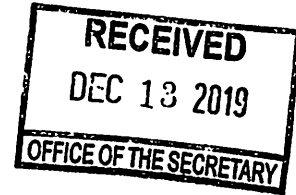


UNITED STATES OF AMERICA  
Before the  
SECURITIES AND EXCHANGE COMMISSION



ADMINISTRATIVE PROCEEDING  
File No. 3-19313

In the Matter of  
  
Alife Corporation, *et al.*,  
  
Respondents.

**DIVISION OF ENFORCEMENT'S MOTION TO SUBSTITUTE FILING  
AND NOTICE OF SUPPLEMENTAL DECLARATION**

The Division of Enforcement ("Division"), by counsel, pursuant to Commission Rules of Practice Rule 154, respectfully moves the Securities and Exchange Commission ("Commission") for an order allowing it to substitute its Motion for Default against Alife Corporation ("Alife"), Budget Group, Inc. a/k/a BRAC Group, Inc. ("Budget") and Feather Valley Financial Ltd. ("Feather Valley") (collectively "Respondents") to correct a clerical error. Contemporaneously herewith, the Division is also filing a supplemental declaration from Vinyard Cooke in response to the Commission's Order to Show Cause, Exchange Act Release No. 87669 fn.3 (Dec. 5, 2019) ("Order").

On September 30, 2019, the Division filed a Motion for Default and Brief in Support ("Default Motion") against the Respondents. Due to a clerical error, the third page of the motion was not included with the filing.<sup>1</sup> As a result, the Respondents did not receive the entire motion. As a remedy, the Division seeks to substitute the complete motion and brief, attached as Exhibit 1, to replace the incomplete prior filing. The Division will serve the

<sup>1</sup> The missing page includes a portion of the conclusion and the signature block.

Respondents with a copy of this motion and the complete motion for default and brief in support (Exhibit 1).

Separately, on December 5, 2019, the Commission issued an Order to Show Cause that directed the Division “to file another declaration in this proceeding” stating “what steps the Division took to ensure valid service of the OIP” on Alife. The Division hereby provides notice that it is also filing the Supplemental Declaration of Vinyard Cooke detailing that proper service of the OIP on Alife has been completed in accordance with Rule 141(a)(2)(ii) and attached hereto as Exhibit 2.<sup>2</sup>

### **Conclusion**

For the reasons set forth above, the Division respectfully requests that the Commission:

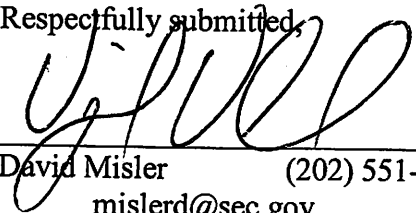
1) grant the Division’s Motion; 2) allow the substitution of the complete motion for default against Alife Corporation, Budget Group, Inc. a/k/a BRAC Group, Inc. and Feather Valley Financial Ltd. in this proceeding; 3) enter default against Alife, and 4) deregister and revoke each class of the Respondents’ securities registered pursuant to Section 12 of the Exchange Act.

---

<sup>2</sup> As mentioned in footnote 1 of the Default Motion, Alife received *actual* notice of this action, including a copy of the OIP. The company contacted Division Staff after the OIP filing to discuss a possible settlement, and then forwarded an electronic copy of its signed consent. However, the Division never received a hard copy version of the OIP settlement and therefore included Alife in the Default Motion.

Dated: December 13, 2019

Respectfully submitted,

  
\_\_\_\_\_  
David Misler (202) 551-2210  
mislrd@sec.gov

Vinyard V Cooke (202) 551-4768  
cookev@sec.gov

Securities and Exchange Commission  
100 F Street, N.E., Room 5041  
Washington, D.C. 20549-5041  
COUNSEL FOR  
DIVISION OF ENFORCEMENT

CERTIFICATE OF SERVICE

I hereby certify that true copies of the Division of Enforcement's Motion to Substitute Filing were served on the following on this 13<sup>th</sup> day of December, 2019, in the manner indicated below:

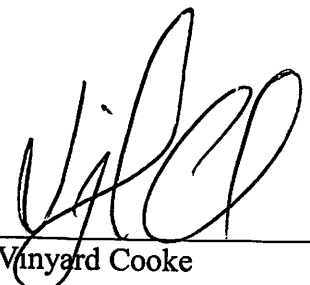
---

By Hand:  
Office of the Secretary  
Securities and Exchange Commission  
100 F Street, N.E.  
Washington, D.C. 20549-2557

By Certified Mail:  
Alife Corporation  
41 Hindhede Walk, Unit 03-02  
Singapore 587972

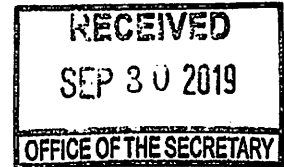
Budget Group, Inc. a/k/a BRAC Group, Inc.  
125 Basin St., Suite 210  
Daytona Beach, FL 32114

Feather Valley Financial Ltd.  
One World Trade Center, Suite 800  
Long Beach, CA 90831

  
\_\_\_\_\_  
Vinyard Cooke

# EXHIBIT 1

---



**UNITED STATES OF AMERICA**  
Before the  
**SECURITIES AND EXCHANGE COMMISSION**

**ADMINISTRATIVE PROCEEDING**  
File No. 3-19313

**In the Matter of**  
  
**Alife Corporation, et al.,**  
  
**Respondents.**

**DIVISION OF ENFORCEMENT'S MOTION FOR**  
**DEFAULT AND BRIEF IN SUPPORT**

The Division of Enforcement ("Division"), by counsel, pursuant to Commission Rules of Practice Rules 154(a) and 155(a)(2) ("Rule"), respectfully moves the Securities and Exchange Commission ("Commission") for an order entering a default against Alife Corporation ("Alife"), Budget Group, Inc. a/k/a BRAC Group, Inc. ("Budget") and Feather Valley Financial Ltd. ("Feather Valley") (collectively "Respondents") in this proceeding and revoking the registration of each class of their securities registered pursuant to Section 12 of the Securities Exchange Act of 1934 ("Exchange Act").

**Argument**

On August 6, 2019, the Commission issued an Order Instituting Proceedings ("OIP") against the Respondents, which have securities registered with the Commission under Section 12(g) of the Exchange Act. The OIP alleges the Respondents are delinquent in filing their mandated periodic reports. Because each of the Respondents failed to answer or otherwise

respond to the OIP, the Division seeks entry of an order finding Alife, Budget, and Feather Valley to be in default in this proceeding.<sup>1</sup>

The Declaration of Vinyard Cooke to Assist Secretary with Record of Service establishes that each of the Respondents were served with the OIP by actual or attempted Express Mail delivery in accordance with Rule 141(a)(2)(ii). See Exhibit A. In addition to the OIP, the Respondents were also served with a letter offering the Division's investigative file for inspection and copying pursuant to Rule 230. However, none of the Respondents have filed an answer or made any other response to the OIP in this proceeding.

The Respondents at issue are delinquent in their filings with the Commission and have been delinquent for periods ranging from over two to seventeen years. In addition, the Respondents' failure to answer supports revocation of the registration of each class of the Respondents' securities. Accordingly, the Division moves for an order, pursuant to Rule 155(a)(2), finding these Respondents to be in default in this proceeding and ordering that the registration of each class of their securities registered pursuant to Exchange Act Section 12 be revoked.

### Conclusion

For the reasons set forth above, the Division respectfully requests that the Commission:

- 1) grant the Division's Motion; 2) enter an order of default against Alife Corporation, Budget Group, Inc. a/k/a BRAC Group, Inc. and Feather Valley Financial Ltd. in this proceeding; and 3)

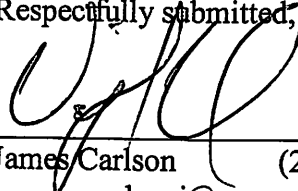
---

<sup>1</sup> Alife initially agreed to settle the matter and forwarded an electronic copy of a signed consent by email, but never sent the hard copy version of the executed agreement. When the staff attempted to follow up with the company, all of Alife's email addresses had been suspended and were not delivered and phone calls to the company were not returned.

also order the revocation of each class of their securities registered pursuant to Section 12 of the Exchange Act.

Dated: September 30, 2019

Respectfully submitted,



---

James Carlson (202) 551-3711  
carlsonj@sec.gov

Vinyard V Cooke (202) 551-4768  
cookev@sec.gov

Securities and Exchange Commission  
100 F Street, N.E., Room 5041  
Washington, D.C. 20549-5041  
COUNSEL FOR  
DIVISION OF ENFORCEMENT

CERTIFICATE OF SERVICE

I hereby certify that true copies of the Division of Enforcement's Motion for Default and Brief in Support were served on the following on this 30<sup>th</sup> day of September, 2019, in the manner indicated below:

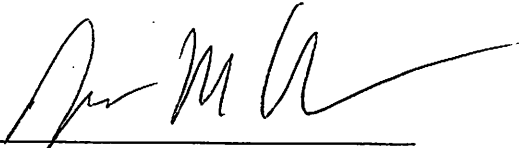
By Hand:  
Office of the Secretary  
Securities and Exchange Commission  
100 F Street, N.E.  
Washington, D.C. 20549-2557

By Certified Mail:  
Alife Corporation  
Inc. Plan (USA)  
Trolley Square, Suite 20C  
Wilmington, DE 19806

Budget Group, Inc. a/k/a BRAC Group, Inc.  
125 Basin St., Suite 210  
Daytona Beach, FL 32114

Feather Valley Financial Ltd.  
One World Trade Center, Suite 800  
Long Beach, CA 90831

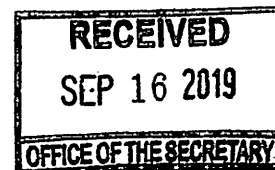
---

  
James Carlson



# EXHIBIT A

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UNITED STATES OF AMERICA  
Before the  
SECURITIES AND EXCHANGE COMMISSION

ADMINISTRATIVE PROCEEDING  
File No. 3-19313

In the Matter of  
  
Alife Corporation, *et al.*,  
  
Respondents.

**DECLARATION OF VINYARD COOKE  
TO ASSIST SECRETARY WITH RECORD OF SERVICE**

VINYARD V COOKE, pursuant to 28 U.S.C. § 1746, declares:

1. I am a Senior Counsel with the Division of Enforcement (“Division”) of the Securities and Exchange Commission, and co-counsel for the Division in the captioned administrative proceeding. I am submitting this Declaration to assist the Secretary in maintaining a record of service on the respondents in the captioned proceedings pursuant to Securities and Exchange Commission (“Commission”) Rule of Practice 141(a)(3).
2. Among other means, Rule 141(a)(2)(ii) permits service on a corporation or entity by delivering a copy of an Order Instituting Administrative Proceedings (“OIP”) to an agent authorized by appointment or law to receive such service or, in the case of an issuer with a class of securities registered with the Commission, by sending the OIP via U.S. Postal Service certified, registered, or Express Mail and obtaining a confirmation of attempted delivery on the most recent address shown on the entity’s most recent filing with the Commission. Further, the OIP in this matter authorizes service of the OIP “by

any means permitted by the Commission's Rules of Practice." Therefore, the Division asked the Commission's Secretary to first attempt service on the Respondents via U.S. Priority Mail Express.

3. The Office of the Secretary provided me with the U.S. Priority Mail Express tracking numbers for the copies of the Order Instituting Proceedings ("OIP")<sup>1</sup> that were mailed by the Secretary to the respondents in these proceedings. I input each of the tracking numbers into the U.S. Postal Service's ("USPS's") package tracking system on its Internet website located at [www.usps.com](http://www.usps.com), and printed out the tracking confirmations in order to obtain confirmation of the delivery or attempted delivery of the OIP on each respondent. A true copy of the tracking confirmations for all of the respondents for whom express mail service was attempted is attached as Exhibit 1, hereto.

4. ~~The Secretary mailed the OIP to respondent Alife Corporation, CIK 1681281~~ ("Alife"), via Priority Mail Express, Tracking No. EZ 195532129 US, to the address shown on its most recent FDGAR filing at 41 Hindhede Walk, Unit 03-02, Singapore 587972. This address is taken from Alife's last filing with the Commission, which was a Form 8-K filed with the Commission on June 22, 2017. The USPS tracking system confirms that the package was delivered on August 13, 2019.

5. The Secretary also mailed the OIP to respondent Alife via Priority Mail Express, Tracking No. EF 200269226 US, to the address of its registered agent, Inc. Plan (USA), Trolley Square, Suite 20C, Wilmington, DE 19806. The USPS tracking system confirms that the package was delivered on August 8, 2019. See Exhibit 1 at 1.

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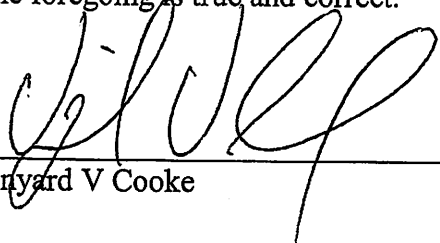
<sup>1</sup>Each service package included the OIP, a letter from the Commission's Secretary, and a letter from the Division offering discovery pursuant to Rule of Practice 230.

6. The Secretary mailed the OIP to respondent Budget Group, Inc. a/k/a BRAC Group, Inc., CIK 922471 ("Budget"), via Priority Mail Express, Tracking No. EF 200269230 US, to the address shown on its most recent EDGAR filing at 125 Basin Street, Suite 210, Daytona Beach, FL 32114. This address is taken from Budget's last filing with the Commission, which was a Form 8-K filed with the Commission on November 22, 2002. The USPS tracking system confirms that delivery was attempted on August 8, 2019. The package was returned as addressee unknown. *See Exhibit 1 at 4.*

7. The Secretary mailed the OIP to respondent Feather Valley Financial Ltd., CIK 1101361 ("Feather"), via Priority Mail Express, Tracking No. EF 200269243 US, to the address shown on its most recent EDGAR filing at One World Trade Center, #800, Long Beach, CA 90831. This address is taken from Feather's last filing with the Commission, which was a Form 10-QSB filed with the Commission on September 21, 2004. The USPS tracking system indicated the package was lost and/or not delivered. The staff then resent the same package to the same address via Priority Mail Express, Tracking No. EJ 140718398 US. The USPS tracking system confirms that the package was delivered on September 12, 2019. *See Exhibit 1 at 6.*

I declare under penalty of perjury that the foregoing is true and correct.

Executed on September 16, 2019.

  
\_\_\_\_\_  
Viriyard V Cooke

# EXHIBIT 1

---

Track Another Package +

Tracking Number: EF200269226US

Remove X

Scheduled Delivery by

**FRIDAY**

**9** AUGUST 2019 ⓘ by **3:00pm** ⓘ

**Delivered**

August 8, 2019 at 10:25 am  
Delivered  
WILMINGTON, DE 19806

Get Updates ▾

Text & Email Updates ▾

Proof of Delivery ▾

Tracking History ▲

August 8, 2019, 10:25 am

Delivered

WILMINGTON, DE 19806

Your item was delivered at 10:25 am on August 8, 2019 in WILMINGTON, DE 19806 to SEC 20549 R26. The item was signed for by D FALDSTIN.

Feedback

**August 8, 2019, 5:56 am**  
Departed USPS Regional Facility  
WILMINGTON DE DISTRIBUTION CENTER

**August 8, 2019, 1:46 am**  
Arrived at USPS Regional Destination Facility  
WILMINGTON DE DISTRIBUTION CENTER

**August 7, 2019, 10:30 pm**  
Departed USPS Regional Facility  
LINTHICUM HEIGHTS MD DISTRIBUTION CENTER

**August 7, 2019, 10:29 pm**  
USPS in possession of item  
LINTHICUM HEIGHTS, MD 21090

**August 7, 2019, 8:26 pm**  
Arrived at USPS Regional Origin Facility  
LINTHICUM HEIGHTS MD DISTRIBUTION CENTER

Feedback

---

Product Information 

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See Less 

**Can't find what you're looking for?**

Go to our FAQs section to find answers to your tracking questions.

**FAQs (<https://www.usps.com/faqs/uspstracking-faqs.htm>)**

Track Another Package +

Tracking Number: EF200269230US

Remove X

Your item was delivered at 7:31 am on August 12, 2019 in WASHINGTON, DC 20549 to SEC 20549 R26. The item was signed for by D HANDEN.

 **Delivered**

August 12, 2019 at 7:31 am  
Delivered  
WASHINGTON, DC 20549

Feedback

Get Updates 

Text & Email Updates 

Proof of Delivery 

Tracking History 

August 12, 2019, 7:31 am  
Delivered  
WASHINGTON, DC 20549

Your item was delivered at 7:31 am on August 12, 2019 in WASHINGTON, DC 20549 to SEC 20549 R26. The item was signed for by D HANDEN.



August 11, 2019, 11:40 am  
Available for Pickup  
WASHINGTON, DC 20549

August 11, 2019, 10:36 am  
Arrived at Hub  
WASHINGTON, DC 20018

August 11, 2019, 8:14 am  
Available for Pickup  
WASHINGTON, DC 20549

August 11, 2019, 4:28 am  
Arrived at USPS Regional Facility  
WASHINGTON DC DISTRIBUTION CENTER

August 10, 2019  
In Transit to Next Facility

---

August 9, 2019, 8:55 pm  
Departed USPS Regional Facility  
ORLANDO FL DISTRIBUTION CENTER

August 9, 2019, 7:39 pm  
Arrived at USPS Regional Facility  
ORLANDO FL DISTRIBUTION CENTER

August 8, 2019, 3:23 pm  
Addressee Unknown  
DAYTONA BEACH, FL 32114

August 8, 2019, 12:09 pm  
Rescheduled to Next Delivery Day  
DAYTONA BEACH, FL 32114

Feedback

August 8, 2019, 10:29 am  
Arrived at Post Office  
DAYTONA BEACH, FL 32114

August 8, 2019, 7:55 am  
Arrived at USPS Regional Facility  
SEMINOLE-ORLANDO FL DISTRIBUTION CENTER

August 7, 2019, 10:21 pm  
Departed USPS Regional Facility  
LINTHICUM HEIGHTS MD DISTRIBUTION CENTER

August 7, 2019, 8:26 pm  
Arrived at USPS Regional Facility  
LINTHICUM HEIGHTS MD DISTRIBUTION CENTER

---

Product Information

---

Feedback

See Less ^

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Go to our FAQs section to find answers to your tracking questions.

FAQs (<https://www.usps.com/faqs/uspstracking-faqs.htm>)

**Track Another Package +**

**Tracking Number: EJ140718398US**

[Remove X](#)

Your item was delivered in or at the mailbox at 11:50 am on September 12, 2019 in LONG BEACH, CA 90831.

## **Delivered**

Feedback

September 12, 2019 at 11:50 am  
Delivered, In/At Mailbox  
LONG BEACH, CA 90831

**Get Updates** 

---

**Text & Email Updates**



---

**Proof of Delivery**



---

**Tracking History**



**September 12, 2019, 11:50 am**  
Delivered, In/At Mailbox  
LONG BEACH, CA 90831

Your item was delivered in or at the mailbox at 11:50 am on September 12, 2019 in LONG BEACH, CA 90831.

September 12, 2019, 9:31 am  
Arrived at Post Office  
LONG BEACH, CA 90802

September 12, 2019, 7:34 am  
Arrived at USPS Regional Facility  
LOS ANGELES CA INTERNATIONAL DISTRIBUTION CENTER

September 11, 2019, 10:46 pm  
Departed USPS Regional Facility  
LINTHICUM HEIGHTS MD DISTRIBUTION CENTER

September 11, 2019, 7:29 pm  
Arrived at USPS Regional Facility  
LINTHICUM HEIGHTS MD DISTRIBUTION CENTER

---

Product Information

Feedback

---

See Less ^

**Can't find what you're looking for?**

Go to our FAQs section to find answers to your tracking questions.

**FAQs**

# EXHIBIT 2

---

**UNITED STATES OF AMERICA**  
**Before the**  
**SECURITIES AND EXCHANGE COMMISSION**

**ADMINISTRATIVE PROCEEDING**  
**File No. 3-19313**

<p><b>In the Matter of</b></p> <p><b>Alife Corporation, <i>et al.</i>,</b></p> <p><b>Respondents.</b></p>
---

**SUPPLEMENTAL DECLARATION OF VINYARD COOKE TO ASSIST  
SECRETARY WITH RECORD OF SERVICE REGARDING ALIFE CORP.**

VINYARD V COOKE, pursuant to 28 U.S.C. § 1746, declares:

1. I am a Senior Counsel with the Division of Enforcement (“Division”) of  
the Securities and Exchange Commission, and co-counsel for the Division in the  
captioned administrative proceeding. I previously filed a Declaration to Assist Secretary  
with Record of Service in this proceeding on September 16, 2019 (“Initial Declaration”).  
I am submitting this supplemental declaration to address questions raised by the  
Commission regarding service on respondent Alife Corporation (“Alife”), as directed in a  
recent Order to Show Cause. *See Alife Corp., et al.*, Exchange Act Rel. No. 87669 fn.3  
(Dec. 5, 2019).
2. As referenced in the Initial Declaration, Rule 141(a)(2)(ii) permits service  
of an Order Instituting Administrative Proceedings (“OIP”) on a corporation or entity by  
delivering a copy to: (1) an agent authorized by appointment or law to receive such  
service (such as an issuer’s registered agent in its state of incorporation); or (2) in the

case of an issuer with a class of securities registered with the Commission, by sending the OIP, *inter alia*, via U.S. Postal Service certified, registered or Express Mail and obtaining a confirmation of attempted delivery on the most recent address shown on the entity's most recent filing with the Commission. Further, the OIP in this matter authorizes service of the OIP "by any means permitted by the Commission's Rules of Practice."

3. I personally took, or caused to be taken, the following steps to ensure valid service of the OIP on Alife in this proceeding:

- a) I reviewed Alife's last EDGAR filing with the Commission, which was a Form 8-K filed with the Commission on June 22, 2017. The filing indicated Alife's corporate offices were located in Singapore.
- b) Alife's EDGAR filings also indicated it was incorporated in Delaware. I reviewed the website of the Delaware Department of State: Division of Corporations, which indicated that Inc. Plan (USA) was Alife's registered agent in the state. *See Exhibit A*, attached hereto.

4. In compliance with Rule 141's provisions, the Division provided the two Alife addresses and asked the Commission's Secretary to attempt service of the OIP on Alife via U.S. Priority Mail Express as follows:

- a) one copy was sent (Tracking No. EZ 195532129 US) to the address listed on its last filing, at 41 Hindhede Walk, Unit 03-02, Singapore 587972. The USPS tracking system confirms that the package was delivered on August 13, 2019. *See Exhibit B*, at 1; and
- b) a second copy was sent (Tracking No. EF 200269226 US) to the address of its registered agent, Inc. Plan (USA), Trolley Square, Suite 20C,

Wilmington, DE 19806. The USPS tracking system confirms that the package was delivered on August 8, 2019. *See* Initial Declaration, Exhibit 1, at 1.

5. Delivery of the OIP to Singapore by mail is valid service. Singapore is not a party to the Hague Convention. However, the website for the U.S. Department of State – Bureau of Consular Affairs contains a tab entitled “Judicial Assistance Country Information,” which states in pertinent part that, “service of process in Singapore may be effected by mail, by agent...or through letters rogatory.” (emphasis added). *See* Exhibit C, attached hereto.

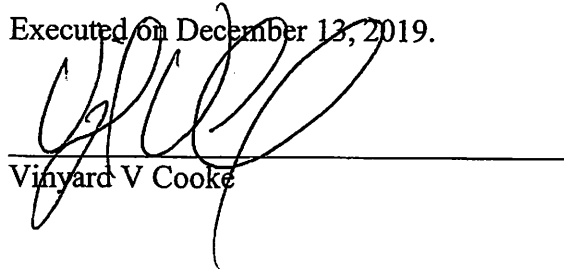
6. At least one prior case at the Commission also supports the view that service of an OIP by mail to a respondent in Singapore is valid. *See G-Cats Acquisition Corp, et al.*, AP Release No. 1062, 2013 SEC Lexis 3672 \*2 (Nov. 21, 2013).

---

7. In summary, the Commission has properly served Alife with a copy of the OIP. This is confirmed separately by Alife’s action in contacting me independently after the OIP was filed to discuss possible settlement. As a result, it is appropriate for the Commission to enter a default judgment against Alife and order the revocation of each class of its securities registered pursuant to Section 12 of the Exchange Act.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on December 13, 2019.

  
Vinyard V Cooke



# EXHIBIT A

---

Department of State: Division of Corporations

[Allowable Characters](#)

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- [Customer Service Survey](#)
- [Loading ...](#)

Entity Details

**THIS IS NOT A STATEMENT OF GOOD STANDING**

**File Number:** 6104401      **Incorporation Date /** 7/22/2016  
**Formation Date:** (mm/dd/yyyy)

**Entity Name:** ALIFE CORPORATION

**Entity Kind:** Corporation      **Entity Type:** General

**Residency:** Domestic      **State:** DELAWARE

**REGISTERED AGENT INFORMATION**

**Name:** INC. PLAN (USA)

**Address:** TROLLEY SQUARE, SUITE 20C

**City:** WILMINGTON      **County:** New Castle

**State:** DE      **Postal Code:** 19806

**Phone:** 800-462-4633

Additional information is available for a fee. You can retrieve Status for a fee of \$10.00 or more detailed information including current franchise tax assessment, current filing history and more for a fee of \$20.00.

Would you like  Status  Status, Tax & History Information

For help on a particular field click on the Field Tag to take you to the help area.

# EXHIBIT B

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**Track Another Package +**

**Tracking Number:** EZ195532129US

Remove X

**Scheduled Delivery by**

**TUESDAY**

**13** AUGUST  
2019 ⓘ

Feedback

 **Delivered**

August 13, 2019 at 12:03 pm  
Delivered  
SINGAPORE

**Get Updates** ▾

---

**Text & Email Updates**



---

**Tracking History**



**August 13, 2019, 12:03 pm**  
Delivered  
SINGAPORE

Your item was delivered in SINGAPORE at 12:03 pm on August 13, 2019.

**August 13, 2019, 9:51 am**  
Processed through Facility  
SINGAPORE EMS, SINGAPORE

August 7, 2019, 5:14 pm  
Departed Post Office  
WASHINGTON, DC 20002

August 7, 2019, 3:54 pm  
USPS in possession of item  
WASHINGTON, DC 20002

---

**Product Information**



---

See Less

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## Can't find what you're looking for?

Go to our FAQs section to find answers to your tracking questions.

**FAQs (<https://www.usps.com/faqs/uspstracking-faqs.htm>)**

Feedback

# EXHIBIT C

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**Singapore**  
Republic of Singapore

Hague/Inter-American	
<b>Party to Hague Service Convention?</b>	<b>Party to Inter-American Convention?</b>
No	No
<b>Party to Hague Evidence Convention?</b>	<b>Service of Process by Mail?</b>
Yes	NA
<b>Party to Hague Apostille Convention?</b>	
No	

---

**DISCLAIMER**

**DISCLAIMER: THE INFORMATION IS PROVIDED FOR GENERAL INFORMATION ONLY AND MAY NOT BE TOTALLY ACCURATE IN A SPECIFIC CASE. QUESTIONS INVOLVING INTERPRETATION OF SPECIFIC FOREIGN LAWS SHOULD BE ADDRESSED TO THE APPROPRIATE FOREIGN AUTHORITIES OR FOREIGN COUNSEL.**

ALL +/—

Embassies and Consulates



List of Attorneys



## Helpful Links

### Service of Process

Singapore is not a party to the Hague Service Convention. In the absence of any prohibition against it, service of process in Singapore may be effected by mail, by agent, such as a local attorney, or through letters rogatory. Litigants may wish to consult an attorney in Singapore before pursuing a particular method of service of process, particularly if enforcement of a U.S. judgment is contemplated in the future.

**Service on a Foreign State:** See also our [Service Under the Foreign Sovereign Immunities Act \(FSIA\)](#) feature and [FSIA Checklist](#) for questions about service on a foreign state, agency or instrumentality.

---

### Criminal Matters

### Obtaining Evidence in Civil and Commercial Matters

### Taking Voluntary Depositions of Willing Witnesses

### Authentication of Documents



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International Travel

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## Intercountry Adoption

## International Parental Child Abduction

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## Service of Process

### Disclaimer:

The information relating to the legal requirements of specific foreign countries is provided for general information only and may not be totally accurate in a particular case. Questions involving interpretation of specific foreign laws should be addressed to foreign attorneys. This circular seeks only to provide information; it is not an opinion on any aspect of U.S., foreign, or international law. The U.S. Department of State does not intend by the contents of this circular to take a position on any aspect of any pending litigation.

### Prohibition

Foreign Service officers are generally prohibited by Federal regulations (22 CFR 92.85) from serving process on behalf of private litigants or appointing others to do so, state law notwithstanding.

### **Service by Foreign Central Authority Pursuant to Multilateral Treaty or Convention**

The United States is a party to two multilateral treaties on service of process, the Hague Service Convention and the Inter-American Convention on Letters Rogatory and Additional Protocol. Procedures for service under these conventions are summarized below. See also our country-specific information pages on judicial assistance.

- **Hague Service Convention**

Complete information on the operation of the Hague Convention on the Service Abroad of Judicial and Extrajudicial Documents in Civil or Commercial Matters can be found in the Service Section of the website of the Hague Conference on Private International Law. This includes the current list of countries that are party to the Convention, each country's reservations, declarations and notifications relating to the operation of the Convention, the date the Convention entered into force for each country, as well as designated foreign central authorities. See the U.S. Department of Justice's Office of International Judicial Assistance website or its contractor, ABC Legal, for forms and information about how to submit requests.

- **The Additional Protocol to the Inter-American Convention on Letters Rogatory**

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The United States is a signatory to the Additional Protocol to the Inter-American Convention for the purposes of legal service of documents only. Thus, only countries party to the Additional Protocol have a treaty relationship with the United States. For the most up to date information about ratifications and accessions to the Additional Protocol, see the Organization of American States website. See the U.S. Department of Justice's Office of International Judicial Assistance website or its contractor, ABC Legal for forms and information about how to submit requests.

- **U.S. Central Authority for the Hague and Inter-American Service Conventions**

The Office of International Judicial Assistance (OIJA) serves as the U.S. Central Authority pursuant to the Hague Service Convention and the Inter-American Convention. Since 2003, the Department of Justice has delegated its function as the Central Authority with respect to the ministerial act of service of judicial and extrajudicial documents directed at private individuals and companies in the United States to a private contractor, ABC Legal. Thus, outgoing requests for service pursuant to the Additional Protocol to the Inter-American Convention should be sent directly to ABC Legal in accordance with the treaty. Please note, OIJA plays no role with regard to requests for service from the United States to foreign countries pursuant to the Hague Service Convention. For guidance on how to effect service abroad, please visit OIJA's website.

**ABC Legal**  
633 Yesler Way  
Seattle, WA 98104 USA

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Email: [info@hagueservice.net](mailto:info@hagueservice.net)

Phone: (001) 206-521-2970

Website: <http://www.hagueservice.net/homepage.asp?lang=english>

### **Office of International Judicial Assistance**

Civil Division, Department of Justice

1100 L St., N.W., Room 8102

Washington, D.C. 20530

Email: [OIIA@usdoj.gov](mailto:OIIA@usdoj.gov)

Phone: 202-514-6700

Website: <https://www.justice.gov/civil/office-international-judicial-assistance-0>

### **Service by International Registered Mail**

Service by registered or certified mail, return receipt requested is an option in many countries in the world. FRCP 4(f)(2)(C) provides that this method of service may be used unless prohibited by the law of the foreign country. U.S. courts have held that formal objections to service by mail made by countries party to a multilateral treaty or convention on service of process at the time of accession or subsequently in accordance with the treaty are honored as a treaty obligation, and litigants should refrain from using such a method of service. Service by registered mail should therefore not be used in the countries party to the Hague Service Convention that objected to the method described in Article 10(a) (postal channels). The Hague Conference on Private International Law maintains information on the applicability of Article 10(a) on its website.

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### **Personal Service by Agent**

If personal service is permitted in a particular country, the most expeditious method may be to retain the services of a foreign attorney or process server. FRCP 4(f)(2)(C) provides for personal service unless prohibited by the laws of the foreign country. The attorney (or agent) may execute an affidavit of service at the nearest U.S. embassy or consulate, or before a local foreign notary. Lists of foreign attorneys are available from U.S. embassies and consulates overseas. See also our web page, "Retaining a Foreign Attorney." It should be noted, however, that this method of service may not be considered valid under the laws of the foreign country. If eventual enforcement of a U.S. judgment in the foreign country is foreseen, this method may be subject to challenge. It may be prudent to consult foreign counsel early in the process to determine what methods of service are available and considered effective under the domestic law of the country where the service is executed. U.S. process servers and other agents may not be authorized by the laws of the foreign country to effect service abroad, and such action could result in their arrest and/or deportation.

### **Service by Letters Rogatory**

Letters rogatory are requests from a court in the United States to a court in a foreign country seeking international judicial assistance. They are often employed to obtain evidence abroad, but may also be utilized in effecting service of process, particularly in those countries that prohibit other methods of service. In some countries service by letters rogatory is the only recognized