

## Item 1 – Cover Page

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Date of Brochure: March 2012

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This brochure provides information about the qualifications and business practices of Wealth Management LLC. If you have any questions about the contents of this brochure, please contact *Larry E. Hilke* at 402-371-1160 or at [larryh@wealthfirm.info](mailto:larryh@wealthfirm.info). The information in this brochure has not been approved or verified by the United States Securities and Exchange Commission or by any state securities authority.

Additional information about Wealth Management LLC (hereafter also referred to as Wealth Management) is also available on the Internet at [www.adviserinfo.sec.gov](http://www.adviserinfo.sec.gov). You can view our firm's information on this website by searching for our firm name "Wealth Management LLC" or by our firm CRD number, which is **137080**.

\*Registration as an investment advisor does not imply a certain level of skill or training.

## **Item 2 – Material Changes**

This item discusses specific material changes that are made to the Disclosure Brochure for Wealth Management LLC and provides a summary of such material changes since the last annual update dated March 2011. This Disclosure Brochure for Wealth Management LLC is amended for changes being made to Items 4, 5, 10, 12, 14, and 16 of the brochure. This amended Brochure is dated March 2012. Item 4 of this brochure has been amended to report the amounts of clients assets managed by Wealth Management LLC as of December 31, 2011. Item 5 of this brochure is amended to more specifically identify MG Trust Company (a subsidiary of Matrix Financial Solutions) as a custodian collecting trade fees rather than just Matrix Financial Solutions. Item 10 of this brochure has been amended to eliminate pension consultant from the list of industry activities that are not provided by Wealth Management LLC or not provided by a related company and for the fact that Nathan Raabe is a licensed Insurance Producer in the State of Nebraska. In addition, a description of the affiliation of the related company Retirement Plan Consultants LLC has been added to Item 10. Item 12 has been amended to more specifically identify MG Trust Company (a subsidiary of Matrix Financial Solutions) for which there is a custodial relationship rather than just Matrix Financial Solutions. Items 12 and 14 of this brochure have been amended to disclose an arrangement between Wealth Management LLC and TD Ameritrade in its providing of the TD Ameritrade Institutional Coaching Program to Wealth Management LLC and any conflicts of interest that may arise from such an arrangement. Item 16 of this brochure has been amended to state that non-discretionary asset management services are provided to a few Registered Investment Advisors who obtain client consent before giving Wealth Management LLC the trades to be made instead of the one which was previously reported.

In the past our firm has offered or delivered information about our qualifications and business practices to clients on at least an annual basis. Pursuant to new rules, we will ensure that you receive a summary of any material changes to this and subsequent Disclosure Brochures within 120 days after our fiscal year ends. Our fiscal year ends on December 31 so you will receive the summary of material changes no later than April 30 each year. At that time we will also offer a copy of the most current Disclosure Brochure. We may also provide other ongoing disclosure information about material changes as necessary.

### Item 3 – Table of Contents

Item 1 – Cover Page .....	1
Item 2 – Material Changes.....	2
Item 3 – Table of Contents .....	3
Item 4 – Advisory Business .....	4
General Description of Primary Advisory Services .....	4
Limits Advice to Certain Types of Investments .....	4
Tailor Advisory Services to Individual Needs of Clients .....	5
Client Assets Managed by Wealth Management.....	5
Item 5 – Fees and Compensation .....	5
Fiduciary Services.....	6
Fiduciary Fees.....	6
Backoffice Services .....	6
Backoffice Fees .....	6
Investment Advisory (Asset Management) Services .....	7
Investment Advisory Fees .....	7
Financial Planning Services and Fees.....	9
Newsletter .....	9
Termination .....	9
Item 6 – Performance-Based Fees and Side-By-Side Management.....	10
Item 7 – Types of Clients.....	10
Minimum Investment Amounts Required .....	10
Item 8 – Methods of Analysis, Investment Strategies and Risk of Loss.....	10
Use of Primary Method of Analysis or Strategy .....	11
Risk of Loss .....	13
Item 9 – Disciplinary Information .....	14
Item 10 – Other Financial Industry Activities and Affiliations .....	14
Item 11 – Code of Ethics, Participation in Client Transactions and Personal Trading.....	15
Item 12 – Brokerage Practices .....	16
Handling of Trade Errors.....	18
Block Trading Policy.....	18
Item 13 – Review of Accounts.....	18
Account Reviews and Reviewers .....	18
Statements and Reports.....	19
Item 14 – Client Referrals and Other Compensation .....	19
Client Referrals.....	19
Other Compensation.....	19
Item 15 – Custody .....	21
Item 16 – Investment Discretion .....	21
Item 17 – Voting Client Securities.....	22
Item 18 – Financial Information .....	22

## **Item 4 – Advisory Business**

Wealth Management LLC is an investment advisor registered with the United States Securities and Exchange Commission (“SEC”) and is a Limited Liability Company formed under the laws of the State of Nebraska.

- Wealth Management LLC is owned by Christensen Associates, P.C. Christensen Associates, P.C. is owned by Nancy Brozek and Jared Faltys.
- Wealth Management LLC has been registered as an investment advisor with the SEC since February 2006.

### **General Description of Primary Advisory Services**

The advisory services we provide are qualified retirement plan services (which we refer to as “Fiduciary Services”), backoffice services, investment advisory (asset management) services, and financial planning services. A detailed description of each of our advisory services is provided in *Item 5 – Fees and Compensation* so that clients and prospective clients can review the description of services and description of fees in a side-by-side manner. Overall, the services we provide utilize no load passively managed mutual funds and ETFs with an emphasis on fee transparency and cost minimization to our clients.

### **Limits Advice to Certain Types of Investments**

Wealth Management LLC provides investment advice on the following types of investments.

- No-Load (i.e., no trading fee) and Load-Waived (i.e., trading fee waived) Mutual Fund Shares
- Exchange-listed securities (i.e., stocks)
- Securities traded over-the-counter (i.e., stocks)
- Fixed income securities (i.e., bonds)
- Closed-End Funds and Exchange Traded Funds (ETFs)
- Foreign Issues
- Warrants
- Corporate debt securities (other than commercial paper)
- Commercial paper
- Certificates of deposit
- Municipal securities
- Variable life insurance
- Variable annuities
- United States government securities
- Options contracts on securities and commodities
- Futures contracts on tangibles and intangibles
- Interests in partnerships investing in real estate, oil and gas interests

Wealth Management renders advice on a regular basis regarding mutual funds, exchange-listed securities and securities traded over-the-counter, variable annuities, corporate debt securities (other than

commercial paper), certificates of deposit, municipal securities, investment company securities, and United States government securities. All other items listed above represent types of investments on which we do not regularly render advice. From time to time we may be required to evaluate investments of other types acquired by our clients prior to establishing a relationship with us. We do not generally recommend that clients invest in options and futures programs.

The primary vehicles we use for investing are no-load mutual funds and ETFs (exchange traded funds). Portfolios generally include funds managed by Dimensional Fund Advisors (DFA), which are passive asset class funds.

With respect to partnerships we do not recommend purchase of public programs due to their illiquidity and the fee structures. Occasionally we recommend public real estate investment trusts (REITS) for certain clients who desire to include real estate in their asset allocation strategy.

We also evaluate insurance products such as annuities and various types of life insurance products.

*(Please refer to Item 8 – Methods of Analysis, Investment Strategies and Risk of Loss for more information.)*

#### **Tailor Advisory Services to Individual Needs of Clients**

Wealth Management's services are provided based on the individual needs of each client. This means, for example, that you are given the ability to impose restrictions on the accounts we manage for you, including specific investment selections and sectors. We work with each client on a one-on-one basis through interviews and questionnaires to determine the client's investment objectives and suitability information.

#### **Client Assets Managed by Wealth Management**

The amount of clients assets managed by Wealth Management totaled **\$259,285,348** as of December 31, 2011. **\$229,347,369** of these assets are managed on a discretionary basis and **\$29,937,979** are managed on a non-discretionary basis.

### **Item 5 – Fees and Compensation**

In addition to the information provide in *Item 4 – Advisory Business*, this section provides additional details regarding our firm's advisory services along with descriptions of each service's fees and compensation arrangements.

Wealth Management does not receive any income in connection with acting as your investment advisor except for the fees we charge as described below. Wealth Management does not receive commissions, referral fees, finder's fees or other cash compensation.

### **Fiduciary Services**

Wealth Management LLC offers Fiduciary Services both to defined contribution retirement plan sponsors ("Sponsors") and to investment advisers to defined contribution retirement plans ("Plans"). When we work with an investment adviser to a Plan, we refer to that investment adviser as a "Relationship Manager Advisor". Fiduciary Services typically include:

- Providing a sample investment policy statement and assisting in its preparation for a Plan based upon information provided by the Plan's Sponsor;
- Providing model investment portfolios to the Relationship Manager Advisor. The Relationship Manager Advisor primarily offers five asset allocation models and makes them available to the Plan participants. Wealth Management monitors the asset allocation models and adjusts the holdings and weightings of each model on a discretionary basis in an effort to meet the stated investment objective of the model;
- Recommending specific mutual funds or investment vehicles to be offered as investment options under the Plan;
- Monitoring of the Plan's investment options;
- Preparing reports concerning the performance of the investment options;
- Providing recommendations regarding changes in the Plan's investments;
- Notifying the Sponsor of other relevant information regarding the investment options; and
- Providing other services as negotiated with the Sponsor or investment adviser to the Plan.

Wealth Management LLC consults with each Relationship Manager Advisor about the investment options to be made available under a Plan, including whether the Sponsor wishes investment vehicles to be selected from the universe available through the custodian.

### **Fiduciary Fees**

For its Fiduciary Services, Wealth Management LLC charges a fee expressed as a percentage of the assets covered by its investment advice and related services (the "Co-Fiduciary Fee"). The Co-Fiduciary Fee will generally be 0.15% per annum of covered assets with the right to adjust on a plan by plan basis.

### **Backoffice Services**

We provide backoffice services to other investment advisors. Our backoffice services include trade processing, collection of management fees, record maintenance, report preparation, marketing assistance, and research.

### **Backoffice Fees**

For our backoffice services, Wealth Management receives a portion of the fee paid by the clients to their investment advisor. Our fee for backoffice services is charged directly to the investment advisor and is not separately charged to the advisory clients that are serviced by the investment advisors. You (as an individual client of the advisor receiving backoffice services) will not be charged any additional amount for

charges made to the registered investment advisor or investment advisor representative receiving backoffice services from Wealth Management.

The fee for backoffice services from Wealth Management is negotiable. A fee schedule specific to each Investment Advisor Representative or Registered Investment Advisor is negotiated and agreed upon for backoffice services to be received. The annual fee we receive for backoffice services generally ranges from 0.10% to 1.0%, which is calculated based upon the amount of assets receiving backoffice services. The fee is negotiable based upon factors including the total amount of assets receiving backoffice services, the number of client accounts receiving services, the number of Plan participants in qualified accounts receiving services, and the complexity of services to be provided. Our fees are calculated and billed quarterly, in advance, and are based on the market value of your account (Investment Advisor Representative or Registered Investment Advisor) as reflected in the statements issued by the custodian at that point in time. Initial charges will be prorated for the current quarter. On a quarterly basis we will provide you with a report of all investment fees in total and show the portion for our services. Generally, the entire fee will be charged against client accounts.

### **Investment Advisory (Asset Management) Services**

We provide investment advisory services on your behalf. These services include the following:

- A. Analyze your financial condition,
- B. Recommend options to achieve your financial objectives,
- C. Implement investment strategies, and
- D. Monitor performance of your investments.

We work with you to determine your investment objectives and investor risk profile (investment policy) and design a written investment policy statement. We use investment and portfolio allocation software to evaluate alternative portfolio designs and we assist you in selecting the investment strategies that are consistent with your investment policy. At your request we evaluate your existing investments with respect to your investment policy and their individual performance. We work with you to develop a transition plan in order to move from your existing asset allocation to the desired asset allocation. We monitor the performance of the assets as well as the asset allocation strategy and we hold review meetings with you as requested and produce quarterly performance reports for you.

We have developed model no-load mutual fund portfolios, which we use with you if we consider a developed model to be appropriate for your investment policy.

### **Investment Advisory Fees**

The following is our Suggested Fee Schedule:

<u>Account Balance</u>	<u>Annual Fee</u>
Up to \$49,999	1.75%
\$50,000 to \$199,999	1.50%
\$200,000 to \$499,999	1.25%
\$500,000 to \$999,999	1.00%

\$1,000,000 to \$1,999,999	0.90%
\$2,000,000 to \$2,999,999	0.80%
\$3,000,000 to \$3,999,999	0.70%
\$4,000,000 to \$4,999,999	0.60%
\$5,000,000 or more	0.50%

This schedule may be modified and fees negotiated with each client. The fee schedule that applies to your account(s) will be specified in your Investment Advisory Agreement (IAA). The annual fee is calculated based upon the total value of your account that is receiving investment advisory services. Our fee is calculated and billed quarterly in advance based on the market value of your account on the last day of the preceding calendar quarter as reported on your quarterly statements from the account custodian. At the firm's option, fees may be billed annually for small accounts. If you open an account mid-quarter, the first partial quarter's fees are prorated and charged in arrears, and will be billed with the first full quarter's fees, which are charged in advance for the first full calendar quarter that you receive investment advisory services. On a quarterly basis we provide you with an invoice showing all fees charged to your account. Upon termination, fees will be pro-rated to the effective date of termination. You will receive a refund of any fees paid but not yet earned through the effective date of termination unless your pro-rata refund would be less than \$50. If the pro-rata refund due upon termination is an amount up to \$50, the fee may be retained to cover administrative costs incurred to process our termination of services to your account. The "client" is defined to include all accounts considered in the billing group of accounts, and "the date of termination" is defined as the date of total withdrawal or total transfer from the account(s). If unearned fees total more than \$50 per client upon termination, the fees will be refunded in total to the client. Depending on the service required, we will occasionally negotiate fees alternative to those described above, including potentially a fixed fee for services to your account. Fees may vary based on individual or family circumstances. Generally, fees are deducted from client accounts.

Individual accounts for members of the same family, which is defined as including a client's spouse and dependent children, are assessed fees based on the total account balance of all family accounts. Accounts for business entities and accounts related thereto, including those of the business owner are generally assessed fees based on the total account balances of all such related accounts.

The fee schedule may be amended from time to time by Wealth Management. We will provide clients with at least forty-five (45) days advance written notice for any amendments to our fee schedule and clients have the option to terminate services before the increased fee schedule takes effect. Generally, we require clients to provide at least thirty (30) days written notice to terminate services.

In addition to advisory fees paid to Wealth Management, clients pay fees to the mutual funds in the form of internal expenses at the fund level, which expenses reduce the net value of the funds. Trade fees may apply to trades placed at TDAmeritrade Institutional Services, a division of TDAmeritrade Investor Services, Inc. (TDA), Charles Schwab & Company, Inc., MG Trust Company (a subsidiary of Matrix Financial Solutions), Fidelity Brokerage Services, LLC, Aegon, or other custodians. Wealth Management receives no portion of these internal expenses or trade fees.

### **Financial Planning Services and Fees**

We also provide general financial planning to you if requested. Normally this service is provided to clients that are already a client with Wealth Management without any additional fees. For financial planning services that are subject to additional fees, hourly fees will be charged at a rate of up to \$250 per hour and the specific rates and estimated time to complete the requested financial planning services will be discussed before such charges are incurred. The specific hourly fees for each client will be disclosed prior to any engagement undertaken for an hourly fee.

The purpose of the financial plan is to assist the client in defining personal financial planning goals and objectives to be pursued in the areas of business planning, children's education, retirement planning, estate planning, tax planning, and investments, and to supply an analysis and recommendations as to the actions and investment strategies necessary to attain these goals and objectives.

Financial planning is not an exact science and projections are prepared based upon information provided by you (the client) and assumptions made at the time. We do not attempt to verify the accuracy or completeness of information that is provided to us. The future cannot be forecast with certainty; the degree of uncertainty increases the farther into the future we attempt to forecast. Actual results will vary from projections made, and it is possible that the variation will be significant. Also, financial planning is an ongoing process. Decisions made are based on the best information available at the time and such things as changes in market conditions, tax laws, and your personal goals can all impact the outcome of your financial plan.

The client is not obliged to follow recommendations made during the financial planning process, and Wealth Management is not responsible for actual results to match the projections made during the financial planning process.

### **Newsletter**

Registered investment advisors and investment advisor representatives who have contracted for investment advisory services are provided our quarterly newsletter entitled *Wealth Management*.

### **Termination**

Concerning fiduciary services, the client's authorized representative, Wealth Management, or the Relationship Manager Advisor may terminate the agreement for services with sixty (60) days written notice. A copy of the termination notice must additionally be provided to the Plan Custodian (or Plan trustee), if any. Failure to pay service fees by the client will also terminate the contract. A refund of any unearned fees will be made based on the time expended by Wealth Management and the Relationship Manager Advisor before termination. A full refund of any fees paid will be made if the agreement is terminated within five (5) business days.

For backoffice services, the termination provisions will vary among the Investment Advisor Representatives or Registered Investment Advisors contracting for and receiving backoffice services. For example, we may require a longer advance notice for termination of services depending on the amount of

assets receiving services, and the administrative complexity of processing termination of the backoffice services. The termination provisions will be specified in each agreement for backoffice services.

You may terminate your Investment Advisory Agreement without penalty within five (5) business days after you sign your Investment Advisory Agreement. In all other situations your Investment Advisory Agreement is continuous unless terminated by either you or Wealth Management. Upon termination, advisor fees will be pro-rated to the effective date of termination. The proration of fees upon termination is further described previously in the Investment Advisory Fees section. Wealth Management has no obligation to provide any additional further recommendations, actions, or services upon termination of any agreement for investment advisory services, backoffice services, or fiduciary services.

### **Item 6 – Performance-Based Fees and Side-By-Side Management**

Item 6 is not applicable to Wealth Management. Wealth Management does not charge or accept performance-based fees. Performance-based fees are fees based on a share of capital gains on or capital appreciation of the assets held within a client's account.

### **Item 7 – Types of Clients**

Wealth Management generally provides investment advice to the following types of clients:

- Individuals
- High-Net Worth Individuals
- Banks or thrift institutions
- Pension and profit sharing plans
- Trusts, estates, or charitable organizations
- Corporations or business entities other than those listed above
- State or municipal government entities

### **Minimum Investment Amounts Required**

There are no minimum investment amounts or conditions required for establishing an account managed by Wealth Management. However, all clients are required to execute an agreement for services prior to commencing any work.

### **Item 8 – Methods of Analysis, Investment Strategies and Risk of Loss**

Wealth Management uses the following methods of analysis in formulating investment advice:

Fundamental. This is a method of evaluating a security by attempting to measure its intrinsic value by examining related economic, financial and other qualitative and quantitative factors. Fundamental analysts attempt to study everything that can affect the security's value, including macroeconomic factors (like the overall economy and industry conditions) and individually specific factors (like the financial condition and management of companies). The end goal of

performing fundamental analysis is to produce a value that an investor can compare with the security's current price in hopes of figuring out what sort of position to take with that security (underpriced = buy, overpriced = sell or short). This method of security analysis is considered to be the opposite of technical analysis. Fundamental analysis is about using real data to evaluate a security's value. Although most analysts use fundamental analysis to value stocks, this method of valuation can be used for just about any type of security.

Wealth Management's security analysis is based upon a number of factors including those derived by commercially available software technology, securities rating services, general market and financial information, due diligence reviews and specific investment analysis you request from time to time.

Wealth Management uses the following investment strategies when managing client assets and/or providing investment advice:

Long term purchases. Investments held at least a year.

Margin transactions. When an investor buys a stock on margin, the investor pays for part of the purchase and borrows the rest from a brokerage firm. For example, an investor may buy \$5,000 worth of stock in a margin account by paying for \$2,500 and borrowing \$2,500 from a brokerage firm. Clients cannot borrow stock or cash from Wealth Management.

Other. Our investment strategies used to implement our investment advice include the purchase or sale of specific securities.

Our advice is based upon long-term investment strategies that incorporate the principles of modern portfolio theory. Our investment approach is firmly rooted in the belief that markets are "efficient", and that investors' returns are determined principally by asset allocation decisions, not market timing or stock picking. We develop diversified portfolios principally through the use of passively managed, asset class mutual funds that are available only to institutional investors and clients of a network of carefully selected investment advisors.

We may also recommend the use of long-term investment techniques such as dollar-cost averaging.

### **Use of Primary Method of Analysis or Strategy**

Wealth Management's primary method of analysis or strategy is based on the principles of Modern Portfolio Theory (MPT). The tenets of MPT provide for a passive long-term buy-and-hold strategy implemented through globally diversified portfolios. Mutual funds representing asset classes where academic research has demonstrated higher expected returns for the level of risk taken are combined in a single portfolio. Portfolios are constructed in a manner to provide diversification for the purpose of reducing the risk caused by volatility. Portfolios are rebalanced to maintain agreed upon asset allocations.

Some of the risks involved with using this method include: market risk, small companies risk, risk of concentrating in the real estate industry, foreign securities and currencies risk, emerging markets risk, banking concentration risk, interest rate risk, risk of investing for inflation protection, risk of municipal securities, and /or fund of funds risk.

Investments in foreign issuers are subject to certain considerations that are not associated with investments in US public companies. Investments of the International Equity, Emerging Markets Equity and the Global Fixed Income portfolios will be denominated in foreign currencies. Changes in the relative values of these foreign currencies and the US dollar, therefore will affect the value of investments in the portfolios. Forward currency contracts will be utilized to attempt to minimize these changes. Foreign issuers are not generally subject to uniform accounting, auditing, and financial reporting standards comparable to those of US public corporations and there may be less publicly available information about such companies than comparable US companies. Also, legal, political, or diplomatic actions of foreign governments, including expropriation, confiscatory taxation, and limitations on the removal of securities, property, or other assets of the portfolios, could adversely affect the value of the assets of these portfolios.

Securities of small companies are often less liquid than those of large companies. As a result, small company stock and the funds which invest in them may fluctuate relatively more in price. Although securities of larger firms fluctuate relatively less, economic, political and issuer specific events will cause the value of all securities and the funds which invest in them to fluctuate as well.

Additionally, investments in Real Estate Securities Portfolios are concentrated in the real estate industry. This exclusive focus on the real estate industry may cause its risk to approximate the general risks of direct real estate ownership. Its performance may be materially different from the broad US equity market.

The net asset value of a fund that invests in fixed income securities will fluctuate when interest rates rise. An investor can lose principal value investing in a fixed income fund during a rising interest rate environment.

Focus on the banking industry would link the performance of certain Fund Portfolios to changes in performance of the banking industry generally. For example, a change in the market's perception of the riskiness of banks compared to non-banks would cause the Portfolio's values to fluctuate.

Inflation Protected Securities and Portfolios invested in them are expected to be protected from long-term inflationary trends; however, short-term increases in inflation may lead to a decline in the Portfolio's value. If interest rates rise due to reasons other than inflation, the Portfolio's investment in these securities may not be protected to the extent that the increase is not reflected in the securities' inflation measures. The Portfolio may also suffer a loss during periods of sustained deflation.

## **Risk of Loss**

Past performance is not indicative of future results. Therefore, you should never assume that future performance of any specific investment or investment strategy will be profitable. Investing in securities (including stocks, mutual funds, and bonds) involves risk of loss. Further, depending on the different types of investments there may be varying degrees of risk. Clients and prospective clients should be prepared to bear investment loss including loss of original principal.

Because of the inherent risk of loss associated with investing, our firm is unable to represent, guarantee, or even imply that our services and methods of analysis can or will predict future results, successfully identify market tops or bottoms, or insulate you from losses due to market corrections or declines. There are certain additional risks associated when investing in securities including the following:

- Market Risk – Either the stock market as a whole, or the value of an individual company, goes down resulting in a decrease in the value of client investments. This is also referred to as systemic risk.
- Equity (stock) market risk – Common stocks are susceptible to general stock market fluctuations and to volatile increases and decreases in value as market confidence in and perceptions of their issuers change. If you held common stock, or common stock equivalents, of any given issuer, you would generally be exposed to greater risk than if you held preferred stocks and debt obligations of the issuer.
- Company Risk. When investing in stock positions, there is always a certain level of company or industry specific risk that is inherent in each investment. This is also referred to as unsystematic risk and can be reduced through appropriate diversification. There is the risk that the company will perform poorly or have its value reduced based on factors specific to the company or its industry. For example, if a company's employees go on strike or the company receives unfavorable media attention for its actions, the value of the company may be reduced.
- Fixed Income Risk. When investing in bonds, there is the risk that the issuer will default on the bond and be unable to make payments. Further, individuals who depend on set amounts of periodically paid income face the risk that inflation will erode their spending power. Fixed-income investors receive set, regular payments that face the same inflation risk. Municipal Bonds may be subject to income risk, which is the risk that falling interest rates will cause the Portfolio's income to decline over short or even long periods because of rising interest rates. The Portfolio may also be affected by: call risk, which is the risk that during periods of falling interest rates, a bond issuer will call or repay a higher-yielding bond before its maturity date; and tax liability risk, which is the risk of noncompliant conduct by a bond issuer, resulting in distributions by the Portfolio being taxable to the securities held by the Portfolio, or that there could be an adverse interpretation by the Internal Revenue Service or by state tax authorities.

- Options Risk. Options on securities may be subject to greater fluctuations in value than an investment in the underlying securities. Purchasing and writing put and call options are highly specialized activities and entail greater than ordinary investment risks.
- ETF and Mutual Fund Risk – When you invest in a an ETF or mutual fund, you will bear additional expenses based on your pro rata share of the ETFs or mutual fund's operating expenses, including the potential duplication of management fees. The risk of owning an ETF or mutual fund generally reflects the risks of owning the underlying securities the ETF or mutual fund holds. You will also incur brokerage costs when purchasing ETFs.
- Management Risk – Your investment with our firm varies with the success and failure of our investment strategies, research, analysis and determination of portfolio securities. If our investment strategies do not produce the expected returns, the value of the investment will decrease.

## **Item 9 – Disciplinary Information**

Wealth Management is required to disclose all material facts regarding any legal or disciplinary events that would be material to your evaluation of our firm or the integrity of our management. Wealth Management has no information applicable to this Item.

## **Item 10 – Other Financial Industry Activities and Affiliations**

Wealth Management is **not** and does **not** have a related company that is a (1) broker/dealer, municipal securities dealer, government securities dealer or broker, (2) investment company or other pooled investment vehicle (including a mutual fund, closed-end investment company, unit investment trust, private investment company or “hedge fund,” and offshore fund), (3) futures commission merchant, commodity pool operator, or commodity trading advisor, (4) banking or thrift institution, (5) insurance company, (6) real estate broker or dealer, or (7) sponsor or syndicator of limited partnerships.

Christensen Associates, P.C. (dba CBF Wealth Management) is the parent company of Wealth Management LLC. Christensen Associates, P.C. is registered as a public accounting firm and is a Registered Investment Advisor. Wealth Management LLC is owned by Christensen Associates, P.C. (dba CBF Wealth Management). All managers of Wealth Management LLC are Certified Public Accountants and are Investment Advisor Representatives.

Wealth Management LLC is affiliated with Christensen Brozek Faltys PC. Christensen Brozek Faltys PC offers a full range of services including: Tax Planning and Preparation, Financial Statements, Computer/Accounting/Bookkeeping Services, Payroll Services, Accounting Systems, Computer Programs & Advice, Benefit Plans, Business Valuations, Business Consulting & Controllorship, Estate and Retirement Planning, Personal Financial Planning, Like-Kind Exchanges, Health & Life, Long Term Care, Disability, and Medicare Supplement insurance, Fixed Annuities and Elder Care. CBF Wealth Management receives

referrals and provides investment advisory services for clients of Christensen Brozek Faltys PC. Christensen Associates, P.C. (conducting advisory services under the name CBF Wealth Management) and Christensen Brozek Faltys PC have a management arrangement and share revenues. Christensen Brozek Faltys PC is also an insurance agency licensed in Nebraska. Larry E. Hilkemann, Nathan Raabe, and Jared Faltys are licensed Insurance Producers in the State of Nebraska.

Christensen Associates, P.C. is affiliated with Wealth Management LLC. Wealth Management LLC is a single member LLC wholly owned and managed by Christensen Associates, P.C. Wealth Management LLC is a Registered Investment Advisor. Christensen Associates, P.C., parent company of Wealth Management LLC, is registered as a public accounting firm.

Christensen Brozek Faltys PC, a public accounting firm, is owned and managed by the same persons as Wealth Management LLC and Christensen Associates, P.C. dba CBF Wealth Management

Wealth Management LLC has investment advisor representatives who are independent contractors with Wealth Management LLC and who are affiliated with their own accounting firms, and law firms.

Wealth Management LLC and Christensen Associates, P.C. are affiliated with Retirement Plan Consultants LLC. Retirement Plan Consultants LLC is owned and managed by Nancy Brozek and Jared Faltys, who are the owners of Christensen Associates, P.C. Retirement Plan Consultants LLC acts as a Third Party Administrator (TPA) and recordkeeper and offers Independent Fiduciary services. Investment advisory services and the aforementioned fiduciary services are provided through Christensen Associates, P.C. (dba CBF Wealth Management) and Wealth Management LLC.

## **Item 11 – Code of Ethics, Participation in Client Transactions and Personal Trading**

Wealth Management or individuals associated with Wealth Management may buy or sell securities identical to those recommended to clients for their personal accounts. We only recommend mutual funds and ETFs for our clients and not individual stocks or bonds. We may purchase or hold individual stocks or bonds upon a client's request, but we do not make recommendations about individual stocks and bonds for purchases in client's accounts. Wealth Management may also make recommendations or take action with respect to investments for its clients, which may differ in nature or timing from recommendations made to or actions taken for other clients or its employees.

As these situations represent a conflict of interest, Wealth Management has established the following restrictions in order to ensure its fiduciary responsibilities:

- 1) A director, officer, employee, or investment advisor representative of Wealth Management shall not buy or sell securities for their personal portfolio(s) where their decision is substantially derived, in whole or part, by reason of his or her employment unless the information is also available to the investing public on reasonable inquiry. No person of Wealth Management shall prefer his or her own interest to that of the advisory client, and client transactions always take precedence. Disclosure of transactions and/or the nature of transactions are required to be reported on a quarterly basis to determine and confirm that conflicts of interest in trading do not exist.

- 2) Wealth Management emphasizes the unrestricted right of the client to decline to implement any advice rendered.
- 3) Wealth Management requires that all individuals must act in accordance with all applicable federal and state regulations governing registered investment advisory practices.

Wealth Management will provide you with a full copy of our Code of Ethics upon request. We will comply with all applicable federal and state regulations governing registered investment advisory practices. We have established standards of conduct for all associated persons to protect our clients and ensure our fiduciary responsibilities.

## **Item 12 – Brokerage Practices**

Clients are under no obligation to act on the financial planning recommendations of Wealth Management. If the firm assists in the implementation of any recommendations, we are responsible to ensure that the client receives the best execution possible.

We maintain relationships (for custodial and brokerage services), compensatory or otherwise, with TD Ameritrade (TDA), Charles Schwab & Company, Inc., MG Trust Company (a subsidiary of Matrix Financial Solutions), Fidelity Brokerage Services, LLC, and Aegon.

Wealth Management may recommend TD Ameritrade which utilizes the clearing and custody services of its affiliate, TD Ameritrade Clearing, Inc. TD Ameritrade Clearing, Inc. clears and settles monies and securities for TD Ameritrade. Wealth Management will not have direct access to client funds and securities. The recommendation of TD Ameritrade and TD Ameritrade Clearing, Inc. are based on past experiences, minimizing trade fees and other costs as well as offerings or services the custodian provides that Wealth Management or the client may require or find valuable such as online access.

Clients may pay higher trade fees at one custodian over another based upon the variance in offerings and services available among different custodians. Fee structures of various custodians are periodically reviewed by Wealth Management to ensure clients are receiving best execution. Accordingly, while Wealth Management will consider competitive rates, we may not necessarily obtain the lowest possible trade fees for client account transactions. Therefore, the overall services provided by the custodian are evaluated to determine best execution.

While Wealth Management does recommend the use of TD Ameritrade, clients are free to select any custodian with which Wealth Management has a relationship. When a client directs the use of a particular custodian, Wealth Management may not be able to obtain the best prices and execution for the transaction. Clients who direct the use of a particular custodian may receive less favorable prices than would otherwise be the case if clients had not designated a particular custodian.

While there will not be a direct linkage between the investment advice provided by Wealth Management and TD Ameritrade, economic benefits may be received that would not be received if Wealth Management did not use these services to implement the investment advice provided. These benefits may include, but not necessarily be limited to: receipt of duplicate client confirmations and bundled

duplicate statements; access to a trading desk; the ability to have investment advisory fees deducted directly from client accounts; access to an electronic communications network for client order entry and account information; receipt of compliance publications; and access to mutual funds that generally require significantly higher minimum initial investments or are generally only available to institutional investors.

Wealth Management also may recommend that clients establish custodial accounts with the Schwab Institutional division of Charles Schwab & Co., Inc. (Charles Schwab), a registered broker-dealer, member SIPC, to maintain custody of clients' assets and to effect trades for their accounts. Wealth Management is independently owned and operated and not affiliated with Schwab. Charles Schwab provides Wealth Management with access to its institutional trading and custody services, which are typically not available to Charles Schwab retail investors. These services generally are available to independent investment advisors on an unsolicited basis, at no charge to them so long as a total of at least: \$10 million of the advisor's clients' assets is maintained in accounts at Schwab Institutional and is not otherwise contingent upon Wealth Management committing to Charles Schwab any specific amount of business (assets in custody or trading). Charles Schwab's services include custody, research and access to mutual funds and other investments that are otherwise generally available only to institutional investors or would require a significantly higher minimum initial investment.

For Wealth Management's clients' accounts maintained in its custody, Charles Schwab generally does not charge separately for custody but is compensated by account holders through transaction-related fees for securities trades that are executed through Charles Schwab or that settle into Charles Schwab accounts.

Charles Schwab also makes available to Wealth Management other products and services that benefit Wealth Management but may not benefit its clients' accounts. Some of these other products and services assist Wealth Management in managing and administering clients' accounts. These include software and other technology that provide access to client account data (such as trade confirmation and account statements); facilitate trade execution (and allocation of aggregated trade orders for multiple client accounts); provide research, pricing information and other market data; facilitate payment of Wealth Management's fees from its clients' accounts; and assist with back-office functions; recordkeeping and client reporting. Many of these services generally may be used to service all or a substantial number of Wealth Management's accounts, including accounts not maintained at Schwab Institutional. Schwab Institutional also makes available to Wealth Management other services intended to help Wealth Management manage and further develop its business enterprise. These services may include consulting, publications and conferences on practice management, information technology, business succession, regulatory compliance and marketing. In addition, Charles Schwab may make available, arrange and/or pay for these types of services rendered to Wealth Management by independent third parties providing these services to Wealth Management. While as a fiduciary, Wealth Management endeavors to act in its clients' best interests, and Wealth Management's recommendation that clients maintain their assets in accounts at Charles Schwab may be based in part on the benefit to Wealth Management of the availability of some of the foregoing products and services and not solely on the nature, cost or quality of custody and brokerage services provided by Charles Schwab, which may create a potential conflict of interest.

TD Ameritrade Institutional Services, a division of TD Ameritrade Investor Services, Inc. extends various discounts for services and products to us that may not be offered to other investment advisory firms.

These discounts apply to such products and services as software, mutual fund transaction costs, and seminar and conference fees. Similar discounts for products and services are extended by Charles Schwab & Company, Inc.

Wealth Management LLC participates in the institutional advisor program (the "Program") offered by TD Ameritrade Institutional. TD Ameritrade Institutional is a division of TD Ameritrade Inc., member FINRA/SIPC/NFA ("TD Ameritrade"), an unaffiliated SEC-registered broker-dealer and FINRA member. TD Ameritrade offers to independent investment advisors services which include custody of securities, trade execution, clearance and settlement of transactions. Wealth Management LLC receives some benefits from TD Ameritrade through its participation in the Program. (Please see the disclosure under Item 14 below.)

Wealth Management receives free software from various sources, including Dimensional Fund Advisors (DFA), which we utilize as part of our considerations in forming asset allocation strategies.

#### **Handling of Trade Errors.**

Wealth Management has implemented procedures designed to prevent trade errors; however, trade errors in client accounts cannot always be avoided. Consistent with its fiduciary duty, it is the policy of Wealth Management to correct trade errors in a manner that is in the best interest of the client. In cases where the client causes the trade error, the client will be responsible for any loss resulting from the correction. Depending on the specific circumstances of the trade error, the client may not be able to receive any gains generated as a result of the error correction. In all situations where the client does not cause the trade error, the client will be made whole and any loss resulting from the trade error will be absorbed by Wealth Management if the error was caused by the firm. If the error is caused by the broker-dealer, the broker-dealer will be responsible for covering all trade error costs. If an investment gain results from the correcting trade, the gain will be donated by Wealth Management LLC to a charitable organization selected by Wealth Management's owners.

Wealth Management will never benefit or profit from trade errors.

#### **Block Trading Policy**

Transactions implemented by Wealth Management for client accounts are generally effected independently. Wealth Management utilizes trading methodology through its custodians that result in either low or no trading costs to individual clients. One such methodology is dollar-cost averaging which provides trades at no cost to the client.

### **Item 13 – Review of Accounts**

#### **Account Reviews and Reviewers**

In accordance with your investment policy statement, we review your portfolio quarterly and annually. The review is made by the investment advisor representative assigned to service your account or another investment advisor representative designated to do so. The number of accounts reviewed by each

investment advisor representative will vary. Reviews are conducted for the purpose of evaluating, reporting and implementing the investment objective of each client. The assets may be reallocated to keep the portfolio allocation consistent with the client's investment objective. Market conditions and certain economic and/or financial conditions may necessitate a more frequent review. Most accounts are managed on a discretionary basis; however, (as further described in Item 16), there are some accounts that are managed on a non-discretionary basis and require client approval for each transaction.

### **Statements and Reports**

You will receive quarterly reports from Wealth Management, which summarize your asset management account performance. You will also receive monthly statements from your account custodian who outlines your current positions, cost basis of securities and current market values. You should carefully compare reports received from Wealth Management LLC against the statements received from the account custodian and should immediately report any discrepancies to Wealth Management and/or the custodian.

## **Item 14 – Client Referrals and Other Compensation**

### **Client Referrals**

We receive referrals from attorneys, accountants, and other professionals. We do not pay a referral fee for these referrals.

Wealth Management may pay referral fees (non-commission) to independent solicitors for the referral of other investment advisors or their clients to Wealth Management in accordance with Rule 206(4)-3 of the Investment Advisors Act of 1940. Such referral fee represents a share of Wealth Management's asset-based investment advisory fee. This arrangement will not result in higher costs to the client. For any such arrangement, Wealth Management maintains a Solicitor Agreement in compliance with Rule 206(4)-3 of the Investment Advisors Act of 1940 and applicable state and federal laws. All clients referred by Solicitors to Wealth Management will be given a full written disclosure regarding the Solicitor arrangement.

### **Other Compensation**

The only compensation received from advisory services is the fees charged for providing investment advisory services as described in *Item 5* of this brochure. Wealth Management receives no other form of compensation in connection with providing investment advice.

As disclosed under Item 12 above, Wealth Management LLC participates in TD Ameritrade's institutional customer program and Wealth Management LLC may recommend TD Ameritrade to Clients for custody and brokerage services. There is no direct link between Wealth Management LLC's participation in the program and the investment advice it gives to its Clients, although Wealth Management LLC receives economic benefits through its participation in the program that are typically not available to TD Ameritrade retail investors. These benefits include the following products and services (provided without cost or at a discount): receipt of duplicate Client statements and confirmations; research related

products and tools; consulting services; access to a trading desk serving Wealth Management LLC participants; access to block trading (which provides the ability to aggregate securities transactions for execution and then allocate the appropriate shares to Client accounts); the ability to have advisory fees deducted directly from Client accounts; access to an electronic communications network for Client order entry and account information; access to mutual funds with no transaction fees and to certain institutional money managers; and discounts on compliance, marketing, research, technology, and practice management products or services provided to Wealth Management LLC by third party vendors. TD Ameritrade may also have paid for business consulting and professional services received by Wealth Management LLC's related persons. Some of the products and services made available by TD Ameritrade through the program may benefit Wealth Management LLC but may not benefit its Client accounts. These products or services may assist Wealth Management LLC in managing and administering Client accounts, including accounts not maintained at TD Ameritrade. Other services made available by TD Ameritrade are intended to help Wealth Management LLC manage and further develop its business enterprise. The benefits received by Wealth Management LLC or its personnel through participation in the program do not depend on the amount of brokerage transactions directed to TD Ameritrade. As part of its fiduciary duties to clients, Wealth Management LLC endeavors at all times to put the interests of its clients first. Clients should be aware, however, that the receipt of economic benefits by Wealth Management LLC or its related persons in and of itself creates a potential conflict of interest and may indirectly influence the Advisor's choice of TD Ameritrade for custody and brokerage services.

Wealth Management LLC may receive coaching services referrals from TD Ameritrade through its participation in TD Ameritrade Institutional Coaching Program. In addition to meeting the minimum eligibility criteria for participation in the TD Ameritrade Institutional Coaching Program, Wealth Management LLC may have been selected to participate in the TD Ameritrade Institutional Coaching Program based on the amount and potential profitability to TD Ameritrade of the assets in, and trades placed for, client accounts maintained with TD Ameritrade. TD Ameritrade is a discount broker-dealer independent of and unaffiliated with Wealth Management LLC and there is no employee or agency relationship between them. TD Ameritrade has established the TD Ameritrade Institutional Coaching Program as a means of assisting independent unaffiliated Advisors to grow and maintain their respective investment advisor business. TD Ameritrade does not supervise Wealth Management LLC and has no responsibility for Wealth Management LLC's management of client portfolios or Wealth Management LLC's other advice or services.

Wealth Management LLC's participation in the TD Ameritrade Institutional Coaching Program raises potential conflicts of interest. Wealth Management LLC will encourage their clients to custody their assets at TD Ameritrade and whose client accounts are profitable to TD Ameritrade. Consequently, in order to participate in the TD Ameritrade Institutional Coaching Program, Wealth Management LLC may have an incentive to recommend to clients that the assets under management by Wealth Management LLC be held in custody with TD Ameritrade and to place transactions for client accounts with TD Ameritrade. Wealth Management LLC's participation in the TD Ameritrade Institutional Coaching Program does not diminish its duty to seek best execution of trades for client accounts.

## Item 15 – Custody

Custody, as it applies to investment advisors, has been defined by regulators as having access or control over client funds and/or securities. In other words, custody is not limited to physically holding client funds and securities. If an investment advisor has the ability to access or control client funds or securities, the investment advisor is deemed to have custody and must ensure proper procedures are implemented.

Wealth Management is deemed to have custody of client funds and securities whenever Wealth Management is given the authority to have fees deducted directly from client accounts. However, this is the only form of custody Wealth Management will ever maintain. It should be noted that authorization to trade in client accounts is not deemed by regulators to be custody.

For accounts in which Wealth Management is deemed to have custody, the firm has established procedures to ensure all client funds and securities are held at a qualified custodian in a separate account for each client under that client's name. Clients or an independent representative of the client will direct, in writing, the establishment of all accounts and, therefore, are aware of the qualified custodian's name, address and the manner in which the funds or securities are maintained. Finally, account statements are delivered directly from the qualified custodian to each client or the client's independent representative at least quarterly. Clients should carefully review those statements and are urged to compare the statements against reports received from Wealth Management. When clients have questions about their account statements, they should contact Wealth Management or the qualified custodian preparing the statement.

## Item 16 – Investment Discretion

Through its investment advisory (asset management) services and upon receiving written authorization from a client, Wealth Management will maintain trading authorization over client accounts. Upon receiving written authorization from the client, Wealth Management may implement trades on a **discretionary** basis. When discretionary authority is granted, Wealth Management will have the authority to determine the type of securities and the amount of securities that can be bought or sold for the client's portfolio without obtaining the client's consent for each transaction. We will maintain the asset allocation selected with you and provided in your Investment Policy Statement to the best of our ability with expected variances in market fluctuation. Most clients who have contracted for our asset management advisory services are required to grant us discretionary trading authority. We do not provide asset management services on a non-discretionary basis except for a few backoffice Registered Investment Advisors who obtain client consent before giving Wealth Management the trades to be made. Wealth Management prepares the proper reports to aide the Registered Investment Advisor and his/her client in making a decision on the trades to be processed.

All clients have the ability to place reasonable restrictions on the types of investments that may be purchased in an account. Clients may also place reasonable limitations on the discretionary power granted to our firm so long as the limitations are specifically set forth or included as an attachment to the client agreement.

### **Item 17 – Voting Client Securities**

Wealth Management will not vote proxies on behalf of your account. While there are some investment advisors that will vote proxies and other corporate decisions on behalf of their clients, we have determined that taking on the responsibility for voting client securities does not add enough value to the services provided to clients to justify the additional compliance and regulatory costs associated with voting client securities. Therefore, it is your responsibility to vote all proxies for securities held in accounts managed by our firm.

Clients will receive proxies directly from their custodian or transfer agent and such documents will not be delivered by our firm. Although we do not vote client proxies, if you have a question about a particular proxy, feel free to contact us.

### **Item 18 – Financial Information**

This item is not applicable to this brochure. Wealth Management does not require or solicit prepayment of more than \$1,200 in fees per client, six months or more in advance. Therefore, we are not required to include a balance sheet for our most recent fiscal year. We are not subject to a financial condition that is reasonably likely to impair our ability to meet contractual commitments to clients. Finally, Wealth Management has not been the subject of a bankruptcy petition at any time.