

ITEM 1  
COVER PAGE

PART 2A OF FORM ADV: FIRM BROCHURE

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March 20, 2019

This brochure provides information about the qualifications and business practices of The Capital Group Investment Advisory Services, LLC., (together, with its relying adviser affiliates, the “**Adviser**,” “**we**,” “**us**,” or “**our**”). If you have any questions about the contents of this brochure, please contact us at 301-214-7666 or by email at: [info@thecapgroupfinancial.com](mailto:info@thecapgroupfinancial.com). The information in this brochure has not been approved or verified by the United States Securities and Exchange Commission (the “**SEC**”) or by any state securities authority.

Additional information about us also is available on the SEC’s website at [www.adviserinfo.sec.gov](http://www.adviserinfo.sec.gov).

We are a registered investment adviser under the Investment Advisers Act of 1940, as amended (the “**Advisers Act**”). Our registration under the Advisers Act does not imply any level of skill or training.

**ITEM 2  
MATERIAL CHANGES**

In this Item, The Capital Group Investment Advisory is required to discuss any material changes that have been made to the brochure since the last annual amendment dated March 24, 2018.

The disclosure in Item 5 “Fees and Compensation” has been revised to include the firm's most recent fee schedule.

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## ITEM 4 ADVISORY BUSINESS

The Capital Group Investment Advisory offers a variety of advisory services, which include financial planning, consulting, pension consulting and investment management services. Prior to the rendering of any of the foregoing advisory services, clients are required to enter into one or more written agreements with The Capital Group Investment Advisory setting forth the relevant terms and conditions of the advisory relationship (the “Agreement”).

The Capital Group Investment Advisory provides its services in an effort to improve clients’ overall financial wellbeing. To that end, the Firm will analyze client information to assess their current situation, define their goals and determine what should be done in order to meet those goals. Depending on what services the Firm is engaged to provide, this could entail analyzing client assets, liabilities and cash flow, current insurance coverage, investments, tax strategies and other less tangible concerns. The Firm believes an approach that carefully monitors client portfolios is integral in achieving client objectives.

The Capital Group Investment Advisory has been an independent registered investment adviser since November 2013 and is principally owned by Christopher Staub, Joseph Apa and Kevin Fitzpatrick. As of March 20, 2019, The Capital Group Investment Advisory had \$342,487,482 assets under management, all of which was managed on a discretionary basis.

While this brochure generally describes the business of The Capital Group Investment Advisory, certain sections also discuss the activities of its Supervised Persons, which refer to the Firm’s officers, partners, directors (or other persons occupying a similar status or performing similar functions), employees or any other person who provides investment advice on The Capital Group Investment Advisory’s behalf and is subject to the Firm’s supervision or control.

### **Financial Planning and Consulting Services**

The Capital Group Investment Advisory offers clients a range of financial planning and consulting services, which may include any or all of the following functions:

- |  |                          |
|--|--------------------------|
| <input type="checkbox"/> Business Planning     | Investment Consulting    |
| <input type="checkbox"/> Cash Flow Forecasting | Insurance Needs Analysis |
| <input type="checkbox"/> Retirement Planning   | Tax Analysis             |
| <input type="checkbox"/> Estate Planning       | Education Planning       |

While each of these services is available on a stand-alone basis, certain of them may also be rendered in conjunction with investment portfolio management as part of a comprehensive wealth management engagement (as described below).

In performing these services, The Capital Group Investment Advisory is not required to verify any information received from the client or from the client's other professionals (e.g., attorneys, accountants, etc.) and is expressly authorized to rely on such information.

The Capital Group Investment Advisory may recommend the services of itself, its *Supervised Persons* in their individual capacities as insurance agents or registered representatives of a broker-dealer and/or other professionals to implement its recommendations. Clients are advised that a conflict of interest exists if clients engage The Capital Group Investment Advisory to provide additional fee-based services. Clients retain absolute discretion over all decisions regarding implementation and are under no obligation to act upon any of the recommendations made by The Capital Group Investment Advisory under a financial planning or consulting engagement or to engage the services of any such recommended professionals, including The Capital Group Investment Advisory itself. Clients are advised that it remains their responsibility to promptly notify the Firm of any change in their financial situation or investment objectives for the purpose of reviewing, evaluating or revising The Capital Group Investment Advisory's previous recommendations and/or services.

### **Retirement Plan Consulting Services**

The Capital Group Investment Advisory provides various consulting services to qualified employee benefit plans and their fiduciaries. This suite of institutional services is designed to assist plan sponsors in structuring, managing and optimizing their corporate retirement plans. Each engagement is individually negotiated and customized, and may include any or all of the following services:

- |   |  |
|---|--|
| <input type="checkbox"/> Plan Design and Strategy         | Plan Fee and Cost Analysis             |
| <input type="checkbox"/> Plan Review and Evaluation       | Retirement Plan Committee Consultation |
| <input type="checkbox"/> Executive Planning and Benefits  | Fiduciary and Compliance               |
| <input type="checkbox"/> Investment Management and Review | Legacy Plan Services                   |

As disclosed in the *Agreement*, certain of the foregoing services are provided by The Capital Group Investment Advisory as a fiduciary under the Employee Retirement Income Security Act of 1974, as amended ("ERISA"). In accordance with ERISA Section 408(b)(2), each plan sponsor is provided with a written description of The Capital Group Investment Advisory's fiduciary status, the specific services to be rendered and all direct and indirect compensation the Firm reasonably expects under the engagement.

### **Investment Management and Wealth Management Services**

The Capital Group Investment Advisory manages client investment portfolios on a discretionary or non-discretionary basis. In addition, The Capital Group Investment Advisory may provide clients with wealth management services which may include a broad range of comprehensive financial planning and consulting services as well as discretionary and/or non-discretionary management of investment portfolios.

The Capital Group Investment Advisory primarily allocates client assets among various independent investment managers (“*Independent Managers*”), mutual funds, exchange-traded funds (“ETFs”), individual debt and equity securities, as well as the securities components of variable annuities and variable life insurance contracts, in accordance with the investment objectives of its individual clients.

In addition, The Capital Group Investment Advisory may also recommend that clients who qualify as accredited investors, as defined by Rule 501 of the Securities Act of 1933, invest in privately placed securities, which may include debt, equity and/or interests in pooled investment vehicles (e.g., hedge funds). Where appropriate, the Firm may also provide advice about any type of legacy position or other investment held in client portfolios.

Clients may also engage The Capital Group Investment Advisory to advise on certain investment products that are not maintained at their primary custodian, such as variable life insurance and annuity contracts and assets held in employer sponsored retirement plans and qualified tuition plans (i.e., 529 plans). In these situations, The Capital Group Investment Advisory directs or recommends the allocation of client assets among the various investment options available with the product. These assets are generally maintained at the underwriting insurance company or the custodian designated by the product’s provider.

The Capital Group Investment Advisory tailors its advisory services to meet the needs of its individual clients and continuously seeks to ensure that client portfolios are managed in a manner consistent with their specific investment profiles. The Capital Group Investment Advisory consults with clients on an initial and ongoing basis to determine their specific risk tolerance, time horizon, liquidity constraints and other qualitative factors relevant to the management of their portfolios. Clients are advised to promptly notify The Capital Group Investment Advisory if there are changes in their financial situation or if they wish to place any limitations on the management of their portfolios. Clients may impose reasonable restrictions or mandates on the management of their accounts if The Capital Group Investment Advisory determines, in its sole discretion, the conditions would not materially impact the performance of a management strategy or prove overly burdensome to the Firm’s management efforts.

### **Use of Independent Managers**

As mentioned above, The Capital Group Investment Advisory may select certain *Independent Managers* to actively manage a portion of its clients’ assets. The specific terms and conditions under which a client engages an *Independent Manager* are set forth in a separate written agreement between the designated *Independent Manager* and either The Capital Group Investment Advisory or the client. In addition to this brochure, clients may also receive the written disclosure documents of the designated *Independent Managers* engaged to manage their assets. The Capital Group Investment Advisory does not receive compensation from any such *Independent Managers*.

The Capital Group Investment Advisory evaluates various information about the *Independent Managers* it chooses to manage client portfolios, which may include the *Independent Managers*’ public disclosure documents, materials supplied by the *Independent Managers* themselves and other third-party analyses it believes are reputable. To the extent possible, the Firm seeks to assess the *Independent Managers*’ investment strategies, past performance and risk results in relation to its clients’ individual portfolio allocations and risk exposure.

The Capital Group Investment Advisory also takes into consideration each *Independent Manager's* management style, returns, reputation, financial strength, reporting, pricing and research capabilities, among other factors.

The Capital Group Investment Advisory continues to provide services relative to the discretionary selection of the *Independent Managers*. On an ongoing basis, the Firm monitors the performance of those accounts being managed by *Independent Managers*.

The Capital Group Investment Advisory seeks to ensure the *Independent Managers'* strategies and target allocations remain aligned with its clients' investment objectives and overall best interests.

## ITEM 5 FEES AND COMPENSATION

The Capital Group Investment Advisory offers its services on a fee basis, which may include hourly and/or fixed fees, as well as fees based upon assets under management or advisement. Additionally, certain of The Capital Group Investment Advisory's *Supervised Persons*, in their individual capacities, may offer securities brokerage services and insurance products under a separate commission arrangement.

### **Financial Planning and Consulting Fees**

The Capital Group Investment Advisory generally charges either a negotiable hourly and/or fixed fee to provide clients with stand-alone financial planning or consulting services. These fees are largely determined by the scope and complexity of the agreed upon services and range from \$200 to \$300 on an hourly basis and \$1,500 to \$25,000 on a fixed fee basis.

The specific terms and fee structure are negotiated in advance and set forth in the *Agreement* with The Capital Group Investment Advisory. Generally, The Capital Group Investment Advisory requires the entirety of the financial planning or consulting fee payable upon execution of the *Agreement* and any balance will be due at the time the financial plan is delivered or the underlying services are rendered to completion. If the client engages The Capital Group Investment Advisory for additional investment advisory services, The Capital Group Investment Advisory may offset all or a portion of its fees for those services based upon the amount paid for the financial planning and/or consulting services.

### **Investment Management and Wealth Management Fees**

The Capital Group Investment Advisory provides investment management services for an annual fee based on the amount of assets under the Firm's management. The fee varies between 50 and 125 basis points (0.50% – 1.25%), based on the following fee schedule:

PORTFOLIO VALUE	ANNUAL FEE
Up to \$100,000	1.25%
\$100,001 to \$1,000,000	1.00%
\$1,000,001 to \$2,000,000	0.90%
\$2,000,001 to \$3,000,000	0.80%
\$3,000,001 to \$4,000,000	0.70%
\$4,000,001 to \$5,000,000	0.60%
Above \$5,000,000	0.50%

The annual fee is prorated and charged quarterly in advance, based upon the market value of the assets being managed by The Capital Group Investment Advisory on the last day of the previous billing period.

If assets in excess of \$20,000 are deposited into or withdrawn from an account after the inception of a billing period, the fee payable with respect to such assets is adjusted to reflect the change in portfolio value. For the initial period of an engagement, the fee is calculated on a *pro rata* basis. In the event the *Agreement* is terminated, the fee for the final billing period is prorated through the effective date of the termination and the unearned portion is refunded to the client, as appropriate.

### **Retirement Plan Consulting Fees**

The Capital Group Investment Advisory generally charges fees based upon the plan assets under management when providing clients with retirement plan consulting services. Each engagement is individually negotiated and tailored to accommodate the needs of the individual plan sponsor, as memorialized in the *Agreement*. These fees vary, based on the scope of the services to be rendered, but are generally based on the following fee schedule:

PORTFOLIO VALUE	ANNUAL FEE
Less than \$1,000,000	0.75%
\$1,000,001 to \$3,000,000	0.60%
\$3,000,001 to \$5,000,000	0.50%
\$5,000,001 to \$8,000,000	0.40%
\$8,000,001 to \$10,000,000	0.30%
\$10,000,001 to \$25,000,000	0.25%
\$25,000,001 to \$35,000,000	0.20%
\$35,000,001 to \$50,000,000	0.15%
\$50,000,001 to \$55,000,000	0.10%
\$55,000,001 and above	0.07%



In the event that The Capital Group Investment Advisory acts as an "investment manager" as defined by section 3(38) of the Employee Retirement Income Security Act of 1974, as amended ("ERISA"), an additional 5 bps will be assessed. For more information, please refer to the Agreement.

### **The Capital Group Rollover Fee Schedule and Services**

#### **Level 1 (Assets under \$50,000) - 50 bps**

- ☐ Quarterly Retirement Readiness Report
- ☐ Annual Financial Plan Checklist
- ☐ Monthly Savings Analysis
- ☐ Individual Investment Policy Statement
- ☐ Online Planning Resources
- ☐ Annual Risk Tolerance Assessment
- ☐ Professional Investment Management

#### **Level 2 (Assets \$50,001 - \$150,000) - 75 bps**

- ☐ Quarterly Retirement Readiness Report
- ☐ Annual Financial Plan Checklist
- ☐ Monthly Savings Analysis
- ☐ Individual Investment Policy Statement
- ☐ Online Planning Resources
- ☐ Annual Risk Tolerance Assessment
- ☐ Professional Investment Management
- ☐ Annual Phone Consultation Review Initiated by Advisor Periodic Phone and Webinar Access to Advisor

#### **Level 3 (Assets \$150,001 + ) - 100 bps**

- ☐ Quarterly Retirement Readiness Report
- ☐ Annual Financial Plan Checklist
- ☐ Beneficiary Planning
- ☐ Monthly Savings Analysis
- ☐ Individual Investment Policy Statement
- ☐ Online Planning Resources
- ☐ Annual Risk Tolerance Assessment
- ☐ Professional Investment Management
- ☐ Annual In Person Consultation Review Initiated by Advisor as able by geographic region of client (DC Metro)
- ☐ Periodic Phone and Webinar Access to Advisor

**Fee Discretion**

The Capital Group Investment Advisory, in its sole discretion, may negotiate to charge a lesser fee based upon certain criteria, such as anticipated future earning capacity, anticipated future additional assets, dollar amount of assets to be managed, related accounts, account composition, pre-existing client relationship, account retention and *pro bono* activities.

**Additional Fees and Expenses**

In addition to the advisory fees paid to The Capital Group Investment Advisory, clients may also incur certain charges imposed by other third parties, such as broker-dealers, custodians, trust companies, banks and other financial institutions (collectively "*Financial Institutions*"). These additional charges may include securities brokerage commissions, transaction fees, custodial fees, fees charged by the *Independent Managers*, charges imposed directly by a mutual fund or ETF in a client's account, as disclosed in the fund's prospectus (e.g., fund management fees and other fund expenses), deferred sales charges, odd-lot differentials, transfer taxes, wire transfer and electronic fund fees and other fees and taxes on brokerage accounts and securities transactions. The Firm's brokerage practices are described at length in Item 12, below.

**Fee Debit**

Clients generally provide The Capital Group Investment Advisory with the authority to directly debit their accounts for payment of the Firm's investment advisory fees. The *Financial Institutions* that act as qualified custodian for client accounts have agreed to send statements to clients not less than quarterly detailing all account transactions, including any amounts paid to The Capital Group Investment Advisory. Alternatively, clients may elect to have The Capital Group Investment Advisory send them an invoice for direct payment.

**Account Additions and Withdrawals**

Clients may make additions to and withdrawals from their account at any time, subject to The Capital Group Investment Advisory's right to terminate an account. Additions may be in cash or securities provided that the Firm reserves the right to liquidate any transferred securities or to decline to accept particular securities into a client's account. Clients may withdraw account assets on notice to The Capital Group Investment Advisory, subject to the usual and customary securities settlement procedures. However, The Capital Group Investment Advisory designs its portfolios as long-term investments and the withdrawal of assets may impair the achievement of a client's investment objectives. The Capital Group Investment Advisory may consult with its clients about the options and implications of transferring securities. Clients are advised that when transferred securities are liquidated, they may be subject to transaction fees, fees assessed at the mutual fund level (i.e., contingent deferred sales charge) and/or tax ramifications.

**Commissions or Sales Charges for Recommendations of Securities**

Clients can engage certain persons associated with The Capital Group Investment Advisory (but not The Capital Group Investment Advisory) to render securities brokerage services under a separate commission-based arrangement. Clients are under no obligation to engage such persons and may choose brokers or agents not affiliated with The Capital Group Investment Advisory.

Under this arrangement, the Firm's *Supervised Persons*, in their individual capacities as registered representatives of Purshe Kaplan Sterling Investments, Inc. ("PKS"), may provide securities brokerage services and implement securities transactions under a separate commission-based arrangement. *Supervised Persons* may be entitled to a portion of the brokerage commissions paid to PKS, as well as a share of any ongoing distribution or service (trail) fees from the sale of mutual funds. The Capital Group Investment Advisory may also recommend no-load or load-waived funds, where no sales charges are assessed. Prior to effecting any transactions, clients are required to enter into a separate account agreement with PKS. The Capital Group Investment Advisory does not receive any portion of the commissions or transactional fees charged by PKS.

A conflict of interest exists to the extent that The Capital Group Investment Advisory recommends the purchase of securities where The Capital Group Investment Advisory's *Supervised Persons* receive commissions or other additional compensation as a result of The Capital Group Investment Advisory's recommendations.

The Capital Group Investment Advisory has procedures in place to ensure that any recommendations made by such *Supervised Persons* are in the best interest of clients. For certain accounts covered by the Employee Retirement Income Security Act ("ERISA") and such others that The Capital Group Investment Advisory, in its sole discretion, deems appropriate, The Capital Group Investment Advisory may provide its investment advisory services on a fee-offset basis. In this scenario, The Capital Group Investment Advisory may offset its fees by an amount equal to the aggregate commissions and 12b-1 fees earned by The Capital Group Investment Advisory's *Supervised Persons* in their individual capacities as registered representatives of PKS.

**ITEM 6  
PERFORMANCE-BASED FEES AND SIDE-BY-SIDE MANAGEMENT**

The Capital Group Investment Advisory does not provide any services for a performance-based fee (i.e., a fee based on a share of capital gains or capital appreciation of a client's assets).

**ITEM 7  
TYPES OF CLIENTS**

The Capital Group Investment Advisory provides its services to individuals, pension and profit sharing plans, trusts, estates, charitable organizations, corporations and other business entities

**No Minimum Account Requirements**

The Capital Group Investment Advisory does not impose a stated minimum fee or minimum portfolio value for starting and maintaining an investment management relationship. Certain *Independent Managers* may, however, impose more restrictive account requirements and varying billing practices than The Capital Group Investment Advisory. In these instances, The Capital Group Investment Advisory may alter its corresponding account requirements and/or billing practices to accommodate those of the *Independent Managers*.

**ITEM 8**  
**METHODS OF ANALYSIS, INVESTMENT STRATEGIES AND RISK OF LOSS****Methods of Analysis**

The Capital Group Investment Advisory may utilize a combination of largely fundamental and cyclical methods of analysis.

Fundamental analysis involves an evaluation of the fundamental financial condition and competitive position of a particular fund or issuer.

For The Capital Group Investment Advisory, this process typically involves an analysis of an issuer's management team, investment strategies, style drift, past performance, reputation and financial strength in relation to the asset class concentrations and risk exposures of the Firm's model asset allocations. A substantial risk in relying upon fundamental analysis is that while the overall health and position of a company may be good, evolving market conditions may negatively impact the security.

Cyclical analysis is similar to technical analysis in that it involves the assessment of market conditions at a macro (entire market or economy) or micro (company specific) level, rather than focusing on the overall fundamental analysis of the health of the particular company that The Capital Group Investment Advisory is recommending. The risks with cyclical analysis are similar to those of technical analysis.

**Investment Strategies**

Prior to developing an investment strategy tailored to each client, the Firm gathers and analyzes detailed information about the client, including goals, existing investments, insurance coverage, sources of income and other assets and liabilities. The Firm then seeks to define the client's investment objectives and risk profile, which together form the basis for the selection and diversification of investments. Once an initial investment strategy is established, the Firm's investment advisors continually monitor its clients' portfolios, making changes as needed.

**Risks of Loss***General Risk of Loss*

Investing in securities involves the risk of loss. Clients should be prepared to bear potential losses.

*Market Risks*

The profitability of a significant portion of The Capital Group Investment Advisory's recommendations may depend to a great extent upon correctly assessing the future course of price movements of stocks and bonds. There can be no assurance that The Capital Group Investment Advisory will be able to predict those price movements accurately.

*Mutual Funds and ETFs*

An investment in a mutual fund or ETF involves risk, including the loss of principal. Mutual fund and ETF shareholders are necessarily subject to the risks stemming from the individual issuers of the fund's underlying portfolio securities. Such shareholders are also liable for taxes on any fund-level capital gains, as mutual funds and ETFs are required by law to distribute capital gains in the event they sell securities for a profit that cannot be offset by a corresponding loss.

Shares of mutual funds are generally distributed and redeemed on an ongoing basis by the fund itself or a broker acting on its behalf. The trading price at which a share is transacted is equal to a fund's stated daily per share net asset value ("NAV"), plus any shareholders fees (e.g., sales loads, purchase fees, redemption fees).

The per share NAV of a mutual fund is calculated at the end of each business day, although the actual NAV fluctuates with intraday changes to the market value of the fund's holdings. The trading prices of a mutual fund's shares may differ significantly from the NAV during periods of market volatility, which may, among other factors, lead to the mutual fund's shares trading at a premium or discount to actual NAV.

Shares of ETFs are listed on securities exchanges and transacted at negotiated prices in the secondary market. Generally, ETF shares trade at or near their most recent NAV, which is generally calculated at least once daily for indexed based ETFs and more frequently for actively managed ETFs. However, certain inefficiencies may cause the shares to trade at a premium or discount to their *pro rata* NAV. There is also no guarantee that an active secondary market for such shares will develop or continue to exist. Generally, an ETF only redeems shares when aggregated as creation units (usually 20,000 shares or more). Therefore, if a liquid secondary market ceases to exist for shares of a particular ETF, a shareholder may have no way to dispose of such shares.

*Use of Independent Managers*

The Capital Group Investment Advisory may recommend the use of *Independent Managers*. In these situations, The Capital Group Investment Advisory continues to do ongoing due diligence of such managers, but such recommendations rely to a great extent on the *Independent Managers'* ability to successfully implement their investment strategies. In addition, The Capital Group Investment Advisory generally may not have the ability to supervise the *Independent Managers* on a day-to-day basis.

*Management Through Similarly Managed "Model" Accounts*

The Capital Group Investment Advisory manages certain accounts through the use of similarly managed "model" portfolios, whereby the Firm allocates all or a portion of its clients' assets among various mutual funds and/or securities on a discretionary basis using one or more of its proprietary investment strategies. In managing assets through the use of models, the Firm remains in compliance with the safe harbor provisions of Rule 3a-4 of the Investment Company Act of 1940.

The strategy used to manage a model portfolio may involve an above average portfolio turnover that could negatively impact clients' net after tax gains. While the Firm seeks to ensure that clients' assets are managed in a manner consistent with their individual financial situations and investment objectives, securities transactions effected pursuant to a model investment strategy are usually done without regard to a client's individual tax ramifications. Clients should contact The Capital Group Investment Advisory if they experience a change in their financial situation or if they want to impose reasonable restrictions on the management of their accounts.

## **ITEM 9 DISCIPLINARY INFORMATION**

The Capital Group Investment Advisory has not been involved in any legal or disciplinary events that are material to a client's evaluation of its advisory business or the integrity of its management.

## **ITEM 10 OTHER FINANCIAL INDUSTRY ACTIVITIES AND AFFILIATIONS**

### **Registered Representatives of a Broker/Dealer**

Certain of the Firm's *Supervised Persons* are registered representatives of *PKS* and may provide clients with securities brokerage services under a separate commission-based arrangement. This arrangement is described at length in Item 5.

**Affiliated Insurance Agencies**

The Capital Group Investment Advisory is under common control with The Capital Group, LLC., The Capital Group Association Consultants and U.S. Underwriters, LLC duly licensed insurance agencies (“Insurance Agencies”). Certain *Supervised Persons* of The Capital Group Investment Advisory, in their individual capacities, are also licensed insurance agents with Insurance Agencies and in such capacity, may recommend, on a fully-disclosed commission basis, the purchase of certain insurance products. While The Capital Group Investment Advisory does not sell such insurance products to its investment advisory clients, The Capital Group Investment Advisory does permit its *Supervised Persons*, in their individual capacities as licensed insurance agents, to sell insurance products to its investment advisory clients. A conflict of interest exists to the extent that The Capital Group Investment Advisory recommends the purchase of insurance products where The Capital Group Investment Advisory’s *Supervised Persons* receive insurance commissions or other additional compensation.

**ITEM 11**  
**CODE OF ETHICS, PARTICIPATION OR INTEREST IN CLIENT TRANSACTIONS**  
**AND PERSONAL TRADING**

The Capital Group Investment Advisory has adopted a code of ethics in compliance with applicable securities laws (“*Code of Ethics*”) that sets forth the standards of conduct expected of its *Supervised Persons*. The Capital Group Investment Advisory’s Code of Ethics contains written policies reasonably designed to prevent certain unlawful practices such as the use of material non-public information by the Firm or any of its Supervised Persons and the trading by the same of securities ahead of clients in order to take advantage of pending orders.

The Code of Ethics also requires certain of The Capital Group Investment Advisory’s personnel (called “Supervised Persons”) to report their personal securities holdings and transactions and obtain pre-approval of certain investments (e.g., initial public offerings, limited offerings).

However, The Capital Group Investment Advisory Supervised Persons are permitted to buy or sell securities that it also recommends to clients if done in a manner consistent with the Firm’s policies and procedures. This Code of Ethics has been established recognizing that some securities trade in sufficiently broad markets to permit transactions by Access Persons to be completed without any appreciable impact on the markets of such securities. Therefore, under certain limited circumstances, exceptions may be made to the policies stated below.



When the Firm is engaging in or considering a transaction in any security on behalf of a client, no Access Person may knowingly effect for themselves or for their immediate family (i.e., spouse, minor children and adults living in the same household as the Access Person) a transaction in that security unless:

- ☐ the transaction has been completed;
- ☐ the transaction for the Supervised Person is completed as part of a batch trade (as defined below in Item 12) with clients; or
- ☐ a decision has been made not to engage in the transaction for the client.

## ITEM 12 BROKERAGE PRACTICES

The Capital Group Investment Advisory generally recommends that clients utilize the brokerage and clearing services of Fidelity Institutional Wealth Services ("*Fidelity*") for investment management accounts.

Factors which The Capital Group Investment Advisory considers in recommending *Fidelity* or any other broker-dealer to clients include their respective financial strength, reputation, execution, pricing, research and service. *Fidelity* enables The Capital Group Investment Advisory to obtain many mutual funds without transaction charges and other securities at nominal transaction charges. The commissions and/or transaction fees charged by *Fidelity* may be higher or lower than those charged by other *Financial Institutions*.

The commissions paid by The Capital Group Investment Advisory's clients comply with the Firm's duty to obtain "best execution." Clients may pay commissions that are higher than another qualified *Financial Institution* might charge to affect the same transaction where The Capital Group Investment Advisory determines that the commissions are reasonable in relation to the value of the brokerage and research services received. In seeking best execution, the determinative factor is not the lowest possible cost, but whether the transaction represents the best qualitative execution, taking into consideration the full range of a *Financial Institution's* services, including among others, the value of research provided, execution capability, commission rates and responsiveness. The Capital Group Investment Advisory seeks competitive rates but may not necessarily obtain the lowest possible commission rates for client transactions.

The Capital Group Investment Advisory periodically and systematically reviews its policies and procedures regarding its recommendation of *Financial Institutions* in light of its duty to obtain best execution.



The client may direct The Capital Group Investment Advisory in writing to use a particular *Financial Institution* to execute some or all transactions for the client. In that case, the client will negotiate terms and arrangements for the account with that *Financial Institution* and the Firm will not seek better execution services or prices from other *Financial Institutions* or be able to “batch” client transactions for execution through other *Financial Institutions* with orders for other accounts managed by The Capital Group Investment Advisory (as described below). As a result, the client may pay higher commissions or other transaction costs, greater spreads or may receive less favorable net prices, on transactions for the account than would otherwise be the case. Subject to its duty of best execution, The Capital Group Investment Advisory may decline a client’s request to direct brokerage if, in the Firm’s sole discretion, such directed brokerage arrangements would result in additional operational difficulties.

Transactions for each client generally will be affected independently, unless The Capital Group Investment Advisory decides to purchase or sell the same securities for several clients at approximately the same time. The Capital Group Investment Advisory may (but is not obligated to) combine or “batch” such orders to obtain best execution, to negotiate more favorable commission rates or to allocate equitably among The Capital Group Investment Advisory’s clients differences in prices and commissions or other transaction costs that might not have been obtained had such orders been placed independently. Under this procedure, transactions will generally be averaged as to price and allocated among The Capital Group Investment Advisory’s clients pro rata to the purchase and sale orders placed for each client on any given day. To the extent that The Capital Group Investment Advisory determines to aggregate client orders for the purchase or sale of securities, including securities in which The Capital Group Investment Advisory’s *Supervised Persons* may invest, the Firm generally does so in accordance with applicable rules promulgated under the Advisers Act and no-action guidance provided by the staff of the U.S. Securities and Exchange Commission. The Capital Group Investment Advisory does not receive any additional compensation or remuneration as a result of the aggregation.

In the event that the Firm determines that a prorated allocation is not appropriate under the particular circumstances, the allocation will be made based upon other relevant factors, which may include: (i) when only a small percentage of the order is executed, shares may be allocated to the account with the smallest order or the smallest position or to an account that is out of line with respect to security or sector weightings relative to other portfolios, with similar mandates; (ii) allocations may be given to one account when one account has limitations in its investment guidelines which prohibit it from purchasing other securities which are expected to produce similar investment results and can be purchased by other accounts; (iii) if an account reaches an investment guideline limit and cannot participate in an allocation, shares may be reallocated to other accounts (this may be due to unforeseen changes in an account’s assets after an order is placed); (iv) with respect to sale allocations, allocations may be given to accounts low in cash; (v) in cases when a pro rata allocation of a potential execution would result in a *de minimis* allocation in one or more accounts, The Capital Group Investment Advisory may exclude the account(s) from the allocation; the transactions may be executed on a pro rata basis among the remaining accounts; or (vi) in cases where a small proportion of an order is executed in all accounts, shares may be allocated to one or more accounts on a random basis.

Consistent with obtaining best execution, brokerage transactions may be directed to certain broker-dealers in return for investment research products and/or services which assist The Capital Group Investment Advisory in its investment decision-making process. Such research generally will be used to service all of the Firm's clients, but brokerage commissions paid by one client may be used to pay for research that is not used in managing that client's portfolio. The receipt of investment research products and/or services as well as the allocation of the benefit of such investment research products and/or services poses a conflict of interest because The Capital Group Investment Advisory does not have to produce or pay for the products or services.

#### **Software and Support Provided by Financial Institutions**

The Capital Group Investment Advisory may receive from *Fidelity*, without cost to The Capital Group Investment Advisory, computer software and related systems support, which allow The Capital Group Investment Advisory to better monitor client accounts maintained at *Fidelity*. The Capital Group Investment Advisory may receive the software and related support without cost because The Capital Group Investment Advisory renders investment management services to clients that maintain assets at *Fidelity*. The software and support are not provided in connection with securities transactions of clients (i.e., not "soft dollars"). The software and related systems support may benefit The Capital Group Investment Advisory, but not its clients directly. In fulfilling its duties to its clients, The Capital Group Investment Advisory endeavors at all times to put the interests of its clients first. Clients should be aware however, that The Capital Group Investment Advisory's receipt of economic benefits from a broker-dealer creates a conflict of interest since these benefits may influence The Capital Group Investment Advisory's choice of broker-dealer over another broker-dealer that does not furnish similar software, systems support or services.

Additionally, The Capital Group Investment Advisory may receive the following benefits from *Fidelity* through the Fidelity Institutional Wealth Services Group: receipt of duplicate client confirmations and bundled duplicate statements; access to a trading desk that exclusively services its Institutional Wealth Services Group participants; access to block trading which provides the ability to aggregate securities transactions and then allocate the appropriate shares to client accounts; and access to an electronic communication network for client order entry and account information. Clients should be aware, however, that the receipt of economic benefits by The Capital Group Investment Advisory or its related persons in and of itself creates a potential conflict of interest and may indirectly influence The Capital Group Investment Advisory's recommendation of *Fidelity* for custody and brokerage services.

## ITEM 13 REVIEW OF ACCOUNTS

### **Account Reviews**

For those clients to whom The Capital Group Investment Advisory provides investment management services, The Capital Group Investment Advisory monitors those portfolios as part of an ongoing process while regular account reviews are conducted on at least a quarterly basis. For those clients to whom The Capital Group Investment Advisory provides financial planning and/or consulting services, reviews are conducted on an “as needed” basis. Such reviews are conducted by one of The Capital Group Investment Advisory’s Principals. All investment advisory clients are encouraged to discuss their needs, goals and objectives with The Capital Group Investment Advisory and to keep The Capital Group Investment Advisory informed of any changes thereto. The Firm contacts ongoing investment advisory clients at least annually to review its previous services and/or recommendations and to discuss the impact resulting from any changes in the client’s financial situation and/or investment objectives.

### **Account Statements and Reports**

Clients are provided with transaction confirmation notices and regular summary account statements directly from the *Financial Institutions* where their assets are custodied. On a quarterly basis or as otherwise requested, clients may also receive written or electronic reports from The Capital Group Investment Advisory and/or an outside service provider, which contain certain account and/or market- related information, such as an inventory of account holdings or account performance. Clients should compare the account statements they receive from their custodian with those they receive from The Capital Group Investment Advisory or an outside service provider.

Those clients to whom The Capital Group Investment Advisory provides financial planning or consulting services will receive reports from The Capital Group Investment Advisory summarizing its analysis and conclusions as requested by the client or as otherwise agreed to in writing by The Capital Group Investment Advisory.

## ITEM 14 CLIENT REFERRALS AND OTHER COMPENSATION

### **Client Referrals**

If a client is introduced to The Capital Group Investment Advisory by either an unaffiliated or an affiliated solicitor, The Capital Group Investment Advisory may pay that solicitor a referral fee in accordance with the requirements of Rule 206(4)-3 of the Advisers Act and any corresponding state securities law requirements. Any such referral fee is paid solely from The Capital Group Investment Advisory’s investment management fee and does not result in any additional charge to the client.

If the client is introduced to The Capital Group Investment Advisory by an unaffiliated solicitor, the solicitor provides the client with a copy of The Capital Group Investment Advisory's written disclosure brochure which meets the requirements of Rule 204-3 of the Advisers Act and a copy of the solicitor's disclosure statement containing the terms and conditions of the solicitation arrangement including compensation. Any affiliated solicitor of The Capital Group Investment Advisory discloses the nature of his/her relationship to prospective clients at the time of the solicitation and will provide all prospective clients with a copy of The Capital Group Investment Advisory's written disclosure brochure at the time of the solicitation.

### **Other Economic Benefits**

In addition, The Capital Group Investment Advisory is required to disclose any relationship or arrangement where it receives an economic benefit from a third party (non-client) for providing advisory services. This type of relationship poses a conflict of interest and any such relationship is disclosed in response to Item 12, above.

## **ITEM 15 CUSTODY**

The Capital Group Investment Advisory's *Agreement* and/or the separate agreement with any *Financial Institution* may authorize The Capital Group Investment Advisory through such *Financial Institution* to debit the client's account for the amount of The Capital Group Investment Advisory's fee and to directly remit that management fee to The Capital Group Investment Advisory in accordance with applicable custody rules.

The *Financial Institutions* recommended by The Capital Group Investment Advisory have agreed to send a statement to the client, at least quarterly, indicating all amounts disbursed from the account including the amount of management fees paid directly to The Capital Group Investment Advisory. In addition, as discussed in Item 13, The Capital Group Investment Advisory also sends periodic supplemental reports to clients. Clients should carefully review the statements sent directly by the *Financial Institutions* and compare them to those received from The Capital Group Investment Advisory.

## **ITEM 16 INVESTMENT DISCRETION**

The Capital Group Investment Advisory may be given the authority to exercise discretion on behalf of clients. The Capital Group Investment Advisory is considered to exercise investment discretion over a client's account if it can affect transactions for the client without first having to seek the client's consent. The Capital Group Investment Advisory is given this authority through a power-of-attorney included in the agreement between The Capital Group Investment Advisory and the client. clients may request a limitation on this authority (such as certain securities not to be bought or sold).

The Capital Group Investment Advisory takes discretion over the following activities:

- The securities to be purchased or sold;
- The amount of securities to be purchased or sold;
- When transactions are made; and
- The Independent Managers to be hired or fired.

#### **ITEM 17 VOTING CLIENT SECURITIES**

The Capital Group Investment Advisory is required to disclose if it accepts authority to vote client securities. The Capital Group Investment Advisory does not vote client securities on behalf of its clients. Clients receive proxies directly from the Financial Institutions.

#### **ITEM 18 FINANCIAL INFORMATION**

The Capital Group Investment Advisory is not required to disclose any financial information pursuant to this Item due to the following:

- The Firm does not require or solicit the prepayment of more than \$1,200 in fees six months or more in advance of services rendered;
- The Firm does not have a financial condition that is reasonably likely to impair its ability to meet contractual commitments to clients; and
- The Firm has not been the subject of a bankruptcy petition at any time during the past ten years.