

## **Item 1 - Cover Page**

### **Circle N Advisors, LLC**

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### **Firm Brochure**

March 27, 2024

This brochure provides information about the qualifications and business practices of Circle N Advisors, LLC (“Circle N” or “Advisor”). If you have any questions about the contents of this Brochure, please contact us at (845) 897-1560. The information in this brochure has not been approved or verified by the United States Securities and Exchange Commission or by any state securities authorities.

Circle N Advisors, LLC is a registered investment adviser. Registration of an Investment Adviser does not imply any level of skill or training.

Additional information about Circle N Advisors, LLC also is available on the SEC’s website at [www.adviserinfo.sec.gov](http://www.adviserinfo.sec.gov).

## **Item 2 – Material Changes**

This Brochure dated March 27, 2024, is an annual update that amends our previous Brochure dated March 17, 2023. This section of the Brochure discusses only material changes to the brochure. Specifically, we updated certain items and added information to keep you up to date about our qualifications and business practices.

### Material Changes:

#### Item 4 – Advisory Business

- Updated Managed Assets
- Counterbalance Investment Strategy has been discontinued. All client accounts are managed using the Long-Weighted Investment Strategy.

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## **Item 4 – Advisory Business**

Circle N Advisors, LLC (“Circle N”) is a Delaware Limited Liability Company formed in March 2015. Charles Frumberg is an indirect holder of 25% or more of Circle N. Circle N offers to its clients the Long-Weighted Investment Strategy, in which Circle N employees provide investment advisory services to client accounts on a discretionary basis (the “Long Weighted Strategy”).

Circle N offers to its clients the Long-Weighted Investment Strategy (“Long Weighted Strategy”), which utilizes a long portfolio approach, without any options-based hedge or short positions.

Circle N may structure Strategy accounts based upon individual clients’ circumstances and objectives, so the composition of each portfolio may be different, although the character of the equity portion of each account is similar.

Each client can impose reasonable restrictions on the management of its account, including restricting particular securities or types of securities. If Circle N believes that the instructions are unreasonable or inappropriate for the client, Circle N may ask the client to modify the instruction, or it may terminate the account.

Circle N manages the Strategy account individually and such management may involve different timing with respect to the purchase and/or sale of particular securities, although Strategy accounts have similar foundational elements. Therefore, execution of purchases and sales of securities happen in different Strategy accounts at different times or in some Strategy accounts but not others. The liquidity of securities in the Strategy accounts, the availability of securities for purchase and different client needs and objectives affect the execution timing.

Generally, all discretionary transactions in a particular security on any given day receive the same price. In the event that certain accounts are required to meet time constraints on money required for their account or for margin calls due, the related sales of securities may be exempt from the daily average price policy. In addition, Circle N may make exceptions to the daily average price policy in appropriate circumstances.

Circle N may give advice and take action in the performance of its duties to a client that may differ from advice given to another client. The timing and nature of action taken with respect to Strategy accounts may differ among individual clients.

### ***Managed Assets***

As of December 31, 2023, Circle N Advisors LLC managed approximately \$107,000,000 in assets for 118 accounts. Circle N manages all the assets on a discretionary basis.

## **Item 5 – Fees and Compensation**

The base annual fee for the Long Only accounts is 3.0% on the first \$250,000 of assets, 2.5% on the next \$750,000 of assets and is negotiable on the balance. The fee is payable in advance and is computed at the inception of services and at the beginning of each calendar quarter thereafter. The initial fee payment is prorated for the then current quarter on the date the Strategy account is accepted by Circle N and is based on account asset value on that date. Each client expressly authorizes the Custodian or its agent to debit fees of Circle N and Custodian from the client's account.

All fees are subject to negotiation depending on specific client circumstances.

Certain clients pay their management fees out of the margin portion of their account rather than the cash portion of their account.

Circle N's fees are exclusive of brokerage commissions, transaction fees, and other related costs and expenses incurred by or on behalf of the client. Clients may incur certain charges imposed by custodians, brokers and other third parties such as fees charged by managers, custodial fees, deferred sales charges, odd-lot differentials, transfer taxes, wire transfer and electronic fund fees, margin debit interest and other fees and taxes on brokerage accounts and securities transactions. Mutual funds and exchange-traded funds also charge internal management fees, disclosed in a fund's prospectus. Such charges, fees and commissions are exclusive of and in addition to Circle N's fee, and Circle N shall not receive any portion of these commissions, fees, and costs.

In determining the value of the Account or any of its assets, Circle N shall rely upon the Custodian's valuation methodology. Such valuation methodology as made available by Custodian shall be provided to Client upon request.

Item 12 further describes the factors that Circle N considers in selecting or recommending broker-dealers for client transactions and determining the reasonableness of their compensation (e.g., commissions).

If a client terminates the Strategy agreement during a quarter, Circle N will refund a pro-rata portion of the fee paid in advance for that quarter to that client.

Fees provided for in a client agreement will increase only if the applicable client executes a new agreement or executes a new fee schedule.

## **Item 6 – Performance-Based Fees and Side-By-Side Management**

Circle N does not charge any performance-based fees (fees based on a share of capital gains on or capital appreciation of the assets of a client).

## **Item 7 – Types of Clients**

Circle N provides investment advice to individuals, pension and profit-sharing plans, trusts, estates, and charitable organizations as well as corporations and business entities.

- Clients must enter into an agreement with Circle N setting forth the terms and conditions under which Circle N shall provide such services.
- Strategy clients may be required to open a margin account unless their account type prohibits margin activity.
- Under certain circumstances, Circle N may waive the minimum initial investment of \$250,000 required to participate in a Strategy account including, by combining related accounts to meet the minimum.

## **Item 8 – Methods of Analysis, Investment Strategies and Risk of Loss**

The Long-Weighted Strategy seeks to provide clients with a total return composed of two main components:

- 1) income derived from portfolio investments, and
- 2) the gains or losses of the selected long portfolio.

The Long-Weighted Strategy portfolio does not involve any options-based hedging activity and is entirely subject to market risk except if and to the extent an exchange-traded fund-based market hedging component is utilized.

### ***Security Selection***

Circle N employs both a “top down” and a “bottom up” approach in selecting securities for investment in Long Weighted portfolios. Circle N uses fundamental, technical, and economic-trend analysis in evaluating securities to include in the portfolio. Circle N will also use and consider research from Wall Street firms and outside portfolio consultants for security selection. If the “top down” macro view uncovers a situation (or situations) that appears to favor an industry, group of businesses, or individual company, it is considered for investment. If an industry, group of businesses or individual company appears attractive because it appears “undervalued” (“bottom up” approach), Circle N will consider it for investment. If the “bottom up” analysis produces an “undervalued” investment or the “bottom up” search yields an investment that also fits a macro-opportunity, Circle N will also consider the security as a portfolio investment. A security does not automatically make it into the portfolio because it is both “undervalued” and fits with the macro view. Circle N also considers potential fundamental imbalances (overreliance on specific external conditions) in the portfolio. Because of this, Circle N may consider asset classes other than equities for inclusion in the portfolio. Circle N monitors the long portfolio for changing macro conditions and changing conditions specific to individual investments. A portfolio goal is to hold positions at least long enough to achieve long-term capital gains taxation treatment, and optimally for several years, unless a position becomes substantially overpriced or the investment thesis changes.

The Long-Weighted Strategy does not involve any options-related hedging activity.

### ***Risk Disclosure***

Circle N does not guarantee the future performance of a client's Strategy account or any specified level of performance or the success of the overall management of the client's Strategy account. Circle N also does not guarantee that it will meet a client's Strategy investment objectives. A client's Strategy account is subject to various market, currency, economic, political, and business risk, and there is a risk that an account may lose money. Investing in securities involves risk of loss that clients should be prepared to bear.

### ***Illiquidity***

Typically, there are significant holdings in client accounts that are essentially illiquid in nature, and therefore clients should consider a significant percentage of their account as long term investments. Some companies have no public market or a limited market, in each case with no assurance that one will develop. Securities of certain of these companies do not trade regularly. In the event of a negative corporate development or a downturn in the market, there may be no ability to trade out of the position, thereby magnifying a client's market risk. Clients are advised that because several of Circle N's client accounts maintain positions in the same securities, the liquidation of assets in one client account may exert downward pressure on the price of the same securities in another client account.

A client may withdraw funds from or close such client's Strategy account at any time by written notice to Circle N, as provided for in the terms of the client's agreement with Circle N, which agreement typically requires at least fifteen (15) business days' prior written notice for withdrawal or liquidation. A client who chooses to terminate such client's Strategy agreement can instruct Circle N to liquidate such client's Strategy account. If so instructed, Circle N will make reasonable efforts to liquidate such client's Strategy account in an orderly and efficient manner, as provided for in Circle N's agreement with the client. Circle N will not be responsible for market fluctuations in such a client's Strategy account from the time of notice until complete liquidation. Certain factors may affect the orderly and efficient liquidation of a Strategy account. Such factors include, among other things, the liquidity of the securities in the account to be liquidated. In Circle N's sole discretion (see "Investment Discretion" below), where liquidation is impossible or impractical, Circle N may satisfy liquidation orders in kind. Clients are advised that, insofar as certain securities in client accounts may be comparatively illiquid, there is a significant risk of such in kind satisfaction. Clients receiving illiquid securities may find it difficult to sell such securities and may suffer significant losses as a result.

## ***Conflict of Interest***

The Advisor and/or family-related accounts may own a position in certain of the securities that are purchased or sold in Strategy clients' accounts. As a result, purchasing or selling these securities in clients' accounts may financially benefit the Advisor's (and/or family related accounts') holdings.

The Advisor may recommend securities of certain companies in which the Advisor has material business interests. For example, the Advisor may recommend securities of companies with respect to which the Advisor serves as the financial advisor for certain officers and/or directors of the companies. These relationships could have an impact upon Circle N's decision to invest Strategy accounts in the securities of these companies.

## ***Concentration***

*Concentration across Strategy Participants:* Strategy accounts typically invest in the securities of certain companies whose share ownership is concentrated among Strategy participants. Therefore, Strategy clients often hold a significant percentage of the outstanding shares of a class or multiple classes of equity securities of a company, and the Advisor typically has a significant ownership concentration in these same securities. Holdings across Strategy participants may be greater than 50% and are typically in excess of 10%. Holding concentrated positions in illiquid securities exposes Strategy clients to the additional risk of potentially being unable to dispose of any holding in a security with a thinly traded market.

*Concentration within Portfolios:* Concentrated portfolios can be an aggressive and potentially highly volatile approach to trading and investing. Concentrated portfolios hold fewer different securities than a diversified portfolio and are much more likely to experience sudden dramatic price swings. In addition, the rise or drop in price of any given holding in such a portfolio is likely to have a larger impact on portfolio performance than it would in the context of a more broadly diversified portfolio. Clients are advised that the potential for loss in such a concentrated portfolio is exacerbated where the securities held are illiquid, as the Advisor may have difficulty selling illiquid securities where selling would be otherwise beneficial. Clients may wish to consider how investment in a concentrated portfolio as utilized in the Strategy fits in with their overall investment approach.

Clients are advised that the concentrated nature of Strategy accounts poses an additional risk to clients insofar as clients might choose to liquidate their accounts (see "Illiquidity" above). In the case of securities of those companies whose share ownership is concentrated among Strategy participants, the act of selling such securities may significantly impact the price of those securities. As a result, insofar as multiple Strategy accounts hold the same security, the sale of such security pursuant to a liquidation of one account may put significant downward pressure on the price of that security and may therefore negatively impact the performance of other Strategy accounts.



The Advisor believes that industry and sector diversification within the Strategy is important and attempts to diversify across several industry sectors to mitigate the effect of deleterious external events on any one industry or sector of the economy. However, the Advisor may choose to concentrate investments in a limited number of industries or sectors.

### ***Micro/Small Cap Company Risk***

The Advisor invests in Companies that include micro/small cap companies. Investments in micro/small cap companies involve extreme business and financial risks, including less transparency in the companies due to the lack of research coverage, and the potential for greater “company management” risk. Investments in smaller companies generally carry greater risk than is customarily associated with larger companies for various reasons, such as narrower markets, limited financial resources and less liquid stock.

### ***Margin***

For Long Weighted Strategy accounts, Circle N may require the use of a *margin account* and margin borrowing. While the use of margin borrowing may improve returns, it may also result in certain additional risks to clients. Typically, margin borrowing will be from securities brokers and dealers and will be secured by a client’s securities and/or other assets. Under certain circumstances, a broker-dealer may demand an increase in the collateral that secures a client’s obligations; should a client be unable to provide additional collateral, such a broker-dealer may liquidate assets held in the account to satisfy that client’s obligations to that broker-dealer. Such liquidation could have adverse consequences.

Clients are advised that certain securities in Circle N’s client accounts will be margined and, because of the concentrated nature of certain of the holdings and the nature of the issuer of securities to be margined (for example, a low-priced security), the Custodian may decline to extend or may restrict credit to a client for some or all of the securities. This could result in clients having less borrowing power in their Strategy accounts, and therefore subject clients to house and/or Federal Reserve calls because of the investment activities of Advisor. House and/or Federal Reserve calls could lead the Custodian to sell securities in an account without notice to the client, potentially yielding significant losses. Clients should be aware that the Custodian may increase its house maintenance margin requirements at any time without written notice to clients.

In addition, clients should be aware that because several of Circle N’s client accounts maintain positions in the same securities, the liquidation of assets in one client account to satisfy a client’s obligations pursuant to margin borrowing may exert downward pressure on the price of the same securities in another client account.

### ***Broker Risk***

As described in more detail below (see “Brokerage Practices”), client assets will generally be held in accounts maintained for clients by Custodian. The Custodian is subject to various laws and regulations designed to protect clients in the event of the Custodian’s insolvency. However, the practical effects of these laws and their application to a portfolio’s

securities positions are subject to substantial limitations and uncertainties. The insolvency of the Custodian could, should the Custodian find it necessary to sell client securities to satisfy margin calls, result in the loss of all or a substantial portion of a portfolio's securities positions held by the Custodian and could result in substantial disruption of Circle N's operations, including withdrawals by investors. Clients should be aware that, as discussed above (see "Margin"), custodians are free to change margin requirements at any time. Insofar as Strategy accounts contain certain margined securities, a custodian's decision to increase margin requirements may have significant implications for Strategy accounts, including but not limited to the sale of account assets without the consent of the client. The liquidation of assets in one client account to satisfy a client's obligations pursuant to margin borrowing may exert downward pressure on the price of the same securities in another client account. This may trigger a "domino effect" whereby downward pressure from margin calls in one account spurs margin calls in another account, and so on.

## **Item 9 – Disciplinary Information**

Registered investment advisers are required to disclose all material facts regarding any legal or disciplinary events that would be material to your evaluation of Circle N or the integrity of Circle N's management. Circle N has no information applicable to this item as it pertains to disciplinary proceedings.

## **Item 10 – Other Financial Industry Activities and Affiliations**

Circle N does not engage in other financial industry activities. Circle N does not have any relationship or arrangement that is material to its advisory business with any affiliated financial industry participants applicable to this Item.

## **Item 11 – Code of Ethics, Participation or Interest in Client Transactions and Personal Trading**

Circle N has adopted a Code of Ethics for all supervised persons of the firm describing its high standard of business conduct, and fiduciary duty to its clients. The Code of Ethics includes provisions relating to the confidentiality of client information, a prohibition on insider trading, restrictions on the acceptance of significant gifts and the reporting of certain gifts and business entertainment items, and personal securities trading procedures, among other things. All supervised persons at Circle N must acknowledge the terms of the Code of Ethics annually or when amended.

Circle N's clients or prospective clients may request a copy of the firm's Code of Ethics by contacting Circle N at (845) 897-1560.

Circle N anticipates that, in appropriate circumstances, consistent with clients' investment objectives, it will cause accounts over which Circle N has investment authority to effect and will recommend to investment advisory clients or prospective clients, the purchase or sale of securities in which Circle N, its affiliates and/or clients, directly or indirectly, have a position of interest. Circle N's employees and persons associated with Circle N are required to follow

Circle N's Code of Ethics. Employees of Circle N may trade securities for their own accounts that Circle N recommends and/or purchases for clients if this policy and applicable laws are satisfied.

All Circle N employees and members of their immediate families may purchase or sell securities of an issuer before, after or with the purchase or sale of securities of the same issuer by client accounts. The designated compliance officer must approve an employee's personal securities transaction before execution. The compliance officer approves the trades if the proposed transaction does not impair the interest of clients. The employee must verify that he has taken the steps necessary to comply with the personal trading policies and procedures of Circle N.

The Code of Ethics also allows personal trades on the same day as trades for client accounts if the personal trades are executed after all pending client trades. If an employee places a personal trade on a day when Circle N does not anticipate client trades, client trades may be executed on the same day if, in Circle N's judgment, unanticipated market developments make client trades desirable and if the benefit of any more advantageous price obtained in the personal trades is reallocated to one or more client trades. Employees generally execute personal trades at different times, at different prices, and in different amounts than for client accounts.

Circle N employees may buy and sell securities actively for their own personal account. These personal investments may include both securities that the Advisor buys and sells for a broad range of client accounts and other securities. Employees may engage in short-term trading for their own account, in contrast to accounts under the Strategies, which involves long-term investments in a small number of securities; these short-term trades generally involve different securities from those purchased for client accounts. Employees also may purchase securities for longer-term investment that Circle N buys either contemporaneously and/or subsequently for client accounts. Securities purchased under the Strategy are securities of companies that the Advisor gets to know over a period of time before buying securities of those companies for a broad base of client accounts. While the Advisor is getting to know a company, employees may purchase securities of that company for their own personal account and for a limited number of client accounts as an early look at the company. These early look securities are purchased only for client accounts that requested to buy some or all of the securities that certain employees buy for their personal accounts. In some cases, Circle N may later buy that security for Strategy accounts; and in other cases, the Advisors may determine not to purchase the securities for Strategy accounts.

Under the Code of Ethics, transactions in certain classes of securities are exempt, based upon a determination that these would not materially interfere with the best interests of Circle N's clients. The Code requires pre-clearance of many transactions. There is a possibility that employees might benefit from market activity by a client in a security held by an employee. Circle N monitors employee trading under the Code of Ethics to prevent conflicts of interest between Circle N and its clients.

## ***Cross Trades***

If in the best interest of the client, Circle N may effect cross transactions between eligible managed accounts. Certain accounts may not be eligible to participate in cross transactions because of regulatory issues, e.g., ERISA accounts. Cross transactions typically occur in less liquid securities when an account may sell a security that a portfolio manager may want to buy in another account. Circle N obtains competitive bids and offers in the marketplace and the final price is either the midpoint of the bid/offer or the best bid/offer. There is a possibility that despite Circle N's best efforts, a client may receive a more favorable execution price in the marketplace than that of the cross transaction. Circle N does not receive any compensation for such trades executed on behalf of clients.

It is Circle N's policy that the firm will not effect any principal or agency cross securities transactions for client accounts. Principal transactions are generally defined as transactions where an adviser, acting as principal for its own account or the account of an affiliated broker-dealer, buys from or sells any security to any advisory client. A principal transaction may also occur if a security is crossed between an affiliated hedge fund and another client account. An agency cross transaction is defined as a transaction where a person acts as an investment adviser in relation to a transaction in which the investment adviser, or any person controlled by or under common control with the investment adviser, acts as broker for both the advisory client and for another person on the other side of the transaction. Agency cross transactions may arise where an adviser is dually registered as a broker-dealer or has an affiliated broker-dealer. Circle N is not affiliated with a broker-dealer and Circle N does not act as a broker for advisory clients.

## Item 12 – Brokerage Practices

“Custodian” means any broker-dealer selected and agreed upon by Advisor and client. The advisor negotiates commission rates with Custodian, which it believes to be fair, reasonable, and consistent with current market rates. However, Circle N does not seek to obtain, and makes no assurance that the commission rates charged by Custodian are the lowest available in the marketplace. Custodian or its agent shall generally maintain custody of all client assets. Circle N and Custodian are not related or affiliated.

Custodian does not provide any of the consulting, advisory or evaluation services to Circle N clients with respect to the Strategy described herein. Circle N compensates Custodian pursuant to a services agreement.

Circle N may place orders for the account with brokers selected by Circle N or Custodian. Advisor will not be responsible for any act or omission by brokers and dealers selected with reasonable care by Circle N or Custodian. When Circle N places orders for the execution of transactions for the account, Circle N or Custodian may allocate transactions to brokers and dealers for execution on markets, at prices, and at commission rates as in the good faith judgment of Circle N or Custodian will be in the best interest of the account, taking into consideration in the selection of such brokers and dealers not only the available prices and rates of brokerage commissions, but also other relevant factors (such as, without limitation, execution capabilities, research and other services provided by such brokers or dealers which are expected to enhance the general portfolio management capabilities of Circle N) without having to demonstrate that such factors are of a direct benefit to the account.

Circle N periodically reviews trades executions of each broker-dealer that executes trades for client accounts. The Circle N policy manual outlines procedures for this the review. Circle N does not receive any portion of the trading fees.

Not all investment advisers require their clients to use a specific broker-dealer for trade execution. Clients may pay higher brokerage commissions or may receive less favorable prices than may be available at another brokerage firm.

When Circle N places trades with broker-dealers for clients, the broker-dealers may provide Circle N with proprietary research in addition to executing the trades in return for the trading commissions paid. Circle N does not have any formal arrangements by which this is done, but this research could include general market commentary, economic information, trading advice, industry and company commentary, technical data, recommendations, general reports, quotations and other market data or information, and access to meetings with the management of issuers. While Circle N does not cause clients to pay a higher commission rate in order to obtain research, Circle N’s clients may pay a higher commission than what could be obtained from an execution-only broker-dealer.

The use of trading commissions to pay for research and brokerage services is generally referred to as “soft dollars.” Circle N may use such “soft dollars” in accordance with Section 28(e) of the Securities Exchange Act of 1934, as interpreted by the SEC and its staff, which requires that Circle N determine in good faith that the commissions paid by its clients are

reasonable in relation to the value of the research or brokerage services received. Circle N believes that using commission dollars to obtain the type of research services mentioned above enhances its investment research and trading processes. Circle N may use the research it receives for the benefit of any or all of its clients.

Circle N may benefit from these arrangements because it does not have to produce or pay for the research, products or services received. Because of this, Circle N may have an incentive to trade with a broker-dealer based on its interest in receiving soft dollar benefits rather than on its clients' interest in receiving most favorable execution. In addition, certain research products or brokerage services that Circle N may receive may also be used for functions that are not research or brokerage related. In cases like this, Circle N makes a reasonable allocation according to its use and pays for the non-research and brokerage function in cash using its own funds. Circle N's receipt of such products and services and the determination of the appropriate allocation creates a potential conflict. Circle N follows procedures that it believes are reasonably designed to ensure that it uses soft dollars in a manner that is consistent with seeking best execution, and that it identifies which services are allowed under Section 28(e).

Circle N does not have any Soft Dollar arrangements currently in place.

### ***Trade Allocation and Aggregation***

When Circle N is buying a security for client accounts in the Strategy, Circle N reviews accounts individually to determine whether to buy that security for a particular client and to determine the quantity to purchase. In determining how much of a security to purchase for client accounts, Circle N considers such factors as it deems relevant, including, but not limited to, the following:

- The financial needs, psychological makeup, and cash flow profile (both money in and money out) of the account owner(s).
- How fully invested an account is relative to other accounts.
- Account diversification and position concentration relative to other accounts.
- The tax situation of a client/account.
- The price, value, and general outlook of an investment, and how these combined factors will affect the overall account.

At times, Circle N allocates a single transaction across a broad swath of accounts with various owners when Circle N deems it advisable and appropriate (based on the factors outlined above). At other times, Circle N allocates a single or several transactions to a single account or a group of accounts if Circle N deems it advisable and appropriate based on those factors.

As a result, Circle N often does not place aggregated block orders for all client accounts at the same time. Instead, Circle N may place purchase orders for a given security in different quantities, on different dates, at different times, and at different prices for different Strategy accounts, individually or in groups of accounts. Because of different account profiles and account histories, not all accounts hold the same securities or in the same proportions. An account may obtain a less favorable price than another account in the same security.

## **Item 13 – Review of Accounts**

Portfolio managers and other operations or compliance personnel review accounts continuously and at least quarterly. Changes in market conditions, changes in clients' needs and maturity of investments trigger additional reviews. Circle N reviews the accounts for compliance with the investment policies, limitations, and restrictions of the clients.

Circle N provides clients with periodic written reports of relevant activity. Circle N or the Custodian will provide each client with a monthly performance report that tracks a Strategy account's performance.

The Custodian at present transmits to the clients the following reports:

- Trade confirmations reflecting all transactions in securities; provided, however, that periodic statements of account activity may be furnished in lieu of transaction by transaction confirmations to the extent and in the manner permitted by Rule 10b-10 under the Exchange Act
- Periodic statements of client's account itemizing all transactions in cash and securities, and all deposits and withdrawals of principal and income during the preceding calendar month
- Statements of securities in custody, listing securities held in the account, submitted at least quarterly; and
- An annual summary of transactions, and dividend and interest statements.

## **Item 14 – Client Referrals and Other Compensation**

### ***Compensation for Client Referrals***

Circle N may use a firm, known as a Solicitor, for client referrals. If we pay a referral fee, we require the Solicitor to provide the prospective client with a copy of this document (our Firm Disclosure Brochure) and a separate disclosure statement that includes the following:

The Solicitor's name and relationship with our firm.

The fact that the Solicitor is being paid a referral fee.

The amount of the fee.

If you are referred to us by a solicitor, we pay a referral fee as allowed under SEC rules. The referral fee will be paid entirely from our investment advisory fee; you will not pay an added fee for the referral.

To mitigate any conflicts, Circle N Advisors retains ultimate discretion to accept client referrals from Solicitor.

## **Item 15 – Custody**

Circle N does not have custody of the Clients' accounts. Clients should receive at least quarterly statements from the broker dealer, bank or other qualified custodian that holds and maintains client's investment assets. Circle N urges clients to carefully review such statements and compare such official custodial records to the account statements that Circle N may provide to clients. Circle N statements may vary from custodial statements based on accounting procedures, reporting dates or valuation methodologies of certain securities.

## **Item 16 – Investment Discretion**

Circle N usually receives discretionary authority from the client at the outset of an advisory relationship to select the identity and amount of securities to buy or sell. Circle N exercises such discretion in a manner consistent with the stated investment objectives for the particular client account.

When selecting securities and determining amounts, Circle N observes the investment policies, limitations, and restrictions of the clients for which it advises.

## **Item 17 – Voting Client Securities**

As a matter of firm policy and practice, Circle N does not have any authority to and does not receive or vote proxies on behalf of advisory clients or instruct them how to vote. Clients retain the responsibility for receiving and voting proxies for all securities maintained in client portfolios. At all times, clients have the right to vote securities, or delegate the authority to vote securities to another person.

## **Item 18 – Financial Information**

Circle N is not required to include a balance sheet for its most recent fiscal year, is not aware of any financial condition reasonably likely to impair its ability to meet contractual commitments to clients and has not been the subject of a bankruptcy petition at any time during the past ten years.



## **Other Information – Privacy Policy**

Set forth below is the Circle N Privacy Policy.

Circle N Advisors LLC takes the confidentiality of your personal information and the privacy of your account very seriously. Our commitment to safeguard your personal information goes beyond our legal obligation to process your transactions accurately and securely. Whether we serve you online, in person, on the telephone or by mail, the principles that guide the way in which we conduct business are built upon the core values of trust and integrity.

We limit access to your personal information to only those employees with a business reason to know such information. We train and consistently remind all employees to respect client privacy and to recognize the importance of the confidentiality of such information. Those who violate our privacy policy are subject to disciplinary action. This commitment also applies to the sharing of information among Circle N Advisors LLC and its affiliates.

We maintain physical, electronic, and procedural safeguards that comply with applicable laws and regulations to protect your personal information, including various measures to protect your personal information while it is stored electronically.

Federal law requires us to inform you that we have on record personal information about you and that we obtain such information from you directly (e.g., information you provide to us on account applications and other forms, such as your name, address, social security number, occupation, assets, and income) and indirectly (e.g., information on our computer systems about your transactions with us, such as your account balance and account holdings). Any personal information you choose to provide is kept confidential and allows us to: (i) provide better and more complete investment and strategic advice; (ii) develop new services that meet additional needs you may have; and (iii) comply with legal and regulatory requirements.

In addition, in the normal conduct of our business, it may become necessary for us to share information relating to our clients that we have on record, as described above, with companies not affiliated with us who are under contract to perform services on our behalf. For example, we have contracted with companies that provide clearing services and other vendors that provide services directly related to your account relationship with us. Our agreements with these companies require that they keep your information confidential and not use such information for any unrelated purpose.

We do not sell information about you to third parties, and we do not otherwise disclose information to third parties without your permission or unless required by law or legal process. If you have any questions concerning this Policy, please contact Circle N Advisors at 845-897-1560.