

Arthur Zaske & Associates, LLC

**Form ADV Part 2B
Brochure Supplement**

November 9, 2018

Arthur Zaske & Associates:

Arthur E. Zaske

Colleen Doyle

David A. Zaske

This brochure supplement provides information about the above named individuals and supplements the Arthur Zaske & Associates brochure. You should have received a copy of that brochure. Please contact Colleen Doyle at cdoyle@zaskeandassociates.com if you did not receive Arthur Zaske & Associates brochure or if you have any questions about the contents of this supplement.

Additional information about any of the investment adviser representatives listed above is available on the SEC's website at www.adviserinfo.sec.gov.

Office

31700 Telegraph Rd.

Suite 260

Bingham Farms, MI 48025

Phone: 248 590 2080

ITEM 2 – EDUCATIONAL BACKGROUND AND BUSINESS EXPERIENCE

Zaske, Arthur Edward, Born August 14, 1947 - **Education:** BA Western Michigan 1969, MA Wayne State University 1971. **Business:** Zaske, Sarafa & Associates, Chief Investment Officer, April 1988 to April 1997. Insight 2811 Inc. April 1997 to July 2016. Arthur Zaske & Associates, LLC, July 2016 to present.

ITEM 3 – DISCIPLINARY INFORMATION

There is no disciplinary information to report on this individual or the firm.

ITEM 4 – OTHER BUSINESS ACTIVITIES

Arthur Zaske: Mr. Zaske is not currently involved in other business activities outside of his full time position as Manager of Arthur Zaske & Associates, LLC.

ITEM 5 – ADDITIONAL COMPENSATION

This individual has not received any additional brokerage compensation, other than the earnings provided through his employment with Arthur Zaske & Associates, LLC.

ITEM 6 – SUPERVISION

Mr. Arthur E. Zaske is the manager of the firm.

He is subject to the Adviser's Code of Ethics and is responsible for adhering to all policies and procedures contained in the Adviser's Compliance Policies and Procedures Manual. The Chief Compliance Officer periodically reviews electronic communications and approves all client materials. The Firm has a policy prohibiting the use of social media of any kind for firm-related information.

First, our employees are carefully screened and trained. Secondly, our client distribution materials and presentations are preapproved before they are used.

When an account is opened, our administrators forward the investment policy(ies) selected directly to the new clients for their approval. The client then has the opportunity to review the investment policy and reflect its terms against what s/he is told by the client service professional. At the end of each quarter, the client receives a detailed appraisal of their investments along with commentary, that demonstrates the results of the strategy(ies) and explains the reasons for any changes in asset allocation. This serves to further an understanding of the strategy and again gives the client the opportunity to reflect the reality of the strategy against what they were told.

As for the implementation process, Arthur Zaske constantly reviews the performance of each strategy and focus on any returns that might be considered "outliers." This insures that any errors that are made in the implementation would be quickly and easily uncovered.

Overall, we believe that we have a system of checks and balances that insure the proper representation and implementation of our investment portfolios.

ITEM 2 – EDUCATIONAL BACKGROUND AND BUSINESS EXPERIENCE

Doyle, Colleen, November 26, 1958 – **Education:** Oakland Community College. **Business:** Insurance Management Services, Office Manager July 1980 to December 1991, Zaske Sarafa & Associates, Client Services May 1992 to April 1997, Insight 2811, Senior Manager Client Services May 1997 to August 2016, Arthur Zaske & Associates, Executive Director Client Services, August 2016 to present.

ITEM 3 – DISCIPLINARY INFORMATION

There is no disciplinary information to report on this individual or the firm.

ITEM 4 – OTHER BUSINESS ACTIVITIES

None.

ITEM 5 – ADDITIONAL COMPENSATION

This individual has not received any additional brokerage compensation, other than the salaries and bonuses provided through her employment with Arthur Zaske & Associates, LLC.

ITEM 6 – SUPERVISION

Colleen Doyle is supervised by Mr. Arthur E. Zaske.

Each supervised person is subject to the Adviser's Code of Ethics and is responsible for adhering to all policies and procedures contained in the Adviser's Compliance Policies and Procedures Manual. The Chief Compliance Officer periodically reviews electronic communications and approves all client materials. The Firm has a policy prohibiting the use of social media of any kind for firm-related information.

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ITEM 2 – EDUCATIONAL BACKGROUND AND BUSINESS EXPERIENCE

Zaske, David December 13, 1988 – Education: Syracuse University B.A. **Business:** May 15, 2011 to August 14, 2012, AZA Capital Management, Analyst; August 14, 2012 to August 31, 2016 Branch Manager, Enterprise; August 31, 2016 to Present Arthur Zaske & Associates, Managing Analyst, August 2016 to present.

ITEM 3 – DISCIPLINARY INFORMATION

There is no disciplinary information to report on this individual or the firm.

ITEM 4 – OTHER BUSINESS ACTIVITIES

None.

ITEM 5 – ADDITIONAL COMPENSATION

This individual has not received any additional brokerage compensation, other than the salaries and bonuses provided through her employment with Arthur Zaske & Associates, LLC.

ITEM 6 – SUPERVISION

David Zaske is supervised by Mr. Arthur E. Zaske.

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