

# **FIRM BROCHURE**

## **(FORM ADV, PART 2A)**



### **Trinity Fiduciary Partners, LLC**

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This brochure provides you with information about the qualifications, business practices, and nature of advisory services of Trinity Fiduciary Partners, LLC ("Trinity"), all of which should be considered before becoming an advisory client of our firm. Please contact us at (877) 334-1283 if you have any questions about this brochure.

The information in this brochure has not been approved or verified by the U.S. Securities and Exchange Commission ("SEC") or by any state securities authority.

Trinity is an Investment Adviser registered with the U.S. Securities and Exchange Commission (SEC). Registration does not imply any level of skill or training. Additional information about our firm also is available on the SEC's Investment Adviser Public Disclosure website at [www.adviserinfo.sec.gov](http://www.adviserinfo.sec.gov). You may search this site by a unique identifying number, known as a CRD number. Trinity's CRD number is 133873.

**March 31, 2019**

## **Item 2 Material Changes**

### **Annual Update**

This section of our brochure reflects the update of any material changes that occur subsequent to the delivery of our firm's brochure.

### **Material Changes since the Last Update**

Daniel Mulvey assumes the role of Chief Compliance Officer, replacing Thomas Payne. Mr. Mulvey has more than 25 years of experience in the asset management industry and has passed six FINRA exams including the Series 24 when employed by Fidelity Investments.

Trinity has re-organized the two Epiphany funds into two separate entities. Trinity no longer serves as the Investment Adviser to any registered funds. Trinity has been hired by Eventide Funds as sub advisor to the Eventide Limited Term Bond fund. The Eventide Limited Term Bond fund represents the entity that the Epiphany Strategic Income fund was re-organized into in 2018.

With the re-organization of the Epiphany Funds, Trinity no longer is participating in any soft dollar arrangements with broker-dealers.

The Fee schedule for Trinity has been modified and is updated in the following sections.

Trinity is no longer affiliated with any broker-dealer and does not receive any commission-based income.

### **Full Brochure Available**

To request a complete copy of our Firm Brochure, please contact our Chief Compliance Officer, Daniel Mulvey, by telephone at (877) 334-1283 or by email at [compliance@trinityfiduciary.com](mailto:compliance@trinityfiduciary.com). Our brochure is also available free of charge on our website [www.trinityfiduciary.com](http://www.trinityfiduciary.com).

### **Item 3 - Table of Contents**

Item 1 - Cover Page	1
Item 2 - Material Changes	2
Item 3 - Table of Contents	3
Item 4 - Advisory Business	4
Item 5 - Fees and Compensation	5
Item 6 - Performance Based Fees and Side-by-Side Management	6
Item 7 - Types of Clients	6
Item 8 - Methods of Analysis, Investment Strategies and Risk of Loss	6
Item 9 - Disciplinary Information	8
Item 10 - Other Financial Industry Activities and Affiliations	8
Item 11 - Code of Ethics, Participation or Interest in Client Transactions and Personal Trading	8
Item 12 - Brokerage Practices	9
Item 13 - Review of Accounts	10
Item 14 - Client Referrals and Other Compensation	11
Item 15 - Custody	11
Item 16 - Investment Discretion	11
Item 17 - Voting Client Securities	12
Item 18 - Financial Information	12

## **Item 4 - Advisory Business**

### **Firm Description**

Trinity Fiduciary Partners, LLC (“Trinity”) is an independent investment management firm that was founded and began managing assets in 2005. Trinity began with a commitment to faith and social responsibility. Trinity developed the FFV Scorecard® to screen investments to protect the dignity of human life, support and protect employees and their families, and to reasonably safeguard the environment. The firm is an SEC Registered Investment Adviser under the Investment Advisers Act of 1940. Trinity is a Texas Limited Liability Company and has a principal place of business in Arlington, Texas.

Trinity’s current advisory activities consist of providing investment management services for separate account clients, investment advisers and consultants.

### **Principal Owners**

IWP Holdings, LLC is the principal owner of Trinity. Samuel Saladino is the largest owner of IWP Holdings, LLC and has voting control of IWP Holdings on both a current and fully-diluted basis. Mr. Saladino is a Managing Director of Trinity. Eight other individuals also have minority ownership interests in Trinity, each representing less than 25% of the firm’s ownership.

### **Types of Advisory Services**

Trinity offers investment supervisory services to clients. Many of these clients share Trinity’s social, moral and religious concerns in investing. Trinity provides services to guide in investing with purpose. These services may include the following:

1. Interviews of potential clients to determine goals, assess tolerance for risk, and establish cash flow requirements.
2. Agreement upon and preparation of an Investment Policy Statement to address these goals and needs.
3. Investment portfolio management according to the guidelines contained in the Investment Policy Statement. Investment due diligence as defined in the Investment Policy Statement. All mutual fund strategies managed by Trinity also are available as separate account strategies.
4. The asset management may be on a discretionary or non-discretionary basis.
5. Quarterly performance reports by post to client portal, mail or email.
6. Annual service meeting to review accounts, and update client profiles.
7. Phone or e-mail communications throughout the year to answer questions regarding the client accounts.

In addition, Trinity offers consulting with individuals and businesses on a case by case fee-for-service basis.

Clients open an investment account at a custodial firm and shall grant a limited power of attorney to Trinity which will permit us to effectively carry out our duties as described in the Investment Policy Statement. Trinity may choose to work with a custodian suggested by the client at Trinity’s discretion.

### **Wrap Fee Programs**

Trinity is not currently a participant in, or sponsor of, a wrap fee program.

## Assets Under Management

Trinity manages \$98,949,641 of client assets on a discretionary basis as well as \$204,562 of non-discretionary funds based on calculations as of December 31, 2018. In addition, a Trinity affiliate screens additional assets for institutional clients, which are not included in Trinity's assets under management.

## Item 5 - Fees and Compensation

Fees will be computed, billed and made payable quarterly in advance, based upon the valuation of billable client assets under Trinity's management as of the last business day of the prior calendar quarter, or on the client's inception date when applicable. Financial planning is offered at an additional fee of \$250 per hour.

All assets in any form are considered in the computation of fees for assets under management. Money invested in cash balances, money market assets, client-directed assets or notes will be included.

In computing the combined market value of a client's account, each security listed on any national securities exchange shall be valued at the last quoted sale price on the valuation date of the principal exchange on which such security is traded. Any other security or asset shall be valued in a manner determined in good faith by Trinity to reflect its fair market value.

Trinity's comprehensive advisory fees for each separately managed account client are currently calculated at the following annual rates:

Individuals & Families			Institutional Entities			Advisors & Consultants		
DIRECT ASSET MANAGEMENT			DIRECT ASSET MANAGEMENT			THIRD-PARTY ASSET MANAGEMENT		
<i>Assets are held with our custodian. Trinity manages all assets and has full discretion on account.</i>			<i>Assets are held with our custodian. Trinity manages all assets and may or may not have full discretion on account.</i>			<i>Assets may be held at any custodian. Trinity manages all assets with full discretion on specified products or strategies.</i>		
Asset Level		Annual Fee	Asset Level		Annual Fee	Asset Level		Annual Fee
First	\$1,000,000	1.00%	First	\$1,000,000	0.75%	First	\$500,000	0.25%
Next	\$1,500,000	0.80%	Next	\$1,500,000	0.60%	Next	\$1,500,000	0.20%
Next	\$2,500,000	0.70%	Next	\$2,500,000	0.50%	Next	\$3,000,000	0.15%
Next	\$5,000,000	0.60%	Next	\$5,000,000	0.40%	Next	\$5,000,000	0.10%
Next	\$15,000,000	0.50%	Next	\$15,000,000	0.30%	Next	\$15,000,000	0.08%
Over	\$25,000,000	0.40%	Over	\$25,000,000	0.25%	Over	\$25,000,000	0.06%

Trinity also may offer other fee arrangements subject to negotiation at Trinity's discretion on a case by case basis.

All fees are subject to adjustment with a thirty day prior notification being sent to clients. Trinity charges no other fees, such as acceptance or termination fees. The fee schedules shown above are Trinity's current fee schedules for new accounts. Fees may be negotiable for accounts of substantial size or efficiency.

Trinity is the investment sub-advisor to the Eventide Limited-Term Bond Fund who pays Trinity a fee for investment management. A conflict of interest may exist. In all cases, transactions are affected after explicit

disclosure has been made to the client. All fees paid by clients are clearly defined.

In addition to the advisory fees described above, clients may also incur charges resulting from brokerage/trading related costs, custodian fees, platform fees, transfer taxes, exchange fees, regulatory fees, alternative investment fees, electronic fund and wire transfer fees, or any other charges imposed by law or otherwise agreed to with regard to client accounts. Trinity's fees are in addition to brokerage commissions, transaction fees, custodial fees, platform fees, wire transfer fees, income taxes, and any other costs or expenses incurred by the client for other professional services. However, Trinity does not receive these commissions, fees, or costs.

Open-end and closed-end mutual funds and exchange traded funds also charge internal management fees, fund expenses, and distribution fees, which are disclosed in a fund's prospectus. Many mutual funds offer a variety of share classes, including some that do not charge 12b-1 fees and are, accordingly, less expensive for eligible investors. Investment adviser representatives generally will not recommend, purchase or hold more expensive share classes when less costly share classes are available for the client. The fees paid to Trinity for investment management services are separate and distinct from the fees and expenses charged by mutual funds and ETFs. Accordingly, clients should review both the fees charged by the funds and the fees charged by Trinity to fully understand the total amount of fees to be paid. For more information, see Item 12 regarding Brokerage Practices.

An advisory contract may be terminated by a client or by Trinity at any time upon written notice being delivered to the other party. In the event of termination by either party, Trinity will reimburse to the client any unearned advisory fees within thirty days following the date of termination.

Trinity does not accept any compensation for investment management services other than advisory fees.

## **Item 6 - Performance-based Fees and Side-by-Side Management**

Trinity does not assess performance-based fees (fees based on a share of capital gains on or capital appreciation of the assets of a client).

Trinity does not conduct side-by-side management of dissimilar accounts.

## **Item 7 - Types of Clients**

Trinity may provide investment management services to individuals, high net worth individuals, registered mutual funds, trusts, estates, charitable organizations, pension plans and corporations or business entities not set forth above. The minimum amount required to open an account is at the discretion of Trinity.

## **Item 8 - Methods of Analysis, Investment Strategies and Risk of Loss**

Trinity provides investment management services by prudently selecting investments to fulfill the mandate of the individual investors' Investment Policy Statement. Trinity offers screened and unscreened portfolios. Trinity uses various investments with different and distinct risk/return profiles so that the client can maintain a diversified portfolio designed to achieve the clients' objectives. Trinity works with a client to select an account strategy or model based on the client's investment objectives. The primary types of investments used are exchange traded fund (ETFs), open-end mutual funds, including Epiphany Funds and individual stock

securities. Trinity also invests client assets in individual government and agency bonds, exchange traded bonds, closed-end bond funds, individual corporate bonds, and alternative investments including Real Estate Investment Trusts (REITs). Trinity does not use market-timing, frequent trading, or futures contracts as part of its investment strategy.

Trinity's investment analysis is of a "fundamental" nature. For ETFs and mutual funds, absolute, benchmark relative, and peer-relative performance is considered, along with expense ratio, total assets, volatility, and portfolio turnover. For equity funds and stocks (both domestic and international), attributes such as PE ratio and average market capitalization are considered. For bond funds or bonds, attributes such as average maturity, current yield, and average credit quality are considered. For individual stocks, Trinity will monitor data concerning ongoing financial condition, as well as general sector/industry conditions and will make changes when, in Trinity's best judgment, it is appropriate to do so. Individual bonds with a credit rating below BBB are not generally permitted.

Trinity offers screened portfolios for clients seeking to invest in line with faith and unscreened portfolios for clients who do not require screened investments.

Investing in securities involves risk of loss that clients should be prepared to bear. These risks include:

- **Mutual Fund and Exchange Traded Fund Risk** Mutual funds and ETFs are subject to investment advisory and other expenses, which will be indirectly paid by the client. Mutual funds are also subject to management risk as the Adviser to the fund may be unsuccessful in meeting the fund's investment objective and may temporarily pursue strategies which may be inconsistent with the client's objectives.
- **Moral Investing Risk (if applicable)** The Adviser may invest in some securities only if they meet certain moral and ethical requirements, and as such, the return may be lower than if the adviser made decisions based solely on investment considerations. Screened portfolios have this risk, while unscreened portfolios do not have this risk.
- **Market Risk** Stock prices can decline due to changes in the economic outlook, interest rates, and economic, political or social events in the U.S. or abroad. All stocks are subject to these risks.
- **Investment Style Risk** The Adviser's judgment about the attractiveness, value and potential appreciation of particular asset classes or individual securities in which the client invests may prove to be incorrect and there is no guarantee that the Adviser's judgment will produce the desired results.
- **Foreign Investing Risk** Foreign investing involves risks not typically associated with U.S. investments. These risks include, among others, adverse fluctuations in foreign currency values as well as adverse political, social and economic developments affecting a foreign country. In addition, foreign investing involves less publicly available information, and more volatile or less liquid securities markets.
- **REIT Risk** Investing in REITs involves certain unique risks in addition to those risks associated with investing in the real estate industry in general. Equity REITs may be affected by changes in the value of the underlying property owned by the REIT, while mortgage REITs may be affected by the quality of any credit extended. REITs are dependent upon management skills, are not diversified, and are subject to heavy cash flow dependency, default by borrowers and self-liquidation.
- **Credit Risk** The issuer of a bond security may not be able to make interest and principal payments when due. Generally, the lower the rating of the security, the greater the risk that the issuer will default on its obligation, which could result in a loss to the client.
- **Interest Rate Risk** Fixed Income securities value and total return will vary in response to changes in interest rates. If rates increase, the value of the client's investments in bonds or bond funds will generally decline.

- **Government Risk** The U.S. government's guarantee of ultimate payment of principal and timely payment of interest on certain U.S. government securities owned by the client does not imply that the value of the client's interest in the security will not fluctuate.

## **Item 9 - Disciplinary Information**

We have had no disciplinary actions taken against us or any of our employees within the last ten years by any domestic, foreign or military court; the SEC, or any other federal regulatory agency; any state regulatory agency or any foreign financial regulatory authority; or any self-regulatory organization (SRO).

## **Item 10 - Other Financial Industry Activities and Affiliations**

Trinity's largest owner, IWP Holdings, LLC, also owns IWP Capital, LLC. IWP Capital, LLC, a non-registered entity, provides investment screening services. Sam Saladino, a Managing Director of Trinity, is a managing member of IWP Holdings, LLC and actively manages IWP Capital, LLC.

Trinity is not registered as a broker-dealer and does not have an application pending to register as a broker-dealer. Trinity and its managers are not registered as, and do not have pending applications to register as, a Futures Commission Merchant, Commodity Pool Operator, or Commodity Trading Advisor.

## **Item 11 - Code of Ethics, Participation or Interest in Client Transactions and Personal Trading**

Trinity has adopted a Code of Ethics for all supervised persons of the firm. It describes in detail Trinity's high standard of business conduct and fiduciary duty to its clients. The Code of Ethics covers many topics including provisions relating to the confidentiality of client information, the prohibition of insider trading, restrictions on the giving and acceptance of significant gifts, the requirement to report certain gifts and business entertainment activities, personal securities trading procedures. Trinity also maintains and enforces written policies reasonably designed to prevent unlawful use of material non-public information.

Trinity anticipates that, in certain appropriate circumstances, where consistent with clients' investment objectives, it will cause accounts over which Trinity has management authority, and will recommend to clients or prospective clients, the purchase or sale of securities in which Trinity and/or its other clients have a position of interest. None of Trinity's supervised persons may affect for himself or herself, for his or her immediate family, or for trusts for which the supervised person serves as trustee, any transaction in a security which is being actively bought or sold on behalf of Trinity's clients. Nonetheless, because the Code of Ethics in some circumstances would permit employees to invest in the same securities as clients, the possibility exists that employees might benefit from market activity by a client in a security held by an employee. Employee trading is continually monitored by the Firm's Chief Compliance Officer to reasonably prevent conflicts of interest between Trinity and its clients.

Trinity's clients or prospective clients may request a copy of the Firm's Code of Ethics by contacting Trinity's Chief Compliance Officer.



## Item 12 - Brokerage Practices

We do not maintain custody of client assets that we manage or on which we advise. Client assets must be maintained in an account at a qualified custodian, generally a broker-dealer or bank. Trinity is independently owned and operated and is not affiliated with a custodian or broker. Trinity clients use Charles Schwab & Co., Inc. ("Schwab"), AssetMark Trust Company, PENSICO Trust Company, Huntington National Bank, Folio Institutional, or First Clearing as custodian and/or broker for their accounts. On a case-by-case basis, Trinity clients may use other custodians and/or brokers.

### *How We Select Brokers/Custodians*

We seek to recommend a custodian and/or broker that will hold client assets and execute transactions on terms that are, overall, most advantageous when compared with other available providers and their services. We consider a wide range of factors, including:

- Combination of transaction execution services and asset custody services (generally without a separate fee for custody).
- Capability to execute, clear, and settle trades (buy and sell securities for client accounts).
- Capability to facilitate transfers and payments to and from accounts (wire transfers, check requests, bill payment, etc.).
- Breadth of available investment products (stocks, bonds, mutual funds, exchange-traded funds, etc.).
- Availability of investment research and tools that assist us in making investment decisions.
- Quality of services.
- Competitiveness of the price of those services (commission rates, margin interest rates, other fees, etc.) and willingness to negotiate the prices.
- Reputation, financial strength, security and stability.
- Prior service to us and our clients.
- Availability of other products and services that benefit us, as discussed below (see "Products and services available to us from Schwab").

Although Trinity may recommend that clients use a particular custodian or broker, clients will decide whether to do so and will open accounts with the custodian by entering into an account agreement directly with the custodian. Trinity may assist clients in the account opening process. The custodian will hold client assets in an account and buy and sell securities when we instruct them to do so. The commissions and fees paid to the custodian and/or broker by clients of Trinity shall comply with Trinity's duty to obtain "best execution" pricing. However, a client may pay a commission that is higher than that which another qualified broker-dealer might charge to affect the same transaction in cases where Trinity determines in good faith that the commission is reasonable in relation to the value of the brokerage and research received. In seeking best execution, the determinative factor is whether the transaction represents the best qualitative execution.

Many mutual funds offer a variety of share classes, including some that do not charge 12b-1 fees and are, accordingly, less expensive for eligible investors. Trinity's policy requires the identification or evaluation of available mutual fund share classes for clients. Investment adviser representatives generally will not recommend, purchase or hold more expensive share classes when less costly share classes are available for the client unless other circumstances require an exception such as platform availability, trading costs or other transaction fees, client or account qualifications, minimum initial investment amounts not met or cannot be maintained, anticipated account withdrawals, and client requests.

The client may direct Trinity in writing to use a particular broker-dealer to execute some or all transactions

for the client. In such case, the client will negotiate terms and arrangements for the account with the broker-dealer directly, and Trinity will not seek better execution, services or prices. At its sole discretion, Trinity may decline the client's request.

Trinity may, but is not obligated, to combine or "aggregate" orders. Aggregation may be done to obtain "best execution", to negotiate more favorable commission rates, or to allocate equitably among Trinity's clients, differences in prices and other transaction costs than might have been obtained had such orders been placed independently.

### ***Products and Services Available to Us from Schwab***

Schwab Advisor Services™ is Schwab's business serving independent investment advisory firms like us. They provide us and our clients with access to their institutional brokerage services (trading, custody, reporting, and related services), many of which are not typically available to Schwab retail customers. Schwab also makes available various support services. Some of those services help us manage or administer our clients' accounts, while others help us manage and grow our business. Schwab's support services are generally available on an unsolicited basis (we don't have to request them) and at no charge to us.

Custodians, such as Schwab, make available to Trinity other products or services that may benefit us but may not directly benefit our clients or their account. These products and services assist us in managing and administering our client's accounts. They include investment research. We may use this research to service all or some substantial number of our clients' accounts. In addition to investment research, custodians may make available to us software and other technology that provides access to client account data, facilitates trade execution, provides pricing and other market data, facilitates payment of our fees from clients' accounts and assists with back-office functions.

### ***Our interest in Schwab's services***

The availability of these services from Schwab benefits us because we do not have to produce or purchase them. We don't have to pay for Schwab's services. Schwab has also agreed to pay up to \$7,500 we would otherwise incur for technology, research, marketing, and compliance consulting products and services. These services are not contingent upon us committing any specific amount of business to Schwab in trading commissions or assets in custody. This creates an incentive to recommend that clients maintain their account with Schwab, based on our interest in receiving Schwab's services that benefit our business and Schwab's payment for services for which we would otherwise have to pay rather than based on client interest in receiving the best value in custody services and the most favorable execution of client transactions. This is a potential conflict of interest. In some cases, the services that Schwab pays for are provided by an affiliate of ours or by another party that has some financial or other interests in us (or in which we have such an interest). This creates an additional potential conflict of interest. We believe, however, that our selection of Schwab (when appropriate) as custodian and/or broker is in the best interests of our clients. Our selection is primarily supported by the scope, quality, and price of Schwab's services (see "How we select brokers/custodians" above) and not Schwab's services that benefit only us.

## **Item 13 - Review of Accounts**

Trinity maintains and monitors the investment portfolios of its separate account clients as part of an ongoing managed process. The terms of this review are set forth in the Investment Policy Statement. Reviews are performed by an adviser representative of Trinity.

Investment management clients receive an account statement from Trinity each calendar quarter detailing

the performance of their account(s) during the preceding quarter. A transaction history, advisory fee statement, and performance history of all portfolio holdings are also included. This statement is in addition to the monthly account statement mailed by the custodians with which we work. Clients are encouraged to compare and reconcile these statements carefully. Clients who discover any apparent discrepancies or do not understand how the return is calculated are encouraged to call Trinity for clarification. When either the client or adviser representative believes that an asset allocation change is appropriate or necessary, a meeting with a Trinity representative is strongly encouraged. In such a case, an updated Investment Policy Statement may be required.

## **Item 14 - Client Referrals and Other Compensation**

We receive an economic benefit from custodians such as Schwab in the form of the support products and services it makes available to us and other independent investment advisers that have their clients maintain accounts with them. In addition, Schwab specifically has also agreed to pay for certain products and services for which we would otherwise have to pay once the value of our clients' assets in accounts at Schwab reaches a certain amount. In some cases, a recipient of such payments is an affiliate of ours or another party which has some financial or other interests in us (or in which we have such an interest). These products and services, how they benefit us, and the related conflicts of interest are described above (see Item 12 - Brokerage Practices). The availability to us of brokerage products and services is not based on us giving particular investment advice, such as buying particular securities for our clients.

## **Item 15 - Custody**

Client assets must be maintained in an account at a "qualified custodian," generally a broker-dealer or bank. We often recommend Charles Schwab & Co., Inc., PENSICO Trust Company, First Clearing and Folio Institutional as the qualified custodian. On a case-by-case basis, we may recommend other broker-dealers or banks. Trinity does not maintain custody of client assets, although under government regulations, we may be deemed to have custody of the assets if, for example, clients authorize us to withdraw assets from their account to pay our advisory fee. Clients also give Trinity authority to buy and sell securities in their account per our instructions to the custodian.

Clients receive account statements directly from their custodian at least quarterly. These statements will be sent to the e-mail or the postal mailing address clients provide to their custodian. Clients should carefully review these statements promptly.

## **Item 16 - Investment Discretion**

Trinity usually receives discretionary authority from the client at the beginning of an advisory relationship, to select the identity and amount of the securities to be bought or sold. In all cases, however, such discretion is to be exercised in a manner consistent with the stated objectives outlined in the Investment Policy Statement of each particular client.

When selecting securities and selecting amounts, Trinity observes the investment policies, limitations and restrictions of the clients for which it advises. For registered investment companies (mutual funds and exchange traded funds), Trinity's authority to trade securities may also be limited by certain federal securities and tax laws that require diversification of investments and favor the holding of investments once made. Investment guidelines and restrictions must be provided to Trinity in writing.

## **Item 17 - Voting Client Securities**

Our clients may delegate to us authority to vote proxies on securities held in their accounts. As a matter of firm practice, clients usually assign to Trinity the responsibility for receiving and voting proxies for any and all securities maintained in client portfolios. It is our policy to ensure proxies are voted in the best interests of our clients. In general, when voting proxies for our clients, we make voting decisions based on the client's investment objective and consistent with what we believe to be in the economic and socially responsible best interests of the client.

There may be instances where our interests may conflict or appear to conflict with the interests of our clients. In such situations, we will, consistent with our duty of care and duty of loyalty, vote the securities in accordance with our proxy voting policy after disclosing any such conflict to our clients prior to voting and affording our clients the opportunity to direct us in the voting of such securities.

Clients may request information from Trinity about how we voted any proxies on behalf of the Funds or their accounts by contacting us at (877) 334-1283 or [compliance@trinityfiduciary.com](mailto:compliance@trinityfiduciary.com).

## **Item 18 - Financial Information**

Trinity does not serve as a qualified custodian for client's funds or securities and does not require prepayment of fees six months or more in advance.

Trinity has indirect custody of client assets because of its ability to deduct advisory fees payable to it in advance on a quarterly basis. Trinity's management believes that it does not have any financial impairment that would preclude the firm from meeting its contractual commitments to clients. Trinity's liabilities exceed its assets as of December 31, 2018. The firm has not been the subject of a bankruptcy petition at any time during the last 10 years.