



## **FORM ADV PART 2A, FIRM BROCHURE**

**EFFECTIVE NOVEMBER 7, 2019**

This Brochure provides information about the qualifications and business practices of Bayou City Investment Advisors ("Bayou") which provides advisory services through Sage Capital Advisors, LLC ("Sage"). If you have questions about the contents of this Brochure, please contact us at 832-957-7243.

Sage is a registered investment advisor registered with the United States Securities and Exchange Commission ("SEC"). The information in this Brochure has not been approved or verified by the SEC or by any state securities authority. Registration of an Investment Advisors does not imply any specific level of skill or training. The oral and written communications of an Advisor provide you with information about which you determine to hire or retain an Advisors.

Additional information about Sage and its advisory person are available on the SEC website at [www.adviserinfo.sec.gov](http://www.adviserinfo.sec.gov).

### **Sage Capital Advisors, LLC dba Bayou City Investment Advisors**

CRD No. 136577  
SEC File No. 801-64637

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## ITEM 2: MATERIAL CHANGES

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On July 28, 2010 the U.S. Securities and Exchange Commission voted unanimously to adopt amendments to Part 2 of Form ADV and related rules under the Investment Advisors Act of 1940 (the “Advisors Act”). The amendments are designed to require a registered investment advisor to provide Clients with a clearly written and meaningful disclosure, in plain English, about the advisor’s business practices, conflicts of interest and advisory personnel. The new Form ADV2 is divided into two parts, Part 2A and Part 2B. Part 2A of the new form (the “Firm Brochure”) provides information about a variety of topics relating to an advisor’s business practices and conflicts of interest. Part 2B of the form (the “Brochure Supplement”) requires an advisor to provide information about certain advisory personnel.

Sage and Bayou believes that communication and transparency are always the foundation of our relationship and continually strive to provide you with complete and accurate information. We encourage all current and prospective Clients to read this Form Brochure and discuss any questions you may have with us. We always welcome your feedback.

### Summary of Changes

Sage is an existing registered investment advisor and has submitted prior versions of ADV Part2A to regulators, clients and prospective clients. The date of the last annual update was September 17, 2019.

Summary of Material Changes since the last update are:

- Cover page was updated to reflect new Houston, TX office location.

At any time, you may view the current Firm Brochure online at the SEC’s Investment Advisor Public Disclosure website at [www.adviserinfo.sec.gov](http://www.adviserinfo.sec.gov).

To review the firm information for Bayou and Sage:

- A. Click Investment Advisor Search in the left navigation menu and hit enter
- B. Select the option for Investment Advisor Firm and enter 136577 (our firm’s CRD number) in the field labeled “Firm IARD/CRD Number”
- C. After selecting “Get Details”, Sage’s Registration Status will be displayed
- D. On the left navigation, select “Part 2 Brochures” located near the bottom to see the brochures for each DBA.

You may also request a copy of this Firm Brochure at any time by contacting us at the number indicated on the cover page.

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## ITEM 4: ADVISORY SERVICES

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### FIRM INFORMATION

Bayou provides advisory services through Sage Capital Advisors, LLC (“Sage”). Sage is a registered investment advisor with the United States Securities and Exchange Commission. Sage is organized as a limited liability company in the State of Nevada. The principal owners are Matthew Johnson and Diana Blair, with each owning a 50% stake in Sage. Mr. Johnson’s stake is owned via a privately held firm, Sage One Ltd., Ms. Blair’s stake is also owned via a privately held firm, Dblair Corporation. Sage has been in continuous operation since 2005.

### ADVISORY SERVICES OFFERED

**Investment Management Services:** Bayou provides continuous, active management of client investment portfolios. Bayou has developed a proprietary client service model that includes discovery, planning, implementing and monitoring components.

**Client Discovery:** Upon entering into an advisory agreement, Bayou will draft, and the Client will sign a statement of Investment Guidelines. This statement will be based on conversations and information collected during the interview stage. Bayou will collect information concerning a Client’s financial status, goals and assets among other things.

**Investment Plan:** Based on the information provided by the Client, Bayou may furnish the Client with an “Investment Policy Statement” which summarizes the Client’s current investment portfolio, investment goals and objectives, timeline and risk tolerance ability and willingness.

**Portfolio Design and Implementation:** Upon completion of the investment objective information, Bayou will design the Client’s investment portfolio implementing an investment plan for the Client. In designing a portfolio, Bayou does not adhere to rigid models or benchmarks. Every portfolio constructed is based solely on each Client’s objectives and financial profile.

**Investment Monitoring and Maintenance:** Bayou will continuously monitor the investment portfolio to ensure that the portfolio meets the Client’s goals and objectives. Further, Bayou monitors each Client portfolio to ensure they are invested in accordance with Bayou’s firm-wide investment guidance and economic outlook. Accounts are typically managed on a discretionary basis. Bayou may offer non-discretionary services as well. For more on Bayou’s discretionary authority, please see Item 16 below.

It is the Client’s responsibility to notify Bayou promptly, in writing, of any change to the information provided by the Client, including changes to investment objectives, risk tolerance, investment time horizon and any investment policies, guidelines or reasonable restrictions. Bayou will honor Client restrictions unless those restrictions impair Bayou’s ability to manage Client assets.

**Consulting Services:** Bayou may offer investment consulting services on assets not managed by Bayou. Consulting advice may be regarding a security, business transaction, consulting arrangement or any other issue about which the principals of Bayou feel they may be able to render an expert opinion.

**Managed Account Programs:** Bayou may enter into agreements with various managed account programs. All managed account programs utilized by Bayou will be licensed as Investment Advisors by their resident state or with the U.S. Securities and Exchange Commission. Bayou will gather information about a Client’s financial situation and investment objectives and then select a money management program based on the services required by the Client.

Fees for separately managed accounts are established and payable in accordance with the Form ADV Part 2 of each managed program and may not be negotiable by Bayou. Fees for managed accounts will be deducted in addition to Bayou's advisor fee and will be fully disclosed to the Client.

**Financial Planning Services:** Bayou provides financial planning and consulting services. Financial planning services are rendered via a proprietary service methodology. A financial plan may include a review and analysis of the following:

- Clients net worth (including assets and liabilities)
- Objectives
- Time Horizon
- Risk tolerance
- Risk capacity and management
- Cash flow and expenses
- Income taxes
- Fringe benefits
- Retirement
- Educational funding
- Estate planning

Bayou's approach to providing this service starts with gathering current financial and subjective material and information. Bayou then assesses a Client's goals, objectives, time horizon and risk tolerance to compare where the client is today in relation to the attainment of their stated goals. A financial plan is prepared and is discussed with the Client along with various alternative considerations. During this process, the client is educated about recommendations.

Bayou entrusts that the Client will provide accurate information and that Bayou is not obligated to verify any information received from the Client. If required by the Client, Bayou may recommend the services of other professionals for purposes of implementing certain aspects of the financial plan. Clients are under no obligation to engage the services of any such recommended professionals. Clients retain absolute authority over all implementation decisions and are free to accept or reject any recommendation from Bayou. Moreover, Clients are advised that it remains their responsibility to promptly notify Bayou if there is any change in their financial situation during the financial planning process.

**Investment Management for Plan Participants and Plan Sponsors:** Bayou represents that it is a registered Investment Advisor and qualifies as an Investment Manager under Section 3(38) of the Employee Retirement Security Act (ERISA) and is a fiduciary as defined by ERISA. As a 3(38) Investment Manager, Bayou can be authorized by a Plan to exercise the firm's best judgment in investing, selling and reinvesting securities in a retirement account at its discretion. In no case will Bayou hold any assets of any plan, but rather, they are held by an independent custodian, selected by the client. Bayou accepts the fiduciary duty and therefore fiduciary legal liability to:

- Create an Investment Policy Statement
- Create an investment line up
- Monitor the investment lineup
- Provide quarterly reports and
- Replace funds as necessary

As a 3(38) Investment Manager, Bayou shall have discretion over the establishment of the plan's investment policy, prudent selection, monitoring, removal and replacement of all the plan's investment options.

## CLIENT ACCOUNT MANAGEMENT

Prior to engaging Bayou to provide investment advisory services, the Client is required to enter into an investment management agreement with Bayou which sets forth the terms and conditions of the engagement and the services to be provided. These services may include:

**Selecting Investment Securities:** Bayou will utilize a proprietary securities analysis methodology (described in Item 8 below) to determine which securities are deemed suitable for investment for Bayou clients.

**Portfolio Construction:** Bayou will implement its security recommendations on a discretionary basis. That is, Bayou may purchase and sell securities in a Client's account without obtaining specific Client consent. Non-discretionary services are also available. Bayou will use the services of a discount broker-dealer to provide custodial services and affect trades.

**Ongoing Investment Monitoring:** Bayou provides ongoing oversight of the Client's investment portfolio. All investments are monitored relative to certain benchmarks and Bayou expectations.

## WRAP FEE PROGRAMS

Bayou does not manage any proprietary wrap fee programs. Should Bayou manage proprietary wrap fee programs in the future, information will be provided here.

## ASSETS UNDER MANAGEMENT

As of June 30, 2019 Sage, and Bayou manage the following assets:

Discretionary Assets	\$229,265,925
Non-Discretionary Assets	<u>\$ 57,363,794</u>
<b>Total</b>	<b>\$286,629,719</b>

## ITEM 5 – FEES AND COMPENSATION

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The following information details the fee structure and compensation methodology for investment management services. Each Client shall sign an Investment Management Agreement that details the responsibilities of Bayou and the Client.

### FEES FOR ADVISORY SERVICES

**Investment Management Services:** Bayou's fees for investment advisory services varies based on the amount of assets managed by Bayou. Typically, fees are a fixed percentage of the assets under management. This fee includes all investment recommendations and portfolio implementation, unless the client contract states otherwise. The fees for investment advisory services are billed on a tiered fee schedule. Family accounts may be combined for calculating breakpoints; some clients may pay a flat fee in lieu of the assets under management fee.

Tiered Annualized Investment Management Fees	
Account Value	Annual Percentage Fee
On the First \$1,000,000	1.5%
On the next \$3,000,000 (1-4 Million)	1.3%
On the next \$3,000,000 (4-7 Million)	1.2%
On the next \$3,000,000 (7-10 Million)	1.1%
All assets over \$10 Million	1%

Bayou may permit exceptions to its fee policies. Such negotiated fees are approved on a case by case basis by the principals of Bayou. The determining factors to a negotiated fee are the relative complexity of the client

situation, size of the portfolio and the scope of services to be provided. In all cases, the Client's fee will be agreed upon in advance and indicated in the Client Agreement.

**Consulting Fees and Financial Planning Services:** Clients may engage Bayou on an hourly fee basis. Hourly fees are usually charged for various consulting services a client may request. Hourly fees are \$175.00 per hour or a predetermined fee starting at \$1,000

**Investment Management for Plan Participants and Plan Sponsors:** Bayou's fee for investment advisory services for plan participants and plan sponsor varies based on the amount of assets managed by Bayou. Typically, fees are a fixed percentage of the assets under management. This fee includes all investment recommendations and portfolio implementation, unless the client contact states otherwise.

The fees for investment advisory services for plan participants and plan sponsors are billed on a tiered fee schedule.

Total Assets	Annual Fees
\$0-\$499,000	0.80%
\$500,000 - \$9,999,999	0.70%
\$10,000,000 - \$14,999,999	0.60%
\$15,000,000 - \$24,999,999	0.50%
\$25,000,000 - \$49,999,999	0.40%
\$50,000,000 and above	0.30%

Bayou may permit exceptions to its fee policies. Such negotiated fees are approved on a case by case basis by the principals of Bayou. The determining factors to a negotiated fee are the relative complexity of the Client situation, size of the portfolio and the scope of services to be provided. In all cases, the fees will be agreed upon in advance and indicated in the Client agreement.

## **FEE BILLING**

**Asset Based Fee:** Fees are fixed percentage of assets under management and are invoiced monthly in arrears based upon the account value on the last day of the prior period. Clients are invoiced monthly in arrears for advisory services. ERISA accounts will be quarterly in arrears. All fees will be agreed upon in advance and indicated in the Client agreement. For accounts opened during the month, fees will be prorated to cover only that period in which the account was managed by Bayou.

Asset based management fees will be automatically deducted from the client account by the Custodian. Bayou shall send a monthly invoice to the Custodian indicating the amount of fees to be deducted from the Client account. The amount due monthly is calculated by applying the annual rate in the tables above to the total assets under management with Bayou prorated for the applicable time.

Clients receive independent statements from the Custodian monthly and no less frequently than quarterly. It is the responsibility of the Client to verify the accuracy of the fees as listed on the Custodian's brokerage statement as the Custodian does not assume the responsibility.

**Consulting and Financial Planning Fees:** Clients paying an hourly fee will be billed in arrears monthly or upon completion of the work agreed upon in the contract. Hourly fees are documented during the project work and the Client will receive an invoice for the fee.

## **OTHER FEES AND EXPENSES**

Clients may incur certain fees or charges imposed by third parties, other than Bayou in connection with investments made on behalf of the Client's account(s). The Client is responsible for all custodial and securities

execution fees charged by the Custodian and executing broker-dealer. The investment advisory fee charged by Bayou is separate and distinct from the Custodian and execution fees. In addition, all fees paid to Bayou for Investment Advisory Services are separate and distinct from the expenses charged by mutual funds and exchange traded funds to their shareholders. These fees and expenses are described in each fund's prospectus. These fees and expense will generally be used to pay management fees for the funds, other fund expenses, account administration (e.g. custody, brokerage and account reporting), and a possible distribution fee.

A Client may be able to invest in certain investments, without the services of Bayou, but would not receive access to Advisor and Institutional shares classes. The Client also would not receive the services provided by Bayou which are designed among other things, to assist the Client in determining which products or services are most appropriate to each Client's financial condition and objectives. Accordingly, the Client should review both the fees charged by the fund(s) if any and the fees charged by Bayou to fully understand the total fees to be paid.

## **ADVANCE PAYMENT OF FEES AND TERMINATION**

**Advance Fees:** There is no advance payment of investment advisory fees. Bayou Client's pay investment advisory fees in arrears.

**Termination:** Clients may request to terminate their Investment Management Agreement with Bayou, in whole or in part, by providing written notice to Bayou. The Client shall be responsible for investment advisory fees up to and including the effective date of termination. Bayou will invoice the Client for all earned, unpaid investment advisory fees. The Client's Investment Management Agreement with Bayou is non-transferrable without Client's written approval. Clients may terminate the Investment Management Agreement without penalty (full refund or no fees due) within five (5) business days of signing the Agreement if the Bayou Form ADV Part 2 was not delivered at least 48 hours prior to the client's execution of the agreement. Bayou shall not impose any start-up, closing or penalty fees in connection to the account. Clients may be assessed closing fees by the accounts' custodian.

## **COMPENSATION FOR SALES OF SECURITIES**

As a fee-only advisor, Bayou is paid only on the advice and investment management provided to Clients based on the assets under management in the Client's account(s). Bayou does not receive commissions or any compensation for transactions in any Client account.

## **ITEM 6: PERFORMANCE BASED FEES**

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**Performance Based Fees** Bayou does not currently charge performance-based fees for any Client. If Bayou enters into such an arrangement, full disclosure will be made in this section.

**Side by Side Management** Bayou does not currently manage any proprietary investment funds (i.e. mutual funds). If Bayou enters into such an arrangement, full disclosure will be made in this section.

## **ITEM 7: TYPES OF CLIENTS**

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Bayou may provide services to a variety of client types. However, Bayou clients will typically fall into one of the following categories:

- *Individuals, Small Business Owners, Families, Personal Trusts and Estates:* Private investors investing personal assets
- *501C (3) Non-Profit Corporation:* Non-Profit corporations may be charitable groups or Native American Tribes.

- *Pension and Profit-Sharing Plans*: Generally organized as a trust investing the assets of plan participants.
- *Plan Participants*: Individuals enrolled in a pension or profit-sharing plan seeking individual advice independent of their plan sponsor
- *Other Financial Service Firms*: Typically, other investment advisors for whom Bayou provides investment, operational and/or administrative support

The relative percentage of each client type is available on Bayou's Form ADV Part 1. The actual mix of types of clients changes over time based upon market conditions, business plans and other factors.

For accounts governed by the Employee Retirement Income Security Act of 1972, as amended ("ERISA"), Bayou acknowledges that it is a fiduciary to the plan under Section 3(38) of ERISA. In providing its services, the sole standard of care imposed upon Bayou is to act with the care, skill, prudence and diligence under the circumstances then prevailing that a prudent man acting in a like capacity and familiar with such matters would use in the conduct of an enterprise of a like character and with like aims.

Bayou provides customized services to meet the unique needs of each Client. Additional details are presented in Item 4 – Advisory Services

## **ITEM 8: METHODS OF ANALYSIS, INVESTMENT STRATEGY AND RISK OF LOSS**

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While generally pursuing a value-biased methodology in its investment approach, Bayou investment strategies do not fall into fixed style classifications. Rather, each Client's portfolio is custom tailored to specific investment objectives and risk considerations. All portfolios are constructed with prevailing long-term trends in mind.

Bayou will typically manage accounts using individual issues. Equities are selected for inclusion in a portfolio by way of the methods described below. Bayou may also choose to invest client money in fixed income instruments, mutual funds, money market funds and where appropriate, real estate limited partnerships.

Individual Investments are chosen based upon a due diligence process which involves in-house valuation, third party reporting and portfolio monitoring. Bayou does not constrain its investments to a benchmark as it relates to weighting, capitalization, country of origin or valuation parameters.

### **METHODS OF ANALYSIS**

**Fundamental Analysis:** Bayou uses fundamental analysis in making investment decisions with respect to investment securities. Fundamental analysis is the process of analyzing a company's financial value through ratio analysis, utilizing financial data provided by the individual company. This technique looks at both the absolute and relative performance of the company's financial health and prospects. Bayou utilizes fundamental analysis to provide insights on the trends in the individual business as well as the comparative strengths versus other companies in the industry. These criteria are usually ratio's and trends that may indicate the overall strength and financial viability of the entity being analyzed.

Bayou considers macroeconomic factors as well as issue specific factors. Macroeconomic factors considered by Bayou include, but are not limited to:

- General economic conditions
- Inflation trends
- Interest rate and the yield curve
- Market volatility and trends
- Monetary policies
- Legislative actions
- Sector Valuations

Issue specific factors include, but are not limited to:

- Earnings
- Cash flow coverage
- Credit worthiness
- Balance sheet strength
- Dividend stability
- Cash generation
- Top-Line revenue growth
- Margin stability and growth
- Interest coverage
- Leverage
- Liquidity
- Solvency
- Asset efficiency
- Unique considerations

Companies are deemed suitable for investment when they meet certain criteria that suggest the value of the stock may be discounted by the broad market. Generally, Bayou seeks to invest in companies selling at a discount to their intrinsic value. This method is known generally as “value – based investing”.

**Technical Analysis:** Technical Analysis is used for analyzing various economic, price and market trends. These trends both short and long term are used for determining specific trade entry and exit points in conjunction with fundamental analysis. These trends may include put/call ratios, pricing trends, moving averages, volume, changes in volume, and point and figure charts among others. These indicators do not speak to the financial health of an issuer, but instead focus on price action. Indicators are also used to gauge overall market sentiment and risk levels.

**Mutual Funds/Outside Managers:** Although the focus on Bayou’s investment methodology is individual issues, mutual funds may be used in certain portfolios. Bayou may use various databases of information in order to facilitate the discovery process on each mutual fund investment manager utilized by Bayou.

Bayou may invest certain Client’s assets with independent managers that pursue investment strategies that may be complementary to Bayou’s investment strategies or better fulfill the Client’s investment objectives. These managers may be diversified among multiple strategies, asset classes, regions, industry sectors and securities. Bayou considers both quantitative and qualitative factors when evaluating outside managers including:

- Expense Ratios and Fees
- Manager Tenure
- Manager adherence to portfolio guidelines and investment philosophy
- Performance relative to an appropriate benchmark and peer groups
- Legal and/or other regulatory proceeding that may affect the manager
- Material changes in the organization, investment philosophy and/or personnel
- Risk management process
- Relative performance during various time periods and market cycles
- Any other factor deemed appropriate by Bayou including previous experience

**Tactical Strategies and ETF’s:** Bayou manages additional investment strategies that are not directly valued based depending upon the account size and client investment objectives. These include equity and exchange traded

funds (ETF) strategies. When utilizing a tactical strategy, total return objectives may change over the course of a market cycle based on market conditions. This objective can change from high to low risk.

**Risk of Loss:** Investing in securities involves certain investment risks. Securities may fluctuate in value or lose value. Client's should be prepared to bear potential risk of loss. Bayou will assist Clients in determining an appropriate strategy based on their tolerance for risk and other factors noted above. However, there is no guarantee that a Client will meet their investment goals.

Each Client engagement will entail a review of the Client's investment goals, financial situation, time horizon, tolerance for risk and other factors to develop an appropriate strategy for a Client's account. Client participation in this process, includes full and accurate disclosure of required information and is essential for the analysis of a Client's portfolio. The Advisor shall rely on the financial and other information provided by the Client or their designees without the duty or obligation to validate the accuracy and completeness of the provided information. It is the responsibility of the Client to inform the Advisor of any changes in financial condition, goals or other factors that may affect this analysis.

## **ITEM 9: DISCIPLINARY ACTION**

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Bayou and its advisory personnel value the trust you place in our firm and people. There are no legal or disciplinary events that are material to the evaluation of our advisory business or the integrity of our management. The firm encourages all current and potential Clients to perform the requisite due diligence on any advisor or service provider.

Background information is available on the Investment Adviser Public Disclosure website at [www.adviserinfo.sec.gov](http://www.adviserinfo.sec.gov)

- A. To review the firm information for Bayou, Select Client Investment Adviser Search in the left navigation menu.
- B. Select the Investment Adviser Firm and enter 136577 (our firm's CRD number) in the field labeled "Firm IARD/CRD Number".
- C. This will provide access to the Form ADV Parts 1 and 2. Item 11 of the ADV Part 1 lists legal and disciplinary questions.

## **ITEM 10: OTHER FINANCIAL ACTIVITIES OR AFFILIATIONS**

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Bayou's sole business is providing investment advisory services and Bayou is not engaged in other business endeavors. Bayou maintains no affiliations with other firms outside of contracted service providers and those to which Bayou provides contracted services.

## **ITEM 11: CODE OF ETHICS, PARTICIPATION IN CLIENT TRANSACTIONS AND PERSONAL TRADING**

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**Code of Ethics:** Bayou has implemented a Code of Ethics that defines our fiduciary commitment to each Client. This Code of Ethics applies to all persons associated with Bayou. The Code of Ethics was developed to provide general ethical guidelines and specific instructions regarding our duties to Clients. Bayou and its personnel owe a duty of loyalty, fairness and good faith towards each Client. It is the obligation of Bayou associates to adhere not only to the specific provisions of the Code, but to the general principles that guide the Code.

The Code of Ethics covers a range of topics that may include; general ethical principles, reporting personal securities trading, reportable securities, initial public offerings and private placements, reporting ethical

violations, distribution of the Code of Ethics, review and enforcement processes and amendments to the Form ADV and supervisory procedures.

Bayou has written its Code of Ethics to meet and exceed regulatory standards. To request a copy of our Code of Ethics, please contact us at the number on the cover page.

**Personal Trading and Conflicts of Interest:** Bayou allows our employees and contractors to purchase and sell the same securities that may be recommended to and purchased on behalf of Client's. Owning the same securities recommended to Clients presents a potential conflict of interest that, as fiduciaries we must disclose to Clients and mitigate through policies and procedures.

As noted above, we have adopted, consistent with Section 204A of the Investment Advisors Act of 1940, a Code of Ethics, which addresses insider trading (material non-public information controls) and personal securities reporting procedures. The majority of Bayou's investing is in widely traded stocks. Given the volume of these stocks, it is unlikely that trading of Bayou employees will have any material impact on the stock being traded.

Bayou has also adopted written policies and procedures to detect the misuse of material, non-public information. Bayou may have an interest or position in certain securities, which may also be recommended to Clients. At no time, will Bayou or any associated person of Bayou transact in any security to the detriment of a Client.

Bayou is a fee only advisor, who in all circumstances is compensated solely by the Client. Bayou does not engage in any commissionable securities transactions or buying securities from or selling securities to its Clients. As a fee only registered investment advisor ("RIA"), Bayou does not have a broker-dealer relationship and does not sell products of any kind to its Clients. However, as mentioned previously in Item 10, certain Investment Advisor Representatives are licensed to transact insurance with advisory Clients in their separate capacity as sales agents for various insurance companies. Clients are under no obligation to purchase insurance products that are recommended and may use any insurance agent they choose.

## **ITEM 12 BROKERAGE PRACTICES**

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Bayou does not have discretionary authority to select the broker-dealer/custodians for custodial and execution services. The Client will select the broker-dealer or custodian (herein the "Custodian") to safeguard Client assets and authorize Bayou to direct trades to this Custodian as agreed in the investment Management Agreement. Further, Bayou does not have the discretionary authority to negotiate commissions on behalf of Client's on a trade-by-trade basis. Where Bayou does not exercise discretion over the selection of the Custodian, it may recommend the custodian(s) to Clients for execution and/or custodial services. Clients are not obligated to use the recommended Custodian and will not incur any extra fee or cost associated with using a broker not recommended by Bayou. Bayou may recommend a Custodian based on criteria such as, but not limited to, reasonableness of commissions charged to the Client, services made available to the Client and location of the Custodian's office.

Bayou typically recommends to Clients that they establish their brokerage account(s) at the Institutional Services Division of Fidelity Investments ("Fidelity") or Charles Schwab and Co ("Schwab").

Fidelity and Schwab are independent and unaffiliated SEC registered broker-dealers and FINRA members. Fidelity and Schwab offer independent investment advisor services, which include custody of securities, trade execution, clearance and settlement of transactions. Bayou receives benefits from Fidelity and Schwab through its participation in their programs.

Bayou considers several factors in selecting and recommending brokers and Custodians for its Client's accounts, including, but not limited to, execution capabilities, experience and financial stability, reputation and quality of

services provided. Bayou is not affiliated with or related to Fidelity or Schwab. All trading executed via Fidelity and Schwab is subject to best execution review by Bayou.

**Soft Dollars:** Soft dollars are revenue programs offered by broker-dealers whereby an advisor enters into an agreement to place security trades with the broker in exchange for research and other services. **Bayou does not participate in soft dollar programs sponsored or offered by any broker-dealer.**

That said, we receive, without cost to us, computer software and related systems support because our clients maintain assets with these custodians and, which allows us to better monitor accounts. The software and related systems support benefits us but may not benefit Clients directly. Our receipt of these types of benefits from a custodian create a conflict of interest since these benefits may influence our recommendation of one custodian over another that does not furnish similar software, systems support or services. Additionally, we receive: receipt of duplicate client confirmation and bundled duplicate statements; access to a trading desk that exclusively service the custodians' respective institutional division participants; access to block trading which provides the ability to aggregate securities transactions and then allocate the appropriate shares to accounts; and access to an electronic communication network for order entry and account information.

Many of the above benefits are generally considered to be "soft dollar" arrangements. As a result of receiving such products and services at no cost, Bayou has incentive to recommend to Clients custodians that offer soft dollar arrangements. However, these types of arrangements are similar and common to the custodial relationships of other registered investment advisory firms in the industry. We periodically evaluate custodians to determine whether the benefits we receive are reasonable in relation to the value of services provided to our Clients.

**Brokerage Referrals:** Bayou does not receive any compensation from Fidelity, Schwab or any other entity in connection with the recommendation or establishing a brokerage account.

**Directed Brokerage:** All Clients are serviced on a "directed brokerage basis" where Bayou will place trades within the established account(s) at the custodian designated by the Client. Such custodian designation may be made in accordance with a recommendation by Bayou, as noted above, or independently by the Client. Further, all Client accounts are traded within their respective brokerage account(s). Clients may use the custodian recommended by Bayou. In such cases, the recommendation of a specific broker-dealer will be in accordance with Bayou's duty to seek best execution.

If a Client uses a custodian of their own choosing and not recommended by Bayou, Bayou will not be obligated to select competitive bids on securities transactions and does not have an obligation to seek the lowest available transaction costs. These costs are determined by the designated custodian and Bayou is not subject to best execution review.

Bayou will not engage in any principal transactions (trade of a security from the Advisors own account). Cross transactions with other Client accounts (purchase of one security into one Client account from another Client account) may be executed when the trade is in the best interest of both parties. Prior to execution of a cross trade, Bayou will obtain informed consent from both Clients. In no case will Bayou receive any compensation related to the transaction.

**Aggregating and Allocating Trades:** The primary objective in placing orders for the purchase and sale of securities for Client accounts is to obtain the most favorable net results considering such factors as

- Price
- Size of order
- Difficulty of execution

- Confidentiality
- Skill required of the broker

Bayou will execute its transactions through an unaffiliated broker-dealer selected by the Client

Bayou may aggregate orders in a block trade or trades when securities are purchased or sold through the same broker-dealer for multiple discretionary accounts. If a block trade cannot be executed in full at the same price or time, the securities actually purchased or sold by the close of each business day must be allocated in a manner that is consistent with the initial pre-allocation or other written statement. This must be done in a way that does not consistently provide advantage or disadvantage to Client accounts.

## ITEM 13: REVIEW OF ACCOUNTS

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**Frequency of Reviews:** Accounts are monitored on an ongoing basis by Bayou for adherence to the investment strategy and Client Objectives. Investment Management and supervision over the securities in the Client portfolio are performed on an ongoing basis by Bayou as applicable.

**Causes for Review:** In addition to the investment monitoring noted in item 13.A, each Client account will be reviewed at least annually. Review may be conducted more frequently at the Client's request. Accounts may be reviewed as a result of major changes in economic conditions, known changes to a Client's financial situation and large deposits or withdrawals from a Client account. The Client is encouraged to notify Bayou of changes that occur in their personal financial situation that may affect their investment plan. Additional reviews may be triggered by material market, economic or political events.

**Review Reports:** The Client will receive brokerage statements monthly but no less than quarterly from the Trustee or Custodian. These brokerage statements are sent directly from the Custodian to the Client. The Client may also establish electronic access to the Custodian's website, so the Client may review these reports and their account activity. Client brokerage statements will include all positions, transactions and fees relating to the Client's account(s).

## ITEM 14: CLIENT REFERRALS AND OTHER COMPENSATION

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**Compensation received by Bayou:** Bayou is a fee-only advisor, who in all circumstances is compensated solely by the Client. Bayou does not receive commission or other compensation from product sponsors, broker dealers or any unrelated third party. Bayou may refer Clients to various third parties to provide certain financial services necessary to meet the goals of its Clients. Likewise, Bayou may receive referrals of new Clients from a third-party.

**Client referrals from Solicitors** If a Client is introduced to Bayou by either an unaffiliated party or by a Bayou affiliate, Bayou may pay that solicitor a referral fee in accordance with the requirements of Rule 206(4)-3 of the Investment Advisors Act of 1940 and any corresponding state securities law requirements. Any such referral fees shall be paid solely from the investment management fees earned by Bayou and shall not result in any additional charge to the Client. If the Client is introduced to Bayou by an unaffiliated solicitor, the solicitor, at the time of the solicitation, shall disclose the nature of their solicitor relationship.

To do so, the Solicitor will provide each prospective Client with a copy of Bayou's Form ADV Part 2 (the written disclosure statement also known as the "brochure"), a copy of the solicitor's written disclosure document and a statement to the Client disclosing the terms of the solicitation agreement between Bayou and the solicitor, including the compensation to be received by the solicitor of the firm.

## ITEM 15: CUSTODY

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Bayou does not accept or maintain custody of any Client accounts. All Clients must place their assets with a qualified custodian. Clients are required to select their own custodian to retain their funds and securities and direct Bayou to utilize that Custodian for Clients' security transactions. The preferred Custodians from Bayou is the Institutional Services Division of Fidelity Investments and Charles Schwab and Co., Inc (Fidelity and Schwab). Fidelity and Schwab are FINRA members. For more information regarding custodians and brokerage practices, see Item 12 – Brokerage Practices.

While Bayou does not have custody of Client funds or securities, payment of fees may be paid by the Custodian from the custodial breakage account that holds Client assets. In certain jurisdictions, this may be deemed constructive custody. Prior to permitting direct debit of fees, each Client provides written authorization permitting fees be made payable to Bayou directly from the Custodian.

The custodian sends every Client an account statement monthly but not less than quarterly showing all account activity including the amounts disbursed from the account to Bayou

## ITEM 16: INVESTMENT DISCRETION

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**Discretionary Portfolio Management:** Any limitation imposed on the discretionary authority of Bayou shall depend on the terms of the agreement governing Bayou's relationship with each Client. In those cases where Bayou has full discretionary authority over Client accounts and the client has not imposed any specific restrictions, Bayou will generally have unlimited discretionary authority without obtaining specific consent, to determine:

- Securities to be bought and sold
- Amount of the securities to be bought and sold

**Non-Discretionary Portfolio Management:** Non-discretionary portfolio management is understood to mean that Bayou must first get Client permission before placing any trades to buy or sell securities in a Client account. Bayou is free to determine the timing of a transaction; however, permission must first be obtained from the Client. Clients should be aware that delays in granting permission for a transaction may hinder Bayou's ability to effectively manage a portfolio

## ITEM 17: VOTING CLIENT SECURITIES

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Bayou will generally vote proxies on behalf of Clients. Exceptions are made for Clients who wish to vote their own proxies or have retained the services of a third-party to vote proxies on their behalf. Further, mutual funds retained by Bayou may seek to vote proxies of portfolio holdings managed by that mutual fund. Bayou has a fiduciary duty to act solely in the best interests of its Clients when exercising proxy voting authority. Bayou will vote client securities in a timely manner and make voting decisions that are in the best interests of Clients.

Every effort is made to vote proxies in a way which Bayou believes will maximize the monetary value of each portfolio's holdings.

If at any time, Bayou believes that to vote a proxy in accordance with its policies and procedures would be contrary to the best interests of Clients, Bayou may, in its discretion

1. Elect not to vote that proxy and provide Clients with the opportunity to vote directly
2. Vote the proxy in accordance with a third-party voting recommendation or
3. Abstain from voting

Bayou will not have any duty or obligation to advise or take any action on behalf of Client or Client's account in any legal proceedings, including bankruptcies or class actions involving securities held in or formerly held in the account of the issuers of securities

## **ITEM 18: FINANCIAL INFORMATION**

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Bayou is not required to provide financial information in this Brochure because:

- Bayou does not require the prepayment of more than \$1,200 in fees and six or more months in advance
- Bayou does not take custody of client funds or securities
- Bayou does not have financial condition or commitments that impair our ability to meet contractual and fiduciary obligations to clients
- Bayou has never been the subject of a bankruptcy proceeding



## **FORM ADV PART 2, BROCHURE SUPPLEMENTS**

### **EFFECTIVE SEPTEMBER 17, 2019**

This Form ADV Part 2B provides information about our investment advisory representatives that supplements the Form ADV Part 2A for Bayou City Investment Advisors which is a dba of Sage Capital Advisors, LLC. You should have received a copy of that Brochure. If you have questions about the contents of this Brochure, please contact us at 832-957-7243.

Sage is a registered investment advisor registered with the United States Securities and Exchange Commission ("SEC"). The information in this Brochure has not been approved or verified by the SEC or by any state securities authority. Registration of an Investment Advisors does not imply any specific level of skill or training. The oral and written communications of an Advisor provide you with information about which you determine to hire or retain an Advisors.

Additional information about Sage and its advisory person are available on the SEC website at [www.adviserinfo.sec.gov](http://www.adviserinfo.sec.gov).

### **Sage Capital Advisors, LLC dba Bayou City Investment Advisors**

CRD No. 136577  
SEC File No. 801-64637

2717 Commercial Center Boulevard, #200  
Katy, TX 77494  
832-957-7243

[www.bayouadvisors.com](http://www.bayouadvisors.com)  
[www.sage-cap.com](http://www.sage-cap.com)

Born: 1966

### Item 2: Educational Background and Business Experience

**Education:** Series 65 (Uniform Investment Adviser Law)

**Business:** Managing Member and Chief Compliance Officer  
Sage Capital Advisors, LLC  
July 2005 – Present

Vice President/Private Client Advisor  
Wells Fargo Private Client Services  
April 1994 – July 2005

### Item 3: Disciplinary Information

Ms. Blair does not have any disciplinary issues to disclose.

### Item 4 – Other Business Activities

Ms. Blair is not involved in any other business activities outside of Sage.

### Item 5 – Additional Compensation

Ms. Blair does not receive any compensation from third parties in connection with providing investment advisory services via Sage.

### Item 6 – Supervision

**General:** Sage has implemented many surveillance measures to monitor firm business and employee/investment advisor representatives conduct. While Sage maintains utmost faith in the integrity, honesty and moral character of its employees/investment advisor representatives, certain measures are necessary to capture and correct non-compliance business practices. All Sage surveillance measures meet or exceed regulatory guidelines.

Further, Sage and its employees/investment advisor representatives are subject to regulatory oversight by various agencies. These agencies require registration by Sage and, in some cases, its employees/contractors. As a registered entity, Sage is subject to examinations by regulators, which may be announced or unannounced. Sage is required to periodically update the information provided to these agencies and to provide various reports regarding Sage business and assets.

**Individual Supervision:** Ms. Blair is a senior executive member of Sage. As such, Ms. Blair oversees various aspects of Sage operations. All of Ms. Blair's activities fall under the purview of the Sage management team. Ms. Blair is subject to all firm-wide surveillance measure, including; correspondence review, personal trade activity review, outside business disclosures among others.

Born: 1973

### Item 2: Educational Background and Business Experience

**Education:** B.S. Business Administration  
University of South Dakota  
  
Chartered Financial Analyst  
CFA Institute – September 2001

**Business:** Managing Member and Chief Investment Officer  
Sage Capital Advisors, LLC  
July 2005 – Present  
  
Investment Manager  
Wells Fargo Private Client Services  
February 1998 – July 2005

### Item 3: Disciplinary Information

Mr. Johnson does not have any disciplinary issues to disclose.

### Item 4 – Other Business Activities

Mr. Johnson is not involved in any other business activities outside of Sage.

### Item 5 – Additional Compensation

Mr. Johnson does not receive any compensation from third parties in connection with providing investment advisory services via Sage.

### Item 6 – Supervision

**General:** Sage has implemented many surveillance measures to monitor firm business and employee/investment advisor representatives conduct. While Sage maintains utmost faith in the integrity, honesty and moral character of its employees/investment advisor representatives, certain measures are necessary to capture and correct non-compliance business practices. All Sage surveillance measures meet or exceed regulatory guidelines.

Further, Sage and its employees/investment advisor representatives are subject to regulatory oversight by various agencies. These agencies require registration by Sage and, in some cases, its employees/contractors. As a registered entity, Sage is subject to examinations by regulators, which may be announced or unannounced. Sage is required to periodically update the information provided to these agencies and to provide various reports regarding Sage business and assets.

**Individual Supervision:** Mr. Johnson is a senior executive member of Sage. As such, Mr. Johnson oversees various aspects of Sage operations. All of Mr. Johnson's activities fall under the purview of the Sage management team. Mr. Johnson is subject to all firm-wide surveillance measure, including; correspondence review, personal trade activity review, outside business disclosures among others.

## Travis Verdin, Sr – Investment Advisory Representative

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Born: 1972

### Item 2: Educational Background and Business Experience

**Education:** B.S. Business Administration  
Nicolls State University - Louisiana  
  
Master's in Business Administration  
Nicolls State University - Louisiana

**Business:** Managing Director – Gulf Coast  
Sage Capital Advisors, LLC  
June 2013 – Present

Owner  
TCV1 Enterprises  
June 2013 – Present

Project Manager  
Wood Group Production  
December 2005 – March 2013

### Item 3: Disciplinary Information

Mr. Verdin does not have any disciplinary issues to disclose.

### Item 4 – Other Business Activities

Mr. Verdin is the owner of TCV1 Enterprises dba T1 Computer Services where he is contracted to monitor and maintain information technology. This activity consumes approximately 2 hours of time during trading hours. Clients of Sage Capital Advisors are not solicited for these services.

### Item 5 – Additional Compensation

Mr. Verdin does not receive any compensation from third parties in connection with providing investment advisory services via Sage.

### Item 6 – Supervision

**General:** Sage has implemented many surveillance measures to monitor firm business and employee/investment advisor representatives conduct. While Sage maintains utmost faith in the integrity, honesty and moral character of its employees/investment advisor representatives, certain measures are necessary to capture and correct non-compliance business practices. All Sage surveillance measures meet or exceed regulatory guidelines.

Further, Sage and its employees/investment advisor representatives are subject to regulatory oversight by various agencies. These agencies require registration by Sage and, in some cases, its employees/contractors. As a registered entity, Sage is subject to examinations by regulators, which may be announced or unannounced. Sage is required to periodically update the information provided to these agencies and to provide various reports regarding Sage business and assets.

**Individual Supervision:** All of Mr. Verdin's activities fall under the purview of the Sage management team. Mr. Verdin is subject to all firm-wide surveillance measure, including; correspondence review, personal trade activity review, outside business disclosures among others.

## Andrew Robert Nugent – Director of Investments

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Born: 1970

### Item 2: Educational Background and Business Experience

**Education:** B.S. Business Administration  
San Diego State University  
  
Chartered Financial Analyst  
CFA Institute – September 2000

**Business:** Director of Investments  
Sage Capital Advisors, LLC  
July 2018 – Present  
  
Senior Product Coordinator/Portfolio Manager  
July 2002 – June 2018

### Item 3: Disciplinary Information

Mr. Nugent does not have any disciplinary issues to disclose.

### Item 4 – Other Business Activities

Mr. Nugent is not involved in any other business activities outside of Sage.

### Item 5 – Additional Compensation

Mr. Nugent does not receive any compensation from third parties in connection with providing investment advisory services via Sage.

### Item 6 – Supervision

**General:** Sage has implemented many surveillance measures to monitor firm business and employee/investment advisor representatives conduct. While Sage maintains utmost faith in the integrity, honesty and moral character of its employees/investment advisor representatives, certain measures are necessary to capture and correct non-compliance business practices. All Sage surveillance measures meet or exceed regulatory guidelines.

Further, Sage and its employees/investment advisor representatives are subject to regulatory oversight by various agencies. These agencies require registration by Sage and, in some cases, its employees/contractors. As a registered entity, Sage is subject to examinations by regulators, which may be announced or unannounced. Sage is required to periodically update the information provided to these agencies and to provide various reports regarding Sage business and assets.

**Individual Supervision:** All of Mr. Nugent's activities fall under the purview of the Sage management team. Mr. Nugent is subject to all firm-wide surveillance measure, including; correspondence review, personal trade activity review, outside business disclosures among others.