

PART 2A OF FORM ADV – BROCHURE

# **Bell Asset Management (USA) Inc.**

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This brochure provides information about the qualifications and business practices of Bell Asset Management (USA) Inc (“BAM USA”). If you have any questions about the contents of this brochure, please contact us at [nfels@bellasset.com.au](mailto:nfels@bellasset.com.au). The information in this brochure has not been approved or verified by the United States Securities and Exchange Commission (“SEC”) or by any state securities authority.

Additional information about Bell Asset Management (USA) Inc also is available on the SEC’s website at [www.adviserinfo.sec.gov](http://www.adviserinfo.sec.gov).

REGISTRATION WITH THE SEC AS AN INVESTMENT ADVISER DOES NOT IMPLY THAT BELL ASSET MANAGEMENT (USA) INC OR ANY PRINCIPALS OR EMPLOYEES OF BELL ASSET (USA) INC POSSESS A PARTICULAR LEVEL OF SKILL OR TRAINING IN THE INVESTMENT ADVISORY OR ANY OTHER BUSINESS.

### **Material Changes**

There has not been any material change to our business since the last update of our brochure.

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#### **4. Advisory Business**

Bell Asset Management (USA) Inc (“BAM USA”) is a Delaware corporation formed in 1998. BAM USA is wholly owned by Bell Asset Management Limited (“BAM”), an Australian corporation based in Melbourne. BAM is primarily owned by Bell Asset Management (Holdings) Limited, the owners of which are Bell Group Holdings Pty Ltd, Colin Bell and Alastair Provan.

BAM USA primarily provides advice as manager to two long only equity investment vehicles, Bell Australia Trust and the Bell Global Trust (the “Bell Trusts”).

- The Bell Australia Trust generally seeks to maximize total return through investment primarily in equity securities listed on the Australian Securities Exchange.
- The Bell Global Trust (formerly known as the Bell International Trust) seeks to maximize total return through investment primarily in a globally diversified portfolio of equity securities listed on recognized international stock exchanges in the world’s developed markets.

BAM USA offers portfolio management services to its clients on a discretionary basis, based upon the individual needs and objectives of each client. BAM, the parent company of BAM USA, acts as Sub-Advisor of each Bell Trust and manages their accounts on behalf of BAM USA. Accordingly, references in this brochure to BAM USA should also be understood to refer to BAM where appropriate.

BAM USA may agree in the investment management agreement with each client to investment restrictions or guidelines with respect to the types or amounts of securities or other financial instruments that may be purchased or sold for the client’s account. BAM USA may pursue different investment strategies for different clients.

BAM USA does not participate in any wrap fee programs.

BAM USA manages all assets on a discretionary basis. As of 31 December 2013, the amount of assets BAM USA manages on a discretionary basis is US\$217.6 million.

#### **5. Fees and Compensation**

##### *Basic Fee Schedule*

All investors should review the governing documents for each Bell Trust in conjunction with this brochure for more complete information on the fees and compensation payable with respect to a particular Bell Trust.

The basic fees charged to clients and investors in the Bell Trusts are currently a fixed annual management fee based on the scale as below. The fees are generally payable

monthly in arrears. No performance fee is payable in the Bell Trusts. BAM USA may negotiate other fees by agreement.

<b>Net Asset Value</b>	<b>Fee</b>
<b>Up to US\$ 15,000,000</b>	<b>1.00%</b>
<b>US\$15,000,000 to US\$100,000,000</b>	<b>0.85%</b>
<b>Over US\$100,000,000</b>	<b>0.75%</b>

The management fee is paid in arrears and is usually deducted directly from the assets of each account as such fees become payable, which is generally monthly in arrears. Upon termination of any client account, all management fees accrued as of the date of termination will be payable.

In certain circumstances, the advisory fees payable to BAM USA by individual clients or investors in each Bell Trust may be negotiable. Investors and prospective investors in each Bell Trust should refer to the governing documents of the applicable Bell Trust for more complete information on the advisory fees charged by BAM USA.

#### *Other Fees and Expenses*

From the management fee it receives, BAM USA pays the fees and expenses of the Trustee and Custodian of the Bell Trusts, the fees of any appointed Sub-Advisors, the costs of organizing the Bell Trusts and ordinary legal, accounting and other administrative expenses. The Trusts bear all costs of their investment program, including brokerage commissions and any extraordinary legal, accounting or other fees incurred in connection with portfolio investments.

#### *Transaction-Based Compensation*

Neither BAM USA nor its supervised persons will receive any compensation with respect to the purchase or sale of securities or other investment products by any Bell Trust.

As discussed further below under “Brokerage Practices,” BAM USA may use Bell Potter Securities Limited, an affiliate of BAM USA, as broker for securities transactions on behalf of the Bell Trusts or other clients, provided that it provides best execution at competitive rates.

See “Brokerage Practices” below for more information about brokerage commissions payable by clients.

## **6. Performance Based Fees and Side-By-Side Management**

BAM USA does not charge performance based fees.

## **7. Types of Clients**

BAM USA provides advice to pooled investment vehicles, including the Bell Trusts. The investors in the Bell Trusts may include corporations, endowments, foundations, trusts, estates, individuals and pension and profit sharing plans. The Bell Trusts are offered exclusively to investors who qualify as an “accredited investor” as defined in Regulation D under the Securities Act of 1933, as amended (the “Securities Act”), and a “qualified purchaser” as defined in Section 2(a)(51) of the Investment Company Act of 1940, as amended (the “Investment Company Act”), and are therefore not required to register as investment companies under the Investment Company Act.

Generally, investors must invest a minimum of US\$1 million in each Bell Trust. BAM USA may waive the minimum investment amount.

## **8. Methods of Analysis, Investment Strategies and Risk of Loss**

### *Investment Strategies*

BAM USA appoints Sub-Advisors to provide portfolio management services on its behalf, and has appointed BAM to manage the Bell Trusts. BAM USA will rely on the investment strategies employed by the Sub-advisors to implement investment advice given to BAM USA’s clients.

The investment strategy of the Bell Global Trust is to invest globally using a style-neutral, ‘bottom-up’ investment approach that focuses primarily on stock selection. The investment strategy of the Bell Australia Trust primarily is to invest in a range of Australian companies using the same style-neutral, ‘bottom-up’ investment approach.

Our approach to investing in equities is based in the firm belief that a portfolio of very high quality businesses will deliver above average returns over the medium to long term. With this in mind, we seek to identify leaders with sustainable competitive advantages and an ability to consistently generate above average returns on capital. Broadly, we invest in companies based on their investment merit as determined by their prospects, quality and valuations.

We believe that company quality will ultimately drive share prices over time, and as such we aim to identify global leaders within their respective sectors. Through the use of quantitative screening and ranking techniques, we identify potentially attractive investment opportunities. This approach allows a relatively small investment team to actively research a smaller, high quality universe of companies.

Our company analysis tries to incorporate a range of factors including views on macroeconomic developments and industry, political and societal change that can heavily impact on future economic profits in ways not focused on by traditional or consensus bottom up analysis. Our approach recognizes the need to carefully

differentiate between those with sound, but under-appreciated prospects and those that are chronically impaired or in structural decline.

### *Sources of Information*

BAM USA invests primarily in listed securities on behalf of its clients. BAM USA's principal sources of information include quarterly and annual reports, personal interviews with directors and officers of portfolio companies, visits to portfolio companies, SEC and other public filings, research provided by third parties, general industry knowledge, and contacts with other participants in the relevant industry and financial markets

### *Material Risks*

The investment strategy employed by BAM USA on behalf of its clients involves significant risks. Prospective clients and investors in the Bell Trusts should carefully review the risks described in the governing documents for the relevant Bell Trust, and should evaluate the merits and risks of an investment in the context of their overall financial circumstances. The risk factors below are not intended to be exhaustive and should be considered carefully by prospective investors together with the full text of the applicable governing document or client agreement.

### **Investment and Trading Risks in General**

All investments risk the loss of the amount invested. No guarantee or representation is made that any investment program will be successful, and investment results may vary substantially over time. The value of a client's portfolio and the income (if any) derived from it, can go down as well as up.

There are a number of risks associated with an investment in the Bell Trusts, both specific to the Bell Trusts and general investment risks, which may materially and adversely affect the future financial performance and financial condition of the Bell Trusts.

The following list of risks is not exhaustive. Many of these risks are outside the control of BAM USA and there can be no guarantee that the Bell Trusts will achieve their stated objectives. In particular, there can be no guarantee of the capital, rate of return on capital or generation of income or of the investment performance of the Bell Trusts.

### **Market Risk**

Market risk refers to the risk that certain events may occur and have a negative impact on the share prices of listed securities within a particular market. These events may include changes in economic, social, technological, political, legal or accounting conditions, as well as market sentiment. These factors can affect both US and international markets. The Bell Global Trust will invest in securities listed on exchanges in many countries and consequently will be subject to the market risk of each country in which it invests. The Bell Australia Trust will invest in securities primarily listed on the

Australian Securities Exchange. The Funds may invest in markets that are more volatile than the US equity market and accordingly the value of the Funds' investments could move sharply.

### **Emerging Market Risks**

The Bell Global Trust may invest in listed securities in markets that are considered to be "emerging markets". An emerging market is often characterised by some combination of immature markets and government institutions, a small number of issuers in a limited number of industries, a high concentration of market capitalisation and trading volume in a few issuers, a relatively small number of investors or financial intermediaries, political and social uncertainties, a dependence on exports and related pricing, particularly of commodities, and overburdened infrastructure and obsolete or inefficient financial and legal systems.

The risks of investing in foreign securities are generally intensified when investments are made in the securities of issuers with exposure to or domiciled in emerging markets.

### **Security-Specific Risk**

As the Bell Global Trust will hold securities in companies listed on securities exchanges throughout the world, it will be subject to the risk of changes in share prices on those various exchanges. The Bell Australia Trust holds securities in companies listed on the Australian Securities Exchange. Various factors can affect share prices such as changes in government and central bank policies, economic cycles and the level of business confidence. Also changes to the market, market position, technology, cost structure, and management of particular companies in which the Trusts have invested may impact on the value of the Trusts' investments in those securities. The share prices of individual companies are also dependent upon the financial circumstances of the company namely, revenue, earnings and cash flow.

### **Currency Risk**

While both Bell Trusts are denominated in US Dollars, the Bell Global Trust's investments are denominated in foreign currencies and the Bell Australia Trust is denominated in Australian dollars. The Bell Trusts are permitted to enter into foreign currency forward contracts at the discretion of BAM USA in order to hedge the portfolio against the effect of changes in the exchange rate between the US Dollar and the Australian Dollar and other currencies. BAM USA is not required to hedge such currency risks. Therefore, the Trusts may be exposed to currency risk. This means that fluctuations in both the foreign currencies in which the Bell Trusts' investments are denominated and/or the US Dollar will result in a change to the US Dollar value of the both Trusts' investments.

### **Counterparty Risk**

Counterparty risk is the risk that a counterparty of a financial agreement fails to deliver on its terms. Dealing only with counterparties that have appropriate licencing or ratings

from a recognized ratings agency and/or appropriate guarantees can help reduce the counterparty risk.

## **Managing Risks**

While we cannot completely eliminate investment risks, we aim to manage the impact of these risks through the use of consistent and carefully considered investment guidelines and compliance procedures. However, investors should note not all risks can be foreseen and managed.

## **Limited Liquidity**

An investment in the Bell Trusts is suitable only for sophisticated investors who have no need for liquidity in this investment. An investment in the Bell Trusts provides limited liquidity, since Units in the Bell Trusts are not freely transferable and redemptions are generally permitted only at certain periods upon prior written notice.

## **Concentration of Investments**

A portfolio may at times hold relatively few investments. The result of such concentration of investments is that a loss in any such position could materially reduce the value of the client portfolio.

## **General Economic and Market Conditions**

The success of investment activities will be affected by general economic and market conditions, such as interest rates, availability of credit, credit defaults, inflation rates, economic uncertainty, changes in laws (including laws relating to taxation of a portfolio's investments), trade barriers, currency exchange controls, and national and international political circumstances (including wars, terrorist acts or security operations). These factors may affect the level and volatility of the prices and the liquidity of a portfolio's investments.

## **9. Disciplinary Information**

BAM USA and its principals have not been the subject of any material legal proceeding required to be disclosed in response to this item.

## **10. Other Financial Industry Activities and Affiliations**

### *Registered Broker-Dealers*

None of BAM USA or its management persons are registered as a broker-dealer or a registered representative of a broker-dealer. BAM USA is affiliated with Bell Potter Securities Limited, as described below under "Brokerage Practices".

### *Registered Futures Commission Merchants, Commodity Pool Operators and Commodity Trading Advisors*

None of BAM USA or any of its management persons are registered as a registered futures commission merchant, commodity pool operator or commodity trading advisor.

### *Relationships with Related Persons*

BAM USA is a wholly-owned subsidiary of BAM. BAM is the holder of an Australian Financial Services Licence and operates as an investment management company offering a range of different investment products to retail, wholesale and institutional investors primarily in Australia. The core focus of BAM's investment capabilities is the management of global equity portfolios. BAM USA has appointed BAM to act as Sub-Advisor to manage the Bell Trusts.

BAM is a majority owned indirect subsidiary of Bell Group Holdings Pty Ltd., an Australian company that also owns a significant shareholding in Bell Financial Group Limited ("BFG"). BFG is a publicly-traded Australian company that owns a controlling interest in Bell Potter Securities Limited, a stockbroker operating in Australia and the holder of an Australian Financial Services Licence.

There are no other affiliates in the financial services industry that are material to BAM USA.

### *Selection or Recommendation of Other Advisers*

BAM USA does not have other business relationships with other advisers that create a material conflict of interest.

## **11. Code of Ethics, Participation or Interest in Client Transactions and Personal Trading**

### *Code of Ethics*

BAM USA has adopted a Code of Ethics that requires all employees to conduct business consistent with the highest level of ethical standards and the fiduciary duties owed by BAM USA to its clients. The Code contains policies and procedures with respect to personal securities transactions by employees and related accounts that are designed to prevent front-running, scalping, and the misuse of inside information. All personnel of BAM USA must report all personal transactions to BAM USA's Chief Compliance Officer on at least a quarterly basis. The Code also requires that employees comply with policies relating to conflicts of interest, gifts, confidentiality, duties to clients, maintenance of records and treatment of suspicious activity. The Chief Compliance Officer monitors all transactions by employees in order to ascertain any pattern of conduct which may evidence conflicts or potential conflicts with the principles and objectives of the Code, or other inappropriate behaviour.

BAM USA will provide to any client or prospective client at no cost upon request a copy of the Code.

#### *Participation or Interest in Client Transactions; Personal Trading*

BAM USA may recommend to clients that they use Bell Potter Securities Limited (an affiliate of BAM USA) as broker, as described further below under “Brokerage Practices”.

BAM USA provides advice to its clients independently of any advice rendered by companies controlling or under common control with it. In order to identify and avoid possible conflicts of interest, documented policy and procedures are in place to mitigate the risks of:

1. market sensitive information being communicated unnecessarily among employees and departments resulting in unlawful security transactions being executed;
2. a client transaction being undertaken with an affiliate on the basis of a financial benefit to BAM USA or the affiliate; and
3. personal trading undertaken by staff of BAM USA or an affiliate at the same time as trading is undertaken in a security on behalf of client portfolios.

Although other accounts managed by BAM USA and its affiliates may invest in the same securities, BAM USA allocates all investment opportunities among its clients on an equitable basis. The Bell Trusts do not engage in cross transactions with each other or other accounts managed by BAM USA or an affiliate.

## **12. Brokerage Practices**

BAM USA has overall responsibility and authority for the selection of securities dealers and brokers through which the Bell Trusts and other client accounts will effect all transactions. BAM USA may select Bell Potter Securities Limited, an affiliate of BAM USA, to act as broker for securities transactions on behalf of the Bell Trusts, provided that they provide best execution at competitive rates. Bell Potter Securities Limited charges the Bell Trusts commissions not exceeding the rates charged to its institutional customers. BAM USA may also select the Trustee of the Bell Trusts or one of its affiliates to act as broker.

#### *Research and Other Soft Dollar Benefits*

BAM USA may effect transactions on behalf of the Bell Trusts through securities dealers and brokers for the execution of specific transactions.

BAM USA selects brokers and dealers to execute transactions for client accounts based on the benefits and costs of their services as compared to others in the marketplace. BAM USA attempts at all times to achieve best execution. BAM USA may take into account special expertise or capacities of a particular broker as well as research and other services provided to BAM USA by brokers. BAM USA considers such factors as

price, the ability to effect the transactions, the brokers' or dealers' facilities, reliability and financial responsibility, special execution capabilities, block trading and block positioning capabilities, willingness to execute related or unrelated difficult transactions in the future, efficiency of execution and error resolution, quotation services, the availability of stocks to borrow for short trades, custody, recordkeeping and similar services, and any research or investment management-related services and equipment provided by such brokers or dealers. BAM USA does not necessarily solicit competitive bids and does not have an obligation to seek the lowest available commission cost.

BAM USA may cause a higher commission to be paid to a broker or dealer that furnishes research, services or equipment than might be charged by another broker or dealer for effecting the same transaction, provided that BAM USA determines in good faith that the amount of commissions charged is reasonable in relation to the value of the brokerage and research or investment management-related services and equipment provided by such broker or dealer.

Research services provided to BAM USA by brokers may include written information and analyses concerning specific securities, companies or sectors (whether produced by the broker or a third party); market, financial and economic studies and forecasts (whether produced by the broker or a third party); statistics and pricing services; discussions with research personnel; data bases; and other news, technical and telecommunications services utilized by BAM USA in the investment management and execution process, accounting fees and legal fees. BAM USA does not generally receive any benefits outside the safe harbor under Section 28(e) of the Securities Exchange Act of 1934, as amended, for the use of commissions or "soft dollars" to obtain "research and execution" services. Research services provided by brokers may be used for the benefit of all clients of BAM USA. Clients may pay higher commissions than are obtainable from other brokers as a result of the consideration of research services as a factor in selecting brokers in addition to commission cost and best execution.

BAM USA's use of client brokerage commissions to obtain research services is a benefit to BAM USA because BAM USA does not have to produce or pay for such research services. This may result in an incentive for BAM USA to select or recommend a broker-dealer based, in part, on the interest of BAM USA in receiving such research services, rather than exclusively on the interest of BAM USA's clients in receiving most favorable execution.

BAM USA and its affiliates may have other business arrangements with brokers and dealers used to execute transactions for clients. Brokerage firms and their affiliates and representatives may invest in funds managed by BAM USA, and may provide financing or other services to BAM USA or other accounts managed by BAM USA. Brokerage firms and their employees may offer gifts to employees of BAM USA, and may invite employees of BAM USA to entertainment and social events. It is BAM USA's policy that factors such as gifts and entertainment that do not benefit client accounts should not be considered when selecting brokers and counterparties to execute transactions for clients.

### *Brokerage for Client Referrals*

BAM USA does not consider, in selecting or recommending broker-dealers, whether it will receive client referrals.

### *Directed Brokerage*

BAM USA does not recommend, request or require that any clients direct it to execute transactions through any specified broker-dealer.

### *Trade Aggregation and Allocation*

BAM USA has established allocation and aggregation procedures for the allocation of portfolio investment transactions among the Bell Trusts and its other clients. The allocation and aggregation procedures are designed to ensure that each client is treated fairly and that transactions are allocated in a manner that is fair and equitable to each client relative to the other client, taking into account all relevant facts and circumstances. BAM USA will always take into account each client's investment objectives and investment allocation policy in the allocation process. In general, if orders for an investment cannot be completely filled, the orders are allocated either (a) *pro rata* among the client participating in an aggregated transaction or (b) on a basis other than *pro rata* if such other method of allocation is reasonable and does not result in an improper disadvantage/advantage to one participating client as compared to another client, taking into account multiple criteria, including specific client objectives, capital available for investment, client diversification needs, the size of the opportunity, and current and anticipated market conditions.

## **13. Review of Client Accounts**

BAM USA has appointed BAM to manage the assets of the Bell Trusts. The portfolio managers of BAM, under the supervision of Ned Bell, the Chief Investment Officer of BAM and BAM USA, undertake a daily review of the portfolio of each client. The portfolio is maintained on a portfolio management system that provides comprehensive ongoing information concerning performance, asset allocation and individual security positions and weightings. Portfolio reviews may be triggered by contributions or withdrawals of cash from the portfolio, performance variance, changing developments with respect to individual holdings, or changing market conditions.

### *Reports to Clients*

Clients receive monthly reports setting out the portfolio composition, opening and closing market values of their portfolio, income received, realized gain/losses and the performance report for the period. In addition, investors in the Bell Trusts receive a copy of the audited financial statements of the relevant Trust in respect of the year ended 31 December.

Investors are requested to refer to the governing documents of each Bell Trust for further information on the reports provided by a particular Bell Trust to its investors.

#### **14. Client Referrals and Other Compensation**

BAM USA does not receive any economic benefits from third parties in respect of portfolio investments in which BAM USA may invest or advise clients to invest.

BAM USA may enter into arrangements with third parties whereby BAM USA or its affiliates will pay to third parties who introduce clients to BAM USA or its affiliates a portion of the advisory fee received by BAM USA or its affiliate from such clients. Such arrangements will be disclosed to BAM USA's clients in accordance with, and otherwise comply with, Rule 206(4)-3 under the Advisers Act. Such third parties may include affiliates of BAM USA. As at the date of this brochure there are no such arrangements in place.

#### **15. Custody**

BAM USA will not have physical custody of any client assets. The assets of the Bell Trusts are held by the trustee of the Bell Trusts.

It is BAM USA's policy to cause each Bell Trust to be audited annually and distribute audited financial statements, prepared in accordance with U.S. generally accepted accounting principles, to investors after the end of each fiscal year.

#### **16. Investment Discretion**

Subject to the investment objectives, policies and restrictions of each Bell Trust as set forth in its governing documents, BAM USA has discretionary authority to determine the type, amount and price of securities and investments to be bought and sold on behalf of each Bell Trust, including the selection of, and commissions paid to, broker-dealers.

#### **17. Voting Client Securities**

BAM USA has adopted policies and procedures regarding the voting of proxies. These policies and procedures are designed to ensure that proxies received with respect to securities in client accounts where BAM USA exercises voting discretion are voted in the best interests of such clients.

Unless otherwise instructed by a client, BAM USA will vote client proxies consistent with general guidelines that BAM USA has adopted and which BAM USA believes reflect the best interests of its clients, after taking into consideration all relevant facts and circumstances at the time of the vote.

BAM USA will provide to any client at no cost upon request a copy of its voting policies and procedures and information regarding how such client's proxies have been voted in the past.

#### **18. Financial Information**

BAM USA does not require or solicit any prepayment of fees.

BAM USA has never been the subject of a bankruptcy petition.