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**UNITED STATES** SECURITIES AND EXCHANGE COMMISSION

Washington, D.C. 20549

# ANNUAL AUDITED REPORT **FORM X-17A-5**

**PART III** 

OMB APPROVAL

OMB Number: 3235-0123

Expires: April 30, 2013

Estimated average burden hours per response.....12.00

SEC FILE NUMBER

**8**- 65976

**FACING PAGE** 

Information Required of Brokers and Dealers Pursuant to Section 17 of the Securities Exchange Act of 1934 and Rule 17a-5 Thereunder

REPORT FOR THE PERIOD B	EGINNING	7/01/11	AND ENDING	06/30/12
		MM/DD/YY		MM/DD/YY
	A. REGIST	RANT IDENTIFIC	CATION	
NAME OF BROKER-DEALER: Plante Moran Insurance Agency Services, LLC				OFFICIAL USE ONLY
ADDRESS OF PRINCIPAL PL	FIRM I.D. NO.			
27400 Northwest	ern Highway			
		(No. and Street)		
Southfie	Southfield MI			
(City)		(State)		(Zip Code)
NAME AND TELEPHONE NU Daniel J. Tr		N TO CONTACT IN I	REGARD TO THIS RE	EPORT 248-603-5374
				(Area Code - Telephone Number
	B. ACCOUN	TANT IDENTIFI	CATION	
INDEPENDENT PUBLIC ACC	OUNTANT whose	•	n this Report*	
	(Name	– if individual, state last,	first, middle name)	
999 Third Avenue,	Suite 2800	Seattle	AW	98104
(Address)		(City)	(State)	(Zip Code)
CHECK ONE:				
☑ Certified Public A	Accountant			
☐ Public Accountar				
		ates or any of its poss	essions.	
			*** **********************************	- A
	FOR	OFFICIAL USE O	INLY	<u> </u>
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\*Claims for exemption from the requirement that the annual report be covered by the opinion of an independent public accountant must be supported by a statement of facts and circumstances relied on as the basis for the exemption. See Section 240.17a-5(e)(2)

> Potential persons who are to respond to the collection of information contained in this form are not required to respond unless the form displays a currently valid OMB control number.

# OATH OR AFFIRMATION

I,	Trevor D.	Royston			, swear (o	or affirm) that, to the best of
my	knowledge and belie	ef the accompanying fina	incial statem	ent ai	nd supporting schedules per	taining to the firm of
Ū	Plante M	oran Insurance	Agency	Ser	vices, LLC	, as
of _	June 30		, 20_	12	, are true and correct. I f	further swear (or affirm) that
neit	her the company no	or any partner, proprietor	, principal o	fficer	or director has any propriet	ary interest in any account
clas	sified solely as that	of a customer, except as	follows:			
	- 40- <u>-</u>					
						1
	SUSAN E HAMIL Notary Public, State o	f Michigan			1 see 1	
	County of Oakl My Commission Expires Ju	land i		_	Signature	The same of the sa
	Acting in the County of <u>Oa</u>	sel ouch			Č	
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_	Notary Pu	ublic				
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	•	(check all applicable box	kes):			
	<ul><li>(a) Facing Page.</li><li>(b) Statement of Fi</li></ul>	inancial Condition				
	(c) Statement of In					
	` '	hanges in Financial Cond	dition.			
				artners	s' or Sole Proprietors' Capit	al.
	(f) Statement of Cl	hanges in Liabilities Sub	ordinated to	Clair	ns of Creditors.	
	(g) Computation of					
					Pursuant to Rule 15c3-3.	
X	(i) Information Re	lating to the Possession	or Control R	Lequir	ements Under Rule 15c3-3.	II. 1. D. 1. 15.2.1 141 -
X	(j) A Reconciliatio	on, including appropriate	explanation	of the	Computation of Net Capital	Under Rule 15c3-1 and the
					ents Under Exhibit A of Rul	on with respect to methods of
	consolidation.	on between the audited at	na unauuntet	ı ətali	aments of Financial Condition	m with respect to memous of
X	(l) An Oath or Aff	irmation.				
		SIPC Supplemental Repo	rt.			
				to exis	st or found to have existed sin	ce the date of the previous audit.

\*\*For conditions of confidential treatment of certain portions of this filing, see section 240.17a-5(e)(3).

# PLANTE MORAN INSURANCE AGENCY SERVICES, LLC AND SUBSIDIARY

Report of Independent Registered Public Accounting Firm and Consolidated Statement of Financial Condition

June 30, 2012

# MOSS-ADAMS ILLP

Certified Public Accountants | Business Consultants

Acumen. Agility. Answers.

# PLANTE MORAN INSURANCE AGENCY SERVICES, LLC AND SUBSIDIARY

Report of Independent Registered Public Accounting Firm and Consolidated Statement of Financial Condition

June 30, 2012

Moss Adams is committed to conserving natural resources and uses recycled and recyclable paper materials for our client financial statements, stationery, and other business papers. The paper used to print this statement is made from 100 percent postconsumer recycled fiber. It's manufactured using 100 percent renewable green energy and has both Green Seal and Forest Stewardship Council certification. And while it costs us a bit more than conventional paper, we feel strongly about sustainability and take pride in our efforts to help preserve our environment.

# PLANTE MORAN INSURANCE AGENCY SERVICES, LLC AND SUBSIDIARY JUNE 30, 2012

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# REPORT OF INDEPENDENT REGISTERED PUBLIC ACCOUNTING FIRM

To the Member and Board of Directors Plante Moran Insurance Agency Services, LLC

We have audited the accompanying consolidated statement of financial condition of Plante Moran Insurance Agency Services, LLC and Subsidiary (collectively, the Company) as of June 30, 2012. This consolidated financial statement is the responsibility of the Company's management. Our responsibility is to express an opinion on this consolidated financial statement based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the consolidated statement of financial condition is free of material misstatement. An audit includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Company's internal control over financial reporting. Accordingly, we express no such opinion. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the consolidated statement of financial condition. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the consolidated financial statement referred to above presents fairly, in all material respects, the financial condition of Plante Moran Insurance Agency Services, LLC and Subsidiary as of June 30, 2012 in conformity with accounting principles generally accepted in the United States of America.

Seattle, Washington

August 22, 2012

Moss Adams LLP



# CONSOLIDATED STATEMENT OF FINANCIAL CONDITION

# JUNE 30, 2012

# **ASSETS**

CASH AND CASH EQUIVALENTS	\$ 700,471
RESTRICTED CASH	2,138
UNBILLED WORK IN PROCESS	 1,311,900
TOTAL ASSETS	\$ 2,014,509
LIABILITIES	
ACCOUNTS PAYABLE AND ACCRUED EXPENSES	\$ 112,333
DUE TO RELATED PARTY	 211,412
TOTAL LIABILITIES	 323,745
EQUITY	
EQUITY	 1,690,764
TOTAL LIABILITIES AND EQUITY	\$ 2,014,509

#### 1. ORGANIZATION

Plante Moran Insurance Agency Services, LLC (PMIA), a Michigan Limited Liability Company, is a broker-dealer registered with the Securities and Exchange Commission (SEC), in the States of Michigan, Ohio, and Illinois, and is a member of the Financial Industry Regulatory Authority (FINRA), specializing in providing professional services and products to its clients. PMIA shall continue in perpetuity unless it is dissolved or terminated pursuant to its operating agreement or involuntarily pursuant to any regulatory action. PMIA is considered an "other broker-dealer" by FINRA and uses Valmark Securities exclusively, a registered broker-dealer, as its clearing agent when placing variable insurance contracts on behalf of its clients. PMIA does not otherwise hold funds or securities for or owe money or securities to customers. PMIA is a whollyowned subsidiary of P&M Holding Group, LLP.

# 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

# **Principles of Consolidation**

The accompanying consolidated financial statements include the accounts of Plante Moran Insurance Agency Services, LLC and PMIA II, LLC (PMIA II), a variable interest entity (VIE), collectively, the Company. Plante Moran Insurance Agency Services, LLC holds a 49% interest and is considered to be the primary beneficiary of PMIA II. The 51% equity interest attributable to the VIE not held by PMIA is reported as a noncontrolling interest in the accompanying consolidated financial statement. The noncontrolling interest is held by Valmark Securities, Inc. All significant intercompany balances and transactions have been eliminated upon consolidation. The ownership interest in PMIA and the 49% ownership interest of PMIA II, is defined as PMIA Member.

# Basis of Presentation

PMIA is engaged in a single line of business as a broker-dealer, which comprises several classes of services, such as comprehensive insurance consulting and planning on behalf of its clients and the purchase of individual life, disability and long-term care insurance and the placement of those products to meet clients' needs.

### Cash and Cash Equivalents

The Company's cash accounts exceed the related amount of Federal depository insurance. The Company has not experienced any loss in such accounts and believes it is not exposed to any significant credit risk. The Company considers financial instruments with a maturity of less than 90 days when acquired to be cash equivalents.

#### Restricted Cash

PMIA has \$2,138 in a Central Registration Depository (CRD) Account with FINRA that it uses to pay registration fees to other states.

# 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

# Concentration of Credit Risk

- PMIA is engaged in various brokerage activities in which counterparties primarily include broker-dealers. In the event counterparties do not fulfill their obligations, PMIA may be exposed to risk. The risk of default depends on the creditworthiness of the counterparty or issuer of the instrument. It is PMIA's policy to review, as necessary, the credit standing of each counterparty.
- Given the nature of PMIA's business, customers vary from year to year as engagements are completed and new engagements are accepted. Therefore, PMIA's revenue stream does not rely on any one customer or group of customers.
- PMIA had three customers that comprised approximately 57% of the unbilled work in process balance at June 30, 2012.

## Accounts Receivable and Credit Policies

- Accounts receivable are uncollateralized insurance customer obligations due under normal trade terms requiring payments within 30 days. The Company generally collects receivables within 30 days.
- Accounts receivable are stated at the amount billed to the customer and/or insurance companies. Payments of accounts receivable are allocated to the specific invoices identified on the customer's and/or insurance company's remittance advice or, if unspecified, are applied to the earliest unpaid invoices.
- The carrying amount of accounts receivable is reduced by a valuation allowance that reflects management's best estimate of the amounts that will not be collected. Management individually reviews all accounts receivable balances that exceed 30 days from the invoice date and based on an assessment of current credit worthiness, estimates the portion, if any, of the balance that will not be collected on specific invoices. Additionally, management estimates an allowance for the aggregate remaining accounts receivable based on historical collectability. There are no accounts receivable as of June 30, 2012.

## **Unbilled Work in Process**

Unbilled work in process consists primarily of commissions due on policies purchased by clients and consulting fees to be billed. Amounts are stated at estimated net realizable value.

# 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

# Income Taxes

- PMIA is a Michigan Limited Liability Company and has elected to be treated as a single member LLC "partnership" for federal income tax purposes. Under this election, the taxable income or loss of PMIA is taxed directly to the member. Accordingly, PMIA records no provision for federal income taxes. The Company is no longer subject to examination by federal and state taxing authorities prior to June 30, 2008.
- In May 2011, the State of Michigan enacted a corporate income tax that resulted in the elimination of entity-level taxes for flow-through entities beginning in 2012. As a result, the Company is no longer subject to tax in the State of Michigan effective January 1, 2012.
- Prior to the elimination of the entity-level taxes, PMIA was subject to tax in the state of Michigan. PMIA filed a consolidated unitary return with its parent company, P&M Holding Group, LLP. PMIA determined its share of the income tax expense based on its gross receipts. Accordingly, a current tax liability or asset is recognized for PMIA's estimated portion of taxes payable or refundable on the Michigan business tax (MBT) tax return. Any deferred tax balances were eliminated in 2012 due to the aforementioned tax law changes.
- PMIA II is a Michigan Limited Liability Company and has elected to be treated as a partnership for federal income tax purposes. Under this election, the taxable income or loss of PMIA II is taxed directly to its members. Accordingly, PMIA II records no provision for federal income taxes.

#### Accounting Estimates

Management uses estimates and assumptions in preparing consolidated financial statement in accordance with accounting principles generally accepted in the United States of America. Those estimates and assumptions affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities, and the reported revenue and expenses. Actual results could vary from the estimates that were used.

## 3. RELATED PARTY TRANSACTIONS

- PMIA entered into a management services agreement (the Agreement) with Plante & Moran, PLLC (PM, PLLC), a wholly owned subsidiary of P&M Holding Group, LLP, the single member of PMIA, whereby PM, PLLC will provide general business management, administrative functions, financial management, support services, and the use of facilities for the benefit of PMIA. In addition, certain employee-related expenses, legal and other expenses were paid by PM, PLLC on PMIA's behalf. The Agreement automatically renews in one year increments, unless notice of termination is given by either party.
- At June 30, 2012, the due to related party consisted of the amount due to PM, PLLC related to services under the Agreement.

## 4. NET CAPITAL PROVISION OF RULE 15c3-1

Pursuant to the net capital provisions of Rule 15c3-1 of the Securities Exchange Act of 1934, PMIA is required to maintain a minimum net capital balance, as defined, under such provisions.

PMIA's minimum capital requirement is the greater of \$5,000 or 6½% of aggregate indebtedness, as defined, under Securities and Exchange Commission Rule 15c3-1(a)(1)(i) and (a)(2)(vi), as it does not maintain customer accounts. Net capital may fluctuate on a daily basis. At June 30, 2012, PMIA had net capital of \$372,193, which was \$350,610 in excess of its required net capital of \$21,583.

In addition to the minimum net capital provisions, Rule 15c3-1 requires that PMIA maintain a ratio of aggregate indebtedness, as defined, to net capital, of not more than 15 to 1. At June 30, 2012, the ratio was 0.87 to 1.

#### EXEMPTION FROM RULE 15c3-3

PMIA acts as an "other broker-dealer" and does not otherwise hold funds or securities for or owe money or securities to customers. PMIA operates under Section (k)(2)(i) of Rule 15c3-3 of the Securities Exchange Act of 1934 and is therefore exempt from the requirements of Rule 15c3-3.

#### RETIREMENT PLANS

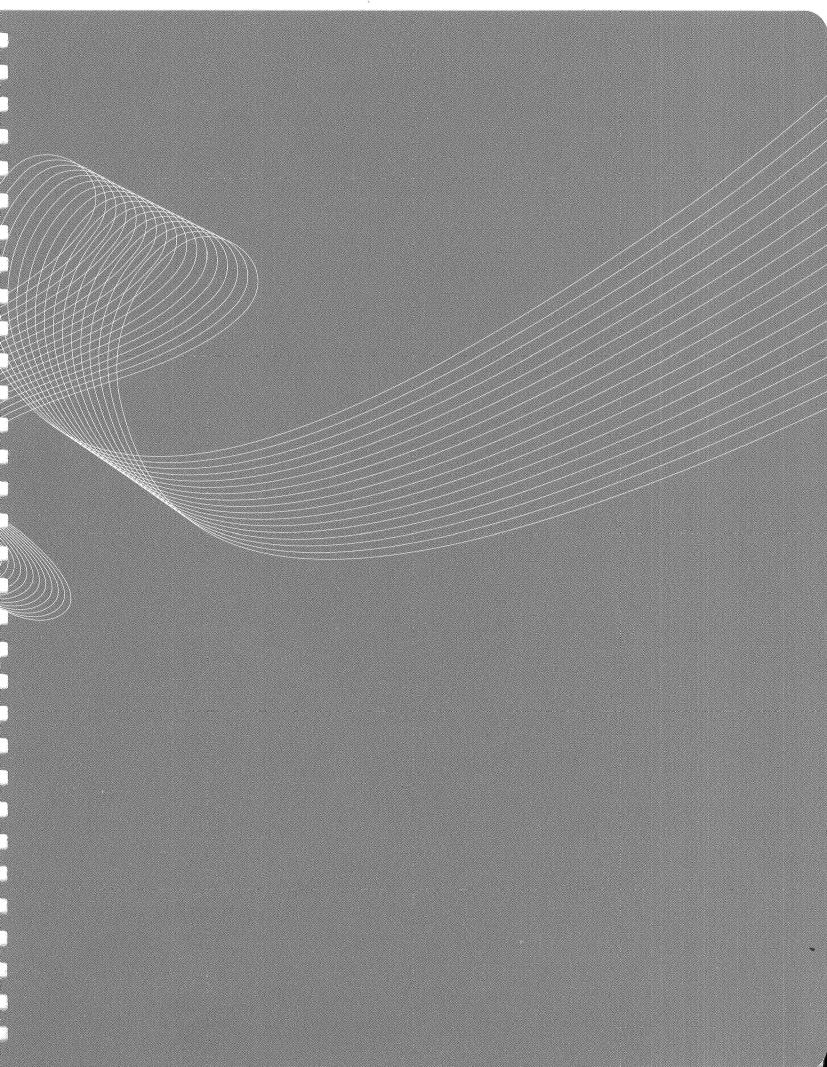
PMIA participates in a 401(k) plan and defined contribution plan administered by P&M Holding Group, LLP. These plans cover substantially all employees. The 401(k) plan provides for matching contributions equal to 50% of a participant's deferral up to 1% of the participant's total compensation. PMIA's matching contributions totaled approximately \$2,100 for the year ended June 30, 2012. The defined contribution plan provides for contributions ranging from 2% to 14% of an employee's compensation, as defined.

# 7. SELF-INSURANCE

PMIA participates in a self-insurance medical plan administered by P&M Holding Group, LLP covering all of its eligible employees. Excess loss insurance has been purchased to provide stop loss coverage 1) on any individual claim that exceeds \$200,000 in a calendar year up to \$1,000,000 and 2) based on aggregate claims that exceed 125% of expected claim costs up to \$1,000,000. The expected claim cost is determined based on a predetermined claim cost per participant per month. Plante & Moran, PLLC, a wholly-owned subsidiary of P&M Holding Group, LLP, has agreed to reimburse PMIA for health insurance costs to the extent that the average cost per staff for PMIA exceeds the average cost per staff for the participating self-insured group. PMIA has recorded an accrual of approximately \$4,900 at June 30, 2012 for known claims and estimated claims incurred but not reported.

# 8. INFORMATION ABOUT VARIABLE INTEREST ENTITIES

PMIA holds a 49% equity interest in PMIA II. PMIA II was formed for purposes of providing administrative and service bureau services to its members. PMIA II is considered to be a variable interest entity since substantially all of PMIA II's services are conducted for the benefit of PMIA. PMIA determined that it is the primary beneficiary of PMIA II because it is allocated 70% of the profits and losses of PMIA II and it has the power to direct the activities of PMIA II. As a result, PMIA II has been included in the financial statements as a consolidated variable interest entity. As of June 30, 2012, PMIA II had total assets of \$4,533. Included in consolidated assets are assets totaling \$4,533 that represent collateral for obligations of PMIA II. Apart from that amount, creditors and beneficial holders of PMIA II have no recourse to the assets or general credit of Plante Moran Insurance Agency Services, LLC.



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