

**WRAP FEE PROGRAM BROCHURE  
DECEMBER 31, 2018**



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**This wrap fee brochure provides information about the qualifications and business practices of BAKER ASSET MANAGEMENT LLC and BAKER ASSET MANAGEMENT LLC Wrap Fee Program. If you have any questions about the contents of this brochure, please contact us at 405-415-7270 or [todd@bakerassetman.com](mailto:todd@bakerassetman.com). The information in this brochure has not been approved or verified by the United States Securities and Exchange Commission or by any state securities authority.**

**Additional information about Baker Asset Management LLC also is available on the SEC's website at [www.adviserinfo.sec.gov](http://www.adviserinfo.sec.gov)**

On July 28, 2010, the United State Securities and Exchange Commission published "Amendments to Form ADV" which amends the disclosure document that we provide to clients as required by SEC Rules. This Brochure dated December 31, 2017 is a new document prepared according to the SEC's new requirements and rules. As such, this Document is materially different in structure and requires certain new information that our previous brochure did not require.

In the future, this Item will discuss only specific material changes that are made to the Brochure and provide clients with a summary of such changes. We will also reference the date of our last annual update of our brochure.

In the past we have offered or delivered information about our qualifications and business practices to clients on at least an annual basis. Pursuant to new SEC Rules, we will ensure that you receive a summary of any materials changes to this and subsequent Brochures within 120 days of the close of our business' fiscal year. We may further provide other ongoing disclosure information about material changes as necessary.

We will further provide you with a new Brochure as necessary based on changes or new information, at any time, without charge.

Currently, our Brochure may be requested by contacting Robert Todd Owens, President at 405-415-7270 or [todd@bakerassetman.com](mailto:todd@bakerassetman.com).

Additional information about BAKER ASSET MANAGEMENT LLC is also available via the SEC's web site [www.adviserinfo.sec.gov](http://www.adviserinfo.sec.gov).

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**BAKER ASSET MANAGEMENT LLC**  
**Wrap Fee Program**

**Services, Fees and Compensation**

**The Wrap Fee Program**

BAKER ASSET MANAGEMENT LLC (BAM) is a Registered Investment Adviser and offers a wrap fee program to all investment advisory clients. Under this program, BAM offers clients discretionary investment advice, along with brokerage, custodial and administrative advice for a single fee. Occasionally as requested by the client, BAM may provide investment advice on a non-discretionary basis.

**Description of Fees**

Client will pay BAM a start-up fee and a single combined fee (known as a wrap fee) (payable in arrears) that will include all investment advisory, custodial, brokerage and administrative services provided and related to the investment and reinvestment of the assets in the client's account (the "Account"), in accordance with Advisor's *Standard Program Fees* (see below). The wrap fee does not include: (i) underwriting or dealer concessions or related compensation in connection with securities acquired in underwritten offerings; (ii) certain odd-lot differentials, transfer taxes, transaction fees mandated by the Securities Act of 1933, postage and handling fees, wire fees, clearing firm transaction fees, redemption fees and charges imposed by law with regard to transactions in the client's account; and (iii) advisory fees and expenses of mutual funds (including money market funds), closed-end investment companies or other managed investments, if any are held in the client's account. The fee does not cover certain costs associated with securities transaction in the over-the counter market when Advisor must approach a dealer or market maker to purchase or sell a security, including the dealer's mark-up, mark-down or spread and odd lot differentials or transfer taxes imposed by law.

The one-time start-up fee will be based on the initial deposit into each sub-account. The wrap fees are asset-based and calculated based upon the three-month average of the client's portfolio valuation (all sub-accounts) on the last day of each month during the calendar quarter (the "Average Portfolio Valuation") and multiplied by percentage applicable to the client's Average Portfolio Valuation (with a minimum annual fee of \$100).

If the Investment Management Agreement commences or terminates on a date other than the beginning of a calendar quarter, the wrap fee will be appropriately prorated during the calendar quarter.

The custodian carrying the Account upon written authorization by the client may deduct all fees payable to BAM from the Account. If authorized, BAM will notify The Baker Group, LP (as introducing broker-dealer) to authorize the custodian to debit the fees from the account. Client, at the same time, will be mailed an invoice showing the amount of the fee due, the Account value on which the fee is based and method used to calculate the fee. The client will receive in due course a statement from the custodian showing all fees paid to BAM from the Account.

Fees not authorized to be deducted from the Account, are due upon receipt of invoice. BAM may suspend services to the client when a client's invoice is outstanding 60 days or more.

If the client transfers into the Account securities on which the client previously paid a commission or similar fee on a per-trade basis, BAM will include the value of these securities in its calculation of the value of the Account. Because a brokerage commission or fee already will have been charged on these assets prior to transferring assets to the Account, the client should consider whether it is appropriate to transfer such securities and subject the securities to the wrap fee based on the value of the Account with the securities included.

The annual fee that may or may not exceed the cost the client would have incurred if the client separately purchased investment advisory, custody and brokerage services. Accordingly, the client acknowledges that an Account may not be suitable if the client affects less than a certain number of transactions per year, acquires significant number of securities in underwritten offerings, or makes substantial investments in money market funds

#### STANDARD PROGRAM FEES

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##### **Cash/Mutual Funds**

0	1,000,000	1.00%
1,000,000	5,000,000	.90%
5,000,000	10,000,000	.75%
Over \$10,000,000		Negotiable

##### **Fixed Income**

0	1,000,000	.90%
1,000,000	5,000,000	.75%
5,000,000	10,000,000	.50%
Over \$10,000,000		Negotiable

#### **Equities/Options/Closed End Funds**

0	250,000	2.00%
250,000	500,000	1.50%
500,000	1,000,000	1.00%
1,000,000	5,000,000	.75%
Over \$5,000,000		Negotiable

#### **START-UP FEE (ALL PORTFOLIOS)**

1.00% OF ASSETS TRANSFERRED INTO ACCOUNT

**NOTE:** Asset-based wrap fees are payable (in arrears) at the end of each calendar quarter based on the three-month average of Clients' portfolio valuation (all sub-accounts) on the last day of each month during the calendar quarter (the "Average Portfolio Valuation") and multiplied by percent applicable to Client's Average Portfolio Valuation (with a minimum annual advisors fee of \$100), subject to proration for any partial calendar quarter. The one time start-up fee is payable on the day of deposit.

In certain circumstances, all fees and minimums may be negotiable.

Generally, 70% to 90% of the wrap fee charged to a client is for advisory services.

#### **Certain Conflicts of Interest**

Baker Asset Management LLC Wrap Fee Program provides for an annual fee that may or may not exceed the cost the client would have incurred if the client separately purchased investment advisory, custody and brokerage services. Accordingly, BAM may be regarded as having a conflict of interest if the client affects less than a certain number of transactions per year, acquires significant number of securities in underwritten offerings, or makes substantial investments in money market funds.

#### **Account Requirements and Types of Clients**

##### **Account Requirements**

Baker Asset Management LLC does not impose a minimum account size for participation in the wrap fee program.

##### **Types of Clients**

BAM primarily acts as advisor to individual clients and their retirement accounts, institutional accounts, including trusts, estates, pension and profit sharing plans, bank holding companies and corporations and other business entities.

## **Portfolio Manager Selection and Evaluations**

### **Education and Business Standards**

Each person acting in an investment advisory capacity must be fully registered with any state regulatory entity doing business as registered adviser, along with the Securities and Exchange Commission before each may function in that capacity.

Currently, Robert Todd Owens serves as the only portfolio manager for Baker Asset Management, LLC.

### **Education and Business Background**

The education and business background for the Portfolio Manager for investment accounts follows:

Robert Todd Owens serves as President and investment portfolio manager for individuals, corporations and trusts. Mr. Owens is a Chartered Financial Analyst and investment adviser with the Securities and Exchange Commission. He is a 1992 graduate of Baylor University with a BBA in Financial Services. He was born in 1968. Prior to joining the firm, he served as an Investment Adviser with an Oklahoma City broker/dealer- investment advisory firm. Previously, he was a SEC Registered Investment Adviser with Houston based investment firm.

### **Third-Party Review of Performance Information**

Portfolio performance is reported and measured against industry standard market indices. Reporting is performed using a third-party reporting and accounting solution well known in the securities industry.

### **Participation or Interest in Client Accounts**

BAKER ASSET MANAGEMENT LLC is mindful of its fiduciary duties and will not deprive its clients or appropriate to its own advantage, investment opportunities that are suitable for client accounts. BAKER ASSET MANAGEMENT LLC, as a precaution, will place client orders on the same side of a transaction on the same day for the same security prior to those of proprietary accounts.

BAM recommends the use of The Baker Group LP on a fully disclosed basis thru Pershing LLC to execute all of the account transactions on behalf of the investment advisory clients. The use of one broker-dealer may limit the ability to provide best price and execution to its clients.

### **Investment or Brokerage Discretion**

Unless otherwise negotiated with the client, BAM is given total discretionary authority by its investment advisory clients to manage their Accounts without prior consent to each transaction within the framework of the investment objectives expressed by the clients. In certain cases, BAM may provide advisory services on a non-discretionary basis and may recommend a transaction to the

client who is responsible for approving the recommendation before the transaction is effected.

BAM intends to effect all brokerage transactions through The Baker Group LP in its capacity as broker dealer on a fully disclosed basis thru its clearing firm, Pershing LLC. As the clearing firm, Pershing LLC will clear and settle the transactions and hold custody of client funds and securities. BAM has the right to reject an account application that directs brokerage to a firm other than The Baker Group LP.

Accounts subject to ERISA: Unless client directs Advisor in writing to the contrary, or the documents of an employee benefit plan reserves the right to vote proxies to the plan's trustees or named fiduciary, Advisor will vote all proxies for securities and exercise voting rights pertaining to investments in the Account (including without limitation matters relating to conversions, exchanges, mergers, stock splits, rights offerings, recapitalizations and reorganizations). Advisor will not be responsible or liable for failing to vote any proxies where it has not received such proxies or related communications on a timely basis from Pershing LLC.

### **Client Contact with Portfolio Managers**

There are no restrictions placed on clients' ability to contact and consult with Mr. Owens.

### **Disciplinary Information**

Registered investment advisers are required to disclose all material facts regarding any legal or disciplinary events that would be material to your evaluation of Baker Asset Management LLC or the integrity of Baker Asset Management LLC management. Baker Asset Management LLC has no information applicable to this Item.

### **Other Financial Industry Activities & Affiliations**

Baker Asset Management LLC is affiliated, through common ownership, with The Baker Group LP (TBG), a broker-dealer registered with Financial Industry Regulatory Authority (FINRA).

Although there are no formal agreements between Baker Asset Management LLC and the TBG, Baker Asset Management LLC, through its discretionary authority, will, in the absence of a direction to the contrary, establish brokerage accounts for its advisory clients at TBG, who directs trades on a fully-disclosed basis to Pershing LLC, its clearing broker. Although Baker Asset Management LLC believes that TBG's commissions are competitive and the affiliation between Baker Asset Management LLC and TBG does not cause an account to pay a higher commission, there is little incentive for Baker Asset Management LLC to see lower commissions in view of the affiliation.



Although TBG provides competitive commission rates, these rates may not be the lowest attainable for similar transactions and have not been negotiated at arms' length due to the relationship between the firms. Baker Asset Management has a duty to its clients, as their investment advisor, to obtain a combination of the best price and execution for their advisory accounts. It should be understood, however, that Baker Asset Management LLC is not entirely impartial in making this appraisal in view of this affiliation with TBG.

### **Code of Ethics**

Baker Asset Management LLC is affiliated through common ownership with The Baker Group LP (TBG), a broker-dealer registered with Financial Industry Regulatory Authority (FINRA). TBG clears securities transactions for Baker Asset Management's accounts on a fully-disclosed basis through Pershing LLC. Under the fully-disclosed clearing relationship between TBG and Pershing, TBG receives a portion of commissions as introducing broker.

From time to time, recommendations may be made to clients for securities in which the broker/dealer, its officers and/or employees may have incidental long or short positions.

Because the investment objectives and personal circumstances of those persons may differ from those of Baker Asset Management's clients, the timing of such transactions may not coincide with the timing of portfolio transactions for clients. In addition, TBG and its principals, associates, and employees may purchase or sell securities, which Baker Asset Management does not recommend to or include in client portfolios because such securities do not meet the investment guidelines established for the client's portfolio. In such instances, Baker Asset Management is not obligated to offer its clients the opportunity to invest or purchase such securities.

Baker Asset Management is mindful of its fiduciary duties and will not deprive it clients or appropriate to its own advantage, investment opportunities that are suitable for client accounts. The Baker Group, as a precaution, will place client orders on the same side of a transaction on the same day for the same security prior to those of proprietary accounts.

Baker Asset Management LLC's advisory clients or prospective clients may request a copy of the firm's Code of Ethics by contacting Robert Todd Owens, President.

### **Review of Accounts**

Account performance reports are reviewed at least quarterly by the President of BAM to ensure that customer objectives are being met and, if necessary, determine tactical adjustments that can be made to the portfolio to better accomplish the client's objectives.

Clients receive at least quarterly reports reflecting cash and securities positions, market value at the end of the month and the change in value from the previous period from the custodial broker (Pershing LLC).

### **Client Referrals and Other Compensation**

We do not directly or indirectly compensate any third parties for client referrals.

### **Financial Information**

Registered investment advisers are required in this item to provide you with certain financial information or disclosures about Baker Asset Management LLC's financial condition if they have custody of clients funds or securities or require prepayment of more than \$1200 in fees six months or more advance or if the adviser has been the subject of a bankruptcy during the past ten years. Baker Asset Management LLC does not require or solicit prepayment of fees six months or more in advance. We have not been the subject of a bankruptcy petition.