



HINES WARNER
A VISTA WEALTH MANAGEMENT COMPANY

Item 1 Cover Page

FORM ADV PART 2A Brochure

July 2019

Hines Warner, a Vista Wealth Management Company

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This Brochure provides information about the qualifications and business practices of Hines Warner, a Vista Wealth Management Company ("Hines Warner"). If you have any questions about the contents of this Brochure, please contact James M. Knight, our Chief Compliance Officer at 650-252-0550.

The information in this Brochure has not been approved or verified by the U.S. Securities and Exchange Commission or by any state authority. Additional information about Vista Wealth Management Group, LLC is available on the SEC's website at www.adviserinfo.sec.gov.

References herein to Hines Warner as a "registered investment adviser" or any reference to being "registered" does not imply a certain level of skill or training.

Item 2 MATERIAL CHANGES

This Item of the Brochure discusses only material changes that are made to the Brochure since the last annual update and provides clients with a summary of such changes.

Since the last annual update filing, we had the following changes:

Effective July 2019, Vista Wealth Management Group, LLC acquired Hines Warner Wealth Management, LLC. As a result, Earl Hines Jr. and Gregory T. Warner were named as Vista Principals, responsible for the management, supervision and oversight primarily of personnel operating out of the Portland, OR Hines Warner branch. Item 4 has been revised to reflect this new ownership structure.

In July 2019, Items 5 and 7 were revised to more accurately describe the available client fee structure.

In July 2018, Focus Financial Partners Inc. conducted an initial public offering ("IPO") of shares of its common stock. Focus Financial Partners Inc. is the sole managing member of Focus Financial Partners, LLC and as of the IPO owned approximately two-thirds of the economic interests in Focus Financial Partners, LLC. Because Vista is an indirect, wholly-owned subsidiary of Focus Financial Partners, LLC, Vista is an indirect, majority-owned subsidiary of Focus Financial Partners Inc., a public company. Item 4 has been revised to reflect this new ownership structure.

ANY QUESTIONS: Vista's Chief Compliance Officer, James M. Knight, remains available to address any questions regarding this Brochure, including the material changes.

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Item 4 ADVISORY BUSINESS

- A. Vista is part of the Focus Financial Partners, LLC (“Focus LLC”) partnership. Specifically, Vista is a wholly-owned subsidiary of Focus Operating, LLC (“Focus Operating”), which is a wholly-owned subsidiary of Focus LLC. Focus Financial Partners Inc. (“Focus Inc.”) is the sole managing member of Focus LLC and is a public company traded on the NASDAQ Global Select Market. Focus Inc. owns approximately two-thirds of the economic interests in Focus LLC.

Focus Inc. has no single 25% or greater shareholder. Focus Inc. is the managing member of Focus LLC and has 100% of its governance rights. Accordingly, all governance is through the voting rights and Board at Focus Inc. As of the end of 2018, investment vehicles affiliated with Stone Point Capital, LLC (“Stone Point”) had a greater than 25% voting interest in Focus Inc., and Stone Point had the right to designate two of seven directors on the Focus Inc. Board. As of the end of 2018, investment vehicles affiliated with Kohlberg Kravis Roberts & Co. L.P. (“KKR”) had a less than 25% voting interest in Focus Inc., and KKR had the right to designate one of seven directors on the Focus Inc. Board.

Focus LLC also owns other registered investment advisers, broker-dealers, pension consultants, insurance firms, and other financial service firms (the “Focus Partners”), most of which provide wealth management, benefit consulting and investment consulting services to individuals, families, employers, and institutions. Some Focus Partners also manage or advise limited partnerships, private funds, or investment companies as disclosed on their respective Form ADVs.

Hines Warner is managed by James Knight, Michael Spector, Eric Swensen, Aaron White, Earl Hines, Jr., and Gregory Warner. (“Vista Principals”), pursuant to a management agreement between Cambridge Partners, LLC and Vista. The Vista Principals serve as officers of Vista and, in that capacity, are responsible for the management, supervision and oversight of Vista. Earl Hines and Gregory Warner are responsible for the supervision of the Portland, Oregon Hines Warner office.

As of December 31, 2018, Vista maintained approximately \$1,781,478,062 in client assets under management on a discretionary basis.

- B. Hines Warner offers clients discretionary investment management, financial planning, and other consulting services as discussed in more detail below.

INVESTMENT MANAGEMENT SERVICES

Hines Warner offers investment management services on a *fee-only* basis. Hines Warner’s annual investment management services also include, to the extent requested by the client, financial planning and consulting services. In the event that the client requires extraordinary planning and/or consultation services (to be determined in the sole discretion of Hines Warner), Hines Warner may determine to charge for these additional services pursuant to a stand-alone Financial Planning and Consulting Agreement.

Before engaging Hines Warner to provide planning or consulting services, clients are required to enter into an Investment Advisory Agreement with Hines Warner setting forth the terms and conditions of the engagement (including termination), describing the scope of the services to be provided, and the portion of the fee that is due from the client.

To commence the investment management process, Hines Warner's representatives consult with clients to discuss their financial condition, investment experience, time horizon, risk tolerance level, income requirements, and other relevant factors. Hines Warner's representatives then help clients develop investment objectives, individualized investment guidelines, and an asset allocation strategy. Hines Warner supervises account transactions on a continuous basis, and each client's portfolio holdings and asset allocations are monitored on at least a quarterly basis.

CONSULTING SERVICES (STAND-ALONE)

Hines Warner may provide consulting services on investment and non-investment related matters on a stand-alone separate fee basis. Clients are required to enter into a separate agreement with Hines Warner setting forth the terms and conditions of the engagement. If requested by the client, Hines Warner may recommend the services of other professionals for implementation purposes. The client is under no obligation to engage the services of any recommended professional. The client retains absolute discretion over all implementation decisions and is free to accept or reject any recommendation from Hines Warner.

MISCELLANEOUS

Limitations of Financial Planning and Consulting Services. Hines Warner does not serve as a law firm, accounting firm, or insurance agency, and no portion of its services should be viewed as legal, accounting, or insurance implementation services. Accordingly, Hines Warner does not prepare estate planning documents, tax returns, or sell insurance products. However, to the extent requested by a client, Hines Warner may recommend the services of other professionals for implementation purposes (i.e. attorneys, accountants, insurance agents, etc.). The client is under no obligation to engage the services of any recommended professional. The client retains absolute discretion over all implementation decisions and is free to accept or reject any recommendation from Hines Warner. If the client engages any recommended professional, and a dispute arises from that engagement, the client agrees to seek damages exclusively from the engaged professional.

Client Obligations. In performing its services, Hines Warner is not required to verify any information received from the client or from the client's other professional advisors, and is expressly authorized to rely thereon. Clients must promptly notify Hines Warner of any change in their financial situation or investment objectives that would necessitate a review, evaluation or revision by Hines Warner of previous recommendations and/or services.

Use of Mutual Funds and Exchange Traded Funds. While Hines Warner may recommend allocating investment assets to private investment funds that are not available directly to the public, Hines Warner may also recommend that clients allocate investment assets to publically available mutual funds and exchange traded funds (“ETFs”) that the client could obtain without engaging Hines Warner as an investment adviser. If a client or prospective client determines to allocate investment assets to publically available mutual funds or ETFs without engaging Hines Warner as an investment adviser, the client or prospective client would not receive the benefit of Hines Warner’s initial and ongoing investment advisory services. Certain mutual funds, such as those issued by Dimensional Fund Advisors (“DFA”), are only available through professional intermediaries like registered investment advisers. Hines Warner may allocate client investment assets to DFA mutual funds. Upon the termination of Hines Warner’s services, clients may be restricted in transferring or purchasing additional shares of DFA mutual funds or similarly restricted mutual funds. Hines Warner’s Chief Compliance Officer, James M. Knight, remains available to address any questions that a client or prospective client may have regarding the above.

Retirement Plan Rollovers – No Obligation / Potential for Conflict of Interest. A client or prospective client leaving an employer typically has four options regarding an existing retirement plan (and may engage in a combination of these options): (i) leave the money in the former employer’s plan, if permitted, (ii) roll over the assets to the new employer’s plan, if one is available and rollovers are permitted, (iii) roll over to an Individual Retirement Account (“IRA”), or (iv) cash out the account value (which could, depending upon the client’s age, result in adverse tax consequences). If Hines Warner recommends that a client roll over their retirement plan assets into an account to be managed by Hines Warner, this creates a conflict of interest if Hines Warner will earn new (or increase its current) compensation as a result of the rollover. When recommending rollovers, Hines Warner serves as a fiduciary under the Employee Retirement Income Security Act (ERISA), or the Internal Revenue Code, or both. **No client is under any obligation to roll over retirement plan assets to an account managed by Hines Warner. Hines Warner’s Chief Compliance Officer, James M. Knight, remains available to address any questions that a client or prospective client may have regarding the potential for conflict of interest presented by rollover recommendations.**

Unaffiliated Private Investment Funds. Hines Warner may provide investment advice about unaffiliated private investment funds, and may also recommend, on a non-discretionary basis, that certain qualified clients consider an investment in unaffiliated private investment funds. Hines Warner’s role relative to the private investment funds will be limited to its initial and ongoing due diligence and investment monitoring services. If a client determines to become a private fund investor, the amount of assets invested in the fund(s) will be included for purposes of Hines Warner calculating its annual investment advisory fee. Hines Warner’s clients are under absolutely no obligation to consider or make an investment in a private investment fund(s).

Please Note: Private investment funds generally involve various risk factors, including, but not limited to, potential for complete loss of principal, liquidity constraints and lack of transparency, a complete discussion of which is set forth in each fund's offering documents, which will be provided to each client for review and consideration. Unlike liquid investments that a client may maintain, private investment funds do not provide daily liquidity or pricing. Each prospective client investor will be required to complete a Subscription Agreement, pursuant to which the client must establish that he/she is qualified for investment in the fund, and acknowledges and accepts the various risks associated with an investment.

Please Also Note: Valuation. In regards to private investment funds, Hines Warner generally relies upon the value or estimated value provided by the specific private investment fund. However, Hines Warner may independently determine a value for any private investment fund in circumstances when Hines Warner believes that the value or estimated value provided by the private investment fund does not accurately reflect the value of the private investment fund. When making the valuation determination, Hines Warner would rely upon available ancillary reporting and other applicable information.

Please Also Note: The current value of an investor's fund holding could be significantly more or less than the reflected value. Notwithstanding, the client's advisory fee will be based upon the reflected value.

Independent Managers. Hines Warner may allocate (and/or recommend that the client allocate) a portion of a client's investment assets among unaffiliated independent investment managers ("Independent Manager(s)") in accordance with the client's designated investment objective(s). In these situations, the Independent Manager(s) will have day-to-day responsibility for the active discretionary management of the allocated assets. Hines Warner will continue to render investment supervisory services to the client relative to the ongoing monitoring and review of account performance, asset allocation and client investment objectives. The factors Hines Warner considers in recommending Independent Manager(s) include the client's designated investment objective(s), management style, performance, reputation, financial strength, reporting, pricing, and research. The investment management fee charged by the Independent Manager(s) is separate from, and in addition to, Hines Warner's advisory fee as set forth in Item 5.

Schwab/TD Ameritrade. As discussed below at Item 12, when requested to recommend a broker-dealer/custodian for client accounts, Hines Warner generally recommends that Schwab or TD Ameritrade serve as the broker-dealer/custodian for client investment management assets. Broker-dealers such as Schwab and TD Ameritrade charge transaction fees for effecting securities transactions. In addition to Hines Warner's investment advisory fee, brokerage commissions and/or transaction fees, clients will also incur, relative to all mutual fund and ETF purchases, charges imposed at the fund level (e.g. management fees and other fund expenses). The fees charged by Schwab, TD Ameritrade, or any broker-dealer/custodian directed by the client, are in addition to Hines Warner's advisory fee referenced in Item 5 below.

Portfolio Activity. Hines Warner has a fiduciary duty to provide services consistent with the client's best interest. As part of its investment advisory services, Hines Warner will review client portfolios on an ongoing basis to determine if any changes are necessary based upon various factors, including, but not limited to, investment performance, fund manager tenure, style drift, account additions/withdrawals, and/or a change in the client's investment objective. Based upon these factors, there may be extended periods of time when Hines Warner determines that changes to a client's portfolio are neither necessary nor prudent. Of course, as indicated below, there can be no assurance that investment decisions made by Hines Warner will be profitable or equal any specific performance level(s).

Investment Risk. Different types of investments involve varying degrees of risk, and it should not be assumed that future performance of any specific investment or investment strategy (including the investments and/or investment strategies recommended or undertaken by Hines Warner) will be profitable or equal any specific performance level(s).

- C. Hines Warner provides investment advisory services specific to the needs of each client. Prior to providing investment advisory services, an investment adviser representative will ascertain each client's investment objective(s). Thereafter, Hines Warner allocates and/or recommend that the client allocate investment assets consistent with the designated investment objective(s). The client may, at any time, impose reasonable restrictions, in writing, on Hines Warner's services. Clients may impose reasonable restrictions on the management of their accounts if Hines Warner determines, in its sole discretion, that the conditions would not materially impact the performance of a management strategy or prove overly burdensome for Hines Warner's management efforts.
- D. Hines Warner does not participate in a wrap fee program.

Item 5 FEES AND COMPENSATION

- A. The client can determine to engage Hines Warner to provide discretionary investment advisory services on a *fee-only* basis as described below.

INVESTMENT MANAGEMENT SERVICES

Hines Warner's annual investment advisory fee for investment management services is generally based on a percentage of the market value of the assets under management. Hines Warner provides for a minimum annual fee of ten thousand dollars. For account assets up to one million dollars the annual fee percentage is 1.25%; for account assets greater than one million dollars and up to two million dollars the annual fee is 1.00%; for account assets greater than two million dollars and up to five million dollars the annual fee percentage is .75%; and for account assets greater than five million dollars the annual fee percentage is .50%. The specific fee percentages are applied to each specific tier of account assets. By way of an example, for a client account with seven million dollars in assets: the first million is subject to

the 1.25% annual fee percentage; the second million is subject to the 1.00% annual fee percentage, the third, fourth and fifth million are subject to the .75% annual fee percentage; and the sixth and seventh million dollars are subject to the .50% annual fee percentage.

The investment management services advisory fee is computed on the last day of each quarter by determining the market value of assets under management using the following guidelines: (a) cash or cash equivalents are valued at their dollar value; (b) marketable securities are valued at the current market price provided by the custodian; and (c) for securities for which there is no active market (i.e., private investment funds), the most recent valuation provided by the sponsor or the initial investment cost, as applicable. (Please see the Unaffiliated Private Investment Funds disclosures at Item 4.B. above).

The investment management services advisory fee is billed quarterly, in advance, and prorated for accounts established or terminated at times other than the start of the quarter.

Although Hines Warner generally charges for investment management services according to the fee schedule provided above, Hines Warner may negotiate alternative fee arrangements (including a fixed percentage not to exceed 1.25% annually, or lower minimum) with the client based on, but not limited to the following factors: complexity of the engagement, value of assets under management, anticipated future additional assets, related accounts, investment objectives, account composition, and the individual(s) performing the services. See additional disclosure at Item 7 below.

Certain legacy clients may be charged an amount different from the fee percentages set forth above.

CONSULTING SERVICES (STAND-ALONE)

Hines Warner may provide its clients with financial consulting services (which may include non-investment related matters) on a stand-alone fee basis. For these services, Hines Warner charges either an hourly or a fixed fee. Hines Warner's hourly rates generally range from \$250 - \$500, depending upon the level of staff experience required for the services requested.

Before engaging Hines Warner to provide consulting services, the client will generally be required to enter into a written agreement setting forth the terms and conditions of the engagement. Generally, Hines Warner requires one-half of the financial planning or consulting fee, payable upon entering into a written agreement. The balance is generally due upon completion of the agreed upon services.

- B. Clients may elect to have Hines Warner's investment advisory fees deducted from their custodial account. Both Hines Warner's Investment Advisory Agreement and the custodial/clearing agreement may authorize the custodian to debit the account for the amount of Hines Warner's investment advisory fee and to directly remit that management

fee to Hines Warner in compliance with regulatory procedures. The custodian of the client's accounts provides each client with a statement, at least quarterly, indicating separate line items for all amounts disbursed from the client's account(s), including any fees paid directly to Hines Warner. In the limited event that Hines Warner bills the client directly, payment is due upon receipt of Hines Warner's invoice.

Clients may make additions to and withdrawals from their account at any time, subject to Hines Warner's right to terminate an account. Additions may be in cash or securities provided that the Firm reserves the right to liquidate transferred securities or decline to accept particular securities into a client's account. Clients may withdraw account assets at any time on notice to Hines Warner, subject to the usual and customary securities settlement procedures. However, the Firm generally designs its portfolios as long-term investments and the withdrawal of assets may impair the achievement of a client's investment objectives. Hines Warner may consult with its clients about the options and implications of transferring securities. Clients are advised that when transferred securities are liquidated, they may be subject to transaction fees, short-term redemption fees, fees assessed at the mutual fund level (e.g. contingent deferred sales charges) and/or tax ramifications.

- C. As discussed below, unless the client directs otherwise or an individual client's circumstances require, Hines Warner will generally recommend that Charles Schwab & Co., Inc., an SEC-registered, FINRA and SIPC member broker-dealer ("Schwab") or TD Ameritrade Inc., an SEC-registered, FINRA, SIPC and NFA member broker-dealer ("TD Ameritrade"), serve as the broker-dealer/custodian for client investment management assets. Broker-dealers such as Schwab and TD Ameritrade charge brokerage commissions and/or transaction fees for effecting certain securities transactions (e.g. transaction fees are charged for certain no-load mutual funds, commissions are charged for individual equity and fixed income securities transactions). In addition to Hines Warner's investment advisory fee, brokerage commissions and/or transaction fees, clients will also incur, relative to all mutual fund and ETF purchases, charges imposed at the fund level (e.g. management fees and other fund expenses). In the limited event that Hines Warner purchases or sells an individual fixed income security, the transaction may be effected through a broker-dealer other than the account custodian, when Hines Warner reasonably believes that it would be beneficial for the client. However, in this event, the client generally will incur both the fee (commission, mark-up/mark-down) charged by the executing broker-dealer and a separate "tradeaway" and/or prime broker fee charged by the account custodian (generally, Schwab or TD Ameritrade). For Independent Managers, clients should review each manager's Form ADV 2A disclosure brochure and either the contract they sign with the Independent Manager (in a dual contract relationship) or their Statement of Investment Selection (in a single contract relationship) for additional information about fees and expenses charged.
- D. Hines Warner's annual investment advisory fee is prorated and paid quarterly, in advance, based upon the market value of the assets on the last business day of the billing quarter. The Investment Advisory Agreement between Hines Warner and the client will continue in

effect until terminated by either party by written notice in accordance with the terms of the Investment Advisory Agreement. Upon termination, Hines Warner will refund the pro-rated portion of the advanced advisory fee paid based upon the number of days remaining in the billing quarter. Either party may also terminate a Consulting Agreement by written notice to the other. In the event the client terminates Hines Warner's consulting services, the balance of Hines Warner's unearned fees (if any) will be refunded to the client. The client may specify how he/she would like such refund issued (i.e., a check sent directly to the client or a check sent to the client's custodian for deposit into his/her account).

- E. Neither Hines Warner, nor its representatives accept compensation from the sale of securities or other investment products.

Item 6 PERFORMANCE-BASED FEES AND SIDE-BY-SIDE MANAGEMENT

Neither Hines Warner nor any supervised person of Hines Warner accepts performance-based fees (fees based upon capital gains or the capital appreciation of assets).

Item 7 TYPES OF CLIENTS

Hines Warner's clients will generally include individuals, high-net worth individuals, pension and profit sharing plans, trusts and estates, charitable organizations, corporations, and other business entities. Hines Warner generally requires a \$2 million minimum asset value for investment management services. Multiple accounts for the same client may be aggregated to meet the minimum account value. As a result of this minimum account value requirement, Hines Warner's services may not be appropriate for everyone. Particularly for smaller accounts, other investment advisers may provide somewhat similar services for lower compensation, although still others may charge more for similar services. For its investment management services, Hines Warner generally imposes a minimum annual investment advisory fee of \$10,000. Therefore, if a client maintains less than \$800,000 under Hines Warner's management, and is subject to the \$10,000 annual fee, the client will pay a higher percentage annual fee than the 1.25% referenced in Item 5.A. above.

Hines Warner may reduce its fees, minimum asset requirement or its minimum annual fee, in its sole discretion. As result, similarly situated clients could pay different fees. In addition, similar advisory services may be available from other investment advisers for similar or lower fees. Hines Warner's Chief Compliance Officer, James M. Knight, remains available to address any questions that a client or prospective client may have regarding advisory fees.

Item 8 METHODS OF ANALYSIS, INVESTMENT STRATEGIES, AND RISK OF LOSS

- A. Hines Warner may utilize the following methods of security analysis:

- Charting - (analysis performed using patterns to identify current trends and trend reversals to forecast the direction of prices)
- Fundamental - (analysis performed on historical and present data, with the goal of making financial forecasts)
- Technical – (analysis performed on historical and present data, focusing on price and trade volume, to forecast the direction of prices)

Hines Warner may utilize the following investment strategies when implementing investment advice given to clients:

- Long Term Purchases (securities held at least a year)
- Short Term Purchases (securities sold within a year)
- Trading (securities sold within thirty (30) days)
- Options (contract for the purchase or sale of a security at a predetermined price during a specific period of time)

Please Note: Investment Risk. Investing in securities involves risk of loss that clients should be prepared to bear. Different types of investments involve varying degrees of risk, and it should not be assumed that future performance of any specific investment or investment strategy (including the investments and/or investment strategies recommended or undertaken by Hines Warner) will be profitable or equal any specific performance level(s).

- B. Hines Warner's methods of analysis and investment strategies do not present any significant or unusual risks. However, every method of analysis has its own inherent risks. To perform an accurate market analysis Hines Warner must have access to current/new market information. Hines Warner has no control over the dissemination rate of market information; therefore, unbeknownst to Hines Warner, certain analyses may be compiled with outdated market information, severely limiting the value of Hines Warner's analysis. Furthermore, an accurate market analysis can only produce a forecast of the direction of market values. There can be no assurances that a forecasted change in market value will materialize into actionable and/or profitable investment opportunities.

Hines Warner's primary investment strategies - Long Term Purchases, Short Term Purchases, and Trading - are fundamental investment strategies. However, every investment strategy has its own inherent risks and limitations. For example, longer term investment strategies require a longer investment time period to allow for the strategy to potentially develop. Shorter term investment strategies require a shorter investment time period to potentially develop but, as a result of more frequent trading, may incur higher transactional costs when compared to a longer term investment strategy. Trading, an investment strategy that requires the purchase and sale of securities within a thirty (30) day investment time period, involves a very short investment time period but will incur higher transaction costs when compared to a short term investment strategy and substantially higher transaction costs than a longer term investment strategy.

Covered Call Writing. In the limited event that a client owns a substantial individual equity position in the account managed by Hines Warner, Hines Warner may, upon the client's consent, engage in covered call writing (i.e., the sale of in-, at-, or out-of- the money call option against a long security position held in a client portfolio). This type of transaction is used to generate income. It is also designed to create downside protection in the event the security position declines in value. Income is received from the proceeds of the option sale. Income may be reduced to the extent it is necessary to buy back the option position prior to its expiration. There can be no assurance that the security will not be called away by the option buyer, which will result in the client (option writer) to lose ownership in the security and incur potential unintended tax consequences. **ANY QUESTIONS:** Hines Warner's Chief Compliance Officer, James M. Knight, remains available to address any questions that a client or prospective client may have regarding covered calls.

Interval Fund Risk Factors. Hines Warner may recommend or purchase shares of interval funds for clients. Interval funds make periodic offers to repurchase their shares between 5% and 25% of their outstanding shares at net asset value ("NAV"). Repurchases generally are funded from an interval fund's available cash or a sale of its portfolio securities. However, repurchase offers and the need to fund repurchase obligations may affect the ability of an interval fund to be fully invested or force an interval fund to maintain a higher percentage of its assets in liquid investments, which may harm an interval fund's investment performance. Moreover, reduction in the size of an interval fund through repurchases may result in untimely sales of portfolio securities (with associated imputed transaction costs, which may be significant), and may limit the ability of an interval fund to participate in new investment opportunities or to achieve its investment objective. The repurchases of shares of an interval fund can compound the adverse effects of leverage in a declining market. In addition, if an interval fund borrows money to finance repurchases, interest on that borrowing will negatively affect shareholders who do not request that their shares be repurchased by increasing fund expenses and reducing any net investment income. If a repurchase offer is oversubscribed and an interval fund determines not to repurchase additional shares beyond the repurchase offer amount, or if shareholder repurchase requests are in an amount of shares greater than that which the interval fund is entitled to repurchase, interval funds repurchase shares on a pro rata basis, and shareholders have to wait until the next repurchase offer to make another repurchase request. As a result, shareholders may be unable to liquidate all or a given percentage of their investment in the fund at NAV during a particular repurchase offer. Some shareholders, in anticipation of proration, may submit more shares for repurchase than they wish to have repurchased in a particular quarter, thereby increasing the likelihood that proration will occur. A shareholder may be subject to market and other risks, and the NAV of shares submitted for repurchase in a repurchase offer may decline to the extent there is any delay between the repurchase request deadline and the date on which the NAV for such shares is determined. In addition, the repurchase of shares by the fund may be a taxable event to shareholders. **Clients may direct Hines Warner, in writing, not to purchase these funds for their account.**

- C. Currently, Hines Warner primarily allocates client investment assets among various mutual funds, ETFs, individual bonds, bond funds, and Independent Managers on a discretionary basis in accordance with the client's designated investment objective(s). Hines Warner may also recommend that clients allocate investment assets to unaffiliated private investment funds and private real estate investment trusts ("REITs").

Cybersecurity - The computer systems, networks and devices used by Hines Warner and service providers to us and our clients to carry out routine business operations employ a variety of protections designed to prevent damage or interruption from computer viruses, network failures, computer and telecommunication failures, infiltration by unauthorized persons and security breaches. Despite the various protections utilized, systems, networks, or devices potentially can be breached. A client could be negatively impacted as a result of a cybersecurity breach.

Cybersecurity breaches can include unauthorized access to systems, networks, or devices; infection from computer viruses or other malicious software code; and attacks that shut down, disable, slow, or otherwise disrupt operations, business processes, or website access or functionality. Cybersecurity breaches may cause disruptions and impact business operations, potentially resulting in financial losses to a client; impediments to trading; the inability by us and other service providers to transact business; violations of applicable privacy and other laws; regulatory fines, penalties, reputational damage, reimbursement or other compensation costs, or additional compliance costs; as well as the inadvertent release of confidential information.

Similar adverse consequences could result from cybersecurity breaches affecting issuers of securities in which a client invests; governmental and other regulatory authorities; exchange and other financial market operators, banks, brokers, dealers, and other financial institutions; and other parties. In addition, substantial costs may be incurred by these entities in order to prevent any cybersecurity breaches in the future.

Item 9 ADDITIONAL INFORMATION

Hines Warner has no disciplinary history and consequently, is not subject to any disciplinary disclosures.

Item 10 OTHER FINANCIAL INDUSTRY ACTIVITIES AND AFFILIATIONS

- A. Neither Hines Warner, nor its representatives, are registered or have an application pending to register, as a broker-dealer or a registered representative of a broker-dealer.
- B. Neither Hines Warner, nor its representatives, are registered or have an application pending to register, as a futures commission merchant, commodity pool operator, a commodity trading advisor, or a representative of the foregoing.

Other Affiliations.

- C. Vista Venture Partners LLC (“VVP”), which is a California limited liability company that invests in early stage private companies, is owned by officers of Vista / Hines Warner. Hines Warner does not recommend investment in VVP to its clients. However, VVP invests in companies in which Hines Warner’s clients have invested or have brought to Hines Warner’s attention. However, Hines Warner will not recommend these companies to its clients. **Hines Warner’s Chief Compliance Officer, James M. Knight, remains available to address any questions that a client or prospective client may have regarding the above conflict of interest.**
- D. FOCUS FINANCIAL PARTNERS, LLC
As noted above in response to Item 4, certain investment vehicles managed by Stone Point collectively are principal owners of Focus LLC and Focus Inc., and certain investment vehicles managed by KKR collectively are minority owners of Focus LLC and Focus Inc. Because Vista is an indirect, wholly-owned subsidiary of Focus LLC and Focus Inc., the Stone Point and KKR investment vehicles are indirect owners of Vista. None of Stone Point, KKR, or any of their affiliates participates in the management or investment recommendations of our business. Hines Warner does not recommend to its clients investment in any Stone Point or KKR products or those of their affiliates.
- E. Hines Warner does not receive, directly or indirectly, compensation from investment advisors that it recommends or selects for its clients.

Item 11 CODE OF ETHICS, PARTICIPATION OR INTEREST IN CLIENT TRANSACTIONS AND PERSONAL TRADING

- A. Hines Warner has a Code of Ethics (the “Code”) which requires Hines Warner’s employees (“supervised persons”) to comply with their legal obligations and fulfill the fiduciary duties owed to the Firm’s clients. Among other things, the Code of Ethics sets forth policies and procedures related to conflicts of interest, outside business activities, gifts and entertainment, compliance with insider trading laws and policies and procedures governing personal securities trading by supervised persons.

Personal securities transactions of supervised persons present potential conflicts of interest with the price obtained in client securities transactions or the investment opportunity available to clients. The Code addresses these potential conflicts by prohibiting securities trades that would breach a fiduciary duty to a client and requiring, with certain exceptions, supervised persons to report their personal securities holdings and transactions to Hines Warner for review by the Firm’s Chief Compliance Officer. The Code also requires supervised persons to obtain pre-approval of certain investments, including initial public offerings and limited offerings.

In accordance with Section 204A of the Investment Advisers Act of 1940 (the “Advisers

Act”), Hines Warner also maintains and enforces written policies reasonably designed to prevent the misuse of material non-public information by Hines Warner or any person associated with Hines Warner. A copy of Hines Warner’s Code of Ethics will be provided to clients upon request by contacting our Chief Compliance Officer.

- B. Neither Hines Warner nor any related person of Hines Warner recommends, buys, or sells for client accounts, securities in which Hines Warner or any related person of Hines Warner has a material financial interest.
- C. Hines Warner and/or representatives of Hines Warner may buy or sell securities that are also recommended to clients. This situation creates conflicts of interest, because if Hines Warner did not maintain policies and procedures that are designed to mitigate these conflicts of interest, Hines Warner or its employees could potentially benefit from (i) clients buying securities that Hines Warner or employees then sell because client purchases may increase the value of a security Hines Warner or the employee owns and then sells, or (ii) clients selling securities that Hines Warner or the related person then buys, because client sales may reduce the market price of a security Hines Warner or the employee then buys. Hines Warner has a personal securities transaction policy in place to monitor the personal securities transaction and securities holdings of each of Hines Warner’s Access Persons.

Hines Warner’s personal securities transaction policy requires that an Access Person of Hines Warner must provide the Chief Compliance Officer or his/her designee with a written report of their current securities holdings within ten (10) days after becoming an Access Person. Additionally, each Access Person must provide the Chief Compliance Officer or his/her designee with a written report of the Access Person’s current securities holdings at least once each twelve (12) month period thereafter on a date Hines Warner selects.

- D. As described in Item 11.C, Hines Warner employees may buy or sell securities, at or around the same time as those securities are recommended to clients. Trades by Hines Warner employees are not generally required to be aggregated with client transactions as discussed in Item 12.B. However, Hines Warner maintains policies discussed in Item 11.C that are designed to review and monitor employee trading in an effort to mitigate these conflicts of interests.

Item 12 BROKERAGE PRACTICES

- A. In the event that the client requests that Hines Warner recommend a broker-dealer/custodian for execution and/or custodial services (exclusive of those clients that may direct Hines Warner to use a specific broker-dealer/custodian), Hines Warner generally recommends that investment management accounts be maintained at Schwab or TD Ameritrade. Before engaging Hines Warner to provide investment management services, the client will be required to enter into a formal Investment Advisory Agreement with Hines Warner setting forth the terms and conditions under which Hines Warner will manage the client’s assets, and a separate custodial/clearing agreement with Schwab or TD Ameritrade.

Factors that Hines Warner considers in recommending Schwab, TD Ameritrade, or any other broker-dealer include Hines Warner's historical relationship with the broker-dealer, financial strength, reputation, execution capabilities, pricing, research, and service. Although the commissions and/or transaction fees paid by Hines Warner's clients comply with Hines Warner's duty to seek to best execution, a client may pay a commission that is higher than another qualified broker-dealer might charge to effect the same transaction where Hines Warner determines, in good faith, that the commission/transaction fee is reasonable. In seeking best execution, the determinative factor is not the lowest possible cost, but whether the transaction represents the best qualitative execution, taking into consideration the full range of a broker-dealer's services, including the value of research provided, execution capability, commission rates, and responsiveness. Accordingly, although Hines Warner will seek competitive rates, it may not necessarily obtain the lowest possible commission rates for client account transactions. The brokerage commissions or transaction fees charged by the designated broker-dealer/custodian are exclusive of, and in addition to, Hines Warner's investment management fee. Hines Warner's best execution responsibility is qualified if securities that it purchases for client accounts are mutual funds that trade at net asset value as determined at the daily market close. **Please Note:** The transactions fees charged by Schwab, TD Ameritrade, or any other broker-dealer could be more than other broker-dealers/custodians charge for similar accounts and transactions. **Hines Warner's Chief Compliance Officer, James M. Knight, remains available to address any questions that a client or prospective client may have regarding the above.**

1. **Non-Soft Dollar Research and Additional Benefits**

Although not a material consideration when determining whether to recommend that a client utilize the services of a particular broker-dealer/custodian, Hines Warner can receive from Schwab, TD Ameritrade (or another broker-dealer/custodian, unaffiliated investment platform, unaffiliated investment manager, vendor, and/or mutual fund sponsor) without cost (and/or at a discount) support services and/or products, certain of which assist Hines Warner to better monitor and service client accounts maintained at these institutions. Included within the support services that can be obtained by Hines Warner may be investment-related research, pricing information and market data, software and other technology that provide access to client account data, compliance and/or practice management-related publications, discounted or gratis consulting services, discounted and/or gratis attendance at conferences, meetings, and other educational and/or social events, marketing support, payment and/or reimbursement for services provided by third-party consultants/vendors, computer hardware and/or software and/or other products used by Hines Warner in furtherance of its investment advisory business operations.

As indicated above, certain of the support services and/or products that are received assist Hines Warner in managing and administering client accounts. Others assist Hines Warner to manage and further develop its business enterprise.

Hines Warner's clients do not pay more for investment transactions effected and/or assets maintained at Schwab, TD Ameritrade, or any other broker-dealer as a result of this arrangement. There is no corresponding commitment made by Hines Warner to Schwab, TD Ameritrade, or any other entity to invest any specific amount or percentage of client assets in any specific mutual funds, securities or other investment products as a result of the above arrangement. **Hines Warner's Chief Compliance Officer, James M. Knight, remains available to address any questions that a client or prospective client may have regarding the above arrangements and the corresponding conflicts of interest presented by these arrangements.**

2. **Schwab Advisor Network®**

Hines Warner is a participant in the Schwab Advisor Network® (the "Service") which is designed to help investors find an independent investment advisor through Schwab. Hines Warner receives client referrals from Schwab through its participation in the Service, for which Hines Warner pays Schwab referral fees. Hines Warner's participation in the Service may raise potential conflicts of interest described below. Schwab does not supervise Hines Warner through the Service and has no responsibility for Hines Warner's management of clients' portfolios or its other advice or services.

Hines Warner pays Schwab a referral fee, called a "Participation Fee", on all referred clients' accounts that are maintained in custody at Schwab. It also may pay a Non-Schwab Custody Fee on all referred client accounts that are maintained at, or transferred to, another custodian. The Participation Fee paid by Hines Warner is a percentage of the fees the referred client owes to Hines Warner or a percentage of the value of the assets in the referred client's account, subject to a minimum Participation Fee. Hines Warner pays Schwab the Participation Fee for so long as the referred client's account remains in custody at Schwab. The Participation Fee is billed to Hines Warner quarterly and may be increased, decreased or waived by Schwab from time to time. The Participation Fee is paid by Hines Warner and not by the client. Hines Warner has agreed not to charge clients referred through the Service fees or costs greater than the fees or costs Hines Warner charges clients with similar portfolios who were not referred through the Service.

Hines Warner pays Schwab the Non-Schwab Custody Fee if custody of a referred client's account is not maintained by, or assets in the account are transferred from Schwab. This Fee does not apply if the client was solely responsible for the decision not to maintain custody at Schwab. The Non-Schwab Custody Fee is a one-time payment equal to a percentage of the assets placed with a custodian other than Schwab. The Non-Schwab Custody Fee is higher than the Participation Fees Advisor generally would pay in a single year. Thus, Hines Warner has an incentive to recommend that client accounts be held in custody at Schwab.

The Participation and Non-Schwab Custody Fees are based on assets in accounts of Hines Warner clients who were referred by Schwab and those referred clients' family members living in the same household. Thus, Hines Warner has incentives to encourage household members of clients referred through the Service to maintain custody of their accounts and execute transactions at Schwab.

Hines Warner's Chief Compliance Officer, James M. Knight, remains available to address any questions that a client or prospective client may have regarding the above arrangement and the corresponding conflict of interest presented by this arrangement.

3. Hines Warner does not generally accept directed brokerage arrangements (when a client requires that account transactions be effected through a specific broker-dealer). In client directed arrangements, the client will negotiate terms and arrangements for their account with that broker-dealer, and Hines Warner will not seek better execution services or prices from other broker-dealers or be able to "batch" the client's transactions for execution through other broker-dealers with orders for other accounts managed by Hines Warner. As a result, client may pay higher commissions or other transaction costs or greater spreads, or receive less favorable net prices, on transactions for the account than would otherwise be the case.

Please Note: In the event that the client directs Hines Warner to effect securities transactions for the client's accounts through a specific broker-dealer, the client acknowledges that this will likely cause the client's account to pay higher commissions or transaction costs than if the client determined to effect account transactions through alternative clearing arrangements that Hines Warner has arranged. Higher transaction costs adversely impact account performance. **Please Also Note:** Transactions for directed accounts will generally be executed following the execution of portfolio transactions for non-directed accounts.

4. Hines Warner's goal is to execute trades seamlessly and in the best interest of the client. In the event a trade error occurs, Hines Warner endeavors to identify the error in a timely manner, correct the error so that the client's account is in the position it would have been had the error not occurred, and, after evaluating the error, assess what action(s) might be necessary to prevent a recurrence of similar errors in the future. Trade errors generally are corrected through the use of a "trade error" account or similar account at Schwab, or another custodian, as applicable. In such accounts, Hines Warner retains the net gains resulting from trade errors to offset any trade error reimbursements that it must provide to clients. In the event an error is made in the client account custodied elsewhere, Hines Warner works directly with the broker in question to take corrective action. In all cases, Hines Warner will take the appropriate measures to return the client's account to its intended position.

- B. Transactions for each client account will generally be effected independently, unless Hines Warner decides to purchase or sell the same securities for several clients at approximately the same time. Hines Warner may (but is not obligated to) combine or “bunch” orders to obtain best execution, to negotiate more favorable commission rates or to allocate equitably among Hines Warner’s clients differences in prices and commissions or other transaction costs that might have been obtained had orders been placed independently. To the extent that the Firm determines to aggregate client orders for the purchase or sale of securities, including securities in which the Firm’s supervised persons may invest, the Firm will generally do so in a fair and equitable manner in accordance with applicable rules promulgated under the Advisers Act and guidance provided by the staff of the SEC and consistent with policies and procedures established by the Firm. Under this procedure, transactions will be averaged as to price and will be allocated among clients in proportion to the purchase and sale orders placed for each client account on any given day. Hines Warner does not receive any additional compensation in the event it aggregates client transactions.

Item 13 REVIEW OF ACCOUNTS

- A. Individual client accounts are supervised on a continuous basis by Hines Warner’s advisory staff and reviewed not less than quarterly. Reviews focus on asset allocations, securities positions, cash positions, market prospects and client liquidity needs. Each advisor reviews no more than 200 accounts. Reviewers verify that accounts are managed within the guidelines of the respective client’s investment objectives and that appropriate securities are held in each account. Financial plans provided to clients are reviewed and updated when necessary as agreed to by the client and Hines Warner.
- B. More frequent reviews may be triggered by material changes in variables such as the client’s individual circumstances, changes in the market or political environment. Hines Warner consults with each client at least annually to review the client’s account and update the client’s investment objectives as necessary. It is the client’s responsibility to notify Hines Warner immediately of any material change in their personal and/or financial situation, which would require immediate review/revision of the client’s investment objectives.
- C. All clients receive monthly statements and confirmations of transactions directly from their respective broker/dealer/custodian. In addition, a client also has ongoing daily electronic access to his/her portfolio via Hines Warner’s portal.

Item 14 CLIENT REFERRALS AND OTHER COMPENSATION

- A. As indicated at Item 12 above, Hines Warner can receive from Schwab and TD (or others) without cost (and/or at a discount), support services and/or products. Hines Warner’s clients do not pay more for investment transactions effected and/or assets maintained at Schwab or TD as result of these arrangements. There is no corresponding commitment made by Hines

Warner to Schwab, TD, or to any other entity, to invest any specific amount or percentage of client assets in any specific mutual funds, securities or other investment products as a result of the above arrangements. **ANY QUESTIONS: Hines Warner's Chief Compliance Officer, James Knight, remains available to address any questions that a client or prospective client may have regarding the above arrangements and the corresponding conflicts of interest presented by this arrangement.**

- B. If a client is introduced to Hines Warner by either an unaffiliated or an affiliated solicitor, Hines Warner may pay that solicitor a referral fee in accordance with the requirements of Rule 206(4)-3 of the Advisers Act, and any corresponding state securities law requirements. Any referral fee is paid solely from Hines Warner's investment management fee, and does not result in any additional charge to the client. An unaffiliated solicitor will disclose the nature of their relationship to the prospective client at the time of solicitation. They will also provide each prospective client with a copy of the current version of this Brochure and a copy of a written disclosure statement disclosing the terms of the arrangement with Hines Warner, including the compensation to be paid to the solicitor.

Hines Warner's parent company is Focus Financial Partners, LLC ("Focus"). From time to time, Focus holds partnership meetings and other industry and best-practices conferences, which typically include Hines Warner, other Focus firms and external attendees. These meetings are first and foremost intended to provide training or education to personnel of Focus firms, including Hines Warner. However, the meetings do provide sponsorship opportunities for asset managers, asset custodians, vendors and other third party service providers. Sponsorship fees allow these companies to advertise their products and services to Focus firms, including Hines Warner. Although the participation of Focus firm personnel in these meetings is not preconditioned on the achievement of a sales target for any conference sponsor, this practice could nonetheless be deemed a conflict as the marketing and education activities conducted, and the access granted, at such meetings and conferences could cause Hines Warner to focus on those conference sponsors in the course of its duties. Focus attempts to mitigate any such conflict by allocating the sponsorship fees only to defraying the cost of the meeting or future meetings and not as revenue for itself or any affiliate, including Hines Warner. Conference sponsorship fees are not dependent on assets placed with any specific provider or revenue generated by such asset placement.

The following entities have provided conference sponsorship to Focus in the last year:

BlackRock, Inc.
Fidelity Brokerage Services, LLC
Orion Advisor Services, LLC
Charles Schwab & Co., Inc.

Item 15 CUSTODY

Hines Warner does not maintain physical custody of client funds or securities. Clients are required to set up their investment accounts with a "qualified custodian," namely a broker

dealer, bank or trust company. Hines Warner's generally recommends that clients establish their custodial accounts with either Schwab or TD Ameritrade.

Under applicable regulations, Hines Warner is deemed to have custody of client assets if it is authorized to instruct the custodian to deduct its advisory fees directly from clients' custodial accounts. The custodian maintains actual custody of client assets. Clients will receive account statements directly from the custodian at least quarterly. They will be sent to the email or postal mailing address clients provide to the custodian. Clients should carefully review those statements promptly upon receipt. **Please Note:** The account custodian does not verify the accuracy of Hines Warner's advisory fee calculation.

Hines Warner engages in other practices and/or services on behalf of a limited number of clients (i.e. trustee, and standing letters of authorization) that require disclosure at the Custody section of Part 1 of Form ADV, which practices and/or services could be subject to an annual surprise CPA examination in accordance with the requirements of Rule 206(4)-2 under the Advisers Act. Hines Warner's Chief Compliance Officer, James M. Knight, remains available to address any questions that a client or prospective client may have regarding custody-related issues.

Item 16 INVESTMENT DISCRETION

The client can determine to engage Hines Warner to provide investment advisory services on a discretionary basis. By granting Hines Warner investment discretion, a client authorizes Hines Warner to direct securities transactions and determine which securities are bought and sold, the total amount to be bought and sold, and the costs at which the transactions will be effected. Before Hines Warner assumes discretionary authority over a client's account, the client will be required to execute an Investment Advisory Agreement naming Hines Warner as the client's attorney and agent in fact, granting Hines Warner full authority to buy, sell, or otherwise effect investment transactions involving the assets in the client's name found in the discretionary account.

Clients who engage Hines Warner on a discretionary basis may, at any time, impose restrictions, **in writing**, on Hines Warner's discretionary authority (i.e. limit the types/amounts of particular securities purchased for their account, exclude the ability to purchase securities with an inverse relationship to the market, limit or proscribe Hines Warner's use of margin, etc.).

Item 17 VOTING CLIENT SECURITIES

- A. Hines Warner does not vote client proxies. Clients maintain exclusive responsibility for: (1) directing the manner in which proxies solicited by issuers of securities owned by the client will be voted, and (2) making all elections relative to any mergers, acquisitions, tender offers, bankruptcy proceedings or other type events pertaining to the client's investment assets.

- B. Clients will receive their proxies or other solicitations directly from their custodian. Clients may contact Hines Warner to discuss any questions they may have with a particular solicitation.

Item 18 FINANCIAL INFORMATION

- A. Hines Warner does not solicit fees of more than \$1,200, per client, six months or more in advance.
- B. Hines Warner is unaware of any financial condition that is reasonably likely to impair its ability to meet its contractual commitments relating to its discretionary authority over certain client accounts.
- C. Hines Warner has not been the subject of a bankruptcy petition.

ANY QUESTIONS: Hines Warner's Chief Compliance Officer, James M. Knight, remains available to address any questions that a client or prospective client may have regarding the above disclosures and arrangements.