



G.W. Henssler & Associates, Ltd. Henssler Asset Management, LLC

3735 Cherokee Street, NW • Kennesaw, GA 30144
770-429-9166 • www.henssler.com



March 28, 2014

This brochure provides information about G.W. Henssler & Associates, Ltd.'s ("GWH") and Henssler Asset Management's ("HAM") qualifications and business practices. If you have any questions about this brochure's contents, please contact us at (770) 429-9166 or experts@henssler.com. The information in this brochure has not been approved or verified by the United States Securities and Exchange Commission or by any state securities authority.

GWH and HAM are federally registered investment advisers. Registration of an investment adviser does not imply any level of skill or training. The oral and written communications an adviser provides to you contain information you can use to determine whether you want to hire or retain that adviser.

GWH and HAM do business as Henssler Financial ("Henssler"). Henssler Financial consists of GWH and HAM and several related entities including DiLuzio & Henssler, Inc. ("DH"), Henssler Financial Tax & Accounting Division, Henssler Norton Insurance, LLC ("HN"), Henssler Insurance, LLC ("HI"), and Henssler Small Business Services ("HSBS").

Additional information about Henssler also is available on the SEC's website at www.adviserinfo.sec.gov.

Item 2 – Material Changes

On July 28, 2010, the United States Securities and Exchange Commission (the “SEC”) published “Amendments to Form ADV,” which amends the disclosure document that we provide to clients as required by SEC rules. The brochure dated March 31, 2011 was a new document prepared according to the SEC’s new requirements and rules. As such, that document was materially different in structure and required new information that our previous brochure did not require.

Under these new rules, Item 2 – Material Changes will discuss only specific material changes that are made to the brochure. It will also provide clients with a summary of the changes.

In the past we offered or delivered information about our qualifications and business practices to clients on at least an annual basis. The new SEC rules require that we at least annually deliver to our clients a summary of any significant or material changes to this and future brochures. We will notify you regarding these changes within 120 days of the close of Henssler’s fiscal year. We may also provide other ongoing disclosure information about material changes as necessary. We will provide you with a new brochure as necessary based on changes or new information, at any time, without charge.

From Henssler’s last annual update in March 2013, only minor changes were made to the Brochure. Most notably, for the March 2014 Brochure, Henssler Financial prepared a single Brochure that combined the previously separate Brochures for GWH and HAM. GWH and HAM share substantially similar business practices and related disclosures, but any differences between those disclosures are noted in the combined Brochure.

Additionally, Lighthouse Insurance Agency, LLC (“Lighthouse”), a Georgia Limited Liability Company, changed its name to Henssler Insurance, LLC (“HI”). The newly renamed Henssler Insurance will continue to offer the same services Lighthouse offered in the past, but will also begin offering additional insurance services, such as, life insurance, long-term care insurance, disability insurance and fixed-annuity products.

Finally, Acru Wealth, LLC (“Acru”), through its new parent entity, Community and Southern Bank, decided to no longer offer custodial services. As such, Henssler will no longer offer Acru as a custodian for customer accounts. Henssler will continue to recommend Schwab, Fidelity and TD Ameritrade as custodians for customer accounts.

This brochure may be requested by contacting your Henssler Associate at (770) 429-9166 or by email to ADV@henssler.com. Our current brochure is also available on our website www.henssler.com, free of charge.

Additional information about Henssler is also available via the SEC’s website www.adviserinfo.sec.gov. The SEC’s website provides information about any persons affiliated with Henssler who are registered, or are required to be registered, as investment adviser representatives of Henssler.

Item 3 – Table of Contents

Item 1 – Cover Page	Cover
Item 2 – Material Changes	i
Item 3 – Table of Contents	ii
Item 4 – Advisory Business	1
Item 5 – Fees and Compensation	4
Item 6 – Performance-Based Fees and Side-By-Side management	5
Item 7 – Types of Clients.....	5
Item 8 – Methods Of Analysis, Investment Strategies And Risk Of Loss.....	6
Item 9 – Disciplinary Information	9
Item 10 – Other Financial Industry Activities and Affiliations.....	9
Item 11 – Code of Ethics	11
Item 12 – Brokerage Practices	12
Item 13 – Review of Accounts	14
Item 14 – Client Referrals and Other Compensation	15
Item 15 – Custody	15
Item 16 – Investment Discretion	16
Item 17 – Voting Client Securities.....	16
Item 18 – Financial Information.....	16
Form ADV Part 2B Brochure Supplement	Brochure Supplement 1
Qualifications Required to Obtain and Maintain Designations	Appendix A-1

Item 4 – Advisory Business

History

Gene W. Henssler, Ph.D., (“Dr. Gene”) and his wife, Patricia, moved to Kennesaw, Georgia in May 1986 when Dr. Gene accepted the Professor of Finance position at Kennesaw State University. A station manager for a local AM radio station asked the department chairman at Kennesaw if he knew someone from academia who could do a talk show about finance, money and investing. The department chairman suggested Dr. Gene.

Dr. Gene started by doing a couple of guest spots with Atlanta radio personality Neal Boortz. Shortly thereafter, Dr. Gene was offered his own show. Although he was not highly compensated, the radio show provided exposure for Kennesaw State University and gave Dr. Gene a healthy ego boost as a radio personality.

After a couple of weeks on the air, callers began asking Dr. Gene if he would provide advice to individuals, on a consulting basis. Callers wanted Dr. Gene to apply the same fact-based, no nonsense approach that he had on his radio show to their own financial endeavors.

GWH was created in 1987 to meet this growing interest. It began as a small, part-time consulting business based out of his home. Dr. Gene reviewed portfolios and offered investment advice on an hourly, fee-only basis. He created a “Financial Plan” for clients and detailed specifically how to work that plan. In turn, clients would “work the plan” with their own stockbroker, or a stockbroker Henssler recommended, with no financial benefits to Henssler. Dr. Gene continues to own a majority interest in Henssler. Other current Henssler employees hold a minority interest in the company.

Working the Plan

While clients seemed to appreciate Dr. Gene’s advice, Dr. Gene soon began to notice that people would start fervently working the plan, and then life would intervene. The kids would go back to school, soccer practice would start, holidays would roll around, and they would let things go. Clients would come back in a year or two and those who worked the plan were right on target, but then, there were those who got sidetracked.

Within five years, Dr. Gene hired his first employee to assist clients in carrying out their financial plan. Henssler worked for an hourly fee with clients and their brokers. However, Henssler had clients who were behind financially because they did not do what was recommended or follow the advice given. It would be a while before Dr. Gene could sit with his clients and suggest that they consider having their money managed on a percentage-fee basis by Henssler. In the interim, Dr. Gene continued teaching and Henssler’s client base grew steadily.

In 1991, an attorney asked Henssler to manage his client’s funds. Dr. Gene spent several days trying to figure out how to accomplish this. Around this time, Charles Schwab & Co., Inc. was starting its Financial Advisor’s Service program (now Schwab Institutional). Henssler started working with Schwab as the custodian, and took this attorney’s client as Henssler’s first “managed client.”

As the Management Program developed, now called The Traditional Management Program, Henssler worked on making it successful.

Creating a Comfort Zone

Many clients were interested in the Traditional Management Program and the equity portfolio, but lacked the assets to adequately diversify their portfolio in individual common stocks. Some had total assets sufficient for this purpose, but most had the majority of their funds in 401(k) and profit sharing programs. Henssler also had many clients who, at that time, were not comfortable owning individual stocks and preferred the comfort of a mutual fund.

Based on this feedback, The Henssler Equity Fund (“The Fund”) was established in 1998. The management of The Fund is substantially similar to that of the Model Portfolio of stocks that Henssler uses for clients in the Traditional Management Program. The Fund remains fully invested in common stocks at all times, although there is small cushion of cash (up to 5%) to provide for redemptions. HAM, an affiliated Registered Investment Adviser, was also created in 1998, to serve as The Fund’s investment manager of The Fund, as well as to provide investment advice to new clients.

As Always

The service provided by Henssler from the beginning is still firmly practiced today. Henssler recognizes that every client is not the same and treats each and every client on an individual basis. Every client has different liquidity needs, goals and attitudes. Focusing on each client as an individual maintains the unique client base. Henssler aims to help clients comfortably reach their goals for retirement and life. Providing a consistently high level of service that meets the needs of our individual clients is critical to that process.

Services Offered by Henssler

Henssler provides a wide range of services to its clients. These services may include comprehensive financial planning, targeted analysis of a client's financial position, service as a separate account manager and basic investment advice. The investment related services are generally classified as either discretionary investment management or non-discretionary investment advice. These services are provided to both individuals and institutions.

During the initial client meeting, our clients learn about the many types of services Henssler offers. Each client meets with an Associate to discuss the scope of services required based upon each individual client's needs. In general, the advice given as to financial, tax, insurance, estate and investment planning will be similar for both discretionary investment management and non-discretionary investment advice. The main differences are in the ongoing support and execution of the investment recommendations.

Non-Discretionary Services

Under a non-discretionary relationship, Henssler provides the recommendations for the aforementioned services but does not execute or monitor the recommendations. Henssler will not follow up with the client's progress on the advice unless outlined in the services agreement signed by the client, or when otherwise requested by the client. A non-discretionary relationship is generally used when a client wants financial planning or investment recommendations based on a one-time or periodic review of their situation, or has a specific question they want answered, such as: "Am I saving enough for retirement;" "Is my current allocation appropriate given my stage of life;" "How should I invest my 401(k) or rollover IRA." This service is not as robust or comprehensive as a discretionary investment management relationship. Henssler can be retained to render advice on these and other questions based on an hourly fee or a flat fee.

Discretionary Services

The majority of our investment management clients use our traditional approach of combining financial planning services with asset management. For clients who choose to use the traditional combined services of financial planning and asset management, we use a comprehensive cash flow analysis based on information provided by the client to make a recommendation for the allocation of the investment portfolio. The portfolio will be managed based on ongoing changes to the cash flow analysis and overall financial plan. This could include updates to the strategy based upon life-changing spending or income events. Examples include marriage, childbirth or adoption, promotion, divorce, inheritance and death. There are a multitude of situations that are considered when creating, implementing, monitoring and reporting on an investment strategy.

Alternatively, a discretionary investment management relationship may not include comprehensive financial planning. Some individual clients or institutional clients may have their own investment strategy or plan, which Henssler will execute on behalf of the client. For the client who does not request comprehensive financial planning, we will work with the client to determine an acceptable asset allocation and execution plan. The agreed upon allocation will be monitored and executed at Henssler's discretion. Henssler may also serve a client as a separate account manager or sub-adviser.

Typically, Henssler is retained to provide discretionary-based investment management services based upon a percentage of assets under management or as a flat fee.

Wrap Fee Programs

HAM also acts as a portfolio manager for a wrap fee program. HAM manages the assets held in the wrap fee accounts in substantially the same manner as assets held by direct client accounts. HAM receives a portion of the fee paid to the wrap fee sponsor for its management activities.

Separate Account Manager

As part of our discretionary investment advisory services, Henssler may recommend that clients use the services of a separate account manager to manage the entire, or a portion of the, investment portfolio. After gathering information about a client's financial situation and objectives, we may recommend that the client engage a specific separate account manager or investment program. When recommending a separate account manager, Henssler considers their performance, analysis methods and fees, along with the client's financial needs, investment goals, risk tolerance and investment objectives. Henssler monitors each separate account manager performance to ensure its management and investment style remains aligned with the client's investment goals and objectives.

Each selected separate account manager will actively manage the client's portfolio and will assume discretionary investment authority over the account. Henssler will assume discretionary authority to hire and fire each separate account manager and/or reallocate assets to another separate account manager when we deem it appropriate and when in the client's best interest.

Henssler will continue to provide advisory services as needed for the ongoing monitoring and review of account performance. Henssler charges a negotiable annual advisory fee for these services. The fees are generally 1.0% of the value of the assets being managed by the separate account manager. For such accounts, our fee is in addition to the fees charged by the separate account manager. Henssler's fee is invoiced monthly in advance.

Advisory fees that you pay to the separate account manager are established and payable in accordance with the disclosure brochure provided by each separate account manager to whom you are referred. These fees may or may not be negotiable. Clients should review the recommended separate account manager's disclosure brochure and take into consideration the separate account manager's fees along with Henssler's fees to determine the total amount of fees associated with the program.

Clients may be required to sign an agreement directly with each recommended separate account manager. Clients may terminate the advisory relationship with the separate account manager according to the terms of the agreement with them. Clients should review each separate account manager's disclosure brochure for specific information on how to terminate the advisory relationship with them, and how a client may receive a refund for any fees paid in advance. Clients should contact Henssler directly with questions regarding the advisory agreement with any separate account manager.

Henssler's Client Assets Under Management

Total assets under management: \$1,582,450,309

G.W. Henssler & Associates, Ltd.:

<u>Type of Assets</u>	<u>Amount</u>
Discretionary:	\$1,019,480,945
Non-Discretionary:	\$172,460,316
Total:	\$1,191,941,261

Henssler Asset Management:

<u>Type of Assets</u>	<u>Amount</u>
Discretionary:	\$369,915,012
Non-Discretionary:	\$20,594,036
Total:	\$390,509,048

Total assets under management are listed as of March 26, 2013 for Henssler, which combines the assets under management for GWH and HAM.

Item 5 – Fees and Compensation

All fees charged by Henssler are subject to negotiation.

The specific manner in which fees are charged by Henssler is established in a client's written agreement with Henssler. Advisory fees paid by clients are generally based upon a percentage of assets under management, or an hourly or fixed rate, and will depend upon the type and size of the account and the specific financial strategy employed. Henssler generally bills its fees on a monthly basis in advance. Clients may choose to be billed directly for fees or to authorize Henssler to directly debit fees from their accounts. Upon termination of any account, any prepaid, unearned fees will be promptly refunded. Any earned, unpaid fees will be due and payable.

Henssler's fees are exclusive of brokerage commissions, transaction fees and other related costs and expenses, which may be incurred by the client. Clients may incur certain charges imposed by custodians, brokers, third-party separate account managers and other third parties such as fees charged by managers, custodial fees, deferred sales charges, odd-lot differentials, transfer taxes, wire transfer and electronic fund fees, and other fees and taxes on brokerage accounts and securities transactions. Mutual funds and exchange-traded funds also charge internal management fees, which are disclosed in a fund's prospectus. Such charges, fees and commissions are in addition to Henssler's fee. Henssler does not receive any portion of these commissions, fees, and costs.

Item 12 – Brokerage Practices further describes the factors that Henssler considers in selecting or recommending broker-dealers for client transactions and determining the reasonableness of their compensation (for example, commissions).

Non-Discretionary Fees

Fees for financial planning, non-discretionary investment advice, and targeted analysis of a client's financial position are generally charged on a flat-fee or hourly basis depending on the scope of work involved. Examples of fees associated with these services include:

- Comprehensive financial planning with cash flow projections—\$4,000.00 due upon delivery of the plan.
- Non-discretionary investment advice is normally charged via flat fee and can range from \$500.00 to \$3,000.00 per year and is typically limited to a quarterly or semiannual review. Flat fees are based upon current hourly rates and the scope of the work requested. Flat fees could be significantly higher for time-intensive or complicated analysis.
- Targeted analysis of a client's financial position can be conducted on an hourly basis. This analysis is generally limited to a work that is conducted on an as-needed basis. Our current hourly rates range from \$100.00 to \$500.00 per hour.

Discretionary Asset Management Fees

While fees may be individually negotiated, managed account clients will generally pay advisory fees based on a percentage of assets under management in accordance with the following percentage fee schedule:

Discretionary asset management services

The first \$500,000	1.25%
\$500,000-\$1 Million	1.10%
\$1 Million-\$2 Million	1.00%
\$2 Million-\$3 Million	0.90%
\$3 Million and above	Negotiable

In addition to the above percentage fee schedule, traditional discretionary asset management services that include comprehensive financial planning services require a \$6,250.00 minimum annual fee.

Traditional discretionary asset management services that include goal-based financial planning services, but does not include comprehensive financial planning and cash flow analysis, are billed according to the above percentage fee schedule, but also require a minimum \$125.00 monthly fee.

Separate Account Manager

The annual fee charged for participation in this program is based on a percentage of assets under management as follows:

The first \$1 Million	1.00%
\$1 Million-\$2 Million	0.90%
\$2 Million-\$3 Million	0.80%
\$3 Million and above	Negotiable

As stated above, for such accounts, Henssler's fee is in addition to the fees charged by the selected separate account manager.

General Fee Information

The advisory fee charged is calculated as described above. It is not charged on the basis of a share of capital gain upon or capital appreciation of the advisory client's funds. A client agreement may be canceled at any time, by either party, for any reason. A written cancellation notice must be given 30 days in advance. Upon termination of any account, any prepaid, unearned fees will be promptly refunded.

All fees paid to Henssler for investment advisory services are separate and distinct from the fees and expenses charged by mutual funds to their shareholders. These fees and expenses are described in each fund's prospectus. These fees will generally include a management fee, other fund expenses, and a possible distribution fee. If the fund also imposes sales charges, a client may pay an initial or deferred sales charge. Accordingly, the client should review both the fees charged by the funds and the fees charged by Henssler to fully understand the total amount of fees to be paid by the client. This will allow the client to evaluate the cost of the advisory services. Henssler adopted the policy that any accounts invested in Mutual Funds managed by Henssler or its affiliates are not charged any additional management fees based on those assets.

Item 6 – Performance-Based Fees and Side-By-Side management

Henssler generally does not charge any performance-based fees (fees based on a share of capital gains on or capital appreciation of the assets of a client). In some cases, however, a Henssler affiliate may enter into performance fee arrangements with qualified clients: and these fees are subject to individualized negotiation with each client. The Henssler affiliate will structure any performance or incentive fee arrangement subject to Section 205(a)(1) of the Investment Advisors Act of 1940 in accordance with the available exemptions thereunder, including the exemption set forth in Rule 205-3. In measuring clients' assets for the calculation of performance-based fees, the Henssler affiliate shall include realized and unrealized capital gains and losses. Performance based fee arrangements may create an incentive for Henssler or its affiliates to recommend investments which may be riskier or more speculative than those which would be recommended under a different fee arrangement. Such fee arrangements also create an incentive to favor higher fee paying accounts over other accounts in the allocation of investment opportunities. Henssler has procedures designed and implemented to ensure that all clients are treated fairly and equally, and to prevent this conflict from influencing the allocation of investment opportunities among clients.

Item 7 – Types of Clients

GWH provides portfolio management services to individuals, high-net-worth individuals, corporate pension and profit-sharing plans, charitable institutions, foundations, endowments, trust accounts, and other U.S. and international institutions. In addition to the types of clients GWH services, HAM also provides advisory services to municipalities and a registered mutual fund. Henssler is always interested in expanding its client base and will consider taking on additional types of clients based upon the situation.

Item 8 – Methods Of Analysis, Investment Strategies And Risk Of Loss

Henssler’s Fundamental Investment Philosophy—The Ten Year Rule

Henssler works with a simple, yet comprehensive financial planning strategy called the Ten Year Rule. The basis for our Ten Year Rule is:

- Henssler believes it is imprudent for an investor to be forced to sell equity investments during a period of depressed stock prices in order to generate funds to cover spending needs.
- Henssler finds that many investors are either too conservative or too aggressive with their financial asset allocation.

The Henssler philosophy is that any money a client needs within 10 years should be invested in fixed income securities, and any money not needed within 10 years should be invested in high-quality, individual common stocks or mutual funds that invest in common stocks. By holding fixed-income investments to cover 10 years’ worth of liquidity needs, there should be no need to sell stocks during a period of lower priced stocks. Henssler implements this philosophy by running cash flow projections for clients in programs that offer financial planning, recommending the purchase of fixed income securities to cover liquidity needs within the next 10 years, and the purchase of equities with any remaining funds.

First, for clients using the Traditional Management programs, Henssler estimates a client’s liquidity needs by running cash flow projections. Liquidity needs refer to the difference between after-tax income and desired after-tax spending for any given year. The projections are based on information provided by the client, including asset values, expected sources of income and plans for retirement. These projections will help determine reasonable expectations involving a client’s savings goals, desired spending in future years, and expected retirement date. Henssler runs several projections for clients to help determine which course of action will most likely allow the client to meet their financial goals. Common goals include an early retirement date, a certain desired spending level in retirement, a dream home or some other large purchase.

Next, Henssler recommends purchasing fixed-income securities to cover the client’s next 10 years of liquidity needs. A money market fund or other cash equivalent is appropriate for emergency reserves, or for funds needed over the next 12 months. Henssler recommends that additional liquidity needs should be covered with the purchase of fixed-income securities with maturity dates and amounts that correspond to those needs. Henssler does not generally recommend the purchase of bond funds for Ten Year Rule funding, as the principal is not guaranteed as of any particular date.

Finally, Henssler recommends the client purchase high-quality, individual common stocks or mutual funds that invest in common stocks with any funds not needed in the next 10 years. Henssler recommends only common stocks that meet the Henssler strict financial criteria, or mutual funds that meet certain guidelines. These guidelines are discussed in detail below.

By following this strategy, the client’s asset allocation will be specifically geared towards their unique needs. At Henssler this is believed to be a more effective method of determining a client’s appropriate asset allocation than simply plugging a client’s age into a formula. Each and every client has a unique situation, and unique needs. Henssler’s approach attempts to take all available information into account when determining the appropriate stock/bond mix. Due to the unique needs of each client, ultimately the client’s risk tolerance will drive the appropriate asset allocation and investment horizon. Therefore, some clients may have a longer or shorter version of the Ten Year Rule.

Ten Year Rule Recap:

- Any money you believe you will need within the next 10 years should be invested in fixed-income investments.
- Money not needed within 10 years should be invested in growth investments.
- If you determine you will need funds within 10 years, begin to prepare a plan to exit stocks and buy bonds to cover these needs.
 - Begin selling stocks when market conditions improve;
 - Flexibility: 10 years before you need funds;
 - Set a target for a stock market index you follow, and

- Whenever the market reaches that target, move forward with your plan to sell stocks.

Henssler's Method of Investment Analysis

Henssler employs a carefully conceived screening process seeking maximum growth with minimum risk for our clients through their individual portfolios.

Henssler's research department develops portfolios that include or use individual stocks, bonds, mutual funds, exchange-traded funds and separate account managers. While Henssler uses model portfolios as a guideline for client accounts, all client accounts are treated individually. These models can be modified to customize a portfolio suited for each client.

Individual Common Stocks

Henssler purchases high-quality, individual common stocks that are generally rated at least "A" by Value Line for financial strength, "A-" by Standard & Poor's for earnings and dividend quality, or "2" by Value Line for safety. The greatest risk to many clients' portfolios is the potential bankruptcy of any company whose stock they hold. Our firm's strategy is to use established stock ratings to guide purchases, and therefore, minimize client risk.

Standard & Poor's Earnings & Dividend Rank

This is S&P's computerized measure of common stocks based mainly on 10-year earnings and dividend performance (not to be confused with S&P debt ratings). Rankings are as follows:

A+ Highest	B- Lower
A High	C Lowest
A- Above Average	D In Reorganization
B+ Average	NR No ranking
B Below Average	

Value Line Financial Strength Rating

This is a relative measure of financial strength of the companies reviewed by Value Line. The relative ratings range from A++ (strongest) down to C (weakest), in nine steps.

Value Line Safety Rank

This is a measurement of potential risk associated with individual common stocks. The Safety Rank is computed by averaging two other Value Line indexes—the Price Stability Index and the Financial strength Rating. Safety Ranks range from 1 (Highest) to 5 (Lowest). Conservative investors should try to limit their purchases to equities ranked 1 (Highest) and 2 (Above Average) for Safety.

Henssler utilizes a portfolio committee that considers many qualitative and quantitative factors to review potential investments in client accounts. While the factors used by the committee are important, the selection of investments is often more of an art than a science.

Some of the factors considered by the committee include a review of a company's average daily trading volume, a review of the subject industry's long-term growth prospects and projected earnings, as well as a company's dividend yield. We also consider the price/earnings to growth ratio, as an indicator of a stock's potential value and because it also accounts for growth.

Using these and other criteria, Henssler currently offers three model stock portfolios. Henssler may increase or decrease the number of portfolios used over time. The current models are:

- The Henssler Recommended Model Portfolio—a high quality growth and income portfolio, considered Henssler's core portfolio;
- The Henssler Equity Income Portfolio—used to generate current income with modest dividend growth over time, and

- The Henssler Small/Mid Cap Portfolio—a portfolio used to generate more exposure to small- and mid-sized companies.

Fixed Income or Bonds

Henssler uses fixed income investments, including U.S. government and agency bonds, municipal bonds, corporate bonds, FDIC insured certificates of deposit, and money market funds. Henssler selects fixed income investments based upon the maturity date, interest rate and credit worthiness ratings from Moody's and Standard & Poor's. Henssler performs a fundamental analysis of each entity in order to reasonably ensure the payment of interest and the ultimate repayment of principal. Henssler does not have a model bond portfolio.

Mutual Funds

Henssler may also recommend that clients invest in mutual funds. Henssler suggests mutual fund portfolios to supplement a client's allocation in a particular area or industry. Henssler may also use a mutual fund portfolio when a client's account does not have sufficient funds to be properly diversified with individual securities. Finally, a mutual fund portfolio may be used if a client feels more comfortable investing in mutual funds rather than owning individual stocks.

In searching for high quality mutual funds, Henssler reviews a fund's Morningstar rating, which takes into account performance and risk. We also consider the fund manager's tenure to ensure the fund's performance can largely be attributed to current fund management. We want to make sure the fund's managers are not drifting away from their stated investment style, and away from their area of expertise. We do not want a domestic large-cap manager to begin purchasing emerging markets stocks.

Because expenses affect the mutual fund's overall performance, we look for funds with expense ratios lower than their peer group. Performance concepts, such as Sharpe Ratio, a measure of risk-adjusted return, and Alpha, a measure of performance against the respective benchmark, are also considered. Finally, we consider the minimum initial investment amount required to purchase the mutual fund.

In choosing mutual funds, we focus on stable management, consistent investment style, consistent risk-based performance, and below average expenses.

Exchange-Traded Funds ("ETF")

Henssler may suggest the use of ETFs in a client portfolio. An ETF is a security that tracks an index, a commodity or a basket of securities unified by a particular investing theme, such as, companies whose main business is biotech. An ETF is similar to an index mutual fund, but trades like a stock on an exchange. An ETF experiences price changes throughout the day, as it is bought or sold. However, ETFs differ from traditional mutual funds in that their shares are issued, traded and redeemed.

The ETF industry's history, however, is relatively short. This lack of a long history is an impediment to research on historical performance, manager tenure and risk.

We review ETFs to identify investments with performance that meets or exceeds the performance of their stated benchmark with low expenses and low tracking error. Manager tenure and fund longevity are also considered in the decision process. We expect our process to better identify those ETFs that perform according to their stated goal and/or closely follow their benchmark.

Separate Account Managers

In our selection process for separate account managers, we review manager performance on a nominal and risk-adjusted basis relative to their stated benchmark and investment style (i.e., value, growth, large-cap, small-cap, etc.). We also review their holdings to ensure the holdings fit with the stated benchmark and investment style. Additionally, we review manager tenure to ensure this performance can be attributed to the current manager.

Risk of Loss

Even with Henssler's careful screening process, all investments carry risks. Investments managed by Henssler are no exception. You could lose money on your investments managed by Henssler. Accordingly, you should understand the principal risks of investing, which are described below.

Market Risk: Stock prices fluctuate in response to many factors, including changes in interest rates, the activities of individual companies and general market and economic conditions. Regardless of any one company's particular prospects, a declining stock

market may produce a decline in stock prices for all companies. Stock market declines may continue for an indefinite period of time, and investors should understand that from time to time during these temporary or extended bear markets, the value of their investments may decline.

Business and Economic Risk: Often, a particular industry, or certain companies within that industry, may be affected by circumstances that have little to no impact on other industries, or other companies within that industry. For example, many industries and companies rely heavily on one type of technology. If this technology becomes outdated, or ceases to be cost-effective, industries and companies that rely on the technology may become unprofitable while companies outside the industry may not be affected at all.

Political Risk: The regulation or deregulation of particular industries may materially impact the value of companies within the affected industry. For example, if a particular sector or industry becomes subject to more or less government regulation, some companies in that sector or industry will make a successful transition into the new environment and prosper, while other companies will mismanage the process and do poorly.

Investments in Small- and Mid-sized Companies Risk: Although Henssler recommends investments in companies of all sizes, there may be times when Henssler makes substantial investments in small and mid-sized companies. Stocks of smaller companies may have more risks than larger companies. In general, they have less experienced management teams, serve smaller markets, and find it more difficult to obtain financing for growth or potential development than larger companies. Because of these and other factors, small companies may be more susceptible to market downturns, and their stock prices may be more volatile.

Foreign Securities Risk: Investing in foreign securities involves risks that political and economic events unique to a foreign country or region will affect those markets and their issuers. These events will not necessarily affect the U.S. economy or similar issuers located in the United States. In addition, investments in foreign countries are generally denominated in a foreign currency. As a result, changes in the value of those currencies compared to the U.S. dollar may affect (positively or negatively) the value of your investments. These currency movements may happen separately from and in response to events that do not otherwise affect the value of the security in the issuer's home country.

Portfolio Turnover: Portfolio turnover measures the rate at which the securities in a portfolio change during any given year. Portfolio turnover involves expense to an investor in the form of brokerage commissions and other transaction costs, which may adversely impact performance. Additionally, an increase in portfolio turnover may result in an increase or decrease in taxable gain or loss attributable to an investor. Due to the more volatile nature of small and mid-sized companies, the Henssler Small/Mid Cap Portfolio described above has a significantly higher turnover ratio than the other portfolios offered by Henssler

Item 9 – Disciplinary Information

Registered investment advisers are required to disclose all material facts regarding any legal or disciplinary events that would be material to your evaluation of Henssler or the integrity of Henssler's management. Henssler has no information applicable to this Item.

Item 10 – Other Financial Industry Activities and Affiliations

Henssler is affiliated with certain other entities and individuals, as well as being involved with certain industry activities, which could involve a conflict of interest between Henssler and its clients. The activities and affiliations that could cause such conflicts and the how those conflicts are addressed are listed below.

HAM is the adviser to The Henssler Equity Fund ("The Fund"), an investment company registered under the Investment Company Act of 1940. HAM utilizes certain GWH employees in providing this service. HAM also provides various administrative functions for The Fund. Several of GWH's Principals are also members of HAM.

Henssler may recommend that clients purchase shares of mutual funds managed by the firm or an affiliate. As this could present a conflict of interest and promote duplication of advisory fees, Henssler deducts the value of any related fund from the client's account balance prior to the calculation of advisory fees. Additionally, prior to such investment, clients are informed and acknowledge the potential for conflict of interest among the related parties.

Due to Henssler's affiliation with The Fund, a number of Henssler employees hold FINRA securities registrations, which are registered through ALPS Distributors, Inc., a broker-dealer and The Fund's distributor. The registrations held by each Henssler

employee are set forth in the attached Brochure Supplement. If you would like an updated copy of the Brochure Supplement, please contact your Associate at (770) 429-9166 or by email to ADV@henssler.com.

Dr. Gene and other staff members host a talk radio show, “Money Talks,” on a local radio station that airs on Saturday and Sunday mornings. The show provides information on various investment topics. The investment information provided during this radio show is not designed to meet the needs of each individual participant or listener. The show is designed to provide participants and listeners with discussion on general investment topics.

Lighthouse Insurance Agency, LLC, another Henssler affiliate, was recently renamed to Henssler Insurance, LLC (“HI”). The newly renamed Henssler Insurance will continue to offer the same services Lighthouse offered in the past such as selling advertisements that air during Dr. Gene’s radio show. As before, Henssler may recommend that clients utilize the services offered by the companies that purchase these advertisements. Henssler and its other affiliates do not receive direct compensation for these referrals; only HI receives revenue that is directly related to the advertisements purchased. Henssler also routinely recommends the services of businesses that do not purchase advertising on the radio show. HI is owned by Dr. Gene and William G. Lako, Jr., Henssler’s Managing Director and Principal.

In addition to the services previously offered by Lighthouse, Henssler Insurance will also begin offering additional insurance services, such as life insurance, long-term care insurance, disability insurance and fixed-annuity products. As with Lighthouse, Henssler and its financial planners do not directly receive compensation from HI’s insurance sales, but Henssler affiliates, through their ownership of HI, have a financial interest in a client using HI’s services—creating an inherent conflict of interest. However, no Henssler client is obligated to use HI for any services. Obtaining services from HI will not result, directly or indirectly, in the payment of any greater or lesser investment advisory fees or expenses assessed by Henssler to its investment advisory clients. Additionally, one employee of HI, James Crone, maintains a relationship with an unaffiliated broker-dealer for purposes of receiving commissions on previously sold insurance-related security products (such as variable annuities and indexed annuities). Mr. Crone may offer these types of products to the general public and/or Henssler clients and may receive commissions for the sale of any such products through the unaffiliated broker-dealer. Henssler does not receive any commission-based compensation from Mr. Crone’s sale of these insurance-related security products.

HI is also a 50% owner of Henssler Norton Insurance, LLC (“HN”). HN services certain insurance products placed by an independent insurance company, Norton Insurance Agency, Inc. (“Norton”), which, through its affiliate Real Estate Insurance Network, LLC, owns the other 50% of HN. Henssler employees may refer clients that may benefit from their services to HN, HI, Norton or another insurance agency. Commissions earned by HN, Norton or another insurance company related to this insurance may be shared as a referral to HI. While Henssler does not directly receive compensation for these referrals, Henssler Principals, through their ownership of HI, have a financial interest in a client becoming an insurance client of HN and/or Norton, creating an inherent conflict of interest. However, no Henssler client is obligated to use HN or Norton for any insurance products or services. Purchasing insurance products or services through HN or Norton will not result, directly or indirectly, in the payment of any greater or lesser fees or expenses assessed by Henssler to its investment advisory clients. Henssler also routinely recommends the services of other businesses that do not purchase insurance products through Norton or HN.

Henssler Small Business Services, LLC (“HSBS”), a Georgia Limited Liability Company, was created in 2012 to provide business services to small businesses and Henssler Clients. HSBS may receive service or consulting fees from clients as well as referral fees from service providers to which HSBS refers clients. While Henssler and its financial planners do not directly receive compensation from HSBS’ business activities, some Henssler employees and Henssler affiliates, through their ownership of HSBS, have a financial interest in a client becoming a client of HSBS, creating an inherent conflict of interest. However, no Henssler client is obligated to use HSBS for any products or services. Purchasing products or services from HSBS will not result, directly or indirectly, in the payment of any greater or lesser investment advisory fees or expenses assessed by Henssler to its investment advisory clients. HSBS is owned by Dr. Gene and Mr. William G. Lako, Jr.

Patricia T. Henssler, Treasurer of Henssler, is a Certified Public Accountant with the accounting firm, P.T. Henssler C.P.A., LLC (“PTH”). PTH is a Public Accounting Firm registered with the State of Georgia. Henssler Financial Tax & Accounting Division (“TAD”) is a division of Henssler, which provides tax and accounting services. DiLuzio & Henssler, Inc. (“DH”) is an accounting firm wholly owned by Henssler. Henssler may recommend PTH, TAD or DH to advisory clients in need of accounting and/or tax services. Accounting services provided by PTH, TAD or DH are separate and distinct from the advisory services of Henssler, and are provided for separate and typical compensation. An all-inclusive fee may be charged for accounting and investment advice for clients. No Henssler client is obligated to use PTH, TAD or DH for any accounting or tax services.

Christopher E. Reeves serves as Henssler’s and several affiliates’ Chief Compliance Officer. Mr. Reeves is a partner at Lantz & Reeves, P.C., a law firm specializing in estate planning, business law and general litigation services. Henssler and its affiliates

regularly refer advisory clients in need of such legal services to Lantz & Reeves. Henssler does not receive compensation for making any referrals to Lantz & Reeves and clients are not required to utilize such services. Lantz & Reeves provides legal services based on an agreement directly with the client and services are performed for separate and typical compensation. Lantz & Reeves also provides legal services to Henssler, related entities and related persons. As an attorney operating under a professional code, Mr. Reeves is required to resolve any conflicts of interest as dictated by the Georgia Rules of Professional Conduct.

Henssler participates in programs with Charles Schwab & Co., Inc. (“CSC”), Fidelity Investments (“Fidelity”) and TD/Ameritrade (“TDA”), as discussed more fully in Item 12 – Brokerage Practices below. While there is no direct link between the investment advice given and participation in these programs, economic benefits are received. These benefits include: receipt of duplicate client confirmations and bundled duplicate statements; access to a trading desk serving participant advisers exclusively; access to block trading which provides the ability to aggregate securities transactions and then allocate the appropriate shares to client accounts; ability to have investment advisory fees deducted directly from client accounts; access, for a fee (currently waived by CSC), to an electronic communication network for client order entry and account information; receipt of compliance publications; and access to mutual funds which generally require significantly higher minimum initial investments or are generally available only to institutional investors.

Henssler also participates in a referral program with other businesses related to the referral of clients to those other businesses. Henssler or its affiliates may receive a benefit from these businesses upon the referral of a client who chooses to use the service. By way of example, one such business is Automatic Data Processing (“ADP”). Henssler may refer a client to use ADP for payroll processing services. If a client chooses to use ADP’s payroll processing services, ADP may pay Henssler or its affiliates a referral fee for any successful referral. Henssler thus has a direct interest in a client using the services of ADP or another referral source, creating a conflict of interest. However, no Henssler client is obligated to use ADP or any other business referred to the client by Henssler. Using these referred products or services will not result, directly or indirectly, in the payment of any greater or lesser fees or expenses assessed by Henssler to its investment advisory clients. Henssler also routinely recommends the services of other businesses that do not provide Henssler with referral fees.

LHLR Group, LLC (“LHLR”), a Georgia Limited Liability Company, was created in 2012 to serve as a manager of certain alternative investments held by Henssler Clients. LHLR receives a management fee from the Clients it serves and may also receive a performance fee for the investments managed by LHLR. While Henssler does not receive direct compensation from investments separately managed by LHLR, Henssler affiliates may receive compensation by virtue of their ownership in LHLR. LHLR is owned by Dr. Gene, Mr. William G. Lako, Jr., Mr. Jeremy L. Lantz and Mr. Christopher E. Reeves.

New Millennium Property Management, LLC (“NMP”), a Georgia Limited Liability Company, was created in 2012 to provide property management services to Henssler affiliates, Henssler Clients, and other real property owners. NMP receives management, maintenance and leasing and referral fees from its clients. While Henssler does not directly receive compensation from NMP’s business activities, Henssler affiliates, through their ownership of NMP, have a financial interest in a client using NMP’s services, creating an inherent conflict of interest. However, no Henssler client is obligated to use NMP for any services. Obtaining services from NMP will not result, directly or indirectly, in the payment of any greater or lesser investment advisory fees or expenses assessed by Henssler to its investment advisory clients. NMP is owned by Dr. Gene, Mr. William G. Lako, Jr., Mr. Jeremy L. Lantz, Mr. Christopher E. Reeves and Mr. Steven W. O’Brien.

Henssler Real Estate Fund I, LLC (“HREF”), a Georgia Limited Liability Company, was formed in 2013 for the purpose of offering certain clients the opportunity to invest in a private fund targeting investments in existing multi-family and single-family residential real property primarily located in the southeastern and south-central United States. LHLR Group, LLC (“LHLR”) serves as HREF’s sponsor and managing member. LHLR receives management fees from HREF, and may also receive a performance fee, for the investments managed by LHLR in HREF. The sale of interests in HREF may only be accomplished by the HREF offering documents, which documents contain the full details and disclosures related to the offering and operation of HREF.

Item 11 – Code of Ethics

Henssler adopted a Code of Ethics for all supervised persons of the firm describing Henssler’s high standard of business conduct, as well as Henssler’s fiduciary duty to its clients. The Code of Ethics includes provisions relating to the confidentiality of client information, a prohibition on insider trading, restrictions on the acceptance of significant gifts and the reporting of certain gifts and business entertainment items, and personal securities trading procedures, among other things. All supervised persons at Henssler must acknowledge the terms of the Code of Ethics annually, or as amended.

Henssler’s employees and persons associated with Henssler are required to follow Henssler’s Code of Ethics. Subject to satisfying this policy and applicable laws, Henssler’s officers, directors and employees may trade for their own accounts in securities which

are recommended to and/or purchased for Henssler's clients. The Code of Ethics is designed to ensure that the personal securities transactions, activities and interests of Henssler's employees will not interfere with making and implementing decisions that are in the best interest of advisory clients. The Code is designed to allow employees to invest for their own accounts. Under the Code, certain classes of securities have been designated as exempt transactions, based upon a determination that these would not materially interfere with the best interest of Henssler's clients. In addition, under certain circumstances, the Code requires pre-clearance of personal securities transactions, and may restrict trading in close proximity to client trading activity.

Certain affiliated accounts may trade in the same securities with client accounts on an aggregated basis when consistent with Henssler's obligation of best execution. In such circumstances, the affiliated and client accounts will share commission costs equally and receive securities at a total average price. Henssler will retain records of the trade order specifying each participating account and its allocation, which will be completed prior to the entry of the aggregated order. Completed orders will be allocated as specified in the initial trade order. Partially filled orders will be allocated on a pro rata basis. Any exceptions will be explained on the order.

All Access Persons must submit initial and annual reports of all applicable brokerage accounts and holdings, as well as duplicate trade execution confirmations and monthly statements. All Covered Securities Transactions are subject to policies and procedures established to mitigate conflicts of interest. Supervised persons are prohibited from participating in any Initial Public Offerings and may not engage in short-term trading without an exemption. Violations of the Code of Ethics may result in various sanctions, including possible termination. However, clients should be aware that no set of rules or procedures could possibly anticipate or relieve all potential conflicts. For a copy of the Code of Ethics, please contact Henssler's Chief Compliance Officer, Christopher E. Reeves at (770) 429-9166 or creeves@henssler.com.

Item 12 – Brokerage Practices

Discretion vs. Non-Discretion

Henssler manages accounts on a discretionary basis, as well as a non-discretionary basis, which are subject to client-imposed limitations and goals. The nature of services provided to the client establishes whether Henssler has discretion to determine the securities to be bought or sold, the amount of securities to be bought or sold, the broker-dealer to be used, and the commission rate paid. The extent to which Henssler exercises its discretion is set forth in the client service agreement.

Henssler has the discretion to determine which broker-dealer will be used for the client accounts to execute trades. Henssler tries to select broker-dealers that will provide the best services at the lowest commission rates possible. The reasonableness of commissions is based on the broker's ability to provide professional services, competitive commission rates, research, and other services, which will help Henssler in providing investment management services to clients. Henssler may recommend or use a broker-dealer who provides useful research and securities transaction services, even though a different broker-dealer, who offers no research services and minimal securities transaction assistance, may charge a lower commission. Research services may be useful in servicing all of Henssler's clients, and not all of such research may be useful for the account in which the particular transaction was made.

Henssler's primary consideration in selecting a broker-dealer is its ability to provide the most favorable price and execution. In making this determination, Henssler will consider price, financial strength and responsibility, and the full range and quality of a broker-dealer's services. Examples of these types of services include written and oral economic and market advice. This advice may include the advisability of purchasing or selling certain securities, the availability of securities or purchasers or sellers of securities, analyses and reports concerning issuers, industries, securities, economic factors and trends, and portfolio strategy.

Custodial Services

Henssler participates in several institutional service programs designed for Registered Investment Advisers and their clients. CSC, Fidelity and TDA offer these programs. Schwab Institutional ("SI") is a program of CSC. Fidelity Institutional Advisers Group ("FIAG") is the program offered by Fidelity. Clients in need of custodial services will generally have SI, FIAG, or TDA recommended to them. However, it is ultimately within the client's sole decision as to the custodian they choose to hold their assets.

As a result of its participation in these programs, Henssler receives some benefits. (Please refer to Item 10 – Other Financial Industry Activities and Affiliations above.) Additionally, some custodian platforms available to clients (for example, CSC) have an asset-based pricing structure that includes all transaction fees associated with trading in the client accounts. A client who chooses such a custodian should determine if the custodian's fee would exceed the aggregate cost of such services if they were to be contracted and paid for separately by the client. When determining this, the client should consider the level of fees charged by

such custodian, the amount of portfolio activity in the client's account, and the value of services available by the custodian or its affiliates, among other factors. Additionally, if a client chooses a custodian with an asset-based pricing structure, all trades placed with that custodian will be executed by that custodian. Henssler cannot choose the broker-dealer for trades executed in these asset-based custodial accounts.

Directed Brokerage

Many clients, when undertaking an advisory relationship, already have a pre-established relationship with a broker. They may instruct Henssler to execute all transactions through that broker. In the event that a client directs Henssler to use a particular broker or dealer, it should be understood that under those circumstances Henssler would not generally attempt to negotiate commissions. Obtaining volume discounts and best execution may not be possible. Under these circumstances, a disparity in commission charges may exist with respect to the commission charged to other clients. If Henssler believes that the use of one particular broker designated by the client will interfere with Henssler's ability to manage accounts, Henssler may decline to enter into an advisory agreement with that client. Depending on client circumstances, Henssler may recommend any of several brokers provided Henssler can meet its fiduciary obligation of best execution. The factors considered by Henssler when making this recommendation are the broker's ability to provide professional services, Henssler's experience with the broker, the broker's reputation, and the broker's financial strength, among other factors.

Soft Dollars

Henssler may enter into agreements to use "soft dollars" to pay for a portion of the research and brokerage related products and services used by the firm. This is the practice whereby Henssler uses a portion of client transaction cost dollars incurred with certain broker-dealers to pay for research and brokerage related products and services provided by both the subject broker-dealers as well as third parties and outside companies. This practice is referred to as a soft dollar arrangement. Henssler benefits from these soft dollar arrangements because Henssler does not have to directly pay for the research- and brokerage-related products provided. Due to this benefit, Henssler may have an incentive to select or recommend a broker-dealer based upon the soft dollar benefits received from the broker-dealer rather than for receiving the most favorable execution. For example, Henssler may use a broker-dealer that provides brokerage and research services, even though the commission or other transaction costs charged for a particular transaction may be higher than the commission another broker-dealer would have charged for executing the same transaction.

Examples of research related services used by Henssler during the last calendar quarter include various investment research reports and statistical services such as Thomson Financial Attribution and Analytics research reports, Morningstar research reports, Value Line Research Center Analyzer research reports, NYSE research and trading reports, Standard and Poor's research reports, Axy's Advent services, Tamarac portfolio management software and services, Bloomberg research services, Moody's Analytics research reports, Wakling RFP research services, Interactive Data-IDC pricing services and Economy.com research services.

Research- and brokerage-related products and services received by Henssler from soft dollar arrangements may be useful in servicing some or all of Henssler's clients. However, not all or any of such product or service may be useful for the client account for which the particular transaction is made. Some soft dollar services and products provided may be used for both research and non-research purposes. In these circumstances, an appropriate allocation is made of the proportion of the cost attributable to non-research purposes, which is paid directly by Henssler.

Trade Aggregation

On occasions when Henssler deems the purchase and sale of a security to be in the best interests of more than one of its clients, Henssler may aggregate multiple client purchase or sell orders that occur during the same time into a block order for execution. Executed orders are allocated among participating accounts according to each account's pre-determined participation in the transaction. Client accounts for which orders are aggregated receive the average price of such transaction, which could be higher or lower than the price that would otherwise be paid by a client absent the aggregation. Any transaction costs incurred in the transaction will be shared pro rata based on each client's level of participation in the transaction.

Trade Error Policy

It is Henssler's obligation to correctly place orders for its advisory clients. If Henssler commits a trading or administrative error in a discretionary advisory account, upon notice of such error, the Operations Department, with assistance from the Compliance Department, conducts a full review of the facts and recommends the appropriate action. Corrective actions are based on the facts

and circumstances of each error on a case-by-case basis. Henssler will correct the error in a manner that it deems appropriate, provided that Henssler will ensure that the discretionary client does not suffer any adverse financial consequences from such error. For non-discretionary advisory accounts, Henssler conducts the same review and correction process as long as that the trading or administrative error is discovered by Henssler or otherwise brought to Henssler's attention within 60 days after the client receives notice of the subject error.

Pursuant to the above terms, the firm will not correct a trade error by passing the cost (including losses) to clients or by using soft dollars. On a limited basis, Henssler may correct a trade error by transferring the investment involved in the trade error to an affiliated account or to another client account, if it is determined that the transaction is suitable and in the best interest of both clients. Neither Henssler nor any affiliate is acting as a broker in these transactions and neither Henssler nor any affiliate receives any benefit therefrom. Generally, if related trade errors result in both gains and losses in a client account, they may be netted.

For accounts held at Charles Schwab & Co., Inc., if an investment gain results from correcting trade, the gain will remain in your account unless the same error involved other client account(s) that should have received the gain, it is not permissible for you to retain the gain, or we confer with you and you decide to forego the gain (for example, because of tax reasons). If the gain does not remain in your account, Schwab will donate the amount of any gain \$100 or more to charity. Schwab will maintain the loss or gain (if such gain is not retained in your account) if it is under \$100 to minimize and offset its administrative time and expense.

At Fidelity and TD Ameritrade, all corrected trades are cleared through an error account. Henssler reimburses all losses to a client because of a trade error. At TD Ameritrade, any losses in the error account are offset by any gains in the account on a daily basis. If any gains remain after they are netted daily, those gains are donated to the American Red Cross or another 501(c)(3) charity. Because the losses and gains in the error account are netted on a daily basis, Henssler or another client at Fidelity or TD Ameritrade may receive a benefit from this arrangement.

Agency Cross Transactions

It is Henssler's policy that the firm will not affect any principal or agency cross securities transactions for client accounts. Henssler will also not cross trades between client accounts. Principal transactions are generally defined as transactions where an adviser, acting as principal for its own account or the account of an affiliated broker-dealer, buys from or sells any security to any advisory client. A principal transaction may also be deemed to have occurred if a security is crossed between an affiliated fund and another client account. An agency cross transaction is defined as a transaction where a person acts as an investment adviser in relation to a transaction in which the investment adviser, or any person controlled by or under common control with the investment adviser, acts as broker for both the advisory client and for another person on the other side of the transaction. Agency cross transactions may arise where an adviser is dually registered as a broker-dealer or has an affiliated broker-dealer. Henssler is not dually registered.

Step-Out Transactions

Henssler may, on occasion, instruct the executing broker to credit a portion of a block trade to another broker, a common practice known as a step out. Generally, this may occur when numerous allocations are blocked into one single trade order, whereas one or more of the clients participating in the block may have placed trade direction to one or more brokers other than the executing broker. A step out, in this case, allows Henssler's traders to block a trade order where all participating allocations receive the same price and facilitates specific client direction to trade with a specified broker(s). No client is disadvantaged by means of a step out.

Item 13 – Review of Accounts

Associates and other investment personnel (including administrative personnel designated and supervised by investment personnel) review each client's investment portfolio on a regular basis to ensure that investments are made in conformity with client's stated objectives. Each managed client receives an Investment Policy Statement ("IPS"). The IPS is based on their current situation and the allocation of their accounts. When a client's financial plan or financial situation changes, Henssler will update the IPS as necessary.

Associates present each managed client's documentation to management for review on a regular basis. During the review, the Associate presents information that may include the following areas: Overview of client current situation; Date of the last client meeting; Assets under management; and Percentage of client assets managed.

As appropriate, the Associate also presents a review of the financial plan, IPS, client goals sheet, asset allocation, liquidity plan, performance, income, savings and spending, college planning, insurance, estate planning, tax and accounting needs.

Trading activity for each client account is reviewed for accuracy and appropriateness. Generally, unless the client dictates more or less frequent meetings, Associates meet with each client on an annual basis to review goals, objectives, holdings, and portfolio performance to ascertain the continued appropriateness of the client's investment strategy. Generally, clients receive confirmation of purchase and sale transactions. On a monthly or quarterly basis, reports are sent to clients from their custodians that show transactions for the period, as well as portfolio holdings. Written performance reports and appropriate commentary are provided by Henssler on a semiannual or annual basis.

Item 14 – Client Referrals and Other Compensation

Henssler may enter into written agreements with individuals or firms, both affiliated and unaffiliated (each, a "Referral Partner"), who are not disqualified pursuant to Rule 206(4)-3 under the Investment Advisers Act of 1940, as amended (the "Advisers Act"). The written agreements entered into between Henssler and each Referral Partner shall:

- Describe the referral activities to be performed by the Referral Partner on behalf of Henssler, and
- Require the Referral Partner to provide each potential or current client with a copy of Henssler's brochure required by Rule 204-3 of the Advisers Act.

The agreement with a Referral Partner must also provide each potential or current client with a separate written disclosure document that provides:

- The name of the Referral Partner;
- The nature of the relationship of the Referral Partner with Henssler;
- A description of the compensation to be paid by Henssler to the Referral Partner, typically a percentage of the investment advisory fees paid to Henssler by the referred client, and
- A statement that no additional fee will be charged to the client in order to compensate the Referral Partner.

Henssler may also compensate its employees for obtaining new business. This additional compensation rewards Henssler's employees for the extra time, effort and expense involved in establishing a new client relationship. Henssler may employ individuals solely for the purpose of obtaining new business. This compensation does not increase the clients' fees.

Henssler participates in the Schwab Advisor Network® (the "Service"), whereas Henssler will pay a participation fee to Schwab for client accounts received through the Service. The participation fee paid to Schwab is generally a percentage of the assets under management in the client accounts. Neither the participation in the Service nor the payment to Schwab under the Service arrangements will result, directly or indirectly, in the payment of any greater fees or expenses to the client. Client accounts held at Schwab would generally result in lower participation fees paid by Henssler. Thus, Henssler has an incentive to recommend that the client accounts be held in custody at Schwab.

Item 15 – Custody

Henssler has the ability to have its advisory fee for each client debited by the custodian on a quarterly basis. Clients are provided, at least quarterly, with written transaction confirmation notices and regular written summary account statements directly from their chosen broker-dealer, bank or other Qualified Custodian. Henssler may also provide a written periodic report summarizing account activity and performance.

Although Henssler does not offer custody services for clients directly as a Qualified Custodian, Henssler may provide certain services that can cause Henssler to be deemed to have custody of client assets, such as where Henssler and/or an affiliated entity or person is provided a general power of attorney or otherwise has access to the client's investment assets. Henssler requires each client's funds (including those over which Henssler may be deemed to have custody) to be maintained at a Qualified Custodian that sends at least quarterly account statements to the client or the client's designated representative. Copies of account statements are also sent to Henssler and available to Henssler electronically. Henssler forms a reasonable belief based on the availability of these statements that the Qualified Custodian provides account statements directly to clients at least quarterly. In addition, Henssler is subject to a surprise audit by an independent auditor at least once annually with respect to accounts for which Henssler is deemed to have custody.

Clients should receive at least quarterly statements from the broker-dealer, bank or other Qualified Custodian that holds and maintains client's investment assets. Henssler urges clients to carefully review such statements and compare such official custodial records to the account statements that Henssler may provide to each client. Statements from Henssler may vary from custodial statements based on accounting procedures, reporting dates, or valuation methodologies of certain securities. Clients should contact Henssler if they feel there are unexplained discrepancies between their quarterly statements and any statement received from Henssler.

Item 16 – Investment Discretion

Henssler usually receives discretionary authority from the client at the beginning of an advisory relationship to select the identity and amount of securities to be bought or sold. In all cases, however, such discretion is to be exercised in a manner consistent with the stated investment objectives for the particular client account.

When selecting securities and determining amounts, Henssler observes the investment policies, limitations and restrictions of the clients for which it advises. For registered investment companies, Henssler's authority to trade securities may also be limited by certain federal securities and tax laws that require diversification of investments and favor the holding of investments once made.

Investment guidelines and restrictions must be provided to Henssler in writing.

Item 17 – Voting Client Securities

As a matter of firm policy and practice, Henssler does not have any authority to and does not vote proxies on behalf of advisory clients except in rare circumstances. HAM does, however, vote proxies on behalf of The Henssler Equity Fund and Henssler may, at its discretion, accept voting responsibility on behalf of other clients. Outside of accepting that responsibility, clients retain the responsibility for receiving and voting proxies for any and all securities maintained in client portfolios. Henssler may provide advice to clients regarding the clients' voting of proxies. Henssler has the fiduciary obligation, when it has voting authority, to place the best interest of advisory clients (plan participants and beneficiaries in the case of ERISA accounts) as the sole consideration when voting proxies of portfolio companies.

Henssler's established proxy voting procedures include the formation of a Proxy Committee. The Proxy Committee shall consider its fiduciary responsibility to all clients when addressing proxy issues and vote accordingly, taking into account general policies. If a material conflict of interest arises between Henssler's interests and those of the clients concerning proxy voting, Henssler will adhere to recommendations or use third-party advisers. Henssler will ensure that all voting records, research analysis, client requests and other information shall be maintained in accordance with applicable books and records rules and regulations.

Inquiries regarding Henssler's proxy procedures and/or voting records should be directed to your Henssler Associate.

Item 18 – Financial Information

Registered investment advisers are required in Item 18 – Financial Information to provide you with certain financial information or disclosures about Henssler's financial condition. Henssler has no financial commitment that impairs its ability to meet contractual and fiduciary commitments to clients, and has not been the subject of a bankruptcy proceeding.

Form ADV Part 2B Brochure Supplement

Brochure Supplement

This Part 2B of Form ADV (“Brochure Supplement”) provides information about each of Henssler’s employees who formulate investment advice and have discretionary authority over Client assets or direct Client contact (“Supervised Persons”).

Supervised Persons

*Gene Willie Henssler, Ph.D.

*William George Lako, Jr., CFP®¹

Matthew Carl Hames, CTFA⁷

*Theodore Lavelle Parrish, CFA²

*Charles Betts Holloway III, CFP®¹, CDFATM⁸

*Scott Lewis Keller, CFA²

*Claudia Suzanne Lako

*Jennifer Jones Thomas, CFP®¹

*Adam Edgar Lamar Ledbetter, CFP®¹

*Donald James Barker, CWS®³

*Malik Sherieff Lee

Scott Edward Chapman

Jarrett McKenzie, CWS®³

*Thomas Carson Cole, CFP®¹

*Stephen Alan Michael

*James Charles Crone, CLU®⁴, CFS®⁵

*Margaret Elizabeth Murphy, CFP®¹

Benjamin Harrington Crowe, CFP®¹, CFA², C.P.A.⁶

*Karl Canty Smith, CFP®¹

Melanie Leigh Eischeid

*Shawna Lynn Theriault, CFP®¹, C.P.A.⁶

*Michael Anthony Griffin

Laurie Ann Williams

*Wesley Neal Hackney, CFP®¹

Firm Name and Address

Henssler Financial

3735 Cherokee Street • Kennesaw, GA 30144

phone: 770-429-9166 • fax: 770-428-3852

www.henssler.com

This brochure supplement provides information about the Supervised Persons of Henssler that supplements the G.W. Henssler & Associates, Ltd. and Henssler Asset Management, LLC Brochure. You should have received a copy of those brochures. The brochures for G.W. Henssler & Associates, Ltd. and Henssler Asset Management, LLC may be requested by contacting Henssler's Media Coordinator at (770) 429-9166 or by email at adv@henssler.com.

***Additional information about this supervised person is available on the SEC's website at www.adviserinfo.sec.gov.**

Our current brochure is also available on our website www.henssler.com, free of charge.

¹ See APPENDIX A-1 of this Supplement for information about the qualifications required to obtain and maintain the CERTIFIED FINANCIAL PLANNER™ ("CFP®") designation.

² See APPENDIX A-2 of this Supplement for information about the qualifications required to obtain and maintain the Chartered Financial Analyst ("CFA") designation.

³ See APPENDIX A-2 of this Supplement for information about the qualifications required to obtain and maintain the Certified Wealth Strategist® ("CWS®") designation.

⁴ See APPENDIX A-4 of this Supplement for information about the qualifications required to obtain and maintain the Chartered Life Underwriter® ("CLU®") designation.

⁵ See APPENDIX A-4 of this Supplement for information about the qualifications required to obtain and maintain the Certified Fund Specialist® ("CFS®") designation.

⁶ See APPENDIX A-4 of this Supplement for information about the qualifications required to obtain and maintain the Certified Public Accountant ("C.P.A.") designation.

⁷ See APPENDIX A-4 of this Supplement for information about the qualifications required to obtain and maintain the Certified Trust and Financial Advisor® ("CTFA") designation.

⁸ See APPENDIX A-5 of this Supplement for information about the qualifications required to obtain and maintain the Certified Divorce Financial Analyst™ ("CDFA™") designation.

Name: **Gene Willie Henssler, Ph.D.**
Title: President and Chief Financial Officer
D.O.B March 6, 1940
Education: Wayne State University Bachelor of Science, Business Administration, Finance, 1963
University of Michigan, Master of Business Administration, Finance, 1965
University of Michigan, Doctorate, Finance, 1971
FINRA Series 6, Series 63, Series 65
Business Principal, President, G.W. Henssler & Associates, Ltd., 1/87 – present
Member, Henssler Asset Management, LLC, 2/98 – present
Registered Representative of ALPS Distributors Inc., 6/05 – present
Partial Owner, CNT Financial, LLC, 10/00 – 3/10
Professor of Finance, Kennesaw State University, 9/86 – 9/96
Disciplinary Information: None (100% clean record)
Other Business Activities: Member, Henssler Small Business Services, 10/12 – present
Member, New Millennium Property Management, 8/12 – present
Member, LHLR, LLC, 2/12 – present
Owner and Member, Henssler Insurance, LLC, 5/01 – present
Director, The Henssler Funds, Inc., 2/98 – present
Applicable FINRA licenses are held by ALPS Distributors, Inc.
Additional Compensation: None (Not Applicable)
Supervision: Gene W. Henssler, Ph.D., is the president and owner of Henssler, and consequently there is no chain of command from a standpoint of supervision of client advice.
Requirements for State-Registered Advisers: None (Not Applicable)

Name: **William George Lako, Jr., CFP®**
Title: Principal and Managing Director
D.O.B October 13, 1970
Education: DeKalb Community College, Associates Degree, Business, 1993
Kennesaw State University, Bachelor of Business Administration, Finance, 1995
FINRA Series 7, Series 26, Series 28, Series 63, Series 65
CERTIFIED FINANCIAL PLANNER™ Certificant, 2005
Business Principal, G.W. Henssler & Associates, Ltd., 12/98-present
Managing Director, G.W. Henssler & Associates, Ltd., 10/98 – present
Registered Representative of ALPS Distributors Inc., 6/05 – present
Operations Manager, G.W. Henssler & Associates, Ltd., 9/97 – 10/98
Associate, G.W. Henssler & Associates, Ltd., 4/95 – 10/98
Member, Henssler Asset Management, LLC, 1/02 – present
Managing Director, Henssler Asset Management, LLC, 2/98 – present
Board Member, CNT Financial, LLC, 1/01 – 3/10
Disciplinary Information: None (100% clean record)

Other Business Activities:	<p>Managing Member, Henssler Small Business Services, 10/12 – present</p> <p>Managing Member, New Millennium Property Management, 8/12 – present</p> <p>Member, LHLR, LLC, 2/12 – present</p> <p>Owner and Member, Henssler Insurance, LLC, 5/01 – present</p> <p>Officer, The Henssler Funds, Inc., 2/98 – present</p> <p>Executive in Residence, Kennesaw State University, 3/11 – present</p> <p>Applicable FINRA licenses are held by ALPS Distributors, Inc.</p>
Additional Compensation:	None (Not Applicable)
Supervision:	Gene W. Henssler, Ph.D., is the direct supervisor for William G. Lako, Jr., CFP®, and monitors his work on a daily basis. Together they sit on the Portfolio Committee to build the various investment models at Henssler.
Requirements for State-Registered Advisers:	None (Not Applicable)

Name:	Theodore Lavelle Parrish, CFA
Title:	Principal and Director of Investments
D.O.B	September 13, 1972
Education:	<p>South Georgia Junior College, Associate of Arts, General Studies, 1993</p> <p>Kennesaw State University, Bachelor of Business Administration, Finance, 1995</p> <p>FINRA Series 7, Series 66</p> <p>Chartered Financial Analyst (CFA), 2004</p>
Business	<p>Director of Investments, Principal, G.W. Henssler & Associates, Ltd., 1998 – present</p> <p>Senior Associate, G.W. Henssler & Associates, Ltd., 1996 – 1998</p> <p>Registered Representative of ALPS Distributors Inc., 6/05 – present</p> <p>Research Associate, G.W. Henssler & Associates, Ltd., 1995 – 1996</p> <p>Member, Henssler Asset Management, LLC, 1/02 – present</p> <p>Director of Investments, Henssler Asset Management, LLC, 2/98 – present</p>
Disciplinary Information:	None (100% clean record)
Other Business Activities:	<p>Officer, The Henssler Funds, Inc., 2/98 – present</p> <p>True Colors Theatre Company Board of Directors, 5/09 – present</p> <p>Kennesaw State University Foundation Board of Trustees, 10/10 – present</p> <p>Applicable FINRA licenses are held by ALPS Distributors, Inc.</p>
Additional Compensation:	None (Not Applicable)
Supervision:	<p>Theodore L. Parrish, CFA, does not provide any advice to clients. However, he does work on the investment strategy and trading operations. Principal and Managing Director William G. Lako, Jr., CFP®, is the direct supervisor for Parrish, and monitors his work on a daily basis. Parrish is a member of the Portfolio Committee along with Gene W. Henssler, Ph.D., and Lako. The Portfolio Committee builds the various investment models at Henssler.</p>
Requirements for State-Registered Advisers:	None (Not Applicable)

Name:	Scott Lewis Keller, CFA
Title:	Principal and Senior Associate
D.O.B	May 3, 1966

Education:	University of Georgia, Bachelor of Business Administration, Finance, 1988 Mercer University, Master of Business Administration, 1993 FINRA Series 6, Series 26, Series 63, Series 65 Chartered Financial Analyst (CFA), 2000
Business	Principal, G.W. Henssler & Associates, Ltd., 12/98 – present Senior Associate, G.W. Henssler & Associates, Ltd., 9/97 – present Registered Representative of ALPS Distributors Inc., 6/05 – present Member, Henssler Asset Management, LLC, 1/02 – present Vice President, The Fuji Bank, Ltd., 1/90 – 9/97
Disciplinary Information:	None (100% clean record)
Other Business Activities:	Board Member, CNT Financial, 1/01 – 3/10 Lighthouse Brokerage and Financial Services, 11/01 – 10/03 Officer, The Henssler Funds, Inc., 2/98 – present Applicable FINRA licenses are held by ALPS Distributors, Inc.
Additional Compensation:	None (Not Applicable)
Supervision:	Principal and Managing Director William G. Lako, Jr., CFP®, is the direct supervisor for Scott L. Keller, CFA, and monitors his work on a daily basis. Keller is a member of the Portfolio Committee along with President and Chief Investment Officer Gene W. Henssler, Ph.D., and Lako. The Portfolio Committee builds the various investment models at Henssler.
Requirements for State-Registered Advisers:	None (Not Applicable)

Name:	Jennifer Jones Thomas, CFP®
Title:	Principal and Senior Managing Associate
D.O.B	July 29, 1965
Education:	FINRA Series 6, Series 63, Series 65 CERTIFIED FINANCIAL PLANNER™ Certificant, 2005
Business	Principal, G.W. Henssler & Associates, Ltd., 12/98 – present Registered Representative of ALPS Distributors Inc., 6/05 – present Senior Managing Associate, G.W. Henssler & Associates, Ltd., 9/94 – present Registered Representative, Charles Schwab & Co., 10/90 – 9/94
Disciplinary Information:	None (100% clean record)
Other Business Activities:	Applicable FINRA licenses are held by ALPS Distributors, Inc.
Additional Compensation:	None (Not Applicable)
Supervision:	Principal and Managing Director William G. Lako, Jr., CFP®, is the direct supervisor Jennifer J. Thomas, CFP®, and monitors her work on a daily basis.
Requirements for State-Registered Advisers:	None (Not Applicable)

Name:	Donald James Barker, CWS®
Title:	Senior Associate
D.O.B	April 5, 1977
Education:	Kennesaw State University, 2005 – 2009 Liberty University, Bachelor of Science in Criminal Justice, 2012 Certified Wealth Strategist® Certificant, 2011 FINRA Series 6, Series 63, Series 65

Business	Senior Associate, G.W. Henssler & Associates, Ltd., 7/13 – present Senior Associate, Henssler Asset Management, LLC, 7/13 – present Associate, G.W. Henssler & Associates, Ltd., 10/12 – 7/13 Associate, Henssler Asset Management, LLC, 10/12 – 7/13 Financial Planner, G.W. Henssler & Associates, Ltd., 6/12 – 10/12 Financial Planner, Henssler Asset Management, LLC, 6/12 – 10/12 Account Executive, G.W. Henssler & Associates, Ltd., 10/08 – 6/12 Account Executive, Henssler Asset Management, LLC, 10/08 – 6/12 Registered Representative of ALPS Distributors Inc., 9/09 – present Assistant, G.W. Henssler & Associates, Ltd., 10/06 – 10/08 Assistant, Henssler Asset Management, LLC, 10/06 – 10/08 Police Officer, Austell Police Department, 8/00 – 10/06
Disciplinary Information:	None (100% clean record)
Other Business Activities:	Applicable FINRA licenses are held by ALPS Distributors, Inc.
Additional Compensation:	None (Not Applicable)
Supervision:	Principal and Senior Managing Associate Jennifer J. Thomas, CFP®, is the direct supervisor for D.J. Barker, CWS®, and monitors his work on a daily basis.
Requirements for State-Registered Advisers:	None (Not Applicable)

Name:	Scott Edward Chapman
Title:	ERISA Assistant
D.O.B	May 11, 1987
Education:	Kennesaw State University, Bachelor of Business Administration, Finance, 2012
Business	ERISA Assistant, G.W. Henssler & Associates, Ltd., 12/12 – present ERISA Assistant, Henssler Asset Management, LLC, 12/12 – present Intern, G.W. Henssler & Associates, Ltd., 8/12 – 12/12 Intern, Henssler Asset Management, LLC, 8/12 – 12/12 Office Manager, Community Magazine, 4/09 – 8/12 Exit End Operator, Metal Coasters of Georgia, 9/08 – 2/09 Administrative Assistant, Community Magazine, 1/07 – 9/08
Disciplinary Information:	None (100% clean record)
Other Business Activities:	None (Not Applicable)
Additional Compensation:	None (Not Applicable)
Supervision:	Principal and Senior Managing Associate Jennifer J. Thomas, CFP®, is the direct supervisor for Scott Chapman, and monitors his work on a daily basis.
Requirements for State-Registered Advisers:	None (Not Applicable)

Name:	Thomas Carson Cole, CFP®
Title:	Associate
D.O.B	October 7, 1965

Education: University of North Carolina, Bachelor of Science, Business Administration, 1988
University of Georgia, Master of Business Administration, 1989
FINRA Series 6, Series 63, Series 65
CERTIFIED FINANCIAL PLANNER™ Certificant, 2013

Business Associate, G.W. Henssler & Associates, Ltd., 10/12 – present
Associate, Henssler Asset Management, LLC, 10/12 – present
Financial Planner, G.W. Henssler & Associates, Ltd., 2/11 – 10/12
Financial Planner, Henssler Asset Management, LLC, 2/11 – 10/12
Registered Representative of ALPS Distributors Inc., 5/11 – present
Director of Operations & Marketing, Chappell, Mayfield & Associates, 6/05 – 2/11

Disciplinary Information: None (100% clean record)

Other Business Activities: Applicable FINRA licenses are held by ALPS Distributors, Inc.

Additional Compensation: None (Not Applicable)

Supervision: Principal and Senior Managing Associate Jennifer J. Thomas, CFP®, is the direct supervisor for Thomas C. Cole, CFP®, and monitors his work on a daily basis.

Requirements for State-Registered Advisers: None (Not Applicable)

Name: **James Charles Crone, CLU®, CFS®**

Title: Director of Insurance Planning

D.O.B September 1, 1968

Education: University of Central Florida, Bachelor of Business Administration, 1990
Chartered Life Underwriter®, 1995
Certified Fund Specialist®, 1996
FINRA Series 6, Series 26, Series 63, Series 65

Business Director of Insurance Planning, Henssler Insurance, LLC, 8/13 – present
Director of Insurance Planning, Acru Wealth, LLC, 10/08 – 8/13
Chief Marketing Officer, Dempsey & Associates, Inc., 8/03 – 9/08
Senior Vice President, Key Benefit Finance Group, 3/98 – 8/01
Senior Vice President, First Union, 3/96 – 3/98

Disciplinary Information: None (100% clean record)

Other Business Activities: Applicable FINRA licenses are held by Financial Telesis, Inc.

Additional Compensation: None (Not Applicable)

Supervision: Principal and Managing Director William G. Lako, Jr., CFP®, is the direct supervisor for James C. Crone, CLU®, CFS®, and monitors his work on a daily basis.

Requirements for State-Registered Advisers: None (Not Applicable)

Name: **Benjamin Harrington Crowe, CFP®, CFA, C.P.A.**

Title: Senior Associate

D.O.B March 25, 1975

Education: University of Georgia, Bachelor of Science, Finance, 1997
 CERTIFIED FINANCIAL PLANNER™ Certificant, 2000
 Chartered Financial Analyst Charterholder, 2003
 Certified Public Accountant, 2008
 FINRA Series 6, Series 63

Business Senior Associate, G.W. Henssler & Associates, Ltd., 12/12 – present
 Senior Associate, Henssler Asset Management, LLC, 12/12 – present
 Registered Representative of ALPS Distributors Inc., 1/12 – present
 Associate, G.W. Henssler & Associates, Ltd., 8/10 – 12/12
 Associate, Henssler Asset Management, LLC, 8/10 – 12/12
 Crowe Advisory Services, Inc., 11/21/06 – 08/31/10

Disciplinary Information: None (100% clean record)

Other Business Activities: Applicable FINRA licenses are held by ALPS Distributors, Inc.

Additional Compensation: None (Not Applicable)

Supervision: Principal and Managing Director William G. Lako, Jr., CFP®, is the direct supervisor for Benjamin H. Crowe, CFP®, CFA, C.P.A., and monitors his work on a daily basis.

Requirements for State-Registered Advisers: None (Not Applicable)

Name: **Melanie Leigh Eischeid**

Title: Assistant

D.O.B November 14, 1986

Education: University of Georgia, Bachelor Science in Family Consumer Sciences, Family Financial Planning, 2010
 Passed CERTIFIED FINANCIAL PLANNER™ certification exam, 2012, working to obtain the required work experience to use CFP® certification.

Business Assistant, G.W. Henssler & Associates, Ltd., 7/12 – present
 Assistant, Henssler Asset Management, LLC, 7/12 – present
 Operations Assistant, G.W. Henssler & Associates, Ltd., 5/11 – 6/12
 Operations Assistant, Henssler Asset Management, LLC, 5/11 – 6/12
 Assistant, Henssler Financial Tax & Accounting Division, 1/11 – 4/11
 Intern, Brecker Grossmith, 6/10 – 7/10
 Intern, Miller Wealth Financial, 5/09 – 7/09
 Assistant Sales Manager, Women's Premier Fitness, 5/08 – 8/08

Disciplinary Information: None (100% clean record)

Other Business Activities: None (Not Applicable)

Additional Compensation: None (Not Applicable)

Supervision: Principal and Senior Managing Associate Jennifer J. Thomas, CFP®, is the direct supervisor for Melanie L. Eischeid, and monitors her work on a daily basis.

Requirements for State-Registered Advisers: None (Not Applicable)

Name: **Michael Anthony Griffin**

Title: Assistant

D.O.B January 21, 1986

Education: Kennesaw State University, Bachelor of Business Administration, Management, 2009
Oglethorpe University, Financial Planner Program, 2012
FINRA Series 6, Series 63

Business Assistant, G.W. Henssler & Associates, Ltd., 5/10 – present
Assistant, Henssler Asset Management, LLC, 5/10 – present
Administrative Assistant, G.W. Henssler & Associates, Ltd., 5/09 – 5/10
Administrative Assistant, Henssler Asset Management, LLC, 5/09 – 5/10
Office Assistant, G.W. Henssler & Associates, Ltd., 3/07 – 5/09
Office Assistant, Henssler Asset Management, LLC, 3/07 – 5/09

Disciplinary Information: None (100% clean record)

Other Business Activities: Applicable FINRA licenses are held by ALPS Distributors, Inc.

Additional Compensation: None (Not Applicable)

Supervision: Principal and Senior Managing Associate Jennifer J. Thomas, CFP®, is the direct supervisor for Michael A. Griffin, and monitors his work on a daily basis.

Requirements for State-Registered Advisers: None (Not Applicable)

Name: **Wesley Neal Hackney, CFP®**

Title: Managing Associate

D.O.B January 7, 1976

Education: Kennesaw State University, Bachelor of Business Administration, Finance, 2000
FINRA Series 6, Series 63
CERTIFIED FINANCIAL PLANNER™ Certificant, 2008

Business Managing Associate, G.W. Henssler & Associates, Ltd., 10/12 – present
Managing Associate, Henssler Asset Management, LLC, 10/12 – present
Associate, G.W. Henssler & Associates, Ltd., 6/08 – 10/12
Associate, Henssler Asset Management, LLC, 6/08 – 10/12
Registered Representative of ALPS Distributors Inc., 7/08– present
Wachovia Securities, Inc., 8/04 – 6/08

Disciplinary Information: None (100% clean record)

Other Business Activities: Applicable FINRA licenses are held by ALPS Distributors, Inc.

Additional Compensation: None (Not Applicable)

Supervision: Principal and Senior Managing Associate Jennifer J. Thomas, CFP®, is the direct supervisor for Wesley N. Hackney, CFP®, and monitors his work on a daily basis.

Requirements for State-Registered Advisers: None (Not Applicable)

Name: **Matthew Carl Hames, CTFA**

Title: Director of Strategy

D.O.B October 5, 1975

Education: Kennesaw State University, Bachelor of Business Administration, Business Management, 1998
Certified Trust and Financial Advisor, 2000

Business Director of Strategy, Henssler Financial, 1/14 – present
Director of Enterprise Architecture, Community and Southern Bank 7/12 – 12/13
CEO, Acru Wealth, LLC, 1/01 – 12/13

Disciplinary Information: None (100% clean record)

Other Business Activities: Founder, Acru Strategy, LLC, 10/13 – present

Additional Compensation: None (Not Applicable)

Supervision: Principal and Managing Director William G. Lako, Jr., CFP®, is the direct supervisor for Matthew C. Hames, CTFA, and monitors his work on a daily basis.

Requirements for State-Registered Advisers: None (Not Applicable)

Name: **Charles Betts Holloway III, CFP®, CDFA™**

Title: Managing Associate

D.O.B: May 14, 1977

Education: Georgia Institute of Technology, Bachelor of Science, Management, 2000
FINRA Series 7, Series 66

CERTIFIED FINANCIAL PLANNER™ Certificant, 2008
Certified Divorce Financial Analyst™ Certificant, 2010

Business: Managing Associate, G.W. Henssler & Associates, Ltd., 10/12 – present
Managing Associate, Henssler Asset Management, LLC, 10/12 – present
Associate, G.W. Henssler & Associates, Ltd., 8/08 – 10/12
Associate, Henssler Asset Management, LLC, 8/08 – 10/12
Registered Representative of ALPS Distributors Inc., 10/10 – present
UBS Financial Services, 2/07 – 7/08
Homrich & Berg, Inc., 10/04 – 1/07
Wachovia Securities, Inc., 9/01 – 6/04

Disciplinary Information: None (100% clean record)

Other Business Activities: Applicable FINRA licenses are held by ALPS Distributors, Inc.

Additional Compensation: None (Not Applicable)

Supervision: Principal and Senior Managing Associate Jennifer J. Thomas, CFP®, is the direct supervisor for Charles B. Holloway III, CFP®, CDFA™, and monitors his work on a daily basis.

Requirements for State-Registered Advisers: None (Not Applicable)

Name: **Claudia Suzanne Lako**

Title: Senior Associate

D.O.B: January 20, 1974

Education: Kennesaw State University, Bachelor of Business Administration, Finance, 1997
FINRA Series 6, Series 63, Series 65

Business: Senior Associate, G.W. Henssler & Associates, Ltd., 6/05 – present
Senior Associate, Henssler Asset Management, LLC, 6/05 – present
Registered Representative of ALPS Distributors Inc., 6/05 – present
Associate, G.W. Henssler & Associates, Ltd., 12/97 -6/05
Associate, Henssler Asset Management, LLC, 2/98 – 6/05
Assistant, G.W. Henssler & Associates, Ltd., 5/95 – 12/97

Disciplinary Information: None (100% clean record)

Other Business Activities: Applicable FINRA licenses are held by ALPS Distributors, Inc.

Additional Compensation: None (Not Applicable)

Supervision: Principal and Senior Managing Associate Jennifer J. Thomas, CFP®, is the direct supervisor for C. Suzanne Lako, and monitors her work on a daily basis.

Requirements for State-Registered Advisers: None (Not Applicable)

Name: **Malik Sherieff Lee**

Title: Financial Planner

D.O.B: October 21, 1981

Education: Morehouse College, Bachelor Business Administration, Finance, 2003
Oglethorpe University, Financial Planner Program, 2011
FINRA Series 7, Series 66

Business: Financial Planner, G.W. Henssler & Associates, Ltd., 8/13 – Present
Financial Planner, Henssler Asset Management, LLC, 8/13 – Present
Managing Partner, Felton & Peel Wealth Management, LLC, 1/11 – 7/13
Investment Adviser Representative, MetLife Securities, Inc., 10/08 – 1/11
Private Wealth Management Adviser, Merrill Lynch & Co. Inc., 10/07 – 8/08

Disciplinary Information: None (100% clean record)

Other Business Activities: Service insurance clients with Felton & Peel Wealth Management
Life, Accident & Sickness and Variable Products Licensed
Applicable FINRA licenses are held by ALPS Distributors, Inc.

Additional Compensation: None (Not Applicable)

Supervision: Principal and Senior Managing Associate Jennifer J. Thomas, CFP®, is the direct supervisor for Malik S. Lee, and monitors his work on a daily basis.

Requirements for State-Registered Advisers: None (Not Applicable)

Name: **Adam Edgar Lamar Ledbetter, CFP®**

Title: Senior Associate, Training Manager

D.O.B: September 14, 1978

Education: Kennesaw State University, Bachelor of Business Administration, Finance, 2001
FINRA Series 6, Series 63
CERTIFIED FINANCIAL PLANNER™ Certificant, 2005

Business: Training Manager, G.W. Henssler & Associates, Ltd., 10/12 – present
Senior Associate, G.W. Henssler & Associates, Ltd., 10/12 – present
Senior Associate, Henssler Asset Management, LLC, 10/12 – present
Registered Representative of ALPS Distributors Inc., 2/07 – present
Associate, G.W. Henssler & Associates, Ltd., 8/06 – 10/12
Associate, Henssler Asset Management, LLC, 8/06 – 10/12
Assistant, G.W. Henssler & Associates, Ltd., 1/01 – 8/06
Assistant, Henssler Asset Management, LLC, 1/01 – 8/06

Disciplinary Information: None (100% clean record)

Other Business Activities: Applicable FINRA licenses are held by ALPS Distributors, Inc.

Additional Compensation: None (Not Applicable)

Supervision: Principal and Senior Managing Associate Jennifer J. Thomas, CFP®, is the direct supervisor for Adam E. L. Ledbetter, CFP®, and monitors his work on a daily basis.

Requirements for State-Registered Advisers: None (Not Applicable)

Name: **Jarrett McKenzie, CWS®**
Title: Financial Planner
D.O.B: February 16, 1983
Education: Kennesaw State University, Bachelor of Business Administration, Finance, 2006
Kennesaw State University, Master of Business Administration, Finance, 2009
Certified Wealth Strategist® Certificant, 2011
Business: Financial Planner, G.W. Henssler & Associates, Ltd., 7/13 – present
Financial Planner, Henssler Asset Management, LLC, 7/13 – present
Wealth Strategist, Acru Wealth, LLC, 1/11 – 6/13
Underwriter, American International Group (AIG), Inc. 10/06 – 12/10
Disciplinary Information: None (100% clean record)
Other Business Activities: None (Not Applicable)
Additional Compensation: None (Not Applicable)
Supervision: Principal and Senior Managing Associate Jennifer J. Thomas, CFP®, is the direct supervisor for Jarrett McKenzie, CWS®, and monitors his work on a daily basis.
Requirements for State-Registered Advisers: None (Not Applicable)

Name: **Stephen Alan Michael**
Title: Senior Associate
D.O.B: February 21, 1952
Education: University of Denver, Bachelor of Arts, Political Science, 1974
Georgia State University, Master of Business Administration, 1977
FINRA Series 4, Series 7, Series 24, Series 63, Series 65, Series 99
Business: Senior Associate, G.W. Henssler & Associates, Ltd., 11/01 – present
Senior Associate, Henssler Asset Management, LLC, 11/01 - present
Registered Representative of ALPS Distributors Inc., 6/05 – present
Disciplinary Information: None (100% clean record)
Other Business Activities: Applicable FINRA licenses are held by ALPS Distributors, Inc.
Additional Compensation: None (Not Applicable)
Supervision: Principal and Senior Managing Associate Jennifer J. Thomas, CFP®, and Principal and Senior Associate Scott L. Keller, CFA, are the direct supervisors for Stephen A. Michael, and monitor his work on a daily basis.
Requirements for State-Registered Advisers: None (Not Applicable)

Name: **Margaret Elizabeth Murphy, CFP®**
Title: Senior Associate
D.O.B: January 20, 1974
Education: Kennesaw State University, Bachelor of Business Administration, Management, 1997
FINRA Series 6, Series 63
CERTIFIED FINANCIAL PLANNER™ Certificant, 2005

Business	Senior Associate, G.W. Henssler & Associates, Ltd., 5/05 – present Senior Associate, Henssler Asset Management, LLC, 5/05 – present Registered Representative of ALPS Distributors Inc., 6/05 – present Associate, G.W. Henssler & Associates, Ltd., 7/99 – 5/05 Associate, Henssler Asset Management, LLC, 7/99 – 5/05 Assistant, G.W. Henssler & Associates, Ltd., 6/98 – 6/99 Assistant, Henssler Asset Management, LLC, 6/98 – 6/99
Disciplinary Information:	None (100% clean record)
Other Business Activities:	Applicable FINRA licenses are held by ALPS Distributors, Inc.
Additional Compensation:	None (Not Applicable)
Supervision:	Principal and Senior Managing Associate Jennifer J. Thomas, CFP®, is the direct supervisor for M. Elizabeth Murphy, CFP®, and monitors her work on a daily basis.
Requirements for State-Registered Advisers:	None (Not Applicable)

Name:	Karl Canty Smith, CFP®
Title:	Senior Associate
D.O.B	February 10, 1983
Education:	Georgia State University, Master of Business Administration, Finance, 2013 Georgia State University, Master of Business Administration, Personal Financial Planning, 2013 Kennesaw State University, Bachelor of Business Administration, Finance, 2008 CERTIFIED FINANCIAL PLANNER™ Certificant, 2012 FINRA Series 6, Series 63
Business	Senior Associate, G.W. Henssler & Associates, Ltd., 7/13 – present Senior Associate, Henssler Asset Management, LLC, 7/13 – present Associate, G.W. Henssler & Associates, Ltd., 10/12 – 7/13 Associate, Henssler Asset Management, LLC, 10/12 – 7/13 Financial Planner, G.W. Henssler & Associates, Ltd., 6/12 – 10/12 Financial Planner, Henssler Asset Management, LLC, 6/12 – 10/12 Account Executive, G.W. Henssler & Associates, Ltd., 7/11 – 6/12 Account Executive, Henssler Asset Management, LLC, 7/11 – 6/12 Registered Representative of ALPS Distributors Inc., 1/12 – present Assistant, G.W. Henssler & Associates, Ltd., 6/09 – 7/11 Assistant, Henssler Asset Management, LLC, 6/09 – 7/11 Operations Assistant, G.W. Henssler & Associates, Ltd., 5/08 – 6/09 Operations Assistant, Henssler Asset Management, LLC, 5/08 – 6/09
Disciplinary Information:	None (100% clean record)
Other Business Activities:	Applicable FINRA licenses are held by ALPS Distributors, Inc.
Additional Compensation:	None (Not Applicable)
Supervision:	Principal and Senior Managing Associate Jennifer J. Thomas, CFP®, is the direct supervisor for K.C. Smith, CFP®, and monitors his work on a daily basis.
Requirements for State-Registered Advisers:	None (Not Applicable)

Name: **Shawna Lynn Theriault, CFP®, C.P.A.**
Title: Managing Associate
D.O.B June 22, 1978
Education: Western Governors University, Bachelor of Science, Accounting, 2009
Western Governors University, Master of Business Administration, 2012
CERTIFIED FINANCIAL PLANNER™ Certificant, 2006
Certified Public Accountant, 2011
FINRA Series 7, Series 63
Business Managing Associate, G.W. Henssler & Associates, Ltd., 10/12 – present
Managing Associate, Henssler Asset Management, LLC, 10/12 – present
Associate, G.W. Henssler & Associates, Ltd., 1/11 – 10/12
Associate, Henssler Asset Management, LLC, 1/11 – 10/12
Registered Representative of ALPS Distributors Inc., 8/11 – present
Associate, Homrich Berg, 10/03 – 1/11
Charles Schwab & Co., Inc., 10/00 – 7/03
Disciplinary Information: None (100% clean record)
Other Business Activities: Applicable FINRA licenses are held by ALPS Distributors, Inc.
Additional Compensation: None (Not Applicable)
Supervision: Principal and Senior Managing Associate Jennifer J. Thomas, CFP®, is the direct supervisor for Shawna Theriault, CFP®, C.P.A. and monitors her work on a daily basis.
Requirements for State-Registered Advisers: None (Not Applicable)

Name: **Laurie Ann Williams**
Title: Assistant Financial Consultant
D.O.B March 9, 1984
Education: California State University, San Marcos, Bachelor of Science, Business Administration, 2009
Business Assistant Financial Consultant, G.W. Henssler & Associates, Ltd., 7/12 – present
Assistant Financial Consultant, Henssler Asset Management, LLC, 7/12 – present
Amanda L. Carman C.P.A. & Associates, Inc., 12/11 – 7/12
Operations Officer, Torrey Pines Bank, 8/10 – 9/11
Support Services Specialist, Torrey Pines Bank, 2006 – 2010
Branch Utility Specialist, Torrey Pines Bank, 2005 – 2006
Financial Services Representative, Torrey Pines Bank, 2004– 2005
Disciplinary Information: None (100% clean record)
Other Business Activities: None (Not Applicable)
Additional Compensation: None (Not Applicable)
Supervision: Principal and Senior Managing Associate Jennifer J. Thomas, CFP®, is the direct supervisor for Laurie Williams, and monitors her work on a daily basis.
Requirements for State-Registered Advisers: None (Not Applicable)

Qualifications Required to Obtain and Maintain Designations

Certified Financial Planner™ (CFP®)

The CFP® certification is a voluntary certification; no federal or state law or regulation requires financial planners to hold CFP® certification. It is recognized in the United States and a number of other countries for its (1) high standard of professional education; (2) stringent code of conduct and standards of practice; and (3) ethical requirements that govern professional engagements with clients. Currently, more than 62,000 individuals have obtained CFP® certification in the United States.

To attain the right to use the CFP® marks, an individual must satisfactorily fulfill the following requirements:

Education

Complete an advanced college-level course of study addressing the financial planning subject areas that CFP Board's studies have determined as necessary for the competent and professional delivery of financial planning services, and attain a Bachelor's Degree from a regionally accredited United States college or university (or its equivalent from a foreign university). CFP Board's financial planning subject areas include insurance planning and risk management, employee benefits planning, investment planning, income tax planning, retirement planning, and estate planning;

Examination

Pass the comprehensive CFP® Certification Examination. The examination, administered in 10 hours over a two-day period, includes case studies and client scenarios designed to test one's ability to correctly diagnose financial planning issues and apply one's knowledge of financial planning to real world circumstances;

Experience

Complete at least three years of full-time financial planning-related experience (or the equivalent, measured as 2,000 hours per year); and

Ethics

Agree to be bound by CFP Board's Standards of Professional Conduct, a set of documents outlining the ethical and practice standards for CFP® professionals.

Individuals who become certified must complete the following ongoing education and ethics requirements in order to maintain the right to continue to use the CFP® marks:

Continuing Education

Complete 30 hours of continuing education hours every two years, including two hours on the Code of Ethics and other parts of the Standards of Professional Conduct, to maintain competence and keep up with developments in the financial planning field; and

Ethics

Renew an agreement to be bound by the Standards of Professional Conduct. The Standards prominently require that CFP® professionals provide financial planning services at a fiduciary standard of care. This means CFP® professionals must provide financial planning services in the best interests of their clients.

CFP® professionals who fail to comply with the above standards and requirements may be subject to CFP Board's enforcement process, which could result in suspension or permanent revocation of their CFP® certification.

Chartered Financial Analyst (CFA)

The Chartered Financial Analyst (CFA) charter is a globally respected, graduate-level investment credential established in 1962 and awarded by CFA Institute — the largest global association of investment professionals.

There are currently more than 90,000 CFA charterholders working in 135 countries. To earn the CFA charter, candidates must: 1) pass three sequential, six-hour examinations; 2) have at least four years of qualified professional investment experience; 3) join CFA Institute as members; and 4) commit to abide by, and annually reaffirm, their adherence to the CFA Institute Code of Ethics and Standards of Professional Conduct.

High Ethical Standards

The CFA Institute Code of Ethics and Standards of Professional Conduct, enforced through an active professional conduct program, require CFA charterholders to:

- Place their clients' interests ahead of their own
- Maintain independence and objectivity
- Act with integrity
- Maintain and improve their professional competence
- Disclose conflicts of interest and legal matters
- Global Recognition

Passing the three CFA exams is a difficult feat that requires extensive study (successful candidates report spending an average of 300 hours of study per level). Earning the CFA charter demonstrates mastery of many of the advanced skills needed for investment analysis and decision making in today's quickly evolving global financial industry. As a result, employers and clients are increasingly seeking CFA charterholders—often making the charter a prerequisite for employment.

Additionally, regulatory bodies in 19 countries recognize the CFA charter as a proxy for meeting certain licensing requirements, and more than 125 colleges and universities around the world have incorporated a majority of the CFA Program curriculum into their own finance courses.

Comprehensive and Current Knowledge

The CFA Program curriculum provides a comprehensive framework of knowledge for investment decision making and is firmly grounded in the knowledge and skills used every day in the investment profession. The three levels of the CFA Program test a proficiency with a wide range of fundamental and advanced investment topics, including ethical and professional standards, fixed-income and equity analysis, alternative and derivative investments, economics, financial reporting standards, portfolio management, and wealth planning.

The CFA Program curriculum is updated every year by experts from around the world to ensure that candidates learn the most relevant and practical new tools, ideas, and investment and wealth management skills to reflect the dynamic and complex nature of the profession.

To learn more about the CFA charter, visit www.cfainstitute.org.

Certified Wealth Strategist® (CWS®)

The Certified Wealth Strategist® Education and Designation have been developed by the Cannon Financial Institute.

The Certified Wealth Strategist® designation program provides financial services professionals an additional level of knowledge to both competently and confidently serve their clients and to exceed client expectations. The program is designed to provide financial services professionals with the knowledge and skill sets needed to work with more complex client issues in these four broad and primary phases of wealth management: Creation and Growth of Wealth, Preservation and Protection of Wealth, Distribution of Wealth during Life, and Distribution of Wealth at Death.

Education

The Certified Wealth Strategist® program's curriculum is presented by blending six different educational formats to maximize the learning experience:

- Instructor-Led Training – CWS® Practice Management Skills and CWS® Client Interaction Skills
- Reading Assignments Case Studies and Self-Assessments
- Audio Assignments
- Interactive e-Learning Lessons
- Online Mastery Examinations
- A Capstone Project

This multi-format presentation allows participants to accelerate the assimilation of complex concepts in a more efficient and successful manner. It also allows advisors to bring their new set of competencies to their clients, while minimizing the time away from their primary job responsibilities.

Capstone Project

At the end of the CWS® program of study, The Capstone Project includes a business plan and case study that demonstrates use of the knowledge and skills acquired during the Certified Wealth Strategist® program. Capstone Projects articulate action steps for:

- Client interactions, scripts, topics and tools
- Business practice changes, actions and tools
- Resource use, source and location
- Knowledge inventory, gaps and solutions

Experience

CWS® certificants are required to have more than three years' experience in the financial services industry and significant experience in a client-facing role, or a four-year degree from an accredited school.

Ethics

In accepting the Certified Wealth Strategist® designation certificants support and adhere to the obligations and responsibilities set out below.

- Responsible to the public to provide accurate and truthful representation in advertising and public statements regarding services and expected results.
- Responsible to the client to provide objective, accurate and truthful professional services.
- Responsible to maintain and respect confidentiality of sensitive information obtained in the execution of professional responsibilities.
- Responsible to ensure that a client's interests are not compromised by conflicts of interest or other unethical and inappropriate influence of professional judgment.

Ongoing Requirements

CWS® certificants are required to complete 33 hours of CE (30 general and 3 Ethical) for each reporting period. Reporting period is defined as two-years, beginning January 1 following the date of receiving CWS® certification. The subject matter for general CE must entail technical training that extends knowledge within the 13 Wealth Management Issues and/or training that improves on practice management and client relationship building skills.

Chartered Life Underwriter® (CLU®)

The Chartered Life Underwriter® (CLU®) designation is one of the oldest and most respected credentials in financial services. It represents a thorough understanding of a broad array of personal risk management and life insurance planning issues and stresses ethics, professionalism, and in-depth knowledge in the delivery of financial advice. The authority to use the CLU® mark is granted by the Certification Committee of the Board of Trustees of The American College, and that privilege is contingent on adherence to strict ethical guidelines.

Each CLU® must also complete a minimum of 30 hours of continuing education every two years, adhere to strict ethical standards, and meet extensive experience requirements, ensuring the knowledge you're counting on is both comprehensive and current.

Education

CLU® candidates must complete eight college-level courses, five required and three electives. The required courses include Fundamentals of Insurance Planning; Individual Life Insurance; Life Insurance Law; Fundamentals of Estate Planning; and Planning for Business Owners and Professionals. Elective topics cover financial planning, health insurance, income taxation, group benefits, investments, and retirement planning.

Certified Fund Specialist® (CFS®)

The Certified Fund Specialist® (CFS®) designation is awarded to individuals who complete training provided by the Institute of Business & Finance (IBF) in the form of a 60-hour self-study program, including an exam administered by the Financial Industry Regulatory Authority (FINRA). Students must also complete an open-book case study. The designation is the oldest designation in the mutual funds industry.

CFS designation is an intermediate-to-advanced course on mutual funds, exchange-traded securities, REITs, closed-end funds, and similar investments. Candidates learn about advanced topics in fund analysis and selection, asset allocation, and portfolio construction. In addition, candidates gain sophisticated investment strategies for risk management, taxes, and estate planning.

To earn this designation, candidates must have at least 2,000 hours of work experience in the financial services industry or a bachelor's degree from an accredited college or university. The designation will not be granted until the required minimum number of hours has been fulfilled or a bachelor's degree has been granted. Designees must report 30 hours of CE every two years directly to IBF.

Certified Public Accountant (C.P.A.)

The Certified Public Accountant designation is a national professional certification. The State Boards of Accountancy determines the laws and rules for each state/jurisdiction. Educational requirements vary by state. The Georgia State Board of Accountancy licenses certified public accountants and public accounting firms. Applicants for C.P.A. licensure must meet sufficient requirements for education and experience and pass a national examination.

C.P.A.s are licensed and regulated by their state boards of accountancy. While state laws and regulations vary, the education, experience and testing requirements for licensure as a C.P.A. generally include minimum college education (typically 150 credit hours with at least a baccalaureate degree and a concentration in accounting), minimum experience levels (most states require at least one year of experience providing services that involve the use of accounting, attest, compilation, management advisory, financial advisory, tax or consulting skills, all of which must be achieved under the supervision of or verification by a C.P.A.), and successful passage of the Uniform C.P.A. Examination. In order to maintain a C.P.A. license, states generally require the completion of 40 hours of continuing professional education (CPE) each year (or 80 hours over a two year period or 120 hours over a three year period). Additionally, all American Institute of Certified Public Accountants (AICPA) members are required to follow a rigorous Code of Professional Conduct which requires that they act with integrity, objectivity, due care, competence, fully disclose any conflicts of interest (and obtain client consent if a conflict exists), maintain client confidentiality, disclose to the client any commission or referral fees, and serve the public interest when providing financial services. The vast majority of state boards of accountancy have adopted the AICPA's Code of Professional Conduct within their state accountancy laws or have created their own

Certified Trust and Financial Adviser (CTFA)

Certified Trust and Financial Adviser (CTFA): The Institute of Certified Bankers (ICB) awards the CTFA designation to individuals who meet personal trust experience and education requirements, pass an examination on tax law, investment management,

personal finance, insurance and estate planning, fiduciary and trust activities, and agree to meet ICB's continuing education requirements.

Professional Experience & Education

- A minimum of three (3) years' experience in wealth management as well as completion of one of an ICB-approved wealth management training program, or
- Five (5) years' experience in wealth management and a bachelor's degree, or
- Ten (10) years' experience in wealth management

Other Requirements

A letter of recommendation is required to attest to qualifications for certification, including your wealth management experience and your ethical character. Wealth management experience is defined as direct experience in the various facets of delivering financial planning and fiduciary services relating to trusts, estates, IRAs and individual asset management accounts. Each candidate must sign ICB's Professional Code of Ethics statement. To maintain the CTFA certification in good standing, 45 credits of continuing education are required every three years, with a minimum of six hours in each of four knowledge areas, as well as three continuing education credits in Ethics.

Certified Financial Divorce Analyst (CDFA™)

The Institute for Divorce Financial Analysts™ (IDFA™) was founded in 1993 to provide specialized training to accounting, financial and legal professionals in the field of pre-divorce financial planning. Over the years, IDFA™ has certified more than 5,000 professionals as Certified Divorce Financial Analysts™. The Institute provides comprehensive education using a variety of knowledge and skill building techniques. Candidates will learn how to help their clients with financial issues that will affect the rest of their lives. After successfully completing the course, candidates receive the Certified Divorce Financial Analyst™ (CDFA™) designation. To attain the right to use the CDFA™ certification, an individual must satisfactorily fulfill the following requirements:

Education

CDFA™ professionals must develop their theoretical and practical understanding and knowledge of the financial aspects of divorce by completing a comprehensive course of study approved by the IDFA™.

Examination

CDFA™ practitioners must pass a four-part Certification Examination that test their understanding and knowledge of the financial aspects of divorce. In addition, the practitioner must demonstrate the practical application of this knowledge in the divorce process.

Experience

CDFA™ professionals must have two years minimum experience in a financial services capacity prior to earning the right to use the CDFA™ certification mark.

Ethics

As a final step to certification, CDFA™ practitioners agree to abide by a strict code of professional conduct known as the IDFA Code of Ethics and Professional Responsibility that sets forth their ethical responsibilities to the public, clients, employers and other professionals. The IDFA™ may perform a background check during this process and each candidate for CDFA™ certification must disclose any investigations or legal proceedings relating to his or her professional or business conducts.

Individuals who become certified must complete the following ongoing education in order to maintain the right to continue to use the CDFA™ designation:

Ongoing Certification Requirements

Once certified, CDFA™ practitioners are required to maintain technical competence, fulfill ethical obligations, and remain a member of IDFA in good standing. Every two years, they must complete a minimum of twenty (20) hours of continuing education,

ten (10) of which are specifically related to the field of divorce. In addition to the biannual continuing education requirement, all CDFA™ practitioners must voluntarily disclose any public, civil, criminal or disciplinary actions that may have been taken against them during the past two years as part of the renewal process.

[illegible]

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

