



**United Advisors Investment Management, LLC**  
Form ADV Part 2A (the “**Brochure**”)

United Advisors Investment Management, LLC  
40 Wall Street, 17th Floor  
New York, NY 10005  
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This Brochure provides information about the qualifications and business practices of United Advisors Investment Management, LLC (“UAIM”). If you have any questions about the contents of this Brochure, please contact us at 212.444.2362 or [admin@uawealth.com](mailto:admin@uawealth.com). The information in this Brochure has not been approved or verified by the United States Securities and Exchange Commission or by any state securities authority.

UAIM is a registered investment adviser. Registration of an investment adviser with the Securities and Exchange Commission or with any state securities authority does not imply any level of skill or training. Our oral and written communications are intended to provide you with information which you may use to determine to hire or retain us to provide investment advice.

Additional information about UAIM is also available on the SEC’s website at [www.adviserinfo.sec.gov](http://www.adviserinfo.sec.gov).



**United Advisors Investment Management, LLC**

## 2 Summary of Material Changes

This item discusses specific material changes that are made to the Brochure and provides clients with a summary of such changes. This Brochure has been updated to reflect our services arrangement with Envestnet Asset Management, Inc. (“**Envestnet**”), effective as of March 15, 2014 to provide advisory services through Envestnet and the new advisory programs that we will be offering through Envestnet.

We will ensure that you receive a summary of any material changes to this and subsequent Brochures within 120 days of the close of our business’ fiscal year. We may make interim updates to this Brochure throughout the year and will provide other ongoing disclosure information about material changes as necessary. Information about UAIM is also available at the SEC’s website at [www.adviserinfo.sec.gov](http://www.adviserinfo.sec.gov). The SEC’s web site also provides information about any persons affiliated with United Advisors Investment Management who are registered, or are required to be registered, as Investment Advisor Representatives of United Advisors Investment Management. To request a copy of the most recent Brochure free of charge or for any questions about the contents of this Brochure, please contact Jonathan C. Goldstein, Chief Compliance Officer at 212.444.2362 or [admin@uawealth.com](mailto:admin@uawealth.com).

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## 4 Advisory Business

United Advisors Investment Management (“**UAIM**”, also “**Advisor**”), a Registered Investment Advisor since January, 2013, provides investment advisory services through its partnership with Envestnet Asset Management, Inc. (“**Envestnet**”) and their contracted independent investment advisors. United Advisors Investment Management, LLC is located in New York, NY and is privately owned by Damian H. Peter. On December 10, 2013, Damian H. Peter entered into an agreement with United Atlantic Capital, LLC to sell his ownership interests in United Advisors Investment Management (the “Transaction”). Since December 10, 2013, Damian transitioned from serving as the President of United Advisors Investment Management and his roles of Chief Compliance Officer were assumed by Jonathan C. Goldstein, our Co-Chief Compliance Officer prior to the Transaction. On March 4, 2014, Damian Peter resigned as President of United Advisors Investment Management while maintaining his ownership interests in United Advisors Investment Management as the closing of the Transaction (the “Closing”) has not occurred as of the date of this Brochure. Once the Transaction is completed, United Atlantic Capital, LLC, will acquire Damian Peter’s equity interest in United Advisors Investment Management. United Atlantic Capital, LLC is primarily owned by Mark H. Penske who will serve as President of United Advisors Investment Management following the Closing. Jonathan C. Goldstein is United Advisors Investment Management’s Chief Compliance Officer and serves as the interim President until the Closing.

UAIM provides its clients with the Managed Portfolio Solutions Program (“**MPS Program**” or “**Program**”) through individually managed accounts where UAIM has enlisted third parties, including Envestnet, to offer various investment management products and services. The Program offerings are:

- Separately Managed Accounts Program (“**SMA Program**”)
- Mutual Fund and ETF Strategist Program
- Advisor As Portfolio Manager

UAIM and Envestnet are not affiliated other than through jointly providing services to the Program. These services include:

- Assessment of the client’s investment needs and objectives;
- Development of an asset allocation strategy designed to meet the client’s objectives;
- Recommendations on suitable style allocations;
- Identification of appropriate managers and investment vehicles suitable to the client’s goals;
- Evaluation of asset managers and investment vehicles meeting style and allocation criteria;
- Engagement of selected asset managers and investment vehicles on behalf of the client;
- Ongoing monitoring of individual manager’s performance and management for “Approved” investment strategies (as discussed in Item 6 below);
- Review of client accounts to ensure adherence to policy guidelines and asset allocation;
- Recommendations for account rebalancing, if necessary;
- Online and/or paper reporting of client account(s) performance and progress for client accounts enrolled in the Program; and



- Fully integrated back office support systems, including custody, trade execution, and confirmation and statement generation, through the client's custodian

## 4.1 The Programs

For all Programs, we work with the client to compile pertinent financial and demographic information to determine their investment experience, anticipated need for liquidity, risk tolerance, rate of return objectives, potential timing of retirement and need for retirement funds and any other investment needs or pertinent factors and develop an investment program that will meet the client's goals and objectives. The client's information is electronically forwarded to Envestnet and a proposal is generated for review (the **"Proposal"**). We will analyze the Proposal and recommend an appropriate strategy based on the client's needs and objectives, investment time horizon, risk tolerance and any other pertinent factors. Envestnet's proposal generation software uses a number of proprietary analytical tools and commercially available optimization software applications in developing its asset allocation strategies. Among the factors considered in designing these strategies are historical rates of risk and return for various asset classes, correlation across asset classes and risk premiums. Depending on your risk tolerance potential retirement timing, life stage or horizon, a client may decide to choose an alternative Program if a client is willing to take more or less risk than suggested Program by the Proposal.

***Please note that an alternative Program may not be available for all investor profiles. You, in consultation with your investment adviser representative ("IAR"), ultimately decide the suitability as to whether you want to invest in a recommended Program pursuant to the Proposal or an alternative Program.***

**UAIM's SMA Program** offers clients access to an actively managed investment portfolio chosen from a roster of independent asset managers from a variety of investment disciplines. Unlike a mutual fund, where the funds are commingled, a separately managed account is a portfolio of individually owned securities that can be tailored to fit the client's investing preferences and investment restrictions. Envestnet may assist Advisor with recommendations regarding individual asset managers and investment vehicles that correspond to the proposed asset classes and styles or the Advisor may recommend such individual asset managers and investment vehicles without the assistance of Envestnet. These third party independent investment managers described in this SMA Program are referred to as **"Managers."** For a further description of Approved and Available Managers, please see the **"Manager Evaluation"** section below.

**Mutual Fund or ETF Strategist Program** offerings are mutual fund and/or ETF asset allocation strategies based upon recommendations by Envestnet and as selected by UAIM that offer clients an actively managed portfolio of mutual fund and/or exchange-traded funds provided by third-party mutual fund and/or exchange-traded fund companies.

**Advisor As Portfolio Manager** allows Investment Advisor Representatives (**"IARs"**) to create their own custom models (*subject to UAIM's review and approval*) to assist them in acting as portfolio manager for some or all of a client's assets.



## 4.2 Program Investments

UAIM has contracted with Envestnet to utilize the Envestnet technology platform to support performance reporting, fee calculation and billing, and to generate rebalancing trades for the asset allocation models managed by us, as well as to provide our clients with access to third party independent investment Managers as part of the MPS Program. For clients in the MPS Program, we will recommend Managers and investment vehicles that correspond to the proposed asset class and styles after reviewing a proposal generated via the Envestnet platform. Envestnet has established relationships with various Managers and may establish relationships with new Managers from time to time. Envestnet evaluates Managers specializing in asset categories which include equities (both domestic and foreign), corporate debt; commercial paper, certificates of deposit, municipal securities, mutual funds, real estate investment trusts, government securities, options, and futures. Investors acknowledge that Envestnet and UAIM cannot guarantee the continued availability of Managers under the program.

In addition to the specific Programs described above, UAIM also offers general investment advice for a negotiable fee. The fee may be hourly or set as negotiated. The services to be performed and the negotiated fee will be detailed in the Investment Management Agreement. Fees will be due upon completion of the services detailed in the agreement.

UAIM had no assets under management as of December 31, 2013.

## 5 Fees and Compensation

Clients in the Program pay a MPS Program Fee which includes fees charged by UAIM, Envestnet, Managers or Sub-Manager(s) and any third-party service provider. Depending on the MPS Program(s) selected by the client, the MPS Program Fee also includes investment management services comprised of client profiling, strategic asset allocation, style allocation, research and evaluation of asset managers, ongoing monitoring of manager and account performance, asset manager hiring and termination, account rebalancing, account reporting and Envestnet's other operational and administrative services.

MPS Program Fees charged are calculated as an annual percentage of assets based on the market value of the account at the end of the quarter. MPS Program Fees are charged on a calendar quarter basis in advance and prorated to the end of the quarter upon inception of the account. The level of the MPS Program Fee will vary with the amount of assets under management, and the particular investment styles and investment options chosen or recommended. Clients may receive comparable services from other sources for fees that are lower or higher than those that we charge.

If there is insufficient cash in the Accounts at the time the MPS Program Fee is to be debited from the Accounts, the Client understands and acknowledges that UAIM, Platform Manager or Sub-Managers may sell an amount of MPS Program Assets to generate sufficient cash to pay the Program Fee. This may create a taxable gain or tax loss for the Client. If MPS Program Assets are illiquid and we, Platform Manager or Sub-Manager determine that the sale of MPS Program Assets to pay the MPS Program Fee is not feasible, Client will be invoiced for the MPS Program Fee for the quarter. For reporting only accounts or any other



account that necessitates it, another designated Client account will be billed for the MPS Program Fee. The Client agrees to pay this invoice within ten (10) days of receipt. If this Agreement is terminated and all MPS Program Assets are withdrawn from the MPS Program prior to the end of a quarter, the pro rata portion of the MPS Program Fee will be reimbursed to Client.

The standard fee schedule for the MPS Program offerings is as follows but may be negotiable in individual cases depending on the MPS Program and with approval from the Manager, Envestnet and UAIM:

## 5.1 Separately Managed Accounts Program (“SMA Program”)

The **SMA Program** utilizes Envestnet’s manager due diligence and assistance in evaluating separate account managers, providing access to a range of managers and investment disciplines. The SMA Program also includes professional money management, manager due diligence, performance reporting, and associated services and support (such as trading, reconciliation, fee calculation, etc.). Sponsor Fee is representative and may vary by manager. Maximum Program Fee will not be exceeded in the SMA Program.

### Separately Managed Accounts Program (“SMA Program”) Fee Schedule\*

SEPARATELY MANAGED ACCOUNT PROGRAM*	Pricing Tiers	Equity and Balanced	Fixed Income	Accounts Including MUTUAL FUNDS
Platform Fees	First \$250,000	0.49%	0.44%	0.44%
	Next \$250,000	0.48%	0.43%	0.43%
	Next \$500,000	0.45%	0.40%	0.40%
	Next \$1,000,000	0.35%	0.30%	0.30%
	Next \$3,000,000	0.26%	0.21%	0.21%
	Above \$5,000,000	0.22%	0.17%	0.17%

\* SMA manager charges range from 25 to 120bps

## 5.2 Mutual Fund and ETF Strategist Portfolio Program

The **Mutual Fund and ETF Strategist Program**, in association with the technology provided by Envestnet Asset Management, provides Model Portfolios. Features in this program include professional money management, performance reporting, and associated services and support (such as trading, reconciliation, fee calculation, etc.).



## Mutual Fund and ETF Strategist Program Fee Schedule\*\*

MUTUAL FUND AND ETF STRATEGIST PROGRAM**	Pricing Tiers	Platform Fees
<i>Platform fees</i>	First \$250,000	0.39%
	Next \$250,000	0.38%
	Next \$500,000	0.35%
	Next \$1,000,000	0.30%
	Next \$3,000,000	0.26%
	Above \$5,000,000	0.21%

\*\* MF/ETF Third Party Strategists charges range from 5 to 45bps

## 5.3 Advisor as Portfolio Manager Program

The **Advisor as Portfolio Manager Program** (also referred to as “Rep as Portfolio Manager” or “Rep as PM”) provides Investment Advisor Representatives with portfolio modeling and diagnostic tools to enable them to act as portfolio managers and manage model portfolios for their clients. This Program includes Performance Reporting and an on-line, web-based proposal generator which includes a Risk Tolerance Questionnaire and recommended Asset Allocation. Other tools include rebalancing, drift tolerance controls, and system-generated alerts related to style drift and rebalancing. Also included in this offering is fee-based billing.

### Advisor as Portfolio Manager Fee Schedule\*\*\*

ADVISOR as PORTFOLIO MANAGER	Pricing Tiers	With Transaction Fees (Ticket Charges)***	With ABP (No ticket Charges)
<i>Platform Fees</i>	First \$250,000	0.25%	0.45%
	Next \$250,000	0.20%	0.40%
	Next \$500,000	0.19%	0.39%
	Next \$1,000,000	0.18%	0.38%
	Next \$3,000,000	0.16%	0.36%
	Above \$5,000,000	0.12%	0.32%

\*\*\*Ticket charges apply to non-NTF MF and ETFs and differ by custodian (FIWS, Schwab, TD)





The following chart below lists the maximum fee payable by a Client depending on the MPS Program that is selected by the client.

MAX CLIENT FEE	Pricing Tiers	Advisor as Portfolio Manager****	Separately Managed Account Program	MF/ETF Strategist Program
Platform fees	First \$250,000	2.45%	2.50%	2.25%
	Next \$250,000	2.20%	2.30%	2.00%
	Next \$500,000	2.00%	2.15%	1.75%
	Next \$1,000,000	1.80%	1.86%	1.50%
	Next \$3,000,000	1.40%	1.61%	1.25%
	Above \$5,000,000	1.20%	1.50%	1.00%

\*\*\*\*Max pricing including ABP. Electing tickets reduces pricing by 20bps

## 5.4 Other Issues Relating to Fees

In addition to the Program Fees described above, a client in the Platform may incur other fees and expenses for other services, including but not limited to, fees to distribute an account pursuant to a transfer on death agreement, an account transfer fee and/or an account termination fee.

The cost of investment advisory services provided through the MPS Program may be more or less than the cost of purchasing similar services separately. Among the factors impacting the relative cost of the program to a particular client include the size of the account; the type of account (i.e., equity or fixed income); the size of the assets devoted to a particular strategy; and the managers, mutual funds and/or ETFs selected.

Investment Advisor Representatives (IARs) who recommend the Program to their clients will receive compensation from UAIM as a result of their clients' participation in the MPS Program. This compensation may be more or less than what the IAR would receive if the client participated in other programs or paid separately for investment advice and other services. The IARs may therefore have a financial incentive to recommend the MPS Program over other programs or services. However, the MPS Program Fees have not been increased to cover fees paid to IARs.

In the event that 12b-1 fees are charged by mutual funds in which clients invest from an MPS Program, the amount of any distribution or 12b-1 fees will be credited back to the client account by the custodian.

Other costs that may be assessed and that are not part of those outlined above include fees for portfolio transactions executed away from the broker/custodian selected by the client, dealer mark-ups, electronic fund and wire transfers, spreads paid to market-makers, and exchange fees, among others. Broker/custodian may charge client certain additional and/or minimum fees.



## 5.5 Potential Conflicts

Our employees, Investment Adviser Representatives (**IARs**) and other related persons of UAIM may have accounts in our Programs that they recommend to advisory clients. In addition, our IARs may also own securities through outside brokerage accounts and may also buy or sell securities that clients also own in their accounts. Such investment decisions made for our employees, IARs and related persons are subject to our Code of Ethics. At all times, our employees, IARs and related persons are bound by our Code of Ethics to act in clients' best interests. . Please see further discussion of our Code of Ethics on beginning on page 12 of this Brochure.

## 6 Performance-Based Fees and Side-By-Side Management

We do not charge any performance-based fees (fees based on a share of capital gains on or capital appreciation of the assets of a client). All fees are calculated as described in Item 5 of this Brochure and are not charged on the basis of income or capital gains on capital appreciation.

## 7 Types of Clients

We may provide portfolio management services to individuals, high net worth individuals, trusts, estates, pension and profit-sharing plans, corporations and other business entities, charitable organizations, IRAs, 401k plans and third-party investment advisors. All the MPS Programs have minimum account sizes and minimum MPS Program Fees associated with them. UAIM generally requests a minimum account size of \$25,000 although this may be waived at UAIM's sole discretion.

## 8 Methods of Analysis, Investment Strategies and Risk of Loss

***Investing in securities involves risk of loss that clients should be prepared to bear.***

United Advisors Investment Management makes use of model portfolios with respect to some of the MPS Programs offered to clients. These model portfolios may be provided by a third party through our services arrangement with Envestnet or by our Advisory personnel.

As discussed above in Item 4 of this Brochure, prospective investors in United Advisors Investment Management managed portfolios in the MPS Program are questioned as to their risk tolerance, goals and objectives. Based upon this assessment conducted by an Investment Advisor Representative (**IAR**), an investment profile for the client will be identified. The IAR, after evaluating the client information and the Envestnet Proposal for MPS Programs, will place the client's investment assets into a "model" portfolio or portfolio specifically designed to meet the identified profile. Model portfolios are templates, which are usually altered slightly to fit the individual situation.



A member of UAIM's Investment Committee regularly monitors activity in client portfolios for adherence to the investment profile. Further, the proprietary model management platform provided by Envestnet is set up not to allow changes to a model portfolio that increases a client's risk level beyond the determined investment profile. For any changes in a client's investment profile a new assessment is required and must be reviewed and approved by UAIM's Investment Committee.

Since client portfolios are individually designed and managed, United Advisors Investment Management must exercise care in the use of models for constructing and operating these portfolios in the MPS Program. Too much standardization in client account removes the individual and personalized element and creates a risk that the accounts being managed to the model portfolios in the MPS Program will be aggregated and treated by the SEC as an "investment company" or "mutual fund" (see below).

Changes in each individually managed account portfolio must be accompanied with the IAR's rationale for such changes. This is particularly important where an IAR makes a change to one or more portfolios, but not consistently throughout all portfolios. In all instances the IAR has an obligation to act in the best interests of the client.

In the MPS Program, in addition to UAIM's own research, certain Programs utilize the research capabilities of Envestnet's research team. In such instances, Envestnet evaluates: (i) asset allocation and portfolio construction and (ii) asset manager and investment vehicle evaluation.

With respect to asset allocation and portfolio construction, UAIM and Envestnet use information provided by the client, including demographic and financial information, to assess the client's risk profile and investment objectives in determining an appropriate plan for the client's assets. Envestnet's research team uses its own proprietary analytical tools coupled with commercially available optimization software applications to develop its asset allocation strategies. Some factors used as inputs in Envestnet's asset allocation process include historical rates of risk and return on various asset classes, correlation across asset classes, and risk premiums, among others.

Regarding asset management and investment vehicle evaluation, in addition to its own research, UAIM utilizes information gathered by Envestnet through their initial and ongoing research and due diligence process. Envestnet employs a rigorous multi-phase approach to researching and selecting Managers suitable for participation in its investment programs ("**Approved Managers**"). Approved Managers are evaluated using data and information from several sources, including the Manager and independent databases. Among the types of information analyzed are historical performance, investment philosophy, investment style, historical volatility and correlation across asset classes. Also reviewed are the Manager's Form ADV 2, as well as portfolio holdings reports that help demonstrate the Manager's securities selection process. To ensure accuracy, Envestnet attempts to verify all information by comparing it to publicly available sources.

The investment professionals at the investment management firms are a primary source of information to Envestnet, providing quantitative and qualitative information. In addition, Envestnet employs several



publicly available databases from independent sources. These databases are used to verify the information provided by Managers.

Before offering services provided by independent Managers to clients, UAIM's Investment Committee reviews the philosophy of portfolio, managerial competence and experience, performance statistics and performance summary to ensure the objectives of the Manager align with client needs. At least annually, UAIM will review any updates to this information to determine if the Manager is still suitable for our clients.

Investnet also provides alerts to us through an automated system based on quantitative information for Managers that report to a third-party investment database, which we use in our assessment of a particular Manager (the **"Alerts"**). We will monitor these Alerts and our Investment Committee will identify any situation which may warrant us to cease offering the Manager's services to new clients, and recommend a replacement Manager(s) to existing clients. In these situations, we will review each client situation based upon tax implications and other considerations involved in replacing the Manager and advise the client of options available in light of the circumstances.

In rare instances, Investnet may terminate the contractual relationship with the Manager, and we will remove the Manager from client portfolios and cease to offer the Manager to new clients. This will typically occur with Managers who have encountered material regulatory or compliance related problems.

We recommend Managers to clients with a variety of investment strategies. Some strategies may be high-risk strategies. Such strategies usually have the potential for substantial returns; however, there are correspondingly significant risks involved in the strategies. Such strategies are not intended for all investors. Clients who choose to follow high-risk strategies should be aware that there is the possibility of significant losses up to and including the possibility of the loss of all assets placed in the strategies we recommend. We recommend that clients diversify their investments and do not place all of their investments in high-risk investment strategies.

In addition to Approved Managers, Investnet also makes available certain Managers with respect to whom Investnet has not performed Due Diligence. These Managers are categorized as **"Available Managers"** and Investnet makes no recommendations concerning Available Managers. We are responsible for determining that we have sufficient information about an Available Manager to select such manager to provide services to our clients.

## 9 Disciplinary Information

UAIM and its management do not have disciplinary information to report.

## 10 Other Financial Industry Activities and Affiliations

You should be aware that UAIM has several affiliated companies under the common control with UAIM. United Atlantic Capital, LLC wholly owns UAIM and also wholly-owns United Advisors, LLC and United



United Advisors Investment Management, LLC

Advisors Services, LLC which are each registered investment advisory firms. UAIM does not consider such affiliations to create a material conflict of interest for UAIM or its clients.

## 11 Code of Ethics, Participation in Client Transactions and Personal Trading

### 11.1 Code of Ethics

The interests of clients are held in the highest regard. Our employees or individuals associated or affiliated with UAIM may purchase or sell securities that are recommended to, or purchased or sold for, clients. Investment decisions made for our personnel may not be made at the same time or in the same manner as those made for clients. Personal securities transactions by our employees are subject to our Code of Ethics (the “Code”) which is intended to comply with the provisions of Rule 204A-1 of the Investment Advisers Act. The Code requires our employees at all times to act in our clients’ best interests and to avoid even the appearance of conflicts of interest. UAIM and its associated persons will not place itself in a position to have added benefit as a result of advice given to clients. The staff of UAIM shall not buy or sell securities for their personal portfolio(s) where their decision is substantially derived, in whole or in part, by reason of his or her employment, unless the information is also available to the investing public on reasonable inquiry. Jonathan C. Goldstein, the Chief Compliance Officer of UAIM, is responsible for the monitoring of personal trading conducted by staff.

The Code includes various reporting disclosure and approval requirements, described in summary below. UAIM designed these requirements to prevent or mitigate actual or potential conflicts of interest with clients. The Code applies not only to transactions by the individual employee, but also to transactions for accounts in which such person or the person's spouse, minor children or other dependents residing in the same household have an interest. Compliance with the Code is a condition of employment.

In accordance with Securities and Exchange Commission rules relating to record keeping by investment advisors, UAIM requires prompt reports of all Reportable Securities transactions. UAIM further requires that all brokerage account relationships be disclosed, that UAIM receive duplicate confirmations of transactions and custodial account statements, and annual certifications of compliance with the Code from all access persons. UAIM excludes the following from its reporting requirements: transactions in U.S. government securities, bank acceptances, bank certificates of deposit, commercial paper, high quality short-term instruments, including repurchase agreements, index-based futures/options, options/futures on treasury notes and bills or currency options/futures, shares of open-end mutual funds, exchange-traded funds and commodities.

The responsibilities of UAIM's Chief Compliance Officer (or designee) include overseeing the regular monitoring and verification of compliance of covered persons with the requirements of the Code, and reporting material violations to UAIM's senior management. Covered transactions of the Chief Compliance Officer will be approved by another officer (or designee) of UAIM. In addition to reporting and record keeping requirements, the Code imposes various substantive and procedural restrictions on Reportable Securities transactions. The Chief Compliance Officer also may recommend to management the imposition



of more severe sanctions, including suspension of personal investing privileges, or termination of employment, in the case of certain types of violations.

Our Code will be provided to clients or prospective clients upon request.

## 12 Brokerage Practices

UAIM has discretionary authority to execute transactions on behalf of its clients. Therefore, UAIM generally determines the securities and quantities to be bought and sold for each client's account, as well as the broker(s) to be used for such transactions. Clients with managed accounts at Fidelity Investments and/or Charles Schwab & Co. and/or TD Ameritrade will use the brokerage services of these custodians. UAIM follows procedures intended to provide reasonable assurance of best execution, taking into consideration such factors as the ability of brokers to effect the transactions with minimal information leakage and market impact, the broker's recent history of effecting transactions for the securities in question, price, brokerage commission, timing, the brokers' stability and capital strength, capability of traders and floor brokers, reliability and accuracy of communications and settlement processing, etc. To the extent that UAIM clients direct brokerage, UAIM cannot be responsible for achieving best execution.

For situations where there is more than one broker-dealer in the marketplace, UAIM will consider various factors for best execution, including, but not limited to, securities availability, speed of showing appropriate securities, price competitiveness, operational efficiency, idea generation, dealing and operational flexibility, strength of bids, capability to commit capital, timeliness and ability to handle a difficult trade, prior involvement of a broker-dealer with a security, current market and security conditions and overall commitment to UAIM.

UAIM conducts periodic reviews of UAIM's brokerage and best execution practices.

Individual client accounts are managed pursuant to the client Agreement.

UAIM has no written or verbal arrangements whereby it receives "soft dollar services" in return for directing clients' commissions.

UAIM may receive certain added benefits for utilizing the recommended custodian firms such as the ability to deduct Advisory fees from clients' custodial accounts, access to a trading desk that services UAIM, discounts on periodicals or materials, complimentary business and compliance newsletters, and various other non-cash services. While UAIM's preferred service providers do not directly provide any research, they may offer discounts on general products. Any general research received is used for the benefit of all clients. The value of products, research and services given if any, is negligible and not a material factor. Advisory Representatives may also receive admission to industry conferences (but not airfare or lodging) in conjunction with industry relationships.





## 12.1 Aggregation and Allocation

Transactions for each client generally will be effected independently, unless UAIM decides to purchase or sell the same securities for several clients at approximately the same time. UAIM may, but is not obligated to, combine or "batch" such orders to obtain best execution, to negotiate more favorable commission rates, or to allocate equitably among UAIM's clients differences in prices and commissions or other transaction costs that might have been obtained had such orders been placed independently. Under this procedure, transactions will generally be averaged as to price and allocated among UAIM's clients pro rata to the purchase and sale orders placed for each client on any given day. To the extent that UAIM determines to aggregate clients orders for the purchase or sale of securities, including securities in which UAIM's Advisory Representatives may invest, UAIM shall generally do so in accordance with applicable rules promulgated under the Advisers Act and no-action guidance provided by the staff of the U.S. Securities and Exchange Commission. UAIM shall not receive any additional compensation or remuneration as a result of the aggregation. In the event that UAIM determines that a prorated allocation is not appropriate under the particular circumstances, the allocation will be made based upon other relevant factors, which may include: (i) when only a small percentage of the order is executed, shares may be allocated to the account with the smallest order or the smallest position or to an account that is out of line with respect to security or sector weightings relative to other portfolios, with similar mandates; (ii) allocations may be given to one account when one account has limitations in its investment guidelines which prohibit it from purchasing other securities which are expected to produce similar investment results and can be purchased by other accounts; (iii) if an account reaches an investment guideline limit and cannot participate in an allocation, shares may be reallocated to other accounts (this may be due to unforeseen changes in an account's assets after an order is placed); (iv) with respect to sale allocations, allocations may be given to accounts low in cash; (v) in cases when a pro rata allocation of a potential execution would result in a de minimis allocation in one or more accounts, UAIM may exclude the account(s) from the allocation; the transactions may be executed on a pro rata basis among the remaining accounts; or (vi) in cases where a small proportion of an order is executed in all accounts, shares may be allocated to one or more accounts on a random basis.

Other than as described above, we do not expect to receive any benefits as a result of directing brokerage to any particular broker.

## 12.2 Trade Errors

From time-to-time, UAIM may cause a trade error to occur. For example, trade errors may happen as a result of effecting the incorrect amount of securities (e.g., 10,000 bonds were purchased when the intention was to purchase 1,000 bonds), transactions were effected in the wrong clients account, the order was to buy bonds but bonds were sold, and for other reasons. When trade errors occur, UAIM's policy is to correct the error promptly. In the event that UAIM caused the error, UAIM will make the clients whole for the loss unless the equities of the situation may cause an unjust enrichment for the clients. If the clients caused the error (e.g., the clients advised UAIM that a certain amount of funds would be wired to the account on a certain day but a substantially smaller amount was wired or the funds were not wired and the UAIM acted upon the clients' advice), the clients will bear the error. If a third-party caused the error



(e.g., UAIM properly gave trade instructions to a broker-dealer but the broker-dealer executed the order incorrectly), UAIM will take steps to collect from the third-party the amount of the error; however, there is no guarantee that UAIM will be successful recuperating such funds in which case the clients will bear the loss.

### 12.3 Other Brokerage Practices

UAIM believes that excellent customer service and trade execution available through its preferred services provider is superior to most non-service oriented and internet-based brokers that may otherwise be available to the general public. UAIM's recommended service providers feature a broad line of products and services that may be suitable to many types of investors with varying investable assets. UAIM recognizes its duty to obtain best price and execution for its clients under the circumstances available. The decision to recommend the preferred service providers is based upon the customer service provided to investors and the services available to UAIM and providing such recommendation is consistent with UAIM's fiduciary duty to the clients.

UAIM also considers its experience with the service providers, the providers' reputation, and the quality of execution services and costs. UAIM's clients are also welcome to evaluate these service providers before opening an account. While it is possible that clients may pay higher commissions or transaction fees through preferred service providers, however, UAIM has determined it currently offers the best overall value to UAIM and clients for the brokerage and technology provided. UAIM periodically reviews other alternatives that are available to UAIM market.

## 13 Review of Accounts

We provide account reviews (either on an individual basis or in aggregate) to all accounts participating in our MPS Programs described above. Reviews are conducted to ensure conformity to investment policy guidelines, established asset allocation strategies and the stated needs of and objectives of the individual client. The Investment Advisor Representative responsible for the client account will contact client at least annually to determine whether there have been any changes in Client's financial situation or investment objectives, and whether client wishes to impose any reasonable restrictions on the management of Client's account. We utilize the performance reporting service provided by Envestnet to monitor individual account performance for custom managed accounts and model portfolio performance for the Programs in aggregate. Performance reporting provided by Envestnet is calculated according to industry standards and is applied to each account or combination of several related accounts for a household's or family's assets or to groups of accounts in each asset allocation model for internal composite purposes.

Clients receiving general investment advice for a negotiated hourly or set fee for advisory services that are not part of the MPS Program will receive reviews as agreed upon in the Advisory Services Agreement. These reviews will be provided by the Investment Advisor Representative (IAR) and will be of a nature dictated by the scope of the agreed upon services.





**Clients enrolled in an MPS Program or receive general investment advice outside of the MPS Program through UAIM are encouraged to contact their IAR to discuss changes to their financial situation or risk tolerance changes as those changes occur throughout the year.**

Clients receiving general investment advice for a negotiated hourly or set fee for advisory services that are not part of the MPS Program will receive reports as agreed upon in the Advisory Services Agreement. These reports will be provided by the Investment Advisor Representative (**IAR**) and will be of a nature dictated by the scope of the agreed upon services. These reports will generally include an aggregated portfolio allocation and performance summary.

## **14 Client Referrals and Other Compensation**

UAIM may enter into agreements with Solicitors (**“Referring Parties”**) who may refer prospective clients to UAIM. If a referred client enters into an advisory agreement with UAIM, cash compensation is paid to the referring party. The compensation is based upon the advisory fees that are generated. The referral arrangements between any referring party and UAIM will not result in any charges to referred Clients that are above the normal level of advisory fees charged. At the time of a referral, prospective clients will receive a copy of UAIM’s Brochure and the solicitor’s compensation disclosure document.

The referral agreements between UAIM and referring parties comply with Rule 206(4)-3 under the Investment Advisers Act of 1940.

## **15 Custody**

UAIM does not intend to have custody of client’s assets. Most client assets will be held in brokerage accounts with Charles Schwab & Co., Fidelity and TD Ameritrade under which our clients will grant us discretion to place trades.

Clients should receive at least quarterly statements from the broker dealer, bank or other qualified custodian that holds and maintains clients’ investment assets. UAIM urges you to carefully review such statements and compare such official custodial records to the account statements that we may provide to you. Our statements may vary from custodial statements based on accounting procedures, reporting dates, or valuation methodologies of certain securities.

Since the client’s custodian does not verify advisory fees deducted from the account, clients are encouraged to review their statements and to promptly contact their Investment Advisor Representative directly with any questions

Additionally Envestnet will make available, generally updated on a daily basis (dependent on successful reconciliation with the Custodian’s records), the following information for each Program Client account: (i)



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account holdings and performance information, (ii) account transactions, (iii) contributions and withdrawals and (iv) current market value of the account.

Within five days of the fifteenth day of the month following each calendar quarter Envestnet will make available for electronic delivery a quarterly statement that includes a description of all activity in each Program Client's account(s) during the previous quarter, including all of the following: (i) an asset summary and performance section, (ii) comparative indices, (iii) all transactions made on behalf of the account(s), (iv) all contributions and withdrawals made by the Program Client, (v) all fees charged to the Accounts, the asset value of the Accounts for Program Fee calculation purposes and the Program Fee calculation, and (vi) information indicating the market value of the account(s) at the beginning and end of the period, as well as the cost, market value and estimated annual income of each of the Program assets. We have contracted with NFS to obtain and deliver these quarterly statements on our behalf. The quarterly statement will also include a statement to the effect that Client should contact us if there have been any changes in Client's financial situation or investment objectives, if Client wishes to impose reasonable restrictions on the management of Client's account or if Client wishes to reasonably modify existing restrictions and such statement will explain to Client the means by which contact with us may be made. UAIM urges you to carefully review such statements and compare such official custodial records to the account statements that we may provide to you. Our statements may vary from custodial statements based on accounting procedures, reporting dates, or valuation methodologies of certain securities.

## 16 Investment Discretion

Clients participating in the MPS Programs are required to grant full discretionary investment authority to us and Envestnet to invest, reinvest, sell, exchange and otherwise deal with Program MAS assets in their discretion, including without limitation the authority to select, allocate and reallocate the Program Assets in client's accounts to different sub-Managers and to delegate such discretion to such sub-Managers. Each client's account is managed on the basis of the client's individual financial situation. Each client has the opportunity to select the account's investment objective and impose reasonable investment guidelines and restrictions on the management of assets in the account. We may decline to manage accounts if these proposed investment guidelines or restrictions conflict with our investment philosophy or strategies or for any reason we deem appropriate. In addition, clients will be contacted annually and notified quarterly, in order to confirm the accuracy of information regarding this client. Investment guidelines and restrictions and any amendments thereto must be provided to UAIM in writing.

## 17 Voting Client Securities

As a matter of firm policy and practice, UAIM does not have any authority to and do not vote proxies on behalf of advisory clients unless a Client enters into an agreement with us to vote proxies on behalf of a Client. Clients retain the responsibility for receiving and voting proxies for any and all securities maintained in client portfolios. We may provide advice to clients regarding the clients' voting of proxies. In the event that UAIM accepts responsibility it will only cast proxy votes in a manner consistent with the best interest of its clients. Absent special circumstances, which are fully described in UAIM's Proxy



Voting Policies and Procedures, all proxies will be voted consistent with guidelines established and described in UAIM's Proxy Voting Policies and Procedures, as they may be amended from time-to-time. At any time, clients may contact UAIM to request information about how Registrant voted proxies for that client's securities or to get a copy of UAIM's Proxy Voting Policies and Procedures.

## **18 Financial Information**

Registered investment advisors are required in this item to provide you with certain financial information or disclosures about the advisors' financial condition. UAIM has never filed for bankruptcy and is not aware of any financial condition that is expected to affect its ability to manage client accounts.

## **19 Requirements for State-Registered Advisors**

As an SEC Registered Investment Adviser, this item does not apply to us.

