

**ITEM 1: COVER PAGE FOR  
PART 2B OF FORM ADV:  
BROCHURE SUPPLEMENT  
DATED FEBRUARY 2012**

**KELLY FAMIGLIETTA**

**CHARLES STEPHEN AND COMPANY, INC. (“CS&C”)  
5951 JEFFERSON COURT NE  
ALBUQUERQUE, NM 87109  
505-884-0451**

**FIRM CONTACT: STEPHEN J. CIEPIELA, CHIEF COMPLIANCE OFFICER**

**FIRM WEBSITE ADDRESS: [WWW.CHARLESSTEPHEN.COM](http://WWW.CHARLESSTEPHEN.COM)**

**This brochure supplement provides information about Kelly Famiglietta that supplements our brochure. You should have received a copy of that brochure. Please contact Stephen J. Ciepiela, Chief Compliance Officer, if you did not receive our firm’s brochure or if you have any questions about the contents of this supplement.**

**Additional information about Kelly Jean Famiglietta is available on the SEC’s website at [www.adviserinfo.sec.gov](http://www.adviserinfo.sec.gov).**

## **Item 2            Educational Background and Business Experience**

### **Kelly Jean Famiglietta**

**Year of Birth:** 1976

#### **Formal Education After High School:**

Central New Mexico Community College  
Associate Degree, General Studies  
01/01/2008 -12/31/2010

#### **Business Background (for the Past 5 Years):**

02/16/2012 - Present	Purshe Kaplan Sterling Investments, Inc. Registered Representative Albany, NY
05/01/1997 – Present	Charles Stephen & Company Pension Administrator Albuquerque, NM
10/16/2007 – 02/16/2012	NFP Securities, Inc. Registered Representative Albuquerque, NM

#### **Professional Certifications**

##### **Accredited Investment Fiduciary**

- Minimum Qualification: Complete 2 day classroom instruction or self study program and pass a 60 question exam. Must comply with code of ethics.
- Issuing Institution: Center for Fiduciary Studies
- Issuing Institution Website: [www.fi360.com](http://www.fi360.com)
- Continuing Education Requirements: 6 hours continuing education annually.

##### **Accredited Pension Representative**

- Minimum Qualification: Students must complete two APR self-study courses and examinations, or have an ERPA designation or insurance license. Students must also have an NASD Series 6, 7, 65, 66 or 24 license. Must comply with code of ethics.
- Issuing Institution: National Institute of Pension Administration
- Issuing Institution Website: [www.nipa.org](http://www.nipa.org)
- Continuing Education Requirements: 10 hours of continuing education annually.

##### **Certified Retirement Counselor**

- Minimum Qualification: Successfully prepare for and complete a 4 hour examination and meet minimum education or experience threshold. Must comply with code of ethics.
- Issuing Institution: International Foundation for Retirement Education
- Issuing Institution Website: [www.infre.org](http://www.infre.org)
- Continuing Education Requirements: 15 hours annually

### Item 3            Disciplinary Information

If there are legal or disciplinary events material to your evaluation of Kelly Famiglietta, we are required to disclose all material facts regarding those events.<sup>1</sup>

We have nothing to disclose in this regard.

### Item 4            Other Business Activities

A. If Kelly Famiglietta is actively engaged in any investment-related business or occupation, including if Kelly Famiglietta is registered, or has an application pending to register, as a broker-dealer, registered representative of a broker-dealer, futures commission merchant (“FCM”), commodity pool operator (“CPO”), commodity trading advisor (“CTA”), or an associated person of an FCM, CPO, or CTA, we are required to disclose this fact and describe the business relationship, if any, between the advisory business and the other business.

1. If a relationship between the advisory business and Kelly Famiglietta’s other financial industry activities creates a material conflict of interest with you, the SEC requires us to describe the nature of the conflict and generally how we address it.

Please see Item 4A2 below.

2. If Kelly Famiglietta receives commissions, bonuses or other compensation based on the sale of securities or other investment products, including as a broker-dealer or registered representative, and including distribution or service (“trail”) fees from the sale of mutual funds, we have to disclose this fact. If this compensation is not cash, we are required to explain what type of compensation Kelly Famiglietta receives. We must explain that this practice gives Kelly Famiglietta an incentive to recommend investment products based on the compensation received, rather than on your needs.

Kelly Famiglietta is a registered representative of Purshe Kaplan Sterling Investments, Inc., member FINRA/SIPC. He may offer securities and receive normal and customary commissions as a result of securities transactions. This presents a conflict of interest to the extent that Kelly Famiglietta recommends that a client invest in a security which results in a commission being paid to him.

A conflict of interest may arise as these commissionable securities sales may create an incentive to recommend products based on the compensation adviser and/or our supervised persons may earn and may not necessarily be in the best interests of the client.

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<sup>1</sup> **Note:** Our firm may, under certain circumstances, rebut the presumption that a disciplinary event is material. If an event is immaterial, we are not required to disclose it. When we review a legal or disciplinary event involving Kelly Famiglietta to determine whether it is appropriate to rebut the presumption of materiality, we consider all of the following factors: (1) the proximity of Kelly Famiglietta to the advisory function; (2) the nature of the infraction that led to the disciplinary event; (3) the severity of the disciplinary sanction; and (4) the time elapsed since the date of the disciplinary event. If we conclude that the materiality presumption has been overcome, we prepare and maintain a file memorandum of our determination in our records. We follow SEC rule 204-2(a)(14)(iii) and similar state rules.

- B. If Kelly Famiglietta is actively engaged in any business or occupation for compensation not discussed in response to Item 4.A, above, and the other business activity or activities provide a substantial source of Kelly Famiglietta's income or involve a substantial amount of Kelly Famiglietta's time, we are required to disclose this fact and must describe the nature of that business. If the other business activities represent less than 10 percent of Kelly Famiglietta's time and income, we may presume that they are not substantial.

Kelly Famiglietta is an insurance representative. She may offer insurance products and receive normal and customary commissions as a result of securities transactions. This presents a conflict of interest to the extent that Kelly Famiglietta recommends that a client invest in an insurance product which results in a commission being paid to her.

A conflict of interest may arise as these commissionable insurance sales may create an incentive to recommend products based on the compensation adviser and/or our supervised persons may earn and may not necessarily be in the best interests of the client.

## **Item 5            Additional Compensation**

If someone who is not a client provides an economic benefit to Kelly Famiglietta for providing advisory services, we are required to generally describe the arrangement. For purposes of this Item, economic benefits include sales awards and other prizes, but do not include Kelly Famiglietta's regular salary. Any bonus that is based, at least in part, on the number or amount of sales, client referrals, or new accounts should be considered an economic benefit, but other regular bonuses should not.

We have nothing to disclose in this regard.

## **Item 6            Supervision**

We are required to explain how we supervise Kelly Famiglietta, including how we monitor the advice Kelly Famiglietta provides to you. Our firm has to provide the name, title and telephone number of the person responsible for supervising Kelly Famiglietta's advisory activities on behalf of our firm.

Stephen Ciepiela, Chief Compliance Officer of our firm, supervises and monitors Kelly Famiglietta's activities on a regular basis. Stephen Ciepiela reviews all outgoing correspondence for written financial advice that Kelly Famiglietta provides to her clients. Please contact Stephen Ciepiela if you have any questions about Kelly Famiglietta's brochure supplement at 505-884-0451.