

## **MEMORANDUM**

TO: Comment File – Climate Change Disclosures

FROM: Kristina S. Wyatt  
Senior Counsel  
Division of Corporation Finance  
U.S. Securities and Exchange Commission

DATE: May 3, 2021

RE: Meeting with Representatives of ConocoPhillips

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On April 27, 2021, John Coates and Kristina Wyatt met with representatives of ConocoPhillips, including the following individuals:

- Dominic Macklon
- Lloyd Visser
- Kelly Rose
- Shannon Kinney
- Konnie Haynes-Welsh
- Norma Hall

Among the topics discussed were the March 15, 2021 request for public input related to climate change disclosures.