

## **Item 1 – Cover Page**

### **FIRM BROCHURE OF ("Brochure")**

#### **APS ASSET MANAGEMENT PTE LTD**

(A limited liability company incorporated in Singapore and registered with the Securities and Exchange Commission as an Investment Adviser. SEC number 801-56213.)

### **FORM ADV, PART 2A**

The date of this Brochure is 21 March 2024

This Brochure provides information about the qualifications and business practices of APS Asset Management Pte Ltd ('APS'). The Brochure is not intended to be a marketing brochure, nor is it designed to provide detailed information on all aspects of APS' business. If you have any questions about the contents of this Brochure, please contact us at (65) 6333 8600 or email us at [cs@aps.com.sg](mailto:cs@aps.com.sg).

The information in this Brochure has not been approved or verified by the United States Securities and Exchange Commission ('SEC') or by any state securities authority. APS Asset Management Pte Ltd is a registered investment adviser. Registration of an Investment Adviser does not imply any level of skill or training. The oral and written communications of an Adviser provide you with information about which you determine to hire or retain an Adviser. Additional information about APS is also available on the APS' website at [www.aps.com.sg](http://www.aps.com.sg) and the SEC's website at [www.adviserinfo.sec.gov](http://www.adviserinfo.sec.gov).

The delivery of this Brochure at any time does not imply that the information contained herein is correct as of any time subsequent to the date shown above.

#### **APS ASSET MANAGEMENT PTE LTD**

Company Registration number: 198000835G

Address:

3 Anson Road

#23-01, Springleaf Tower

Singapore

Tel: +65 6333 8600

Fax: +65 6333 8900

Website: [www.aps.com.sg](http://www.aps.com.sg)

Email: [cs@aps.com.sg](mailto:cs@aps.com.sg)

## **Item 2: Table of Material Changes**

APS Asset Management Pte Ltd is required to identify and discuss any material changes made to its Brochure since the last annual update. This brochure ("Brochure") is the Form ADV Part 2 submitted to the SEC pursuant to amendments made to certain rules promulgated under the Investment Advisers Act of 1940, as amended (the "Advisers Act"), and the form formerly known as Form ADV Part II.

There are no material changes regarding our advisory business since the last annual update of this Brochure on 7 February 2023.

### Item 3: Table of Contents

Item 4: Advisory Business .....	4
Item 5: Fees and Compensation .....	5
Item 6: Performance-Based Fees and Side-By-Side Management .....	7
Item 7: Types of Clients.....	7
Item 8: Methods of Analysis, Investment Strategies and Risk of Loss.....	8
Item 9: Disciplinary Information .....	10
Item 10: Other Financial Industry Activities and Affiliation.....	10
Item 11: Code of Ethics, Participation or Interest in Client Transactions and Personal Trading .....	11
Item 12: Brokerage Practices .....	13
Item 13: Review of Accounts .....	15
Item 14: Client Referrals and Other Compensation.....	15
Item 15: Custody .....	16
Item 16: Investment Discretion .....	16
Item 17: Voting Client Securities.....	16
Item 18: Financial Information.....	17

## Item 4: Advisory Business

### A. Company Profile

Founded in 1995, APS Asset Management Pte Ltd (“APS”) is a Singapore-based fund management firm. The principal activities of APS are to provide fund management specializing in equity investments with a focus on China.

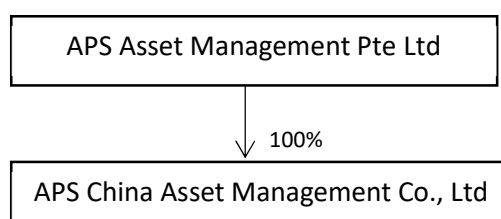
Wong Kok Hoi, Founder and Chief Investment Officer of APS and his team of senior professionals are experienced in investing predominantly in Greater China. The firm operates out of Singapore, Shanghai, Shenzhen and Beijing.

APS is a holder of Capital Market Services licence issued by the Monetary Authority of Singapore to conduct fund management activities and registered as an investment adviser by the U.S. Securities and Exchange Commission. APS is also registered with the Ontario Securities Commission as an advisor in the category of Portfolio Manager and has also been registered as a Portfolio Manager under MI 11-102 Passport System in British Columbia and Quebec. We aim to provide high quality value-added portfolio management services to investors. Our clients are mainly institutions that include pensions, endowments and foundations as well as financial intermediaries including fund of funds, private wealth management and family offices based in North America, Europe and Asia Pacific.

APS is a fully independent and employee-owned fund management firm offering investment management services to qualified investors in Asia, North America and Europe. The largest shareholder is Mr. Wong Kok Hoi, Founder and CIO. The remaining shareholders are employees and ex-employee of the firm.

APS currently has one subsidiary company under the group. APS China Asset Management Co., Ltd (“APS China”) provides asset management and research services. The main office is in Shanghai with 2 other offices in Shenzhen and Beijing. APS China was granted a Private Securities Investment Fund Manager license from the Asset Management Association of China in July 2018. The license allows the company to develop investment products for institutional and high net worth investors in China.

The APS group structure as at 21 March 2024 is shown below:



The ultimate holding company of APS group is Asian Portfolio Specialists Pte Ltd, a company registered in Singapore. It owns 86% of APS. The principal owner who owns more than 25% of APS is Mr. Wong Kok Hoi. He owns 89% of APS directly and indirectly through his holdings in Asian Portfolio Specialists Pte Ltd.

#### B. Services Provided

APS provides fund management and investment research as ancillary services to fund management. It also performs other supporting functions such as trading, compliance, risk management, marketing, client servicing and all operational back-office support to its subsidiary. It specializes in managing portfolios invested mainly in equities with a focus on China.

The total discretionary asset under management is US\$1.48 billion as of 31 December 2023.

The total non discretionary asset under management is US\$63.91 million as of 31 December 2023.

The investor segmentation as of 31 December 2023 is:

Mutual Funds: 29%

Managed accounts: 71%

As at 31 December 2023, APS managed a total of 4 mutual funds for high net worth individuals and institutional investors. They were:

APS All China Long Short Fund: US\$197.68m

APS China A Share (Cayman) Fund: US\$93.25m

APS Fund SICAV – APS All China Alpha Fund : US\$48.10m

APS All China Alpha Fund: US\$108.95m

APS may enter into “side letter” agreements or other similar arrangements where one or more investors in the funds retain additional and/or different rights (including, for example, fee arrangements) than other investors. APS will not enter into a “side letter” with any investor that provides certain investors with preferential redemption rights or liquidity preferences that can potentially create conflicts among investors in the funds.

Clients may impose restrictions on investing in certain securities or types of securities by signing investment management agreements with APS.

APS does not participate in wrap fee programs.

### **Item 5: Fees and Compensation**

APS charges two types of fees for its advisory services i.e. base fee and performance fee.

The fee arrangements for managed accounts are negotiable. Circumstances considered when negotiating fees may include, without limitation, asset sizes, market rates, specialized guidelines, and other performance fee arrangement with the client.

The base fee for managed accounts and mutual funds are calculated based on an annual percentage of the value of the assets under management. In addition, APS may collect performance fee based on the performance of the investments.

#### A. Mutual Funds

Base fee	0.75% to 2.00% per annum
Performance fee	15% to 20% per annum
Sales charge	3% to 5% on the subscription amount
Repurchase charge	3% to 5% on the redemption proceeds

The fees applicable to each mutual fund are set forth in detail in the fund's offering documents.

APS may enter into distribution agreements where it would share with the distributors a portion of its fees generated from investors.

The mutual funds bear the following expenses: legal, auditing and accounting fees, tax preparation expenses, investment expenses and all other expenses of each respective fund, including, without limitation, custodian fees, taxes on securities transactions, brokerage fees and commissions and any other similar fees, clearing expenses, government registration fees, fees to an administrator, entity-level taxes, organizational expenses and other similar or extraordinary expenses related to the operation of the fund. Such expenses are generally shared on a pro rata basis by all of the investors in the fund.

#### B. Managed Accounts

Fees for the managed accounts are subject to negotiation and established pursuant to each account's investment management agreement. Circumstances considered when negotiating fees may include, without limitation, asset sizes, market rates, specialized guidelines, and other performance fee arrangement with the client.

All invoices are billed on quarterly basis in arrears. APS does not deduct fees from the client's assets. APS does not provide custody of client's assets. All assets are kept with the client's appointed custodian under the client's name. The client negotiates their own custody fees with the custodian.

#### C. Advance Payment of Fees

All our client's invoices are calculated and billed in arrears. No advance fee payment is paid by the clients.

## **Item 6: Performance-Based Fees and Side-By-Side Management**

As described in Item 5, APS charges performance fees for some of the managed accounts and mutual funds that it manages. The performance fee is measured annually or upon redemption against a benchmark or a fixed hurdle rate. The performance fees for the funds are measured using equalisation methodology against the high-water mark and/or hurdle rate. This method ensures that performance fee payable to APS is calculated on a share-by-share basis and equates precisely with the performance of each investor. The performance fee is accrued on a daily or weekly basis and paid annually at the end of the performance period to APS. Any underperformance of the net asset value against the benchmark or hurdle rate in a financial year will be claimed back against outperformance in future financial years. The starting point for the calculation of the performance fee shall be reset after each performance period in which a performance fee is payable.

The side-by-side management of portfolios with different fee structures may create a potential conflict of interest. The portfolio managers may have an incentive to favor the portfolio with the higher fee structure. This conflict of interest is mitigated by managing the portfolios in accordance with their investment strategy and guidelines and in accordance to the trade allocation policies to treat client's portfolios fairly and equitably as discussed in Item 12. The payment of a performance fee may create an incentive for the portfolio managers to cause the fund to make investments that are riskier or more speculative than would be the case if the performance fee were not payable or based solely on a flat percentage of assets under management. This incentive may be particularly acute when APS' incentive fee is payable only upon exceeding a hurdle rate or high-water mark and performance of the fund is below any such hurdle or high-water mark.

Compensation for the portfolio management team is subject to the performance of their portfolio, company's profitability and annual appraisal by their immediate supervisor. The portfolio management team are paid basic wages and a performance bonus. Since the performance bonus for the portfolio management team is based on the performance of the portfolios under their management, this may create an incentive for them to make investments that are riskier or more speculative than would be the case if they did not receive a performance bonus. To minimize the risk that the portfolio management team may take on higher risks in their portfolios to enhance individual performance, the performance incentive earned by the investment staff in any one year is added to an existing bonus pool; where 50% of the bonus pool is paid in the current year and the balance of 50% is accumulated in an accrued bonus pool for the following years and subject to offsets of underperformance in following years.

## **Item 7: Types of Clients**

Generally, investors in the funds may include high net worth individuals, pension funds, foundations, and family offices based in North America, Europe and Asia. The offering documents for the funds set minimum amounts for investment by prospective investors. Investors should refer to the respective fund's offering document for full details on the share classes and minimum investment amounts. APS has waived, and reserves the right to modify or waive, the minimum initial investment amounts for the funds from time to time. For managed accounts, the minimum account size is negotiable and will depend on the type of product and investment strategy.

The funds' investment management contracts may be terminated upon 90 days' prior written notice. The termination provisions for the managed accounts are subject to negotiation and established pursuant to each account's investment management agreement.

## **Item 8: Methods of Analysis, Investment Strategies and Risk of Loss**

*The investment strategies APS pursues are speculative and entail substantial risks. Investors should be prepared to bear a substantial loss of capital. There can be no assurance that the investment objectives of any investor will be achieved.*

APS employs a bottom-up fundamental stock research process to uncover and identify undervalued (long positions) and/or overvalued securities (short positions) in the equity markets.

### Long Strategy

- Positive changes in fundamentals not well appreciated by market
- New stocks or IPOs not adequately covered and appreciated by investment community
- Overlooked deep value stocks
- Under-researched small cap stocks
- Companies recovering successfully from financial distress or cyclical downturn
- Opportunistic positioning to benefit from short-term pricing inefficiency
- The first leg of a pair trade

### Short Strategy

- Deterioration in company fundamentals not well appreciated by market
- Companies managed by incompetent and/or dishonest management
- Companies with dubious business models
- Excessive valuations after years of strong growth/good news
- Negative changes in industry trends materially affecting the company
- Opportunistic positioning to benefit from short-term pricing inefficiency
- The second leg of a pair trade

Additionally, APS may also opportunistically invest in attractive distressed equity and convertible bonds.



The key tenets of APS' investment philosophy are the following:

- Securities may be priced irrationally and incorrectly in a volatile fast-moving emotional market;
- Economic modelling for China and China related investment may not always be reliable for reducing risk or for generating excess returns; and
- Rigorous primary fundamental research may enable managers to exploit the market inefficiencies.

APS invests independently from the market by utilizing:

- In-house idea generation by its investment professionals; and
- Independence of ideas and thoughts.

The investments strategies pursued by APS are speculative and have an inherent risk of loss. There is no guarantee that any strategy will achieve its investment objective. In APS, risk management begins with stock selection where we:

- Focus on companies with improving fundamentals;
- Buy securities that are undervalued;
- Statistical modelling does not always quantify risk in times of financial turmoil and crisis;
- Construct a diversified portfolio of "alpha clusters" to limit downside risk and participate in rising markets.

#### Investment Risk

APS does not share the widely-held view that volatility or tracking error is investment risk. Instead, APS believes that overpaying for a stock is genuine investment risk. The other investment risk is buying a stock whose fundamentals would deteriorate after purchase. Therefore, APS believes that investment risk can be controlled through the application of extremely thorough investment research process. Through in-depth knowledge of each investment in the portfolio, as well as ongoing dialogue with the management of those companies, the number of surprises, especially negative ones, can be minimized. While adopting a pure bottom-up stock selection approach, APS will use diversification among its portfolio holdings to minimize concentration risk. Liquidity risk in the investment portfolio is minimized by investing a substantial part of the portfolio in liquid stocks. However, APS will invest in less liquid stocks from time to time to earn the illiquidity premium. Exposure is, nonetheless, normally small.

Due to APS' investment style, risk is not monitored through quantitative systems such as Barra. However, APS has an independent Compliance and Risk Management Department which ensures that the investment portfolio adheres to both internal and client guidelines. There is a Risk Management Process in compliance with the UCITS requirements where applicable in which the Risk Management Department monitors investment risks such as exposure limits, leverage, liquidity and counterparty risks. The Compliance Department focuses on the laws and regulations applicable to all investment managers throughout the industry. Additionally, the Compliance Department generally monitors security concentration, issuer concentration and majority holding.

APS follows closely investment guidelines mandated by and agreed upon with each client/fund.

APS' strategy may be considered speculative in that it seeks to anticipate movements in the price level or volatility of individual securities, market segments and the financial markets as a whole and to position the investments to benefit from such expected movements. Successful implementation of this strategy requires accurate assessments of general economic conditions, the detailed analysis of individual companies or industries, the relationship between a security and its derivatives, the risk correlation between a wide variety of investments, and the future behaviour of other financial market participants. Even with the most careful analysis, the direction of the financial markets is often driven by unforeseeable economic, political and other events and the reaction of market participants to these events. There can be no assurance that this strategy will be successful and an unsuccessful strategy may result in significant losses to the investors.

Investors should be aware that the value of their investments and the return derived from them can fluctuate. There can be no assurance that the investments will achieve their investment objectives. In addition, though the investments are managed in a prudent manner and in accordance with the investment policies, restrictions and risk management policies in the offering documents or investment management agreements, there can be no guarantee that losses will be avoided at all times. As is true of any investment, there is a risk that an investment made by APS in equities or derivatives will be lost entirely or in part. The past performance of the company may not be construed as an indication of the future results of an investment managed by APS.

Investors should refer to each fund's offering document for full details of the risk factors of investing in the respective fund.

## **Item 9: Disciplinary Information**

As at the reporting date, APS is not aware of any legal or disciplinary events that are material to the client's evaluation of our business or the integrity of our management.

## **Item 10: Other Financial Industry Activities and Affiliation**

APS acts as the investment manager and/or distributors for the following mutual funds as at 31 December 2023:

- APS All China Long Short Fund – hedge fund domiciled in the Cayman Islands
- APS China A Share (Cayman) Fund – mutual fund domiciled in the Cayman Islands
- APS All China Alpha Fund – SICAV UCITS domiciled in Luxembourg
- APS All China Alpha Fund – mutual fund domiciled in the Cayman Islands

APS China, a subsidiary of APS, was registered with the Asset Management Association of China as a private fund management company in July 2018. The registration status allows the company to provide asset management services to accredited investors in China. As at 31 December 2023, APS

China has total assets under management of US\$127.75m and total assets under advisory of US\$1.86m. The provision of fund management activities and other support functions, such as investment research, sales and marketing, compliance, trading and operations are conducted internally by staff of APS China, with management oversight from APS.

APS and its management persons are not registered as broker-dealers and do not have any application pending to register with the SEC as a broker-dealer or registered representative of a broker-dealer. APS and its management persons are not registered as, and do not have any application to register as, futures commission merchants, commodity pool operators (“CPO”), commodity trading advisors or associated persons of the foregoing entities. While APS may trade commodity futures and/or commodity options contracts, it is exempt from registration with the Commodity Futures Trading Commission (“CFTC”) as a CPO pursuant to CFTC Rule 4.13(a)(3).

To address these potential conflicts of interests in its relationships, APS has adopted policies and procedures, including a Code of Ethics, as discussed in Item 11. Other than as referenced above, APS is not aware of any other material affiliations.

## **Item 11: Code of Ethics, Participation or Interest in Client Transactions and Personal Trading**

APS follows the APS Code of Ethics (the “Code”), which will be provided upon request to any client or prospective investor.

The Code follows the principle that officers, directors and employees owe a fiduciary duty to APS clients. Accordingly, APS must avoid activities, interests and relations that might interfere or appear to interfere with making decisions in the best interests of the APS clients or otherwise take unfair advantage of their position. The Code focuses on a wide range of important considerations including, but not limited to: outside business activities, potential conflicts of interest, confidentiality, disciplinary matters, personal trading, insider trading and prohibited transactions. Any violations of the Code must promptly be reported to the Chief Compliance Officer.

### Cross Trades

APS may determine that it would be in the best interests of certain clients to transfer an identical security from one client to another (each such transfer, a “Cross Trade”) for a variety of reasons, including, without limitation, tax purposes, liquidity purposes or to reduce transaction costs that may arise in an open market transaction. APS may engage in a Cross Trade only if the following conditions are met:

- APS determines that the Cross Trade is in the best interests of each client involved in the Cross Trade.

- APS takes steps to ensure that the transaction is consistent with the duty to seek best execution for each client involved in the Cross Trade.
- The Cross Trade is effected at “arm’s length” through a trading floor or electronic trading system; no Cross Trade may be effected internally.
- Each client involved in the Cross Trade provides written consent to the transaction.
- The Cross Trade is effected in compliance with all applicable regulations.

For the avoidance of doubt, an identical security does not include derivatives or alternative listings of the same underlying i.e. H share, A share, ADR or options. There are situations when buying and selling the same security is not regarded as a cross. Examples are:

- Programme or basket trades are excluded on the basis that traders do not include a security in a programme trade if it is illiquid or difficult to trade.
- The security is liquid. An order is termed liquid for the purpose of this exception if either side of the resulting cross is < 25% of the Average Daily Volume (with a 20-day look back).

#### Principal Transactions

To the extent that Cross Trades may be viewed as principal transactions due to the ownership interest in a Client by APS or its personnel, APS will comply with the requirements of Section 206(3) of the Advisers Act.

#### Personal Trading Policy

APS permits its employees to engage in personal trades provided that:

- (a) The funds and managed accounts are not disadvantaged by these personal trades;
- (b) Employees do not benefit personally from the trades undertaken for the funds and managed accounts;
- (c) Employees comply with all existing and applicable regulatory requirements; and
- (d) All personal trades are conducted in compliance with the provisions regarding personal trading contained in the Code.

APS shall at all times deal fairly with the funds and managed accounts and place the funds’ and managed accounts’ interest first; thereby eradicating, to the fullest extent possible, conflict or potential conflict of interest and giving clients the confidence that they are dealing with APS where fair dealing is central to its corporate culture.

To address the possible conflict of interest where APS, its affiliates or employees recommend a particular transaction because of a financial interest held by any such person in such securities, employees are prohibited from engaging in personal trades on the same securities when the funds or managed accounts are making transactions on behalf of clients. Employees can only engage in personal trades on the same securities one clear day after the funds or managed accounts have completed buying or selling of the securities for its clients. Personal trades include those made for trades transacted for the account(s) over which employees have some control/influence. Employees

must seek the prior written approval of Management (i.e. the Chief Compliance Officer, and in her absence, another officer from the Compliance Department or Risk Department) before engaging in personal trades. Employees are also required to obtain confirmation from a member of the dealing team certifying that the funds or managed accounts are not currently making any transaction on the same securities the employee intends to buy or sell.

Employees are also prohibited to trade (buy and sell) the same securities within a sixty (60) calendar-day duration ("short-term trades"). Employees are required to submit to the Compliance Department:

- (a) an initial disclosure of personal holdings within 10 days of the commencement of employment. A Nil return is also required;
- (b) a quarterly report within thirty (30) days from the close of the calendar quarter; detailing all personal trades (buy/sell) transacted in the calendar quarter just ended. Employees shall also submit a Nil return;
- (c) a list of all their personal securities holdings by 30 days after the end of each calendar year, where the information is current as of a date no more than 45 days prior to the date the report was submitted.

APS' employees also invest alongside its clients in the funds APS manages, both to align the interest of the company and its clients and as a show of confidence. To avoid front running, employees' investment in the funds are subject to the same subscription and redemption deadlines as with the other investors of the funds in accordance with the offering document of each fund. All management and performance fees are waived for employee investments in the funds. This may create a potential conflict of interest where the portfolio managers may favor the funds over the managed accounts. To mitigate this, APS adopts the best execution and fair allocation policies described in Item 12. Any exception is documented and monitored on a regular basis by the Compliance Department.

No employees have any roles in the companies in which APS invests.

## **Item 12: Brokerage Practices**

### Best Execution, Broker Selection and Ongoing Monitoring

In executing trades for the funds and managed accounts, APS is aware of its responsibility to seek the best execution for its client's transactions. APS deals only with reputable brokers who are regulated by their local regulators.

APS' Best Execution Policy takes into consideration a number of factors when executing transactions on behalf of clients, such as price, market, liquidity and size of order. Execution of trades are centralised and carried out by the dealing team. The portfolio managers do not have the ability to choose the executing broker.

No broker is an affiliate of APS. In selecting a broker, APS has a structured broker voting process. Twice yearly each portfolio manager and analyst votes on the value of research services to be received from

their brokers for the next six months. The broker voting, which is carried out every January and July, gives the dealing team guidance as to where research commissions should be paid.

APS has a robust broker selection and voting processes, which prevents potential conflicts to transpire owing to the robust controls in place. Potential conflicts include directing trades to certain brokers that could be prejudicing best execution obligations. Execution brokers are selected according to their ability to provide best execution. Price, trade flow, market impact, systems and access to execution venues, local market knowledge, risk prices, nature of the transaction, type of financial instrument, counterparty risk and cost and efficiency of process can all contribute to this selection process.

APS maintains an approved broker list. A counterparty risk due diligence is conducted before a new broker is added to the approved broker list. This process can include a review of the broker's financials and its regulatory environment, terms of business, and credit worthiness, if available. All permanent additions to the approved broker list are approved by APS' management after the risk analysis is performed. Separate board resolutions is passed to include the new broker(s) onto the approved broker list.

System controls prevent dealers from executing trades through a venue other than an approved broker.

On-going counterparty risk monitoring of approved brokers will include: analysis of available information indicating financial health, any regulatory breaches and awareness of market information to determine whether a broker should be temporarily suspended and/or permanently removed from the approved broker list.

#### Brokerage for Client Referrals

Neither APS nor any related person receives client referrals from any broker-dealer or related party. However, as discussed above, subject to best execution, APS may consider, among other things, capital introduction and marketing assistance with respect to investors in the funds in selecting or recommending broker-dealers for the funds.

#### Soft Dollar Policy

APS has a soft dollar policy that is in accordance with clients' requirements and the MAS Code of Collective Investment Scheme. It also ensures that the services provided are within Section 28(e) of the Securities Exchange Act of 1934, as amended (the "safe harbor"). When engaging in soft dollar practices, APS shall at all times be responsible to place clients' interests before its own.

APS adopts the following policy when it receives or engages in soft dollar practices:

- (i) The goods and services obtained can reasonably and generally be expected to assist in the provision of the investment services to APS' clients;
- (ii) Execute transactions on the best available terms, taking into account the market at the time, for transactions of the concerned kind and size;

- (iii) Not to enter into unnecessary trades to achieve sufficient volume to qualify for soft dollars;
- (iv) Disclose to clients its practices for receiving such goods and services, including a description of the goods and services received by way of investment management agreement, trust deed, prospectus or other client agreement; and
- (v) Maintain records of soft dollar arrangements and activities.

A report disclosing the source, usage of soft dollars and other details is made available to client upon request.

#### Trade Allocation

It is the policy of APS to allocate investment opportunities among the clients fairly and equitably, to the extent possible, over a period of time. Trade orders would generally be allocated in proportion to the size of the order for each portfolio. However, in a number of cases including, but not limited to, cash limits or client restrictions, trade orders will not be allocated identically. In the event of a deviation, the dealing team should document the reason of deviation. The compliance department shall review samples of allocation of trades for compliance with APS' policies on a monthly basis.

### **Item 13: Review of Accounts**

The portfolio managers monitor the funds and managed accounts portfolios on a regular basis to ensure they comply with their investment guidelines and restrictions. The portfolio managers will also review the accounts in the event of unexpected circumstances such as sudden changes in regulations, market conditions or political developments.

Fund investors will receive monthly and quarterly reports that contain a detailed portfolio review including a write-up of market overview, major portfolio contributions and withdrawals and transactions (buy and sell) and top portfolio holdings together with a portfolio performance review. Fund investors also receive annual audited financial statements and half-yearly unaudited financial statements where applicable.

Portfolio reports for the managed accounts are subject to negotiation and established pursuant to each account's investment management agreement.

### **Item 14: Client Referrals and Other Compensation**

APS works with a number of external distributors and introducers to market its funds. It compensates them through a fee sharing arrangement which is negotiable. APS pays the distributors and introducers their share of base fee on quarterly basis and their share of performance fee, if any on annual basis. There are no material conflicts of interest in the arrangement with the external distributors and introducers. No distributors and introducers APS engaged are affiliates of APS.

## Item 15: Custody

APS does not have custody of the funds or managed accounts assets. All funds and securities are held by the custodians appointed by the funds or managed accounts.

## Item 16: Investment Discretion

APS has discretionary authority to manage most of the securities accounts on behalf of its clients. Some clients may mandate certain investment restrictions. The types of restrictions vary from clients to clients and are set out in the offering documents of the funds or investment management agreements (IMAs) of the managed accounts. APS will manage the portfolio to achieve the investment objectives and within the investment guidelines and restrictions agreed with the clients. APS has full discretion subject to applicable law and regulations, under the respective IMA to exercise its power, authority and rights in managing the portfolios including discretion to buy, sell, retain or deal in other assets or securities, deposits and other instrument allowed under the IMAs. APS also has the authority on behalf of the funds to negotiate and appoint counterparty and account opening documentation.

## Item 17: Voting Client Securities

We believe that proxy voting rights are an important part of our investment process. It would lead to good governance of the companies in which we invest, which is an essential part of creating additional shareholder value. A fundamental fiduciary principle of APS is to safeguard the interests of our clients. In this context, we recognise that we must serve their best interests when exercising voting rights.

The fund manager is responsible for evaluating the resolutions and making a voting decision while taking relevant cost into consideration. Corporate action information is provided by Bloomberg on daily basis. This information is verified against other independent source from the custodian for correctness.

The table below summaries the common types of corporate action and the internal procedures followed by APS:

Type of Corporate Action	Internal Procedures
Cash Dividend	Not required to refer to portfolio manager
Bonus Issue/Stock Split	Not required to refer to portfolio manager
Stock Dividend/Dividend Reinvestment Plan	Refer to portfolio manager for decision
Right Issue	Refer to portfolio manager for decision whether to subscribe/sell the rights or purchase additional rights



Warrant Issue	Refer to portfolio manager whether to hold or convert the warrant
AGM/EGM (e.g. appointment of directors, auditors, share option etc.)	Refer to portfolio manager for decision
Proxy Voting	Refer to portfolio manager for decision.
Class Action	Refer to portfolio manager/client for decision.

APS' Proxy Voting Policy will be provided to client upon request.

## Item 18: Financial Information

APS does not require prepayment of fees and thus is not required to include a balance sheet for its more recent fiscal year. It is not aware of any financial condition reasonably likely to impair its ability to meet contractual commitments to its clients, and has not been the subject of a bankruptcy petition at any time since its incorporation.