

**UNITED STATES OF AMERICA**  
**Before the**  
**SECURITIES AND EXCHANGE COMMISSION**

**ADMINISTRATIVE PROCEEDING**  
**File No. 3-21878**

<p><b>In the Matter of</b></p> <p><b>nDivision Inc.,</b></p> <p><b>Respondent.</b></p>
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**DECLARATION OF GINA JOYCE**  
**TO ASSIST SECRETARY WITH RECORD OF SERVICE**

GINA JOYCE, pursuant to 28 U.S.C. § 1746, declares:

1. I am a Senior Counsel with the Division of Enforcement (“Division”) of the Securities and Exchange Commission, and co-counsel for the Division in the captioned administrative proceeding. I am submitting this Declaration to assist the Secretary in maintaining a record of service on the Respondent in the captioned proceedings pursuant to Rule 141(a)(3).

2. Among other means, Securities and Exchange Commission (“Commission”) Rule of Practice 141(a)(2)(ii) permits service on a corporation or entity by delivering a copy of an Order Instituting Administrative Proceedings (“OIP”) to an agent authorized by appointment or law to receive such service or, in the case of an issuer with a class of securities registered with the Commission, by sending the OIP via U.S. Postal Service certified, registered, or express mail and obtaining a confirmation of attempted delivery on the most recent address shown on the entity’s most recent filing with the Commission. Further, the OIP in this matter authorizes service of the OIP “by any means permitted by

the Commission’s Rules of Practice.” Therefore, the Division asked the Commission’s Secretary to first attempt service on the Respondent via Certified Mail..

3. The Office of the Secretary provided me with the Certified Mail tracking number for the copy of the Order Instituting Proceedings (“OIP”)<sup>1</sup> that was mailed by the Secretary to the Respondent in these proceedings. I input the tracking number into the package tracking system of the U.S. Postal Service (“USPS”) on its Internet website located at [www.usps.com](http://www.usps.com), and printed out the tracking confirmation in order to obtain confirmation of the delivery or attempted delivery of the OIP on the Respondent. A true copy of the tracking confirmation for the Respondent on which Certified Mail service was attempted is attached as Exhibit 1, hereto.

4. The Secretary mailed the OIP to Respondent nDivision Inc., CIK 1659183 (“NDVNQ”), via Certified Mail, Tracking No. 7016 0910 0001 6656 7384, to the address shown on its most recent EDGAR filing at 7301 N. State Highway 161, Suite 100, Irving, Texas 75039. This address is taken from NDVNQ’s last filing with the Commission, which was a Form 8-K filed with the Commission on June 17, 2022. The USPS tracking system confirms that a notice was left on March 18, 2024; there was no authorized recipient available; and the addressee was asked to reschedule delivery. *See* Exhibit 1.

5. On March 27, 2024, I requested that the Commission’s Mailroom send the OIP package to NDVNQ by Priority Mail Express, and provide me with the tracking label. A true copy of the Priority Mail Express tracking label is attached hereto as Exhibit 2. Exhibit 2 shows that the Priority Mail Express Tracking number is EJ 435 624 869 US.

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<sup>1</sup> Each service package included the OIP and a letter from the Commission’s Secretary.

6. The USPS tracking system confirms that delivery of the OIP package was attempted on March 28, 2024, but forwarding had expired. A true copy of the tracking confirmation is attached as Exhibit 3, hereto.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on April 4, 2024.

/s/ Gina Joyce  
Gina Joyce

**CERTIFICATE OF SERVICE**

I hereby certify that I caused true copies of the Division of Enforcement's Declaration of Gina Joyce to Assist Secretary with Record of Service, and Exhibit thereto, to be served on the following on April 4, 2024, in the manner indicated below:

Via eFap:

Office of the Secretary

By UPS:

nDivision Inc.  
7301 N. State Highway 161  
Suite 100  
Irving, TX 75039

/s/ Gina Joyce  
Gina Joyce