third parties
- total commissions generated by the firm
- firm-wide comparison of the fund's trading, commissions generation and how they have been spent, and of average commission rate paid.

### **Best Execution**

New Star has written policies for best execution in both equity and bond portfolios. In buying and selling securities, New Star will always seek the best price and terms of execution available, taking into account such factors as price (including the applicable brokerage commission or dealer spread), size of order, difficulty of execution and operational facilities of the firm involved, and the firm's risk in positioning a block of securities.

New Star does not suggest brokers to clients.

### **Directed Brokerage**

Where a client has asked New Star to undertake directed brokerage, this will only be undertaken on a best efforts basis where the broker is on the Approved Broker List and best execution obligations can be achieved.

### **Research & Other Soft Dollar Benefits**

Under UK regulations, soft dollar arrangements have been replaced by Commission Sharing Agreements (CSAs). At this time, New Star does not trade under CSA arrangements for any client.

### **Trade Allocations**

Each account with a similar mandate is managed in line with similar models. All transactions are allocated on a pro rata basis at an average price after transaction costs (subject to practical constraints, e.g. transaction costs vs. transaction size, odd lots, etc.) in order to achieve the target model weight for the specific security in each account. IPOs, private placements and/or "hot issues" are allocated in the same manner as any other trades, taking into consideration the foregoing factors. Allocations are reviewed and approved by a senior portfolio manager. In

some cases, money is managed through the use of pooled unit trusts such that allocation of transactions among unit-holders is automatically pro-rata.

## **Review of Accounts**

### **Periodic Reviews**

New Star Institutional Managers Limited (New Star) conducts the following periodic reviews:

- Weekly Investment Policy Committee — economic update, liquidity conditions, monitoring of strategy and performance, sector allocation, performance and performance attribution and estimated ex ante tracking error and portfolio beta.
- Bi-weekly Stock Meetings — review of fundamentals of all stocks owned (and major index stocks not owned) which are significantly outperforming or underperforming benchmark
- Continual monitoring of investment returns and extensive analysis of performance attribution.
- The weekly review and a client guideline database monitors performance objectives, benchmarks and asset mix guidelines.
- Daily constraint monitoring with automated reports showing any violation with respect to client mandates.

### **Reviewers**

The portfolio managers are collectively responsible for all accounts; Ian Beattie as CIO is responsible for ensuring the integrity of the investment process.

### **Review Triggers**

Other conditions that may trigger a review are changes in the tax laws, new investment information, and changes in a client's own situation.

### **Regular Reports**

New Star provides a detailed monthly portfolio valuation to each institutional client that includes an asset listing, transaction report, and performance returns. The majority of clients also receive a quarterly report, which includes the monthly portfolio valuation along with a narrative on the market, New Star's current views, future investment strategy, portfolio changes and performance analysis. Where requested by Mutual Fund Boards for Funds to whom we provide investment advisory services, New Star provides investment review commentary, for inclusion in Annual and Semi-Annual Reports and prospectus updates as requested.

New Star maintains contact as determined by the client and their individual requirements. However, New Star considers that it is mutually beneficial to communicate regularly by

telephone and meet at least once a year. New Star is represented at these meetings by a senior investment manager.

New Star provides requested information to clients to allow them to complete Schedule C of their annual Form 5500 Department of Labor report.

The New Star Emerging Markets Fund provides audited financial statements to investors annually, as well as unaudited reports of its performance on a monthly basis.

## **Client Referrals and Other Compensation**

New Star does not have any arrangements in place to directly or indirectly compensate anyone for client referrals.

New Star does not receive cash or economic benefit from non-clients in connection with giving advice to clients.

## **Custody**

New Star does not provide custody arrangements for any client assets.

Clients must appoint their own global custodian and any fees for such custodial arrangements will be due to the global custodian outside of any investment management fees due to New Star.

Clients will receive account statements directly from their global custodian. New Star provides monthly valuations which will have been reconciled to the custodian's monthly statements but we would urge clients to compare both sets of statements.

## **Investment Discretion**

New Star Institutional Managers Limited (New Star) usually receives discretionary authority from the client at the outset of an advisory relationship to select the identity and amount of securities to be bought or sold. In all cases, however, such discretion is to be exercised in a manner consistent with the stated investment objectives for the particular client account.

When selecting securities and determining amounts, New Star observes the investment policies, limitations and restrictions of the clients for which it advises. For registered investment companies, New Star's authority to trade securities may also be limited by certain federal securities and tax laws that require diversification of investments and favor the holding of investments once made.

Investment guidelines and restrictions must be provided to New Star in writing.

## **Voting Client Securities**

New Star Institutional Managers Ltd (New Star) will undertake responsibility to vote proxies where it has formal authority to do so under the provisions of the client Investment Management Agreement (IMA) or, alternatively, will work closely with those clients wishing to participate themselves in order to ensure that their specific voting instructions are properly recorded.

New Star has contracted with Riskmetrics Group (RMG), an independent third party service provider, to provide proxy analyses, vote recommendations, vote execution and record-keeping services. Custodians forward proxy materials directly to RMG. RMG is responsible for exercising the voting rights in accordance with the RMG Proxy Voting Guidelines. Where the client has reserved the right to vote proxies, New Star will forward to the client any proxy materials it receives with respect to the account.

Any contentious issues are identified as part of the research process undertaken by Riskmetrics and are raised independently with the fund manager, who uses the research provided to take any necessary actions.

Some international securities (including ADRs), may be subject to “share blocking” restrictions. This means that shareholders who vote proxies are not able to trade in that company’s securities for a certain period of time on or around the shareholder meeting date. In addition, voting certain international securities may involve unusual costs to the clients. New Star reserves the right not to vote where share blocking restrictions, unusual costs or other barriers to efficient voting apply.

Occasions may arise where a person or organization involved in the proxy voting process may have a conflict of interest. A conflict of interest may also exist if New Star has a business relationship with (or is actively soliciting business from) either the company soliciting the proxy or a third party that has a material interest in the outcome of a proxy vote or that is actively lobbying for a particular outcome of a proxy vote. Any individual with knowledge of a conflict of interest relating to a particular referral shall disclose that conflict to the Chief Compliance Officer.

A copy of the RMG International Proxy Voting Guidelines Summary is available on request.

Clients can receive quarterly reports on how proxies were voted on request.

## **Financial Information**

New Star Institutional Managers Limited (New Star) does not have any financial impairment that will preclude the firm from meeting contractual commitments to clients.

## **Business Continuity Plan**

### **General**

New Star Institutional Managers Limited (New Star) has a Business Continuity Plan in place that provides detailed steps to mitigate and recover from the loss of office space, communications, services or key people.

### **Disasters**

The Business Continuity Plan covers natural disasters such as snow storms, hurricanes, tornados, and flooding. The Plan covers man-made disasters such as loss of electrical power, loss of water pressure, fire, bomb threat, nuclear emergency, chemical event, biological event, T-1 communications line outage, Internet outage, railway accident and aircraft accident. Electronic files are backed up daily and archived offsite.

### **Alternative Offices**

Alternative office arrangements are in place to support ongoing operations in the event the main office is unavailable. It is our intention to contact all clients in the event of a disaster that dictates moving to an alternative location.

### **Loss of Key Personnel**

The investment professionals at New Star work in integrated team environments using highly structured investment processes. As a result, the loss of any individual team member would have little material impact on investment strategies and outcomes. The teams take responsibility for ensuring that important functions and expertise are protected and shared.

## Educational Background and Business Experience

New Star Institutional Managers Limited (New Star) requires any officer or employee who determines or gives investment advice to clients to demonstrate clear command of the firm's investment discipline, its principles and implementation, and its suitability for clients. New Star takes its fiduciary responsibilities very seriously, and ensures that its professionals meet high standards of financial sophistication as evidenced by education and/or experience.

NAME/TITLE	D.O.B.	FORMAL EDUCATION	BUSINESS ACTIVITY FOR PAST 5 YEARS	DISCIPLINARY INFORMATION	OTHER ACTIVITIES & COMPENSATION	SUPERVISION
Mark S. Beale, Chairman	1960	University of Sussex, B.A. Economic History	Investment Management	N/A	N/A	Board of Directors +44 203 535 8100
Ian J. Beattie, Chief Investment Officer	1968	City University, London, B.Sc. Economics	Investment Management	N/A	N/A	Mark Beale <a href="mailto:mark.beale@nsimanagers.com">mark.beale@nsimanagers.com</a> +44 203 535 8112
Timothy J. Bray, Managing Director	1964	University of London, B.Sc. Financial Economics	Investment Management	N/A	N/A	Mark Beale <a href="mailto:mark.beale@nsimanagers.com">mark.beale@nsimanagers.com</a> +44 203 535 8112
Simon J. Ward, Director of Research	1960	University of London, M.Sc. Economics, M.Sc. Finance; University of Cambridge, B.A. Economics	Investment Strategy, Economic Research	N/A	N/A	Ian Beattie <a href="mailto:ian.beattie@nsimanagers.com">ian.beattie@nsimanagers.com</a> +44 203 535 8888
Bernard P. Coffey (known as Brian) Senior Portfolio Manager	1961	University of London, B.Sc. Financial Economics University College, Galway, B.Sc. General Science	Investment Management	N/A	N/A	Ian Beattie <a href="mailto:ian.beattie@nsimanagers.com">ian.beattie@nsimanagers.com</a> +44 203 535 8888
Christopher J. Burling Senior Portfolio Manager	1961	Nottingham University, B.A. Economics with Econometrics	Investment Management	N/A	N/A	Ian Beattie <a href="mailto:ian.beattie@nsimanagers.com">ian.beattie@nsimanagers.com</a> +44 203 535 8888

NAME/TITLE	D.O.B.	FORMAL EDUCATION	BUSINESS ACTIVITY FOR PAST 5 YEARS	DISCIPLINARY INFORMATION	OTHER ACTIVITIES & COMPENSATION	SUPERVISION
Anna L. Stradling Senior Portfolio Manager	1981	Brasenose College, University of Oxford, B.A. Psychology & Philosophy	Investment Management	N/A	N/A	Tim Bray tim.bray@ <a href="mailto:nsimanagers.com">nsimanagers.com</a> +44 203 535 8101
Rowley M.T. Baring (known as Dan) Portfolio Manager	1977	University of Edinburgh, B.A. History, M.A. History	Investment Management	N/A	N/A	Tim Bray tim.bray@ <a href="mailto:nsimanagers.com">nsimanagers.com</a> +44 203 535 8101
Oliver W. Adcock Portfolio Manager	1981	New College, University of Oxford, M.Chem. Chemistry	Investment Management	N/A	N/A	Tim Bray tim.bray@ <a href="mailto:nsimanagers.com">nsimanagers.com</a> +44 203 535 8101
Anna E. Kirk, Director	1959	N/A	Compliance, Operations, Client Service	N/A	N/A	Mark Beale mark.beale@ <a href="mailto:nsimanagers.com">nsimanagers.com</a> +44 203 535 8112

## Disciplinary Information

None of the individuals listed above have been subject to any legal or disciplinary events.



## **Other Business Activities**

New Star Institutional Managers Limited (New Star) has adopted a Code of Ethics. The Code requires all individuals to promptly notify the Anna Kirk, Chief Compliance Officer (CCO), in writing, of all outside business activity resulting in or potentially resulting in additional compensation arrangements, including monetary or other benefits that are or have the potential to be a conflict of interest.

No individual shall accept a position as an officer or employee or receive any compensation as a result of any business activity (other than a passive investment), outside the scope of his relationship with the Firm, unless such person has received prior written approval from the CCO.

Investment personnel are prohibited from serving on the boards of directors of for-profit corporations, business trusts or similar business entities, whether or not their securities are publicly traded, without prior authorization by the CCO.

## **Additional Compensation**

New Star does not offer any financial incentives above an individual's regular salary and bonus.

New Star does not have any arrangements in place to directly or indirectly compensate anyone for client referrals or new accounts.