

# ValueAct SmallCap Management, L.P.

## Part 2A of Form ADV

### The Brochure

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This brochure provides information about the qualifications and business practices of ValueAct SmallCap Management, LP (“ValueAct SmallCap” or the “Company”). If you have any questions about the contents of this brochure, please contact us at 415-362-3700. The information in this brochure has not been approved or verified by the United States Securities and Exchange Commission (the “SEC”) or by any state securities authority.

Additional information about ValueAct SmallCap is also available on the SEC’s website at: [www.adviserinfo.sec.gov](http://www.adviserinfo.sec.gov).

## Material Changes

This Form ADV, Part 2A has been updated to reflect two material changes with respect to ValueAct SmallCap’s operations. This document now reflects that ValueAct SmallCap Management, L.P. is in the process of winding down its operations and the private fund family managed by ValueAct SmallCap (the “SmallCap Fund”) is in the process of liquidating its remaining assets.

## Table of Contents

Material Changes.....	2
Table of Contents .....	2
Advisory Business .....	2
Fees and Compensation .....	3
Performance-Based Fees and Side-by-Side Management.....	5
Types of Clients.....	6
Methods of Analysis, Investment Strategies and Risk of Loss .....	6
Disciplinary Information .....	10
Other Financial Industry Activities and Affiliations .....	11
Code of Ethics, Participation or Interest in Client Transactions and Personal Trading .....	12
Brokerage Practices .....	14
Review of Accounts .....	19
Client Referrals and Other Compensation.....	19
Custody .....	19
Investment Discretion.....	20
Voting Client Securities .....	20
Financial Information .....	21
Privacy Policy.....	22

## Advisory Business

ValueAct SmallCap was founded in January 2007 and is owned 25% or more by Mr. David Lockwood.

ValueAct SmallCap Management, LLC serves as the general partner of ValueAct SmallCap and is owned 25% or more by each of Mr. David Lockwood and ValueAct Holdings, L.P. (“VA Holdings”). None of the members of VA Holdings own 25% or more of ValueAct SmallCap.

As of February 29, 2012 the Company managed \$57 million on a discretionary basis on behalf of five clients, including one master fund and four feeder funds.

ValueAct SmallCap provides discretionary investment advice and management services to private investment funds (“private funds”), which may be organized as domestic or foreign limited partnerships. ValueAct SmallCap’s private funds conduct their trading activities through a master-feeder structure. In a master-feeder structure, each feeder fund contributes its investible assets to a master fund and participates on a pro rata basis in the profits and losses of the master

fund and bears a pro rata portion of the expenses of the master fund, based on the respective capital account balances of all private funds investing through the master fund. An affiliate of ValueAct SmallCap, VA SmallCap Partners, LLC, serves as the general partner to each domestic feeder fund, offshore feeder fund, and master fund.

Each private fund is managed only in accordance with its own investment objectives and is not tailored to any particular private fund investor (each an “investor”). ValueAct SmallCap currently manages one family of private funds (the “SmallCap Fund”), which employs long-term concentrated active value investing in a select number of small and micro-capitalization companies. ValueAct Capital Management, L.P. (“ValueAct Capital”), which owns a 10% economic interest in ValueAct SmallCap, manages a private fund family (the “AllCap Fund”) that historically has invested approximately 80% of its assets in a private fund family managed by ValueAct Capital that employs long-term concentrated active value investing in a select number of companies that typically have a market capitalization of \$1 billion - \$15 billion (the “Legacy Fund”), and approximately 20% of its assets in the SmallCap Fund, which typically invests in companies with a market capitalization smaller than those in which the Legacy Fund invests. However, ValueAct SmallCap is in the process of winding down its operations and the SmallCap Fund is in the process of liquidating its remaining assets. The AllCap Fund therefore invests its assets entirely in the Legacy Fund, pending the completion of the liquidation of the SmallCap Fund.

Since ValueAct SmallCap does not provide individualized advice to the investors in the private funds, investors must consider whether a particular private fund meets their investment objectives and risk tolerance prior to investing. **Information about each private fund can be found in its offering documents, including its *Confidential Memorandum* (“CM”). However, the private funds rely on certain registration exemptions available under the Investment Company Act of 1940, as amended (“IC Act”), and the Securities Act of 1933, as amended (“Securities Act”). Therefore, this brochure is designed solely to provide information about ValueAct SmallCap and should not be considered to be an offer of interests in any ValueAct SmallCap private fund. Any such offer may be made only by delivery to the prospective investor of the CM for the private fund under consideration.**

ValueAct SmallCap generally provides advice only to private funds, but reserves the right to provide advice to other types of clients. Any other client accounts would be managed in accordance with the client’s stated investment strategies, objectives, restrictions, and any other agreed upon guidelines.

## **Fees and Compensation**

ValueAct SmallCap and/or the general partners of the private funds have the authority to (1) deduct management and performance-based fees from the assets of the private funds from the assets of the private funds, and (2) authorize the payment of other fees/expenses to third-parties from the assets of the private funds.

### Management Fees

ValueAct SmallCap’s private funds, and consequently the underlying investors, incur an annual

“management fee” of 2.0% based on the investor’s capital account balance as of the end of the specified fee period. The management fee is charged quarterly, in arrears. If the general partner allows an investor in a private fund to withdraw capital from the private fund prior to the end of a quarter, the investor incurs a pro-rated management fee for the period in which the withdrawn assets remained invested in the private fund.

Investment personnel of ValueAct SmallCap may from time to time serve on the board of directors of public and private companies, including those in which the private funds invest (“portfolio companies”). In the case of portfolio companies, ValueAct SmallCap’s investment personnel will give any directors’ fees to the Company, which will offset the management fees paid by the private funds in the amount of the directors’ fees. In addition, ValueAct SmallCap will give to the master fund any stock options or other compensation received by the Company’s investment personnel in connection with serving on the boards of directors of portfolio companies. Finally, ValueAct SmallCap will offset the management fees paid by the private funds in the amount of any transaction or monitoring fees paid to ValueAct SmallCap or its affiliates in connection with a private fund’s investment activities.

#### Performance-Based Fees

Please see the “Performance-Based Fees and Side-by-Side Management” section.

#### Private Fund Expenses

The feeder funds bear their own expenses as well as a pro rata share of the associated master fund’s expenses including, but not limited to, taxes, organizational expenses, offering expenses, and trading-related expenses (e.g., commissions and brokerage charges, other prime brokerage fees, clearing expenses, interest expenses, stock borrow fees, and related expenses),<sup>1</sup> all investment-related travel expenses, government expenses, administrative expenses, legal expenses, compliance expenses, accounting expenses, research and market data expenses, compensation to consultants engaged to evaluate and appraise portfolio investments, audit and tax preparation expenses, corporate licensing expenses, custodial fees, regulatory filing fees, indemnification expenses, insurance premiums, and other ordinary and extraordinary expenses associated with the operation of the feeder funds and their associated master fund. ValueAct SmallCap and/or the general partners of the private funds are authorized to incur expenses on behalf of the feeder funds and their associated master fund; when this occurs, the appropriate feeder funds and/or master fund reimburse ValueAct SmallCap and/or the general partners in the amount of such expenses.

Further information with respect to the fees and other expenses incurred by the private funds, and ultimately the underlying investors, can be found in each private fund’s *CM*.

#### Private Fund Withdrawal Rights and Associated Fees

Investors generally may withdraw their capital at the end of each calendar year, upon notice by September 30 of that year, subject to the lockup periods (if any) specified in each private fund’s

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<sup>1</sup> Please see the “Brokerage Practices” section below for further information about ValueAct SmallCap’s brokerage practices and other trading-related matters.

*CM.* ValueAct SmallCap and/or the general partner of the private funds have the authority to allow withdrawals other than at the end of each calendar year. In these instances, ValueAct SmallCap has the authority to require the investor to pay to the applicable private fund an amount that reflects the expenses incurred in facilitating the withdrawal. If ValueAct SmallCap and/or the general partner of the private funds allow an investor in a private fund to withdraw capital from the private fund prior to the end of a quarter, the investor incurs a pro-rated management fee for the period in which the withdrawn assets remained invested in the private fund. Because ValueAct SmallCap is in the process of winding down its operations, all redemptions have been suspended and investors will receive funds in connection with the liquidation of the underlying assets of the SmallCap Fund.

#### Side Letters

ValueAct SmallCap has historically entered into side letter agreements with certain large or strategic investors granting them, among other things, reductions in fees, greater portfolio transparency, additional rights to reports, and more favorable redemption rights in comparison to the standard investment terms applicable to other investors per the disclosures in each private fund's *CM*. Side letter agreements historically have included, among other things, key man provisions, performance hurdles, restrictions with respect to permitted investment sectors, and allocations of private investments. Finally, ValueAct SmallCap historically has reserved the right to charge reduced or no investment management and performance-based fees to ValueAct SmallCap, its affiliates, employees, consultants, and their immediate family members. ValueAct SmallCap has no obligation to disclose the specific details of such arrangements or to offer such additional rights, terms, or conditions to all investors.

### **Performance-Based Fees and Side-by-Side Management**

ValueAct SmallCap's private funds charge a "performance allocation" equal to 20% of the net profits attributable to each investor, which is paid to ValueAct SmallCap or the general partners of the private funds either at the end of the year or upon withdrawal of capital, but only with respect to the amount of capital withdrawn.

The performance allocation is calculated as specified in each private fund's *CM*. Depending on the particular private fund, high water marks may apply to the performance allocation. ValueAct SmallCap's performance fee is charged in compliance with Rule 205-3 under the Advisers Act.

Performance-based fees may create an incentive for ValueAct SmallCap to make riskier or more speculative investments on behalf of the private funds than would be the case in the absence of such fees. In addition, the performance-based fees received by ValueAct SmallCap historically have applied for both realized and unrealized gains and losses. Accordingly, ValueAct SmallCap could earn performance-based fees on unrealized gains that the private funds may ultimately never realize. However, ValueAct SmallCap is in the process of winding down its operations and the SmallCap Fund is in the process of liquidating its remaining assets and only realized gains will apply to the final calculation of performance-based fees.

Finally, some investment advisers experience conflicts of interest in connection with the side-by-side management of accounts with different fee structures. However, these conflicts of interest do not apply to ValueAct SmallCap, which only has one private fund family.

## **Types of Clients**

ValueAct SmallCap provides investment advisory services to private funds, which are generally organized as limited partnerships under the laws of the State of Delaware or another appropriate jurisdiction or, in the case of offshore private funds, as limited partnerships under the laws of the British Virgin Islands. ValueAct SmallCap expects each private fund to qualify for exemption from the definition of “investment company” under the IC Act pursuant to Section 3(c)(1) or Section 3(c)(7) thereunder, and to offer interests to investors pursuant to Regulation D or Regulation S under the Securities Act. As a result, this disclosure brochure may discuss information relevant to such investors, as necessary or appropriate. **Nonetheless, this brochure is designed solely to provide information about ValueAct SmallCap and should not be considered to be an offer of interests in any ValueAct SmallCap private fund. Any such offer may be made only by delivery to the prospective investor of the CM for the private fund under consideration.**

Private fund investors may include high net worth individuals and a variety of institutional investors (*e.g.*, trusts, employee benefit plans, endowments, foundations, corporations, and other types of entities, including private funds of funds) meeting the terms of the exceptions and exemptions under which the private fund operates and wishing to invest in accordance with the private fund’s investment objective.

When accepting new investors, ValueAct SmallCap private funds generally require a minimum investment of \$5 million, but may accept lesser amounts at the discretion of ValueAct SmallCap and/or the general partner of the private funds. However, ValueAct SmallCap and the SmallCap Fund are in the process of winding down and the SmallCap Fund is not accepting any subscriptions.

## **Methods of Analysis, Investment Strategies and Risk of Loss**

### Investment Strategy

ValueAct SmallCap’s investment strategy is to take a private equity-like approach to investing in the public markets. ValueAct SmallCap concentrates primarily on acquiring significant ownership stakes in publicly traded companies through open-market purchases, privately negotiated transactions, block purchases, participation in underwritten offerings, or a combination thereof. In most cases, ValueAct SmallCap then actively works to implement value-creating financial strategies and operational improvements in an attempt to generate a return substantially independent of the market. ValueAct SmallCap’s investment strategy is described in greater detail in each private fund’s *CM*.

### Types of Investments

Investing in securities involves risk of loss that investors should be prepared to bear. ValueAct SmallCap invests primarily in equity and equity-linked securities of an issuer. ValueAct

SmallCap may also invest in corporate debt securities and derivatives. Corporate debt securities include corporate bonds, debentures, notes and other similar corporate debt instruments, including convertible securities. In addition, ValueAct SmallCap may utilize financial instruments such as forward contracts, stock index futures and options, and swaps, caps, and floors both for investment purposes and to seek to hedge against fluctuations in the value of the private funds' portfolios as a result of changes in currency exchange rates, market interest rates and equity prices. Finally, the SmallCap Fund generally may not invest more than 25% of its assets in the securities of any one issuer.

ValueAct SmallCap will have the ability to invest, as described in the applicable *CM*, a specified percentage of the net asset value of each investor's capital account balance, through the master fund, in "Private Portfolio Investments," which are defined to include (i) securities of companies or other entities the shares or interests of which are held by fewer than 300 stockholders, (ii) any other company or entity that has, in the determination of the general partner, predominantly similar characteristics of such company or entity, (iii) any company or entity which, following the investment, will not have a publicly traded common equity, and (iv) any other investments deemed by the general partner, in its sole discretion, to present difficult valuation issues.

Each Private Portfolio Investment will be held in a separate sub-account on behalf of the private fund and capital allocated to each Private Portfolio Investment generally may not be withdrawn by an investor until the investment is liquidated or deemed liquidated by ValueAct SmallCap. Only those investors who are admitted to a private fund on a date a Private Portfolio Investment is made participate in the profits and losses associated with the Private Portfolio Investment. Certain investors have been given the ability, through side letters, to elect not to participate in any Private Portfolio Investments made after the date of their admission.

In certain instances, as mentioned in the governing documents, the private funds may co-invest with third parties through partnerships, joint ventures or other entities. Each co-investment opportunity is generally held in a single-investment, multiple-investor vehicle. Such investments may involve risks not present in investments where a third party is not involved, including the possibility that a third-party co-venturer or partner may at any time have economic or business interests or goals that are inconsistent with those of the private funds, or may be in a position to take action contrary to the investment objectives of the private funds. In addition, the private fund may in certain circumstances be liable for actions of its third-party co-venturer or partner.

Finally, in its discretion, ValueAct SmallCap and/or the general partner of a private fund may permit or require certain investors to be excluded from making or holding a specific investment. As such, only the non-excluded investors will participate in such investment.

#### Sources of Information

Although ValueAct SmallCap utilizes information, reports, and data from various external sources, including consulting arrangements with independent analysts and meetings with the management of current and prospective portfolio companies, its investment decision-making with respect to the accounts it manages is based primarily upon its internal research and analytical capabilities, including the research and analytical experience and expertise of its investment staff.

### Material Risks

The purchase of an interest in a private fund involves a number of significant risks, including, but not limited to those discussed below. Prospective investors should consult their own legal, tax and financial advisors as to all of these risks, those other risks identified in each private fund's *CM*, and an investment in a private fund generally.

**Reliance on the SmallCap Fund General Partner and SmallCap Fund Management Company** – The general partner will be responsible for the overall management of the SmallCap Fund. ValueAct SmallCap will be responsible for selecting and monitoring investments of the SmallCap Fund. The quality of the decisions of ValueAct SmallCap will determine the SmallCap Fund's success or failure. Investors will not have an opportunity to select or evaluate any investment, or to review the related securities positions at any time.

**Dependence on Key Individuals** – The success of the SmallCap Fund depends upon the ability of ValueAct SmallCap's investment staff to continue to develop and implement investment strategies that achieve the SmallCap Fund's investment objectives. If ValueAct SmallCap were to lose the services of Mr. David Lockwood or a significant number of other key investment staff, the consequence to the SmallCap Fund could be material and adverse and could lead to the premature termination of the SmallCap Fund.

**Small Capitalization Stocks** – The SmallCap Fund will invest substantially all of its assets in the equity and debt securities of companies with small market capitalizations. While ValueAct SmallCap believes they provide significant potential for appreciation, those stocks involve higher risks in some respects than do investments in stocks of larger companies.

**Concentration of Investments** – The SmallCap Fund's investment portfolio may be confined to the securities of relatively few issuers. The general partner may permit the SmallCap Fund to invest (indirectly, through the master fund) up to 25% of its net asset value (measured at the time a binding commitment for investment is made) in any single issuer or security. As a result of these factors, the SmallCap Fund's portfolio may be heavily concentrated, which will increase the risk of an investment in the SmallCap Fund by increasing the relative impact which each portfolio investment will have on the overall performance of the SmallCap Fund. As a result of this lack of diversification, a significant loss in any single issuer, or a material economic, regulatory or other change affecting a particular industry, may have a material adverse effect on the performance of the SmallCap Fund.

**Active Investing Strategies** – "Active investing" strategies may prove ineffective for a variety of reasons, including, among other things: (i) opposition of the management or shareholders of the subject company, which may result in the inability of ValueAct SmallCap to successfully execute its investment strategy; (ii) intervention of a governmental agency; (iii) efforts by the subject company to pursue a "defensive" strategy, including a merger with, or a friendly tender offer by, a company other than the offeror; (iv) market conditions resulting in material changes in securities prices; and (v) corporate governance mechanisms such as composition of the board appointed by the management. In addition, opponents of a proposed corporate governance change may seek to involve regulatory agencies in investigating the transaction or the private funds and such regulatory agencies may independently investigate the participants in a transaction as to



compliance with securities or other law. Further, successful execution of active investing strategies may depend on the active cooperation of shareholders and others with an interest in the subject company. Some of such actors may have interests which diverge significantly from those of the SmallCap Fund and some of those actors may be indifferent to the actions proposed by ValueAct SmallCap. Moreover, securities which ValueAct SmallCap believes are fundamentally undervalued or incorrectly valued may not ultimately be valued in the capital markets at price and/or within the time frame ValueAct SmallCap anticipates even if an active investing strategy is successfully implemented.

**Inside Information** – From time to time, the members or employees of the general partner and/or ValueAct SmallCap may come into possession of material, non-public information concerning an entity in which the SmallCap Fund has invested or proposes to invest. This is particularly relevant to ValueAct SmallCap because often its employees serve as directors of the SmallCap Fund’s portfolio companies. Applicable law may limit the ability of the SmallCap Fund to buy or sell securities of such entity while such information remains non-public and material. The resulting illiquidity may result in delays and additional costs and transactions may be possible only at substantial discounts.

**Risk of Realization of Investments and Limited Liquidity of Some Portfolio Securities** – There is a significant risk that the SmallCap Fund will be unable to realize its investment objectives by the sale or other disposition of portfolio companies at attractive prices or that it will otherwise be unable to complete any exit strategy from portfolio companies. Some portfolio securities may be thinly traded and relatively illiquid, even if they are publicly traded, and a significant portion of the SmallCap Fund’s portfolio may be securities not publicly traded at all. The SmallCap Fund often owns a relatively large percentage of an issuer’s equity securities and/or in certain situations ValueAct SmallCap’s employees serve on the issuer’s board of directors. Therefore, the SmallCap Fund and/or ValueAct SmallCap may be deemed to be “affiliates” or “control” persons with respect to certain portfolio companies. The SmallCap Fund also invests in securities and other financial instruments or obligations for which no market exists and/or which are restricted as to their transferability under federal or state securities laws. Therefore, significant legal or practical limitations may inhibit the SmallCap Fund’s ability to liquidate certain of its investments promptly, which could adversely affect its gain or loss on the investment. The sale of any such investments may be subject to delays and additional costs and may be possible only at substantial discounts.

**Expedited Transactions** – Investment analyses and decisions by the ValueAct SmallCap will often be undertaken on an expedited basis to take advantage of investment opportunities. In such cases, the information available to ValueAct SmallCap at the time of an investment decision may be limited, and ValueAct SmallCap may not have access to the detailed information necessary for a full evaluation of the investment opportunity. In addition, ValueAct SmallCap may rely upon independent consultants in connection with its evaluation of proposed investments. There can be no assurance that these consultants will accurately evaluate such investments.

**Private Portfolio Investments** – With respect to the SmallCap Fund’s investments in certain Private Portfolio Investments, valuation and/or liquidation of such investments may not be possible at the time an investor seeks to withdraw any portion of its capital accounts invested in a

Private Portfolio Investment. Withdrawals from the SmallCap Fund with respect to such Private Portfolio Investments cannot be made until the investments can be liquidated or until the general partner determines that a Private Portfolio Investment is no longer a Private Portfolio Investment. Therefore, investors may not be able to readily liquidate their entire capital accounts with respect to the SmallCap Fund for a significant period of time.

**Investment and Trading Risks** – The SmallCap Fund will invest substantially all available capital in securities, especially in equity securities. Equity markets in general are subject to fluctuations, and fluctuations are often greater within certain sectors (technology, for example). Furthermore, fluctuations tend to be greater for securities that have limited liquidity, and a relatively low per-share price. No assurance can be given that the investment portfolio will generate any income or appreciate in value or avoid substantial losses. To a limited extent, the SmallCap Fund’s investment program may utilize such investment techniques as margin transactions, short sales, leverage, and options on securities, which practices can, in certain circumstances, significantly increase the risks to which the SmallCap Fund may be subject.

**Leveraged Investments** – The SmallCap Fund occasionally invests in companies that have a significant amount of indebtedness. In addition, certain investments may incur significant indebtedness in connection with various corporate transactions, such as acquisitions, self-tender offers, recapitalizations, and others. A highly leveraged company is generally more sensitive to downturns in its business and to changes in prevailing economic conditions than is a company with a lower level of debt. In addition, companies with a significant level of debt may be limited in their ability to fund expenditures and to react to changes in their businesses and industries and may be restricted in their ability to borrow additional funds.

**Potential Exposure of Assets** – Assets of the SmallCap Fund may be deposited as margin with brokers. Such assets need not be segregated and may become available to the creditors of such brokers, in the event of the insolvency of such brokers. Securities pledged by the SmallCap Fund as collateral with a prime broker may be available to the creditors of such prime broker in the event of such prime broker’s insolvency. In certain circumstances, a prime broker also may have the discretion to liquidate the SmallCap Fund’s assets held by such prime broker.

## **Disciplinary Information**

ValueAct SmallCap and its employees have not been involved in any legal or disciplinary events in the past 10 years that would be material to a client’s evaluation of the company or its personnel. However, please note the following with respect to ValueAct Capital, which holds a non-controlling economic interest in ValueAct SmallCap, and its employees:

**SEC Investigation** – In March 2008 the SEC commenced an investigation into irregular trading patterns of certain individuals connected with ValueAct Capital’s former CFO. Upon learning of that investigation, ValueAct Capital suspended the former CFO, who later resigned in June 2008, and alerted its investors. ValueAct Capital cooperated fully with the investigations of the SEC and, subsequently, the U.S. Attorney’s Office for the Northern District of California (“USAO”). In January 2009 the SEC issued a “No Action” letter to ValueAct Capital, indicating that ValueAct Capital was not implicated in any way with the alleged conduct of individual

defendants. On October 30, 2009, the SEC filed a complaint against seven individuals, including the former CFO, alleging he shared inside information with his brother-in-law, who in turn tipped certain friends and family members. ValueAct Capital's name did not appear in the SEC complaint. The former CFO's brother-in-law, but not ValueAct Capital's former CFO, was charged by the USAO on February 5, 2010 with conspiracy to commit securities fraud and securities fraud in connection with the alleged insider trading, and the charges describe the former CFO and others as co-conspirators. On April 15, 2010 the brother-in-law pleaded guilty to insider trading charges and asserted, in connection with that plea, that that he received certain inside information from the former CFO. The SEC action against the former CFO, his brother-in-law and others remains pending.

**Federal Trade Commission Settlement** -- The U.S. Department of Justice on behalf of the Federal Trade Commission filed and accepted a settlement entered into with ValueAct Capital on December 19, 2007. The allegations related to this regulatory action include failing to comply with the premerger reporting and waiting period requirements of the Hart-Scott-Rodino Anti-Trust Improvements Act of 1976. In settlement of the allegations, ValueAct Capital paid a civil penalty of \$1.1 million, which, along with all legal expenses advanced by ValueAct Capital in connection with such investigation, was reimbursed entirely by a third party. ValueAct Capital had no financial exposure arising from the FTC investigation. The settlement and FTC's investigation did not place ValueAct Capital under any limitations in its present or future investment activities.

## **Other Financial Industry Activities and Affiliations**

VA SmallCap Partners, LLC, an affiliate of ValueAct SmallCap, serves as the general partner of the domestic and offshore feeder funds and the master fund.

In addition, ValueAct Capital, which holds a non-controlling economic interest in ValueAct SmallCap, is an investment adviser that manages its own private fund families. Two of ValueAct Capital's private funds, one onshore feeder fund and one offshore feeder fund, (the AllCap Funds), historically have invested 20% of their investors' capital in the master fund managed by ValueAct SmallCap. As mentioned previously, ValueAct SmallCap is in the process of winding down its operations and the SmallCap Fund is in the process of liquidating its remaining assets.

ValueAct SmallCap has entered a Services Agreement with ValueAct Capital, which provides that in connection with ValueAct SmallCap's management of, and provision of advisory services to, private investment vehicles, ValueAct Capital will provide ValueAct SmallCap with the following functions at no cost: accounting, finance, legal, compliance, investor relations, capital raising, trading, and facilities management at the San Francisco office location. Any third party expenses incurred in connection with such functions for the benefit of ValueAct SmallCap shall be billed to ValueAct SmallCap at cost. Shared expenses between ValueAct SmallCap and ValueAct Capital shall be allocated and billed pro-rata in the good faith determination of ValueAct Capital.

## **Code of Ethics, Participation or Interest in Client Transactions and Personal Trading**

ValueAct SmallCap and/or its employees may give advice and take action for their own accounts or the private funds that may differ from advice given and action taken on behalf of the private funds. In addition, ValueAct SmallCap's employees may invest in third-party private investment funds that invest in some of the same securities ValueAct SmallCap invests in on behalf of the private funds. Further, from time to time, ValueAct SmallCap's employees may have an investment position or interest in the same securities recommended to or owned by the private funds. As such, ValueAct SmallCap may purchase or sell for the private funds securities of an issuer in which ValueAct SmallCap's employees also have an investment position or interest. Finally, ValueAct SmallCap's employees may hold an interest in securities prior to the private funds initiating a position in such securities.

Allowing employees to hold or trade the same securities as the private funds presents various potential conflicts of interest. For example, employees could theoretically attempt to time their personal trades to benefit from any potential impact the private funds' trades might have on the price of a security or otherwise attempt to obtain a more favorable purchase, sale, short, or cover price than the private funds obtain. In addition, employees and the private funds could potentially take opposing positions (i.e., an employee account takes a long position when a private fund account takes a short position, or vice versa) and thus the employee could potentially experience a conflict between acting in his/her own best interest versus the private funds' best interest. Further, employees could devote excessive time/use limited resources towards managing their personal trading accounts and thus neglect the private funds' accounts. Finally, employees may have an incentive to cause the private funds to invest in companies in which the employees already have an interest, especially if the employees believe that such an investment by the private funds may increase the value of their personal stake.

As these situations may represent a potential conflict of interest, ValueAct SmallCap has adopted a code of ethics (see "Code of Ethics" section below) and implemented procedures relating to personal securities transactions and insider trading that are designed to detect and prevent (or otherwise mitigate) actual conflicts of interest. The Chief Compliance Officer ("CCO") or her designee, among other things, monitors employee trading relative to the private funds' holdings/trading, companies with which ValueAct SmallCap has a nondisclosure or standstill agreement in place, and companies where ValueAct SmallCap or its employees may have received material nonpublic information to ensure that employees do not engage in improper personal securities transactions and to otherwise detect and prevent potential conflicts of interest.

### Code of Ethics ("Code")

ValueAct SmallCap and its affiliates have adopted the Code in accordance with Rule 204A-1 under the Advisers Act to govern, among other things, personal securities transactions by employees and to ensure that the interests of employees do not conflict with the interests of clients, including private funds, and their underlying investors. A basic tenant of ValueAct SmallCap's Code is that the interest of clients is always placed first. The Code includes standards of conduct requiring ValueAct SmallCap's employees to comply with federal securities laws and the fiduciary duties an investment adviser owes to its clients.

Under the Code, employees designated as access persons are generally prohibited from purchasing or selling securities except for the following: exchange traded funds, futures, mutual funds (provided they are not managed by, or otherwise affiliated with ValueAct SmallCap or ValueAct Capital) and other exempt securities outlined in the Code, such as treasury securities. Under the Code, no access person may engage in a transaction in any security of any company when one or more individuals at ValueAct Capital or ValueAct SmallCap may have material, non-public information. Current access persons with existing positions in such Restricted Securities<sup>2</sup> owned as of August 1, 2010 or new access persons holding any such Restricted Securities as of the date of their employment may sell such positions, but must pre-clear their sales through the CCO.

The Code also requires access persons to pre-clear any transactions in securities acquired in any initial public offering or limited offering (e.g., investments in private investment funds). All access persons must provide to ValueAct SmallCap quarterly reports of their personal transactions within 30 days of the end of each calendar quarter, which may consist of monthly brokerage statements for all accounts in which they have a beneficial interest, except for accounts that only hold securities exempt from the reporting requirements.

The Code also requires all employees of ValueAct SmallCap to comply with ethical restraints relating to investors and their accounts, including restrictions on giving gifts to, and receiving gifts from, investors in violation of the Company's gift policy as well as provisions intended to prevent violations of laws prohibiting "insider trading", as discussed below.

#### Statement on Insider Trading

ValueAct SmallCap and/or its employees may, from time to time, come into possession of material nonpublic or other confidential information which, if disclosed, might affect an investor's decision to buy, sell, or hold a security. Under applicable law, ValueAct SmallCap and its employees may be prohibited from improperly disclosing or using such information for their personal benefit or for the benefit of any other third party. Accordingly, should ValueAct SmallCap and/or its employees come into possession of material nonpublic or other confidential information with respect to any company, they may be prohibited from communicating such information to, or using such information for the benefit of, the Company's clients and their underlying investors. ValueAct SmallCap has adopted a Statement on Insider Trading ("insider trading policy") in accordance with Section 204A under the Advisers Act, which establishes procedures to prevent the misuse of material nonpublic information by ValueAct SmallCap and its employees.

A copy of the Code and insider trading policy is available to any investor or prospective investor upon request by contacting ValueAct Capital at 415-362-3700.

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<sup>2</sup> The term "**Restricted Securities**" shall include (i) securities other than mutual funds, exchange traded funds, futures, private investment funds, private issuers, and non-reportable securities; (ii) securities of issuers with which ValueAct Capital or ValueAct SmallCap has a confidentiality agreement in place that restricts trading activity; (iii) securities of issuers on the ValueAct Capital and ValueAct SmallCap Restricted List; and (iv) the securities of any issuer as to which one or more individuals at ValueAct Capital or ValueAct SmallCap may have material, non-public information.

### Participation by ValueAct SmallCap Personnel in Private Fund Profits

Certain partners and other employees of ValueAct SmallCap and ValueAct Capital are permitted to invest directly in the private funds and will participate in the private funds' investments, pro rata, in accordance with their capital account balances. In addition, ValueAct SmallCap and ValueAct Capital partners hold interests in the general partners and management companies of the private funds and in this manner share in revenue generated by the private funds (e.g., performance allocation and management fee revenue). Finally, investments by ValueAct SmallCap and ValueAct Capital employees and their family members are generally not subject to the management fees or performance fees incurred by investors in the private funds.

## **Brokerage Practices**

### Prime Broker

ValueAct SmallCap may select one or more firms to serve as prime broker ("prime broker") to hold the funds and securities of, and execute transactions for, the private funds, consistent with its duty to seek to achieve best execution. In addition to custody and execution, a prime broker may provide other core functions (including, but not limited to, reporting, clearing, financing, securities lending, and client service) as well as value-added items (including, but not limited to, advanced research and analytics and technology services) to the private funds. ValueAct SmallCap may also select prime brokers that provide specific services to the private funds (including, but not limited to, electronic access to account information and trade confirmations and access to specialized customer service personnel) that it believes will allow the private funds to operate effectively and efficiently. ValueAct SmallCap is not required to maintain its relationship with the selected prime broker and may change or add additional prime brokerage relationships at any time.

### Selection of Brokers

ValueAct SmallCap's investment strategy is centered on the acquisition of large ownership stakes in a limited number of companies where ValueAct SmallCap is often seeking a multi-year investment opportunity. Therefore, for ValueAct SmallCap, best execution tends to be different from many other strategies that are much more trading intensive due to their larger number of positions and shorter holding periods. ValueAct SmallCap's research generally results in a price range in which ValueAct SmallCap is willing to acquire and eventually sell a position. Traders are given price parameters to fill/sell the position over a period of time, being cognizant of daily price fluctuations that may have nothing to do with the fundamental investment thesis. Therefore, the trader's focus is on receiving an optimal blend of size, price, and confidentiality rather than focusing mainly on price.

Within this context, it is the policy of ValueAct SmallCap to seek best execution for its client accounts. In fulfilling its duty to seek best execution, ValueAct SmallCap seeks to obtain the most favorable terms for each transaction reasonably available under the circumstances. In placing brokerage, ValueAct SmallCap considers the full range and quality of a broker-dealer's services including, among other things, the value of research provided, execution capability, the overall quality of execution, confidentiality, the commission rate charged, and responsiveness of the broker-dealer.

As mentioned above, because ValueAct SmallCap's principal investment strategy is to seek to obtain significant ownership stakes in public and private companies, particular focus may be given to placing transactions with broker-dealers who are able to effectuate trades in a manner that maximizes desired execution while minimizing market impact. In addition, ValueAct SmallCap may select broker-dealers based on the research, information, and other services provided by such broker-dealers that may benefit client accounts.

It is not always possible to place a dollar value on the execution or research services ValueAct SmallCap receives from broker-dealers effecting transactions in portfolio securities. Accordingly, broker-dealers selected by ValueAct SmallCap may be paid commissions for effecting portfolio transactions for client accounts in excess of amounts other broker-dealers would have charged for effecting similar transactions if ValueAct SmallCap determines in good faith that such amounts are reasonable in relation to the value of the brokerage, execution, and/or research services provided by those broker-dealers, viewed either in terms of a particular transaction or ValueAct SmallCap's overall duty to client accounts.

ValueAct SmallCap has negotiated a uniform commission rate schedule across a substantial portion of the brokers it uses. When deemed appropriate due to overall best execution considerations, ValueAct SmallCap may execute trades through ECNs at a rate lower than the aforementioned negotiated commission rate. The determination and evaluation of the reasonableness of the brokerage commissions paid in connection with portfolio transactions are based primarily on the professional opinions of the persons responsible for the placement and review of such transactions. These opinions are formed on the basis of, among other things, the experience of these individuals in the securities industry and information available to them concerning the level of commissions being paid by other investors of comparable size and type.

From time to time, ValueAct SmallCap may establish target levels of commissions for a particular broker-dealer. The target levels of commissions generally will be determined on a case by case basis taking into consideration ValueAct SmallCap's evaluation of the execution and research services provided by the particular broker-dealer and the other factors listed above. However, if a broker-dealer indicates that a certain level of commissions is desired in return for certain research, execution, and prime brokerage services provided by the broker, ValueAct SmallCap may take this factor into consideration.

Certain employees of ValueAct Capital (which is an affiliate of and provides services to ValueAct SmallCap) have relatives that work for broker-dealers and, as a registered representative of a broker-dealer, such individuals may receive compensation relating to trades executed by ValueAct SmallCap through that broker-dealer. While this may represent a potential conflict of interest involving ValueAct SmallCap's selection of broker-dealers, ValueAct SmallCap may not and does not consider familial relationships in determining where to execute transactions on behalf of clients. In order to mitigate this, and any other potential conflicts of interest detected or reported, ValueAct SmallCap uses a Trading and Best Execution Committee to oversee the Company's trading practices, including best execution, investment allocation and soft dollar arrangements. In addition, ValueAct SmallCap's trader must consider the execution quality of each trade and report

to the CCO any unexpected deviations in price, commission rate, market impact, execution speed, or other aspects of execution quality.

#### Soft Dollars

In allocating brokerage, ValueAct SmallCap has historically taken into consideration the receipt of brokerage and research products and services as long as such consideration does not jeopardize the objective of seeking best execution in connection with the transaction. When appropriate under its discretionary authority and consistent with the duty to seek best execution, ValueAct SmallCap has historically directed brokerage transactions for client accounts to broker-dealers who provide ValueAct SmallCap with such products and services. The brokerage commissions used to acquire such products and services in these arrangements are known as “soft dollars.”

Broker-dealers typically provide a bundle of services, including both research and brokerage (e.g., research ideas, investment strategies, block positioning capabilities, clearance, settlement, and custodial services). The research provided can be either proprietary (created and provided by the broker-dealer, including tangible research products and access to analysts and traders) or third-party (created by a third party but provided by broker-dealer). Broker-dealers do not generally charge separate fees for proprietary research and brokerage services. ValueAct SmallCap has historically directed brokerage transactions to acquire either type of research and execution services. However, ValueAct SmallCap is in the process of winding down its operations and the SmallCap Fund is in the process of liquidating its remaining assets. ValueAct SmallCap does not currently have any formal soft dollar arrangements to receive proprietary or third-party products and services.

#### Brokerage for Referrals

This area is not applicable. ValueAct SmallCap is in the process of winding down its operations and the SmallCap Fund is in the process of liquidating its remaining assets.

#### Directed Brokerage

ValueAct SmallCap does not permit a client or investor to direct brokerage. Rather, ValueAct SmallCap has complete discretionary authority to select the broker-dealers used to execute client transactions.

#### Trade Aggregation and Allocation

ValueAct SmallCap’s private funds generally conduct their trading activities through a master feeder structure, and thus feeder funds and the underlying investors participate in investment activities pro rata based on their respective capital account balances in the master fund.

In certain limited instances, ValueAct SmallCap may coordinate with ValueAct Capital when investment opportunities become available that appear suitable for both investment advisers’ clients. In allocating investment opportunities between their client accounts, ValueAct SmallCap and ValueAct Capital will consider, among other things, the amount of securities available, the nature of the securities being acquired or sold, the amount of capital in each client account, the amount of cash available for investment for each client account, the stated investment objectives of each client, the investment or regulatory restrictions applicable to the client, and other relevant factors. However, ValueAct SmallCap is winding down its operations and liquidating its private



funds. Therefore, allocation among ValueAct Capital's client accounts and ValueAct SmallCap's client accounts is expected to be minimal and only occur with respect to the sale of investment positions.

To the extent that ValueAct SmallCap purchases or sells securities of the same issuer at the same time for private funds, including those of ValueAct Capital, ValueAct SmallCap may submit an aggregated trade for execution if ValueAct SmallCap believes that the use of an aggregated trade reasonably furthers its efforts to seek best execution. Participants in aggregated trades receive the average execution price and incur their pro rata share of the trading costs.

To the extent that partial fills occur, ValueAct SmallCap will allocate the results of the partially completed trade pro rata based on the initial allocation instructions submitted for execution. Impacted accounts receive the average execution price and incur their pro rata share of the trading costs with respect to the partially completed trade.

#### "New Issues"

ValueAct SmallCap allocates initial public offerings of equity securities registered under the Securities Act ("new issues") in accordance with FINRA Rules 5130 and 5131 in allocating new issues. This may in certain circumstances limit or restrict particular clients or investors from participating in any profits and losses from new issues.

#### Cross Trades

As a general business practice, ValueAct SmallCap does not engage in cross trades between its client accounts and those of its affiliated investment adviser, ValueAct Capital. However, when consistent with its duty to seek to obtain best execution, ValueAct SmallCap may cross trades between its client accounts and those of ValueAct Capital, when such accounts wish to trade in opposite directions in the same securities. A cross trade occurs when ValueAct SmallCap purchases and/or sells a particular security between accounts under its management and those under ValueAct Capital's management by instructing brokers to cross the trade. ValueAct SmallCap and ValueAct Capital utilize cross trades when each party specifically deems the practice to be advantageous for its respective clients. In no instance does ValueAct SmallCap or ValueAct Capital receive additional compensation when crossing trades for client accounts. ValueAct SmallCap will seek to ensure that the terms of the transaction, including the consideration to be paid or received, are fair and reasonable, and the transaction is done for the sole benefit of its clients.

Although rare, ValueAct SmallCap believes that its clients benefit from these types of transactions by obtaining a more favorable transaction price or liquidity for the securities being purchased or sold than may otherwise be available. ValueAct SmallCap and ValueAct Capital only engage in such transactions after determining that such securities are suitable and appropriate for each participating client. Broker-dealers who facilitate the execution of these cross transactions typically charge a reduced commission (i.e., agency commission or a mark-up or mark-down on the price of the security) for their efforts. Purchase and sale orders in the same security will be simultaneously entered through and affected by a non-affiliated broker-dealer at the then current market price as determined by the broker-dealer. ValueAct SmallCap reviews such trades to

confirm that the compensation paid to the broker-dealer to execute these types of transactions appears to be reasonable and commensurate with the level of services being provided.

In acting as investment adviser and fiduciary to both buyer and seller, ValueAct SmallCap and ValueAct Capital, their affiliates, their partners, and their employees (“internal owners”) may be exposed to a conflict of interest to the extent that they own interests in the private funds involved in the cross trade. To the extent that internal owners only have interests in one of the two private funds involved in a cross trade, or if internal owners have a significantly greater interest in one of the two private funds involved in a cross trade, ValueAct SmallCap or ValueAct Capital may be predisposed to favoring one side of the trade in order to maximize the benefit to internal owners. In addition, ValueAct SmallCap or ValueAct Capital may have an incentive to favor one side of a cross trade in order to maximize its revenues, depending on the fee structure of the private funds involved in a cross trade. In order to mitigate this, and any other potential conflicts of interest detected or reported, ValueAct SmallCap and ValueAct Capital each use a Trading and Best Execution Committee to oversee these trading practices. In addition, ValueAct SmallCap’s and ValueAct Capital’s trader must consider the execution quality of each trade and report to the CCO any unexpected deviations in price, commission rate, market impact, execution speed, or other aspects of execution quality.

#### Trade Error Policy

As a general practice, ValueAct SmallCap attempts to cause any broker or other service provider responsible for a trade error to reimburse affected clients for any losses resulting from the trade error. If ValueAct SmallCap causes a trade error, the Company does not reimburse its clients for any losses resulting from the error, unless the loss was the result of bad faith, gross negligence, or willful misconduct on the part of ValueAct SmallCap. In addition, ValueAct SmallCap will not compensate clients for lost opportunities associated with trade errors. Finally, if a trade error results in a gain, the gain generally will accrue to the benefit of the affected client accounts.

The limitation on ValueAct SmallCap’s liability to clients for losses is described in the offering documents for the private funds. The self-assessment by ValueAct SmallCap as to whether a trade error loss resulted from bad faith, gross negligence, or will misconduct may expose ValueAct SmallCap to a potential conflict of interest. ValueAct SmallCap may have an incentive to determine that it does not have to reimburse its clients for trade error losses.

In an attempt to mitigate this conflict, ValueAct SmallCap’s trade error procedures require employees to notify the CCO upon the discovery of a possible trade error. If the trade error is material in nature or cannot be easily resolved by the CCO and the trader, the CCO and/or the trader shall notify one or more members of the Compliance Committee. The relevant members of the Compliance Committee shall investigate and arrange for appropriate action to resolve the error. If deemed necessary, the members of the Compliance Committee shall consult with outside counsel regarding the resolution of the situation.

#### Backup Trading Arrangements

ValueAct SmallCap uses an unaffiliated broker-dealer as a backup outsourced trading solution. Per written agreement, outsourced executions cost \$.005 per share in addition to standard trading costs. ValueAct SmallCap also reserves the right to compensate a private contractor, who is

related to a current ValueAct SmallCap employee, to serve as another backup trading solution. ValueAct SmallCap's private funds incur the costs associated with backup trading solutions, which the Company believes are reasonable in light of the value of the backup trading services.

## **Review of Accounts**

Each client account is reviewed Mr. David Lockwood generally on a weekly basis or more frequently if market circumstances warrant. Periodic account reviews consist of an analysis of the account's performance to date in light of its investment objectives and an evaluation of any appropriate changes which should be made to its portfolio in light of its current positions, the exposure of the portfolio to various forms of risk, and ValueAct SmallCap's ongoing assessment of the overall market, current portfolio companies, and alternative investment opportunities.

Private fund investors receive written reports as described in the applicable *CM*. ValueAct SmallCap generally supplies monthly capital account balance statements and unaudited financial statements, and quarterly reports to investors that may include investment and market summaries as well as the performance of the applicable private fund versus that of a benchmark selected for comparison to broad market performance. Each investor in onshore private funds also receives a Schedule K-1 for tax purposes; each investor in offshore private funds also receives annual tax information for the preparation of their tax returns. To comply with Rule 206(4)-2 (the "Custody Rule") of the Advisers Act, annual audit reports are generally provided within 120 days following a private fund's fiscal year end and as soon as practicable upon the wind down and complete liquidation of a private fund.

ValueAct SmallCap and/or the general partner of the SmallCap Fund may offer certain investors, upon verbal request or through written side letter agreements, additional information and reporting that other investors may not receive, and such information may affect an investor's decision to request a withdrawal of its interests. ValueAct SmallCap's CCO, CFO, COO, and/or Administration Partner, as relevant, internally reviews the information provided to investors in order to detect and prevent potential concerns with respect to information flow, such as a combination of enhanced transparency and liquidity that could benefit particular investors the detriment of other investors.

## **Client Referrals and Other Compensation**

This item is not applicable. ValueAct SmallCap is in the process of winding down its operations and the SmallCap Fund is in the process of liquidating its remaining assets.

## **Custody**

As general partner and/or investment manager of the SmallCap Fund, ValueAct SmallCap and/or its affiliates have the authority to directly access the funds or securities of the SmallCap Fund. ValueAct SmallCap and/or its affiliates have the authority to automatically deduct fees and expenses payable to ValueAct SmallCap, the general partner of the SmallCap Fund, and/or third-party service providers with respect to the SmallCap Fund by sending instructions directly to the

custodian (i.e., the prime broker). In each such case, ValueAct SmallCap will be deemed to have custody of the client's assets under the Custody Rule. ValueAct SmallCap will comply with the requirements of the Custody Rule with regard to such custody. Investors in domestic and offshore private funds will receive audited financial statements annually, prepared in accordance with generally accepted accounting principles, within 120 days after the end of the fiscal year of each such private fund and as soon as practicable upon the wind down and complete liquidation of a private fund.

## **Investment Discretion**

ValueAct SmallCap is retained with respect to its private fund client on a discretionary basis and is authorized to make the following determinations in accordance with the private fund's specified investment objectives without investor consultation or consent before a transaction is effected (unless consultation is required with respect to principal trades, which ValueAct SmallCap does not intend to employ as part of its standard investment strategy):

- the securities to buy or sell;
- the total quantity/amount of securities to buy or sell;
- the broker or dealer through whom securities are bought or sold;
- the commission rates at which securities transactions are effected; and
- the prices at which securities are to be bought or sold, which may include dealer spreads, mark-ups/mark-downs, and transaction costs.

ValueAct SmallCap has investment discretion over the SmallCap Fund's accounts, including the amount and price of securities bought and sold, the preferred broker-dealer, and the commission rate. Investors generally cannot place restrictions on ValueAct SmallCap's investment discretion with respect to the SmallCap Fund. However, ValueAct SmallCap may enter into side letter agreements with certain large or strategic investors granting them, among other things, reductions in fees, greater portfolio transparency, additional rights to reports, and more favorable redemption rights, than the terms associated with investments by other investors. Side letter agreements may also include key man provisions, hurdle rates, restrictions with respect to permitted investment sectors, and allocations of Private Portfolio Investments. Finally, ValueAct SmallCap reserves the right to charge reduced or no investment management and performance-based fees to ValueAct SmallCap, its affiliates, employees, consultants, and their immediate family members. ValueAct SmallCap shall have no obligation to disclose the specific details of such arrangements or to offer such additional rights, terms, or conditions to all investors.

## **Voting Client Securities**

ValueAct SmallCap has written proxy voting policies and procedures as required by Rule 206(4)-6 under the Advisers Act. ValueAct SmallCap's policy is to vote proxies with the aim of furthering the best economic interests of its private funds, generally by promoting high levels of corporate governance and adequate disclosure of company policies and practices. Investors cannot direct ValueAct SmallCap as to how to vote in a particular solicitation. Rather, ValueAct SmallCap has outsourced the mechanics of voting proxies to a third-party service provider, RiskMetrics Group, and the Company will generally vote proxies as directed by the portfolio

manager, with assistance from analysts. ValueAct SmallCap reserves the right, on occasion, to abstain from voting a proxy or a specific proxy item when it concludes that the cost of voting outweighs the potential benefit or when the Company otherwise does not believe voting serves its private fund's best interests.

Due to the nature of ValueAct SmallCap's business and structure, ValueAct SmallCap does not believe it is likely that material conflicts of interest will arise in voting proxies of portfolio companies. ValueAct SmallCap takes steps to identify the existence of any material conflicts of interest relating to the securities to be voted and/or the issues at hand. For example, ValueAct SmallCap's employees must disclose to the CCO any potential personal conflicts known to them and potential conflicts based on business relationships or dealings. In considering whether a material conflict of interest exists, the CCO may consult with the other partners of ValueAct SmallCap and other persons she deems relevant in making a determination.

In the absence of a finding of a material conflict of interest relating to the proxy vote at hand, the recommendation to vote the proxy as directed by the portfolio manager or to abstain from voting the proxy, shall be deemed to have been made in the best interests of ValueAct SmallCap's private fund. If, however, the CCO determines that the recommendation may have been influenced by a material conflict of interest, the proxy shall be voted in accordance with one of the following methods: (i) if feasible, in the manner determined to be in the best economic interests of the private fund by a ValueAct SmallCap partner not impacted by the conflict of interest or by the Company's Management Committee, (ii) in the manner determined to be appropriate by the CCO in consultation with Outside Counsel, or (iii) in accordance with the recommendations of an independent third-party proxy voting service.

Investors in ValueAct SmallCap's private fund may obtain a copy of ValueAct SmallCap's written proxy voting policies and procedures as well as information on how the Company voted proxies for the private fund by requesting such information. Please contact ValueAct SmallCap at 415-362-3700.

#### Class Action Lawsuits

ValueAct SmallCap will complete class action documents when it believes that doing so would be in the best interests of the private funds. ValueAct SmallCap may abstain from attempting to participate in a class action lawsuit involving a portfolio company when it believes that the potential benefit of participating outweighs the cost or when the Company otherwise believes it is not in the best interest of its private funds to participate.

## **Financial Information**

ValueAct SmallCap has never filed for bankruptcy and is not aware of any financial condition that is expected to affect its ability to manage client accounts.

## Privacy Policy

Your privacy is very important to us. This Privacy Notice sets forth the policies of ValueAct SmallCap with respect to non-public personal information of its investors, prospective investors and former investors. These policies apply to individuals only and may be changed at any time, provided a notice of such change is given to you.

You provide us with non-public personal information, such as your address, social security number, assets, income, amounts or types of your investments, your capital account balance, other account data, and participation in investments: (i) in the Subscription Agreement and related documents or other forms or agreements; (ii) in correspondence and conversations (written, telephonic or electronic) with the ValueAct SmallCap's representatives; and (iii) through transactions with us, our affiliates and non-affiliated third parties.

We do not disclose any of such non-public personal information about our investors, prospective investors or former investors to anyone, other than to our affiliates, including, but not limited to, the applicable general partner of the private funds, and except as permitted or required by law, such as to our attorneys, auditors, brokers, regulators and certain service providers, in such case, only as necessary to facilitate the acceptance and management of your investment or account. We require any such third parties to protect the confidentiality of your nonpublic personal information and to use the information only for purposes for which it is disclosed to them. In addition, it may be necessary, under anti-money laundering and similar laws, to disclose information about private fund investors (and beneficial owners of investors or other persons) in order to accept subscriptions from them. We will also release information about you if you direct or authorize us to do so, if compelled to do so by law, or in connection with any government, regulatory authority or self-regulatory organization request, inspection or investigation.

We seek to carefully safeguard your non-public personal information and, to that end, restrict access to non-public personal information about you to those employees and other persons who need to know the information to enable ValueAct SmallCap to provide services to you. We maintain physical, electronic and procedural safeguards that comply with federal regulations to protect your non-public personal information.