

Item 1 – Cover Page

ADV Part II
Disclosure Brochure
March 30, 2013

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This Disclosure Brochure (“Brochure”) provides information about the qualifications and business practices of Boston Advisors, LLC (“Boston Advisors”, “we” or “us”). If you have any questions about the contents of this Brochure, please contact us at 800.523.5903. This Brochure will be filed with the United State Securities and Exchange Commission (“SEC”) under the Investment Advisers Act of 1940 (“Act”). The information in this Brochure has not been approved or verified by the SEC or by any state securities authority.

Additional information about Boston Advisors is also available on the SEC’s website at www.adviserinfo.sec.gov.

Although we are a registered investment adviser with the SEC, our registration does not imply any level of skill or training. The information and disclosures we provide to you, including the disclosures in this Brochure, is information that you may use as part of your decision to initially hire us or to continue to maintain our existing investment advisory relationship.

Item 2 – Material Changes

Filing Date: March 30, 2013

In this Item 2, we are required to identify and discuss all material changes since our last annual update of the former Part II of the Form ADV, or to include these changes in a separate document accompanying this Brochure.

There have been no material changes since our last annual update.

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Item 4 – Advisory Business

Boston Advisors was established in 1982 to provide investment management services. Boston Advisors is employee controlled and the majority of Boston Advisors is owned by Birdsong Capital, LLC, an employee owned entity. Boston Advisors has two minority shareholders who each have less than 25% ownership.

Boston Advisors provides discretionary portfolio management services to institutional and individual high net worth clients through two principal divisions; the Institutional Account Group and the Private Account Group.

Institutional Account Group

The Institutional Account Group provides active investment management on a discretionary basis to institutional clients through an array of investment strategies. Clients retain Boston Advisors to formulate an investment program within a selected investment discipline which is based upon the Client's investment objective and risk tolerance. Institutional equity strategies offered are US Large Core Equity, US Large Value Equity, US Large Growth Equity, US Small Core Equity and International ADR Equity. The Broad Allocation Strategy is an offering available to individual and institutional investors on a direct separate managed account basis and through a mutual fund to which Boston Advisors serves as investment adviser, the Broad Allocation Strategy Fund (*tickers: BABAX and BABIX*) (the "Fund").

The institutional investment process is quantitative and begins with an evaluation of the stock universe appropriate for the assignment through our proprietary stock selection methodology. The stock selection process ranks stocks based on multi-factor statistical models. These factors are used conjunction with a custom risk model and portfolio construction rules to build mandate-specific portfolios, designed to target different styles, capitalization ranges and risk goals. Boston Advisors will tailor services on the basis of certain client's needs and objectives and will accept restrictions on investing in certain securities or types of securities. Eligible stock universe include exchange listed securities, exchange traded funds (ETFs), over-the-counter securities, corporate debt securities, warrants, options, commercial paper, mutual funds, U.S. government securities, and municipal securities.

Institutional offerings are also available to model-based programs in which we provide the program sponsor or an overlay manager a particular strategy through model portfolios and, in certain cases, handles certain trading and other functions. Because a model-based program sponsor or overlay manager generally exercises investment discretion and, in many cases, brokerage discretion; performance and other information relating to Boston Advisors' is generally provided for informational purposes only and should not be relied upon as an indication of actual client results or experience. In such cases, Boston Advisors is not responsible for overseeing the provision of services by a model-based program sponsor and cannot assure the quality of its services.

Private Account Group

The Private Account Group provides discretionary and non-discretionary services to high-net-worth clients. Under discretionary arrangements, Boston Advisors is given full power by the Client to supervise and direct all of the investment of assets in the Client's account. In these relationships, Boston Advisors has complete authority without prior consultation with the Client; all in accordance with the objectives and guidelines and subject to any limitations expressed by the Client. The

investment management process includes analysis of each Client's objectives, requirements, risk tolerance and existing portfolio holdings. Eligible stock universe include exchange listed securities, exchange traded funds (ETFs), over-the-counter securities, corporate debt securities, warrants, options, commercial paper, mutual funds, U.S. government securities, and municipal securities.

Under non-discretionary arrangements, Boston Advisors provides investment advisory services and offers recommendations and the Individual Client make the ultimate investment decision regarding the account's assets and, in some cases, is responsible for the trades to implement such recommendations. Boston Advisors no longer accepts new non-discretionary advisory Clients.

Boston Advisors also provides investment advisory services through programs ("programs") sponsored by broker-dealers or other financial services companies ("sponsors"). Some sponsors may offer a variety of services such as brokerage, custody and investment advisory services ("wrap") or some combination thereof. For wrap and certain other programs, Boston Advisors is appointed to act as the investment adviser through a process administered by the program sponsor. Clients participating in a program, generally with the assistance from the sponsor, may select Boston Advisors to provide investment advisory services for their account (or a portion thereof) in a particular strategy. Boston Advisors provides investment advisory services based upon the particular needs of the wrap fee program client as reflected in information provided to Boston Advisors by the sponsor, and will generally make portfolio managers and client support personnel available for direct telephone conversations or in-person meetings as reasonably requested by clients and/or sponsors. Clients are encouraged to consult their own financial advisors and legal and tax professionals in connection with selecting and engaging the services of an investment manager in a particular strategy and participating in a wrap or other program. In the course of providing services to program clients who have financial advisors, Boston Advisors may rely on information or directions communicated by the financial advisor acting with apparent authority on behalf of its clients.

Wrap-Fee Portfolio Management Programs

In some instances, Boston Advisors is retained under a "Wrap-Fee" or "Dual Contract" arrangement offered by a broker-dealer, wherein the broker-dealer may recommend retention of the firm as an Adviser, pay Boston Advisors' fee on behalf of the Client, monitor and evaluate the firm's performance, execute the Client's portfolio transactions or provide any combination of these or other services, all for a single fee paid by the Client to the broker-dealer. The firm's investment advisory fee under such a Wrap-Fee arrangement may differ from that offered to other Clients.

For Wrap-Fee programs, Boston Advisors is appointed through a process administered by the program "sponsor". Clients participating in the program, generally with assistance from the sponsor, may select Boston Advisors to provide portfolio management services for their account (or a portion thereof) in a particular asset class. Boston Advisors manages a product mandate in accordance with guidelines established by Boston Advisors and Wrap-Fee Sponsor. The broker considers the competitive environment in bidding for a given account, the amount of personal consultation the Client will require, the complexity of the Client's total financial circumstances, the type of investments the Client wants, the frequency of trades the Client desires, and the Client's past trading history. Boston Advisors will generally make Portfolio Managers and/or client service personnel available for telephone conversations as reasonably requested by the Program Client and /or the sponsor. Program Clients should review all materials available from the sponsor concerning the sponsor and the program's terms, conditions and fees. In evaluating the Wrap-Fee arrangement, a Client should recognize that brokerage commissions for the execution of transactions in the Client's account are generally not negotiated by Boston Advisors.

Wrap-Fee programs may cost the Client more or less than purchasing these types of services separately, depending upon the degree of trading in the account. Boston Advisors may impose a higher account size minimum requirement, which might not otherwise be imposed. For Dual Contract programs, Boston Advisors is appointed to act as a portfolio manager through a process administered by the broker-dealer. However, unlike Wrap-Fee programs, the Client contracts directly with Boston Advisors for portfolio management services. The account is managed according to the mandate of a specific product type. The Client instructs Boston Advisors to direct all brokerage transactions to the broker-dealer administering the program. In Dual Contract programs, the Client pays separate fees to the broker-dealer for executions and to Boston Advisors for portfolio management. Client information, including profile and risk tolerances, is typically obtained by the platform sponsor. The various managers, including Boston Advisors, rely exclusively on suitability determinations and information provided by the platform sponsor.

Boston Advisors provides discretionary portfolio management and/or non discretionary recommendations in the form of model portfolios for separately managed accounts or wrap programs listed in Schedule D of Boston Advisors' Form ADV Part I. Boston Advisors has contracted to provide such services to the following financial institutions which serve as the wrap sponsor or platform provider:

LPL Financial Corporations
Envestnet
Placemark Investments, Inc.
RBC

Assets Under Management

Boston Advisors' total assets under management as of December 31, 2012 were \$2.3 billion. Of that total \$2.1 billion represented discretionary assets and \$190 million represented non-discretionary assets.

Item 5 – Fees and Compensation

General Fee Schedule Information

All fees are negotiable and may vary from Client to Client based upon a number of factors, including, but not limited to: pre-existing relationship or number of other accounts, assets under management, portfolio complexity and investment strategy employed. Fees can be fixed or be based on a progressive fee or non-progressive fee schedule. A progressive fee schedule is a tiered schedule with established breakpoints. As account assets increase beyond established breakpoints, the fee is reduced for amount of assets beyond breakpoint, which equates to a blended fee (e.g., client invests \$4,000,000; if a high net worth client, the first \$3,000,000 is charged 2.00% and the remaining \$1,000,000 is charged 1.50% for a blended fee). A non-progressive fee schedule means that the entire account will be charged the fee that corresponds with the total account value and that type of account (e.g., client invests \$4,000,000; if a high net worth client, the client is charged 1.50% for the entire account value). Related accounts may be aggregated for fee calculation purposes in certain circumstances, in which case an Additional Account Fee may be charged. Employees of Boston Advisors may receive fee discounts that are not offered to non-employees.

Fees are generally payable quarterly (either in advance or in arrears based on Client circumstances, or in the case of Wrap-Fee accounts as determined by the Wrap-Fee sponsor) based upon the calendar quarter-end market value. Fees paid in advance are refunded on a pro-rata basis if the service is terminated within the payment period. Refund is calculated from date of receipt of notice.

The initial fee covers the period from the inception date through the last day of the first billing quarter (or period if different than quarterly) and will be pro-rated accordingly. Thereafter, Boston Advisors is paid on a quarterly basis either in advance or arrears. Unless otherwise agreed to by Boston Advisors, the quarterly fee will be based on the total value of the account on the last calendar day of the previous billing quarter (or period if different than quarterly) and will become due upon Client's receipt of invoice. Fees will be paid, either by direct payment or automatic deduction from the account by the custodian in accordance with the Client authorization in the applicable Agreement. No fee adjustment will be made during any billing quarter for appreciation or depreciation in account asset value during that quarter, nor shall any adjustment or refund be made with respect to partial withdrawals by the Client during any billing quarter or semi-annual period, as applicable.

In limited instances, Boston Advisors may charge a fixed fee as opposed to a tiered fee based on assets under management. Fixed fees for portfolio management services are negotiated and agreed upon based on Client type, asset class, pre-existing relationship, portfolio complexity and account size.

For Clients subject to ERISA and the Code, Boston Advisors' receipt of compensation and fees are subject to the restrictions imposed by ERISA and the Code and any applicable exemption thereto. Pursuant to Department of Labor Rule 408(b)(2), as a fiduciary and service provider to ERISA clients, Advisers are required to make disclosures about their receipt of direct and indirect compensation. All direct compensation is in the form of advisory fees which are detailed in Exhibit C to the Investment Management Agreement with the client. Our general fee structure is outlined above. Indirect compensation, as defined in Rule 408(b)(c) includes items such as the Adviser's receipt of soft dollars. To the extent permissible under Section 28(e) of the Exchange Act, the Adviser may use soft dollars. Soft dollars is discussed more fully below.

In the event of inadvertent receipt of check or other financial instrument payable to a Client, Boston Advisors reserves the right to send the check or instrument to the client or its custodian rather than

back to the original sender when it believes that such procedure provides best overall protection for the underlying assets.

Fees and costs not included in the Management Fee

Boston Advisors' compensation is separate from brokerage commissions, dealer spreads and other costs associated with the execution of securities transactions for Client accounts. In addition to the Management or Advisory fee, Clients may be charged other fees which may include, but not limited to the following: custody fees, transfer taxes, dividend reinvestment costs, electronic funds and wire transfer fees, Non-Network Fee, as described below, Additional Account Fees, as described below, and any other charges or expenses imposed by law or otherwise agreed to. If applicable, these fees will be charged to the Client in addition to Boston Advisors' management fee.

The Non-Network Fee is a fee that may be charged to certain individual Clients who elect to use a Non-Network broker or custodian. Network brokers are those brokerage firms with which Boston Advisors has formed operating alliances in order to provide the capability of electronically exchanging data relating to a Client's account. If a Client elects to use a Non-Network broker or custodian, an additional annual fee of \$500.00 per account may be charged.

The Additional Account Fee is a fee that may be charged to each account whose assets have been aggregated for fee-setting purposes. If a Client elects to aggregate multiple accounts for fee-setting purposes, an annual fee of \$500.00 per each additional account other than the primary account may be charged.

Boston Advisors' compensation is also separate from and in addition to management fees, distribution and other fees and expenses paid by mutual funds, exchange-traded funds, money market funds or closed-end funds held in Client's account.

Certain members of Boston Advisors' sales team are registered representatives of BNY Mellon and receive compensation for the sales of shares of the Broad Allocation Strategy Fund (*Ticker BABAX*), a mutual fund advised by Boston Advisors. Clients have the option to purchase shares of the Broad Allocation Strategy Fund directly through BNY Mellon, the custodian for the Fund or through brokers who have entered into selling agreements with BNY Mellon for distribution of the Fund.

Individual Client Fee Schedule – Equity and Balanced Portfolios

The fee for portfolio management services provided by Boston Advisors to Individual Clients is based upon the total market value of the account. The fee is computed according to the following schedule:

<u>Assets Under Management</u>	<u>Maximum Management Fee</u>
First \$3,000,000 of total market value	2.00% per year
Next \$6,000,000 of total market value	1.50% per year
Next \$9,000,000 of total market value	1.00% per year
Balance of total market value	Negotiable

The minimum annual fee for each Individual Equity/Balanced account is \$5,000.

The fee for portfolio management services provided by Boston Advisors to Institutional Clients is based upon the total market value of the account and varies depending on the investment strategy employed. The fee is computed according to the following schedules:

Institutional Equity Fee Schedule – Large Cap Core Equity

<u>Assets Under Management</u>	<u>Maximum Management Fee</u>
First \$25,000,000	0.70% per year
Next \$25,000,000	0.65% per year
Next \$50,000,000	0.55% per year
Balance	0.50% per year

The minimum annual fee for each Institutional Core Equity account is \$35,000.

Institutional Equity Fee Schedule – Large Cap Value

<u>Assets Under Management</u>	<u>Maximum Management Fee</u>
First \$25,000,000	0.65% per year
Next \$25,000,000	0.60% per year
Next \$50,000,000	0.55% per year
Balance	0.50% per year

The minimum annual fee for each Institutional Large Cap Value account is \$32,500.

Institutional Equity Fee Schedule – Large Cap Growth

<u>Assets Under Management</u>	<u>Maximum Management Fee</u>
First \$25,000,000	0.65% per year
Next \$25,000,000	0.60% per year
Next \$50,000,000	0.55% per year
Balance	0.50% per year

The minimum annual fee for each Institutional Large Cap Growth account is \$32,500.

Institutional Equity Fee Schedule - Small Cap Core

<u>Assets Under Management</u>	<u>Maximum Management Fee</u>
First \$25,000,000	0.90% per year
Next \$25,000,000	0.85% per year
Balance	0.80% per year

The minimum annual fee for each Small Cap account is \$45,000.

Institutional Equity Fee Schedule – ADR

The following is our standard Institutional ADR fee schedule for separate accounts:

<u>Assets Under Management</u>	<u>Maximum Management Fee</u>
First \$3,000,000	1.00% per year
Next \$3,000,000	0.80% per year
Next \$3,000,000	0.60% per year
Balance	0.40% per year

Broad Allocation Strategy

The following is our standard Broad Allocation Strategy fee schedule for separate accounts:

<u>Assets Under Management</u>	<u>Maximum Management Fee</u>
First \$3,000,000	1.00% per year
Next \$3,000,000	0.90% per year
Next \$4,000,000	0.80% per year
Next \$40,000,000	0.70% per year
Next \$50,000,000	0.60% per year
Next \$100,000,000	0.50% per year

The minimum annual fee for each Broad Allocation Strategy account is \$2,000.

Item 6 – Performance-Based Fees and Side-By-Side Management

Boston Advisors does not charge performance-based fees.

Item 7 – Types of Clients

Boston Advisors provides discretionary portfolio management services to individual and institutional clients.

Our Clients include:

- High net worth individuals
- Investment companies (mutual funds, including variable annuity)
- Corporations or other business entities
- Private and governmental retirement, pension and profit sharing plans
- Charitable organizations
- Trusts and estates
- Endowments, foundations and non-profit entities.
- Banks

Account minimums to open and maintain accounts apply to several of our investment strategies. Please refer to Section 5 above for stated minimums.

Item 8 – Methods of Analysis, Investment Strategies and Risk of Loss

Methods of Analysis and Investment Strategies

Boston Advisors' investment process utilizes proprietary metrics and quantitative and qualitative research from independent research providers.

The institutional investment process begins with an evaluation of the stock universe appropriate for the assignment through our proprietary stock selection engine. The stock selection process prioritizes stocks based on multi-factor statistical models to create data and liquidity screens. These factors are used conjunction with a custom risk model to quantify and manage exposures in the portfolio and portfolio construction rules to build mandate-specific portfolios, designed to target different style boxes, capitalization ranges and risk goals.

For Private Account Group clients, Boston Advisors offers asset allocation and customized account solutions in addition to the Private Account Group product offerings. The process begins with a screening for good valuation and increasing business momentum across the universe of available companies to narrow down the list of potential investments. We then conduct a thorough review to understand the business fundamentals and dynamics of each company stock we plan to purchase. Boston Advisors will tailor services on the basis of specific client's needs and objectives and will accept restrictions on investing in certain securities or types of securities.

Eligible stock universe for institutional and Private Account Group Clients include exchange listed securities, exchange traded funds (ETFs), over-the-counter securities, corporate debt securities, warrants, options, commercial paper, mutual funds, U.S. government securities, and municipal securities.

Risk of Loss

All investments carry risk, including the possible loss of principal and there is no assurance that an investment will provide positive performance over any period of time. Each method of analysis requires subjective assessments and decision-making by investment professionals which carry the risk of an error in judgment. Further, risk of loss may be amplified depending on the types of securities purchased. For example, certain securities may lack liquidity, such as some ETFs and small capitalization securities. In such cases, there will be a limited market to sell such positions and losses can be incurred. Certain ETFs used may trade at a material discount or premium to the underlying asset value of the ETF. Further, the use of leveraged and inverse ETFs can result in sudden and material loss of capital. Boston Advisors cannot guarantee performance. Historical results cannot be relied up on for future results.

Risk of loss may also result from trading practices as a result of managing different types of Clients. Relating to services Boston Advisors' provides to model portfolios and or overlay managers, the recommendations made in the model portfolios provided to the sponsor or overlay manager may be the same or similar to recommendations made by Boston Advisors to other clients. In doing so, Boston Advisors may have already commenced trading before sponsor or overlay manager has received or had the opportunity to act on Adviser's recommendations. As a result, trades ultimately placed by sponsor or overlay manager for its clients may be subject to price movements that may result in model-based program clients receiving prices that are less favorable than the prices obtained by Boston Advisors for its own discretionary clients. Alternatively, the sponsor or overlay manager may initiate trading before or at the same time Boston Advisors is also trading for its discretionary clients, which could result in Boston Advisors' discretionary clients receiving more favorable prices than might otherwise have been obtained absent sponsor or overlay manager's trading activity.

Because Boston Advisors cannot control sponsor or overlay manager's execution of transactions, Boston Advisors cannot control the market impact of such transactions to the same extent that it would for its discretionary client accounts.

Item 9 – Disciplinary Information

Under this item we are required to disclose to you any information and related material facts regarding any legal or disciplinary events that would be material to a current or prospective client.

Boston Advisors has no material legal or disciplinary events to disclose regarding its advisory business or the integrity of its management.

Item 10 – Other Financial Industry Activities and Affiliations

Boston Advisors is the investment adviser to a mutual fund known as the Broad Allocation Strategy Fund (*Tickers: BABAX and BABIX*). The Fund is a series of the FundVantage Trust; a fund family offered through Bank of New York Mellon (“BNY”). Sales staff of Boston Advisors are licensed and supervised by BNY to allow them to receive compensation for sales of shares of the mutual fund. While certain employees of Boston Advisors are licensed by BNY, there is no affiliation between Boston Advisors and BNY.

Boston Advisors does not recommend or select other investment advisers for its clients.

Item 11 – Code of Ethics, Personal Trading, Participation or Interest in Client Transactions

Code of Ethics and Personal Trading

Boston Advisors has a Code of Ethics designed to prevent and detect actual or potential conflicts of interest or unethical conduct by access persons. The Code of Ethics also governs the personal trading activities of Boston Advisors' access persons. Access persons are defined as all officers and directors and employees with access to non-public information regarding any Client portfolio. In general, such access persons are prohibited from using knowledge of Client security transactions to profit by the market effect of such transactions and from giving information of proposed or current purchases or sales by a Client to unauthorized third parties. As such, access persons are prohibited from effecting transactions in securities for their own account, or for the accounts in which they have a beneficial interest or control where such securities have been purchased or sold the same day for a Client account. Access persons are required to pre-clear non-exempt personal securities transactions and are required to have duplicate copies of confirmations or statements sent to Boston Advisors in order to monitor compliance with Boston Advisors personal trading policies and restrictions. Exempt securities include shares of open-end mutual funds and ETFs. However, where an employee is determined to be an access person to the Broad Allocation Strategy Fund, ETFs are not exempt and the above described pre-clearance requirements apply. An "Access Person" is an employee who has real time trading knowledge of what has been and will be traded for the Fund. Under the Code of Ethics, employees are subject to certain limitations regarding the receipt or giving of gifts to others. Clients may request a copy of Boston Advisors' Code of Ethics at any time.

Participation or Interest in Client Transactions

On occasion Boston Advisors may effect "cross" transactions between Client accounts in which one Client will purchase securities held by another Client. Such transactions are only entered into when Boston Advisors deems the transaction to be in the best interests of both Clients and at a price that Boston Advisors has determined to be fair to both parties by reference to independent market indicators (or as otherwise prescribed by law) and which Boston Advisors believes to constitute "best execution" for both parties. Boston Advisors does not receive any compensation in connection with such "cross" transactions.

Boston Advisors may recommend that clients invest in shares or other interests in certain investment companies to which Boston Advisors may receive advisory, performance and/or distribution fees, such as shares of the Broad Allocation Strategy Fund. To the extent that Boston Advisors invests advisory client assets in shares of an affiliated investment company, Boston Advisors may waive investment advisory fees on the assets invested in such shares, credit the account for the fees paid by the investment company to Boston Advisors' related Fund or limit the payment of duplicative fees to Boston Advisors and the related Fund through other means or charge fees both at the investment company level and separate account level to the extent permitted by applicable law. Additionally, officers, board members, and/or employees of Boston Advisors, from time to time, may purchase or sell, or hold positions in, securities recommended to Clients, including purchasing securities that are being sold for Clients and vice versa. Boston Advisors has no obligation to acquire for a client account a position in any investment which it, acting on behalf of another client, itself or an employee, may acquire, and the client accounts shall not have first refusal, co-investment or other rights respect of any such investment.

In the process of rectifying a trade error for a Client transaction, net losses to the Client are generally reimbursed directly by either Boston Advisors, the broker responsible for the transaction or a combination of both. In instances where a net gain has resulted from a trade error, Boston Advisors will generally directly benefit from the gain.

Item 12 – Brokerage Practices

General Authority

When Boston Advisors is authorized to trade on behalf of a Client, either because the account is discretionary or the Client has specifically authorized a transaction for a non-discretionary account, Boston Advisors places orders for the execution of securities transactions for a Client's accounts with brokers. Generally, Boston Advisors has authority under the investment advisory agreement to select the broker to effect the Client's trades, subject to Boston Advisors' obligation to obtain best execution. In some cases, the Client retains the power to select the broker or brokers through which all or specific transactions are implemented. In non-discretionary accounts, the Client may elect to place for itself all trades for the account. Pricing of securities is supplied by the custodians.

Custodians and Brokers We Use

Boston Advisors does not maintain custody of your assets that we manage (although we may be deemed to have custody of your assets if you give us authority to withdraw assets from your account (see Item 15 Custody, below). Your assets must be maintained in an account at a "qualified custodian", generally a broker dealer or bank. While Boston Advisors may make recommendations about specific brokers our clients use for custody we are independently owned and operated and not affiliated with such brokers. The broker will hold your assets in a brokerage account and buy and sell securities when you or we instruct, as the case may be. While we may recommend a broker that you use as custodian/broker, you will decide whether to do so and will open your brokerage account directly with them. We do not open the account for you. Even though your account is maintained with a particular broker/custodian, we can still use other brokers to execute trades for your account, as described in the next paragraph.

How We Select Brokers/Custodians

In placing orders for the purchase and sale of securities and selecting brokers to effect these transactions, Boston Advisors considers several of factors, including, among others, the following:

- combination of execution services along with asset custody services (generally without a separate fee for custody),
- the broker's capability to execute, clear and settle trades (buy and sell securities for your account) and the ability to provide electronic transaction and communication services to the Client and Boston Advisors,
- the efficiency with which the transactions are effected and competitiveness of the price of those services (commission rates, margin interest rates, other fees, etc. and their willingness to negotiate them,
- the broker's ability to offer soft dollar credits toward research,
- the broker's ability to affect the transactions where a large block is involved, · the availability of the broker to stand ready to execute possible difficult transactions in the future,
- availability of other products and services that benefit Boston Advisors, as discussed below (see "Products and Services Available to Boston Advisors from brokers").

A higher commission may be paid to a broker providing additional services such as the provision of research and other services (Soft Dollars), as more fully discussed below. Accordingly, transactions may not always be executed at the lowest possible commission cost but commissions will generally be within the general range for that type of transaction. Exceptions to our standard brokerage

practices are transactions with respect to brokerage directed by the Client known as “directed brokerage”, as discussed more fully below, or with respect to a commission recapture program selected by the Client are described in this paragraph. Further, some of Boston Advisors’ Clients are the result of referrals from various brokerage firms who provide Boston Advisors referral and other services as a result of Boston Advisors’ participation in certain programs. When an account is referred by a particular registered representative or brokerage firm, and Boston Advisors is directed to effect brokerage transactions through that representative, Boston Advisors has a conflict of interest between its duty to the Client to obtain the most favorable brokerage commission rates available under the circumstances and its desire to obtain future referrals and services from that registered representative or brokerage firm.

Boston Advisors manages a number of accounts, some with similar or identical investment guidelines and some with different guidelines, that which may trade in the same securities. Portfolio decisions with respect to purchases and sales of securities may be similar or different from Client to Client. Boston Advisors may, but need not, purchase or sell the same securities at the same time for various accounts, and may in fact be selling a security for one account at the same time as it is purchasing the same security for another account. In making its investment decisions for each account, Boston Advisors will use its best judgment on behalf of each Client taking into account the investment guidelines for the account, the cash position of the account and other factors. It is Boston Advisors’ policy to allocate investment opportunities to the extent practicable to each account over time in a manner that Boston Advisors believes is fair and equitable to each Client account.

Sometimes, Boston Advisors may buy or sell a particular security on the same day for more than one Client. Boston Advisors may, but need not, aggregate or “block” orders for accounts for which it has investment discretion, in circumstances in which Boston Advisors believes that batching will result in a more favorable overall execution. Where appropriate, Boston Advisors allocates such batched orders at the average price of the aggregated order. Boston Advisors may batch a Client’s trades with trades of other Clients pursuant to an allocation process Boston Advisors considers fair and equitable to all Clients over time. Generally, all accounts that participate in a block transaction will participate on a pro rata, percentage or other objective basis. Similarly, the costs of all non account-specific commissions and transaction fees through executing broker-dealers will be charged to the advisory Clients on a pro rata basis. No Client account will be favored consistently over any other Client account.

Fixed income securities are generally purchased from the issuer or a primary market maker acting as principal on a net basis with no brokerage commission paid by the Client. Such securities, as well as equity securities, may also be purchased in public offerings from underwriters at prices which include underwriting commissions and fees. Most fixed income trades in the secondary market are executed on a competitive basis. Brokers are selected to compete based on their competitiveness in the past and the current market environment.

Your Custody and Brokerage Costs

Custodians generally do not charge you separately for custody services but is compensated by charging you commission or other fees on the trades that it executes or that settle into your custodian/brokerage account. In certain cases, commission rates applicable to our client accounts were negotiated based on our commitment to maintain a specific amount of our clients assets in accounts held by certain brokers, such as Schwab and/or Fidelity, among others. This commitment may benefit you because the overall commission rates you pay may be lower than they would be if we had not made the commitment. In addition to commissions, custodians/brokers may charge you a flat dollar amount as a “prime broker” or “trade away” fee for each trade that has been executed by a broker other than your custodian. These fees are in addition to the commissions or other fees you

pay to the executing broker. Because of this, in order to minimize your trading costs, we have your custodian broker execute most trades for your account.

Products and Services Available to Boston Advisors From Custodians/Brokers

Certain brokers, such as Schwab and/or Fidelity provide Boston Advisors and our clients with access to its institutional brokerage – trading, custody, reporting and related services – many of which are not typically available to retail customers. Certain brokers, such as Schwab and Fidelity also makes available various support services. Some of those services help Boston Advisors to manage or administer our clients’ accounts while others help us manage and grow our business. Such support services are generally available on an unsolicited basis (meaning we do not have to request them) and at no charge to us as long as we continue to keep a specified minimum of our clients’ assets in accounts at the custodian/broker. In the case of Schwab, that minimum is \$10 million and \$200,000 million for Fidelity. Below is a more detailed description of “support services” offered by custodians/brokers:

Services That Benefit You. Institutional brokerage may provide you access to a broad range of investment products, execution of securities transactions and custody of assets. The investment products available through institutional brokerage include some to which we might not otherwise have access or that would require potentially higher minimum initial investment by our clients.

Services that May Not Directly Benefit You. Boston Advisors may receive the benefit of access to products and services that benefit Boston Advisors but may not directly benefit you or your account. These products and services assist us in managing and administering our client’s accounts. They include investment research, both of the broker and also research of third parties. We may use this research to service all or some substantial number of our clients’ accounts, including accounts not maintained at the custodian/broker to which supplied it. In addition to investment research, certain custodian/brokers such as Schwab and/or Fidelity also make available software and other technology that:

- provides access to client account data (such as duplicate trade confirmations and account statements),
- facilitate trade execution and allocate aggregated trade orders for multiple client accounts,
- provide pricing or other market data,
- facilitate payment of our fees from clients’ accounts, and
- assist with back-office functions, record keeping and client reporting.

Services That Generally Benefit Only Boston Advisors. Boston Advisors may be offered other services intended to help us manage and further develop our business enterprise. These services include:

- educational conferences and events,
- technology, compliance, legal and business consulting,
- publications and conferences on practice management and business succession; and
- access to employee benefits providers, human capital consultants and insurance providers.

Some of the services may be provided by the broker itself. In other cases, the broker may arrange for third-party vendors to provide the services to us. Custodians/brokers may also discount or waive its fees for some of these services or pay all or a part of a third party’s fees. We may also receive other benefits such as occasional business entertainment of our personnel.

Our Interest in Broker Services. The availability of these services from brokers benefits Boston Advisors because we do not have to produce or purchase them. Boston Advisors does not have to pay for the brokers' services as long as we keep a minimum of client assets in accounts held at the custodian/broker. The minimum, therefore will give us an incentive to recommend certain custodian/brokers to maintain your account based on our interest in receiving the services that benefit our business rather than based on your interest in receiving the best value in custody services and the most favorable execution of your transactions. This is a potential conflict of interest. We believe, however, that our selection of these brokers as custodian and broker is the best interests of our clients. It is primarily supported by the scope, quality and price of the broker's services and not the services that only benefit us. In many cases, there are significant client assets already custodied at the broker and the minimums are therefore not an issue.

Soft Dollars

Where more than one broker is believed to be capable of providing the best combination of price and execution, Boston Advisors may select a broker that provides it with research products or services in accordance with Section 28(e) of the Securities Exchange Act (Soft Dollars). Boston Advisors internally allocates business to those brokers who have provided it with research products or services and endeavors to direct sufficient commissions to them to ensure the continued receipt of research products and services Boston Advisors believes are useful. To the extent that Boston Advisors uses client transactions to obtain information that Boston Advisors would otherwise require at its own expense, Boston Advisors may have the incentive to place a greater volume of transactions or pay higher commissions than would otherwise be the case. Boston Advisors obtains most of the research and brokerage services through transactions executed for larger institutional Clients for whom Boston Advisors exercises full brokerage discretion, which represent a relatively small percentage of Boston Advisors' overall Clients. Boston Advisors may use the benefits of such research and services for all of Boston Advisors' Clients, not just the clients whose transactions generate the commissions which pay for the research and brokerage services. Boston Advisors may effect a step-out trade to a different broker for one of several reasons, including to direct a trade to a broker that Boston Advisors believes can provide the best net price and execution on a transaction or to direct a trade to a different broker as part of the modification of the terms of the trade.

Client-Directed Brokerage Arrangements

A Client may engage in directed brokerage by designating a particular brokerage firm for all or a portion of Client's executions. Some of Boston Advisors' Clients utilize a broker-dealer as custodian for their securities. Clients who establish custodial accounts with a broker-dealer typically direct Boston Advisors to effect all portfolio transactions through that broker-dealer at a rate agreed to between the Client and broker. Clients are free to choose or change broker-dealers at their discretion.

Some of Boston Advisors' Clients are the result of referrals from various brokerage firms who provide Boston Advisors referral and other services as a result of Boston Advisors' participation in certain programs. When an account is referred by a particular registered representative or brokerage firm, and Boston Advisors is directed to effect brokerage transactions through that representative, Boston Advisors has a conflict of interest between its duty to the Client to obtain the most favorable brokerage commission rates available under the circumstances and its desire to obtain future referrals and services from that registered representative or brokerage firm. For example, Boston Advisors participates in the broker sponsored programs which offers to independent investment advisers

services which include price reductions to website design custody of securities, trade execution, clearance and settlement of transactions.

A Client who designates use of a particular broker-dealer, such as their custodian, for all or a specific portion of its trades should understand that it may lose the possible advantage which may be available to non-designating Clients. Some of the issues that should be considered by Clients directing the use of particular brokers or dealers:

- A Client which directs Boston Advisors to use a specific broker may pay higher commissions on some transactions than might be obtainable by Boston Advisors, or may receive less favorable execution of some transactions, or both;
- A Client directing brokerage may not be able to participate in an allocation of shares of a new issue if those new issue shares are provided by another broker;
- A Client may forego any benefit from savings on execution costs that Boston Advisors could obtain for its Clients through negotiating volume discounts on commingled or “block” orders for purposes of execution with orders for the same security for other accounts managed by Boston Advisors; and
- Generally, Boston Advisors will make no attempt to negotiate execution costs on Client’s behalf.

While Boston Advisors does not typically invest in shares of an initial public offering (“IPO”), unless a specific IPO is requested by Client, for any Client accounts for which an initial public offering is an appropriate investment in light of the account’s objective and current portfolio composition, the allotment provided to Boston Advisors would generally be allocated among participating accounts pro rata based on the requested order size of each account. Oversubscribed offerings (“hot stocks”) would generally be allocated among participating accounts pro-rata based on the percentage an account’s assets under management with Boston Advisors. Purchases from the secondary market generally are allocated to each account pro-rata based on the relative size of the account’s order in relation to the total orders from all accounts.

Boston Advisors has adopted a trade rotation protocol that specifies the order of execution and subsequent allocation of trades. The protocol is designed so that Client accounts are executed based on the executing broker-dealer on a calendar based rotation that is reset on a daily basis.

Generally, institutional accounts are traded in block orders with a specific group of brokers. Private Account Group Clients, who typically direct their brokerage to specific broker dealers, are usually not block traded.

Wrap-Fee Executions

In evaluating Wrap-Fee arrangements, a Client should recognize that brokerage commissions or the execution terms of transactions in the Client’s account are not negotiated by Boston Advisors. Securities transactions for accounts that are under a Wrap-Fee arrangement are effected “net”, i.e. without commission, and a portion of the Wrap-Fee is generally considered as being in lieu of commissions. Trades are generally executed only with the broker-dealers with which the Client has entered into the Wrap-Fee or all inclusive Wrap-Fee arrangement; so that Boston Advisors may not be free to seek best price and execution by placing transactions with other broker-dealers with which it presently acts under the Client’s Wrap-Fee arrangements. Accordingly, the Client should consider whether the broker-dealer offering the Wrap-Fee program can provide adequate price and executions of transactions. For a description of commission arrangements for Wrap-Fee accounts, see Schedule H of Form ADV for each “Wrap-Fee” program sponsor.

Item 13 – Review of Accounts

Clients generally receive quarterly or semi-annual statements from Boston Advisors regarding their accounts. Statements typically includes account appraisal, performance for a stated period, asset allocation and holdings. While holdings information is provided by Boston Advisors, Clients should be aware that the statement which the Client receives from his or her custodian is the official record of holdings. All Client accounts are maintained on a portfolio accounting system which is reconciled against the custodial statement. Clients may, by specific request, receive gain/loss information and contribution and withdrawal activity. Where the Client has not authorized Boston Advisors to receive duplicate custodial statements, the performance statement provided by Boston Advisors is an estimation of performance based on the information relayed by Client to us and should not be relied upon by Client as an accurate or complete record of holdings or performance. Where performance is provided, performance is calculated by our portfolio accounting system in compliance with industry standards that Boston Advisors believes are prudent and equitable. Performance is calculated on a time-weighted basis and generally includes the reinvestment of dividends and interest. Performance can be calculated either gross or net of fees. Boston Advisors relies on Client's disclosure of fundamental changes in the Client's circumstances that may impact the goals and investment program previously established. Boston Advisors may also distribute economic commentaries and other materials periodically. Special reports may be prepared to meet specific client requirements. Boston Advisors also communicates informally (by telephone or email) and may meet with Clients.

Item 14 – Client Referrals and Other Compensation

Referral Programs

As discussed above, Boston Advisors participates in several advisor networking programs for the receipt of Client referrals (together the “Services”) sponsored by firms including but not limited to Schwab through the Schwab Advisor Network® (“SAN”), and Fidelity WEALTH Advisor Solutions™ offered through Fidelity (together the “Referring Firms”, each a “Referring Firm”). The Services are designed to help investors find an independent investment adviser. Boston Advisors usually pays the Referring Firm fees to receive Client referrals through the Services.

In addition to Client referrals, Referring Firms have provided Boston Advisors additional services. We receive an economic benefit from Schwab in the form of support products and services it makes available to us and other independent investment advisors that have their clients maintain accounts at Schwab. These products and services, how they benefit us, and the related conflicts of interest are described above (see Item 12 – Brokerage Practices). These additional services are considered “other compensation”. Other services provided to Boston Advisors by Referring Firms include: discounts on third party consulting services, such as website design and hosting and compensation analysis; and preferred access to trade execution and clearance and settlement of transactions. Also, an affiliate of a Referring Firm, Fidelity Brokerage Services, LLC has provided Boston Advisors with a commercial loan. The receipt of these services and benefits creates a conflict of interest because Boston Advisors has an incentive to recommend its Clients to the Referring Firm for custody and brokerage services.

However, the availability of products and services Boston Advisors is not based on us giving particular investment advice, such as buying particular securities for our clients. Further, each Referring Firm is a SEC-registered broker-dealer independent of and unaffiliated with Boston Advisors. None of the Referring Firms supervise Boston Advisors and none of the Referring Firms have responsibility for Boston Advisors’ management of Clients’ portfolios. The Referring Firms do not make any determination as to the suitability of the investment activity undertaken by Boston Advisors relative to client accounts. Boston Advisors’ participation in any of the Services may raise potential conflicts of interest described below.

Boston Advisors may pay the Referring Firm a “Participation Fee” to be part of the referral program. The Participation Fee in such circumstances is paid by Boston Advisors and is a percentage of the fees the Client owes to Boston Advisors or a percentage of the value of the assets in the Client’s account, usually subject to a minimum Participation Fee. In most, if not all circumstances, Boston Advisors may pay the Participation Fee for so long as the referred Client’s account remains in custody with the Referring Firm. The Participation Fee is generally billed to Boston Advisors quarterly and may be increased, decreased or waived by the Referring Firm from time to time. Boston Advisors will not charge Clients referred through the Services fees or costs greater than the fees or costs Boston Advisors charges similar Clients with similar portfolios who were not referred through the Services. In the case of SAN, Boston Advisors pays Schwab a Participation Fee on all referred Clients’ accounts that are maintained in custody at Schwab and a Non-Schwab Custody Fee on all accounts that are maintained at, or transferred to, another custodian. Boston Advisors generally pays Schwab a Non-Schwab Custody Fee if custody of a referred Client’s account is not maintained by, or assets in the account are transferred from Schwab. This fee does not apply if the Client was solely responsible for the decision not to maintain custody at Schwab. The Non-Schwab Custody Fee is a one-time payment equal to a percentage of the assets placed with a custodian other than Schwab. The Non-Schwab Custody Fee is higher than the Participation Fees Boston Advisors generally would pay in a single year. Thus, Boston Advisors will have an incentive to recommend that Client accounts be held in custody at Schwab.

For accounts maintained in custody at Schwab, the Participation and Non-Schwab Custody Fees are based on assets in accounts of Boston Advisors' Clients who were referred by Schwab and those referred Clients' family members living in the same household. Schwab generally does not charge the Client separately for custody but receives compensation from Boston Advisors' Clients in the form of commissions or other transaction-related compensation on securities trades executed through Schwab. Clients also pay Schwab a fee for clearance and settlement of trades executed through broker-dealers other than Schwab. Schwab's fees for trades executed at other broker-dealers are in addition to the other broker-dealer's fees. Thus, Boston Advisors may have an incentive to cause trades for accounts referred through the Services to be executed through the Referring Firm rather than another broker-dealer. There is a potential conflict of interest on the part of Boston Advisors in obtaining best execution and Boston Advisors' receipt of future referrals from the Referring Firms. Referring Firms may also be Network Brokers. Further, there is a potential conflict of interest on the part of Boston Advisors due to the fact that Boston Advisors may have incentives to encourage household members of Clients referred through the Service to maintain custody of their accounts and execute transactions at the Referring Firm and to instruct the Referring Firm to debit Boston Advisors' fees directly from the accounts. Trades for Client accounts held in custody at any one of the Referring Firms may be executed through a different broker-dealer than trades for Boston Advisors' other Clients. Trades for accounts custodied with any one of the Referring Firms may be executed at different times and different prices than trades for other accounts that are executed at other broker-dealers and the Clients may not obtain the benefits of order aggregation discussed above. Boston Advisors nevertheless acknowledges its obligation to seek best execution of trades for client accounts.

Boston Advisors may also recommend unaffiliated accountants or attorneys to Clients for tax, trust and estate, accounting or legal advice. The unaffiliated parties recommended by Boston Advisors may provide Boston Advisors with client referrals.

Aside from non affiliated referral arrangements, Boston Advisors may also compensate certain of its employees who refer prospective Clients to Boston Advisors. Employees are not entitled to this compensation unless the prospect actually becomes a Client. Portfolio Managers may receive incentive compensation for gaining discretionary authority over a client's assets, changing an account to automatic debit or other actions which Boston Advisors believes would allow it to provide improved management of the account.

Boston Advisors may benefit from services from broker dealers as a result of Boston Advisors having Client assets maintained in such broker dealers and/or for participating in a broker dealer's institutional customer program.

For instance, Boston Advisors may benefit from services provided by Schwab, and/or Fidelity Brokerage Services, LLC and other brokers including brokerage, custody, research, access to a trading desk serving adviser participants; access to block trading and access to mutual funds and other investments that are otherwise generally available only to institutional investors or would require a significantly higher minimum initial investment. Such broker dealers may also make available to Boston Advisors other products and services that benefit us but may not benefit its Clients' accounts. Some of these other products and services assist Boston Advisors in managing and administering Clients' accounts. These include software and other technology that provide access to client account data (such as trade confirmations and duplicate account statements), affiliate trade execution and allocation, pricing information, assistance in payment of our fees, at time through automatic deduction from Client accounts and assist with back-office functions, record-keeping and reporting, access to an electronic communications network for Client order entry and account information and discounts on compliance, marketing, research, technology, and practice

management products or services provided to Boston Advisors by third party vendors. Many of these services generally may be used to service all or a substantial number of our accounts. Such broker dealers may also make available to Boston Advisors other services intended to help us manage and develop its information technology and marketing and may make available, arrange and/or pay for these types of services rendered to Boston Advisors from independent third parties. The benefits received by Boston Advisors or its personnel through participation in the program do not depend on the amount of brokerage transactions directed to the broker dealer. As part of its fiduciary duties to clients, the firm endeavors at all times to put the interests of its clients first. Clients should be aware, however, that the receipt of economic benefits by Boston Advisors or its related persons in and of itself creates a potential conflict of interest and may indirectly influence Boston Advisors' choice of broker dealer for custody and brokerage services.

Boston Advisors may send corporate gifts and/or pay for meals and entertainment such as golfing and tickets to sporting events for Clients and prospective Clients and individuals of firms that do business with Boston Advisors. The giving and receipt of gifts and other benefits are subject to limitations under Boston Advisors' Code of Ethics.

Boston Advisors may make a charitable donation to qualified 501(c)(3) charities for successful Client referrals or for charities who are Clients of Boston Advisors. Boston Advisors may also donate to charities supported by such unaffiliated parties who provide client referrals to Boston Advisors.

One of the factors considered by Boston Advisors in allocating brokerage business is the quality of investment research provided by particular brokerage firms. Boston Advisors may enter into arrangements by which certain brokers will provide investment research and related products and services to Boston Advisors in exchange for executing Client brokerage transactions through that particular broker. This practice is referred to as a "soft dollar" arrangement. Clients should be aware that soft dollar arrangements may create a potential conflict of interest between Boston Advisors and its Clients. The conflict of interest may be deemed to exist because Boston Advisors' decision to use a particular broker may in part be based on the broker's ability and/or willingness to provide certain products and services, not merely on the broker's ability to provide the best trade execution for the best price. Products and services that Boston Advisors may purchase through the use of soft dollars include research and analysis reports, electronic databases and models, proxy voting services, economic forecasting and index services. All of the products and services that Boston Advisors may purchase with soft dollars will be related to research. Boston Advisors may pay higher commissions as a result of using brokers who provide soft dollars research or other products and services. Soft dollar products and services may be one of many factors considered in arriving at an execution price for brokerage transactions. In instances where trading activity in a Client's account will have generated soft dollars, Boston Advisors will not use all of the research obtained exclusively for that particular Client. While soft dollar commissions are generated by relatively few accounts, the research purchased with soft dollar credits is shared firm-wide and is used to benefit accounts whose commissions did not produce soft dollar credits. Boston Advisors generally will use a particular broker at least to the extent that the broker's cost in providing the research to Boston Advisors is offset by the brokerage commissions Boston Advisors generates through continued use of that particular broker. Certain brokerage and research services may also assist Boston Advisors beyond the investment decision-making process. In such instances, Boston Advisors will determine the portion of such brokerage and research not used in the investment decision-making process and will pay for such portion out of its own funds.

Item 15 – Custody

Client's assets are maintained with a qualified custodian such as a bank or broker-dealer to hold, maintain control of and be responsible for safeguarding the Client's assets. Custodians are typically selected by the Client although suggestions may be made by Boston Advisors. In most instances, Boston Advisors expects that clients will authorize and direct the custodian selected by Client to invest automatically all cash in a money market fund. The Client will bear its proportionate share of fees and expenses as a shareholder in such money market fund in addition to our investment advisory fees.

Under government regulations, we are deemed to have custody of your assets if you authorize us to instruct your custodian to deduct our advisory fees directly from your account. Also, we are deemed to have custody because employees of Boston Advisors may sometimes act as trustee to a trust Client if agreed upon by Boston Advisors and Client. Under such circumstances, Boston Advisors is deemed to have custody of the account although the account assets are not actually maintained Boston Advisors. You will receive account statements directly from your custodian/broker at least quarterly. They will be sent to the email or postal address you provided to the custodian/broker. You should carefully review those statements promptly when you receive them. We also urge you to compare the custodian's quarterly account statements to the statements you receive from us.

Item 16 – Investment Discretion

While a few long-term Clients have retained Boston Advisors on a non-discretionary basis, at this time Boston Advisors generally accepts new accounts only when it is given full investment discretion (i.e. to make investment decisions for the account without consultation with the Client). Boston Advisors' discretionary authority regarding investments may, however, be subject to certain limitations, e.g. restrictions or prohibitions placed by the Client on transactions in certain types of securities or industries. Any such limitations are to be agreed upon in advance with each Client.

In the case of most Institutional Clients and some Individual Clients, Boston Advisors has discretion in the placing of trades, subject to any reasonable restrictions mutually agreed to by a Client and Boston Advisors, for a Client's account and the selection of brokers to effect such trades.

Item 17 – Voting Client Securities

In most cases, Boston Advisors will not vote proxies. The Client generally retains exclusive voting authority over the securities in the Client's account and Boston Advisors generally has no role in proxy voting. Boston Advisors will assume the responsibility for voting proxies in limited circumstances, such as when requested by the Client, on behalf of Mutual Fund clients and with respect to Clients subject to the Employee Retirement Income Security Act of 1974 ("ERISA").

Boston Advisors has developed a proxy voting policy and procedures in accordance with SEC Rule 206(4)-3 under the Investment Advisers Act of 1940. Boston Advisors has adopted written policies and procedures, reasonably designed to ensure that Boston Advisors votes Client securities in the best interests of the Client. Boston Advisors typically generally votes in accordance with the recommendations of Egan Jones Proxy Services ("Egan Jones"). Boston Advisors generally adheres to the Proxy Voting Principles and Guidelines ("Guidelines") developed by Egan Jones. Boston Advisors has contracted with Proxy Edge ADP to process the actual voting of proxies and maintain a record of such votes. The Guidelines and Boston Advisors' full Proxy Voting Policies and Procedures are available upon request. The financial interest of the Client is the primary consideration in determining how proxies should be voted. In the case of social or political responsibility issues that Boston Advisors does not believe involve financial considerations; Boston Advisors shall abstain from voting or vote against such proposals. If Boston Advisors has agreed to vote proxies for a particular Client and the Client has a proxy-voting policy and instructs Boston Advisors to follow it, Boston Advisors will comply with that policy upon receipt except where unlawful. As a fiduciary to ERISA Clients, Boston Advisors is required to discharge its duties in accordance with the documents governing the plan, including statements of proxy voting policy. Boston Advisors will, on a best efforts basis, comply with each Client's proxy voting policy.

Proxy voting proposals may raise conflicts between Boston Advisors' and its employees' interests, and the interests of Boston Advisors' Clients. If it is determined that Boston Advisors has a material conflict of interest then Boston Advisors shall vote according to the guidelines established by Egan Jones, or in the alternative, the Client's guidelines, if provided. A Client for which Boston Advisors is responsible for voting proxies may obtain information from Boston Advisors regarding how Boston Advisors voted the Client's proxies by contacting their portfolio manager or the Compliance Department at (617) 348-3100.

Item 18 – Financial Information

The SEC has specified that an adviser is required to submit its audited balance sheet if any of the following conditions are present:

- The adviser requires or solicits prepayment of more than \$1,200.00 in fees per client six months or more in advance.
- The adviser has a financial condition that is likely to impair its ability to meet contractual commitments to Clients.
- The adviser has been the subject of a bankruptcy petition at any time during the past ten years.

These conditions do not apply to Boston Advisors and therefore a balance sheet is not included in this ADV.

Item 19 – Business Continuity Plan

Boston Advisors has implemented a “Business Continuity Plan” which has been designed to enable it to resume operations and recover Client and firm records in the event of a significant business disruption, such as a natural disaster or terrorist attack. Because Boston Advisors does not maintain Clients funds or securities, a significant business disruption affecting Boston Advisors should not impact a Client’s ability to access their funds and securities directly from the designated custodian. Continuity of business operations is made possible through the existence of remotely positioned backup servers and remote login access by key employees. Boston Advisors conducts annual testing of its Business Continuity Plan.

Appendix 1 – Privacy Notice

At Boston Advisors, one of our most important responsibilities to you is the safekeeping of your nonpublic personal information (“Information”). We limit the collection, use and retention of your Information to what we believe is necessary to service your account, process transactions on your behalf, respond to inquiries from your representatives, and pursuant to legal and regulatory requirements. This notice applies to current, former and potential customers who have provided personal Information to us. This notice does not apply to business or commercial customers.

Information Collection

We may collect Information about you from the following sources:

- Information we receive from you from discussions with you – such as your name, address, Social Security number, birth date, assets, income, and work history.
- Information we receive on applications or forms you complete – such as your custodian account information.
- Information about your transactions – such as account balances held with custodians and your account usage.
- Information we receive from your third party representatives – such as your attorney, trust administrators and accountants.

Protection of Your Information

We maintain physical, electronic and procedural safeguards, such as shredding of documents and securing buildings and electronic safeguards such as password protection. You have a role in helping us by safeguarding your Information from others and by reviewing your statements promptly.

Sharing Information with Third Parties

We may share your Information with third parties as permitted or required by law or as authorized by you. For example, we may share your Information with:

- Third party service providers (for example, custodians and clearinghouses, executing brokers, data processors, software vendors and/or consultants that provide services to us).
- Our regulators, banks and auditors.
- Affiliated parties, such as our Board of Directors and shareholders.
- Third parties to respond to a subpoena, court order or judicial process.
- Third parties to pursue a sale or merger opportunities.

Our service providers and affiliates are obligated to keep Information we share with them confidential and use it only to provide services as specified by Boston Advisors.

Disclosure of Information to Legally Empowered Regulatory Entities

Boston Advisors is subject to registration requirements with the Securities and Exchange Commission and state regulatory authorities for essentially all 50 states. Both federal and state authorities are empowered to perform certain audit functions to ensure Boston Advisors complies with federal, state and local laws governing registered investment advisory firms. In the course of performing such audit functions, these regulatory authorities may request data and information regarding our Clients. We will take all possible steps to ensure this information will be protected and not removed from our premises nor recorded in any form where it might become subject to public disclosure under applicable state and federal laws. We could also be required to provide information about you without your consent, as permitted by law, to respond to a subpoena or court order or in connection with proposed or actual sale, merger or transfer of ownership of our business.

How to Contact Us

If you suspect that someone has gained unauthorized access to your Information through Boston Advisors or believe that your account information is inaccurate, please contact us any time at **800-523-5903**.