## UNITED STATES OF AMERICA Before the SECURITIES AND EXCHANGE COMMISSION Washington, D.C. 20549

Administrative Proceedings Rulings Release No. 5092 / September 25, 2017

Administrative Proceeding File No. 3-18119

In the Matter of

James M. Palladino

**Order Finding Service** 

Today, the Division of Enforcement submitted a declaration establishing that Respondent was personally served with the order instituting proceedings (OIP) on September 21, 2017. Accordingly, Respondent must file an answer by October 11, 2017. OIP at 2; 17 C.F.R. § 201.220(b).

The Securities and Exchange Commission's Rules of Practice govern administrative proceedings like this one. The Rules can be found at the following link: <a href="https://www.sec.gov/about/rules-of-practice-2016.pdf">https://www.sec.gov/about/rules-of-practice-2016.pdf</a>.

In particular, I direct Respondent's attention to Rule 220, which describes how to write an answer. Most importantly, an answer must admit or deny each allegation in the OIP or state a lack of sufficient information to admit or deny the allegation. 17 C.F.R. § 201.220(c). Additionally, Rules 150 through 154 describe the requirements for service of papers, filing papers with the Commission, and drafting motions. 17 C.F.R. §§ 201.150-.154.

Jason S. Patil Administrative Law Judge