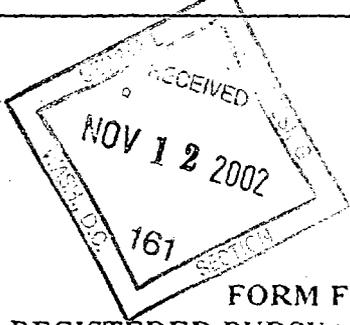


File Number: 84-866
For the reporting period ended December 31, 2001



OMB APPROVAL	
OMB Number:	3235-0337
Expires:	July 31, 2003
Estimated average burden hours per full response. . . .	6.00
Estimated average burden hours per intermediate response. . . . .	1.50
Estimated average burden hours per minimum response. . . . .	.50



**UNITED STATES  
SECURITIES AND EXCHANGE COMMISSION  
Washington, D.C. 20549**

**FORM TA-2**

**FORM FOR REPORTING ACTIVITIES OF TRANSFER AGENTS  
REGISTERED PURSUANT TO SECTION 17A OF THE SECURITIES EXCHANGE ACT OF 1934**

**ATTENTION: INTENTIONAL MISSTATEMENTS OR OMISSIONS OF FACT  
CONSTITUTE FEDERAL CRIMINAL VIOLATIONS.  
See 18 U.S.C. 1001 and 15 U.S.C. 78ff(a)**

1. Full name of Registrant as stated in Question 3 of Form TA-1:  
(Do not use Form TA-2 to change name or address.)

Executive Registrar & Transfer Agency, Inc.

2. a. During the reporting period, has the Registrant engaged a service company to perform any of its transfer agent functions?  
(Check appropriate box.)

All                       Some                       None

b. If the answer to subsection (a) is all or some, provide the name(s) and transfer agent file number(s) of all service company(ies) engaged:

Name of Transfer Agent(s):	File No. (beginning with 84- or 85- ):

**PROCESSED**  
NOV 20 2002  
THOMSON  
FINANCIAL

c. During the reporting period, has the Registrant been engaged as a service company by a named transfer agent to perform transfer agent functions?

Yes                       No

d. If the answer to subsection (c) is yes, provide the name(s) and file number(s) of the named transfer agent(s) for which the Registrant has been engaged as a service company to perform transfer agent functions: (If more room is required, please complete and attach the Supplement to Form TA-2.)

Name of Transfer Agent(s):	File No. (beginning with 84- or 85- ):

11-20

### III. Federal Information Law and Requirements.

SEC's Collection of Information: An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid control number. Under Sections 17, 17A(c) and 23(a) of the Act and the rules and regulations thereunder, the SEC is authorized to solicit from registered transfer agents the information required to be supplied on Form TA-2. The filing of this Form is mandatory for all registered transfer agents. The information will be used for the principal purpose of regulating registered transfer agents but may be used for all routine uses of the SEC or of the ARAs. Information supplied on this Form will be included routinely in the public files of the ARAs and will be available for inspection by any interested person. Any member of the public may direct to the SEC any comments concerning the accuracy of the burden estimate on the application facing page of this Form, and any suggestions for reducing this burden. The Office of Management and Budget has reviewed this collection of information in accordance with the clearance requirements of 44 U.S.C. 3507. The applicable Privacy Act system of records is SEC-2. Form TA-2 is subject to the routine uses set forth at 40 FR 39255 (Aug. 27, 1975) and 41 FR 5318 (Feb. 5, 1976).

3. a. Registrant's appropriate regulatory agency (ARA): (Check one box only.)

- Comptroller of the Currency
- Federal Deposit Insurance Corporation
- Board of Governors of the Federal Reserve System
- Securities and Exchange Commission

b. During the reporting period, has the Registrant amended Form TA-1 within 60 calendar days following the date on which information reported therein became inaccurate, incomplete, or misleading? (Check appropriate box.)

- Yes, filed amendment(s)
- No, failed to file amendment(s)
- Not applicable

c. If the answer to subsection (b) is no, provide an explanation:

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If the response to any of questions 4-11 below is none or zero, enter "0."

4. Number of items received for transfer during the reporting period: ..... 1,653
5. a. Total number of individual securityholder accounts, including accounts in the Direct Registration System (DRS), dividend reinvestment plans and/or direct purchase plans as of December 31: ..... -0-
- b. Number of individual securityholder dividend reinvestment plan and/or direct purchase plan accounts as of December 31: ..... -0-
- c. Number of individual securityholder DRS accounts as of December 31: ..... -0-
- d. Approximate percentage of individual securityholder accounts from subsection (a) in the following categories as of December 31:

Corporate Equity Securities	Corporate Debt Securities	Open-End Investment Company Securities	Limited Partnership Securities	Municipal Debt Securities	Other Securities
n/a	n/a	n/a	n/a	n/a	n/a

6. Number of securities issues for which Registrant acted in the following capacities, as of December 31:

	Corporate Securities		Open-End Investment Company Securities	Limited Partnership Securities	Municipal Debt Securities	Other Securities
	Equity	Debt				
a. Receives items for transfer and maintains the master securityholder files:	100	0	0	0	0	0
b. Receives items for transfer but does not maintain the master securityholder files:	0	0	0	0	0	0
c. Does not receive items for transfer but maintains the master securityholder files:	0	0	0	0	0	0

7. Scope of certain additional types of activities performed:

- a. Number of issues for which dividend reinvestment plan and/or direct purchase plan services were provided, as of December 31: ..... n/a
- b. Number of issues for which DRS services were provided, as of December 31: ..... n/a
- c. Dividend disbursement and interest paying agent activities conducted during the reporting period:
  - i. number of issues ..... n/a
  - ii. amount (in dollars) ..... n/a

8. a. Number and aggregate market value of securities aged record differences, existing for more than 30 days, as of December 31:

	Prior Transfer Agent(s) (If applicable)	Current Transfer Agent
i. Number of issues	0	0
ii. Market value (in dollars)	0	0

b. Number of quarterly reports regarding buy-ins filed by the Registrant with its ARA (including the SEC) during the reporting period pursuant to Rule 17Ad-11(c)(2): ..... 0

c. During the reporting period, did the Registrant file all quarterly reports regarding buy-ins with its ARA (including the SEC) required by Rule 17Ad-11(c)(2)?

Yes                       No

d. If the answers to subsection (c) is no, provide an explanation for each failure to file:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

9. a. During the reporting period, has the Registrant always been in compliance with the turnaround time for routine items as set forth in Rule 17Ad-2?

Yes                       No

If the answer to subsection (a) is no, complete subsections (i) through (ii).

- i. Provide the number of months during the reporting period in which the Registrant was not in compliance with the turnaround time for routine items according to Rule 17Ad-2. ....
- ii. Provide the number of written notices Registrant filed during the reporting period with the SEC and with its ARA that reported its noncompliance with turnaround time for routine items according to Rule 17Ad-2. ....

10. Number of open-end investment company securities purchases and redemptions (transactions) excluding dividend, interest and distribution postings, and address changes processed during the reporting period:

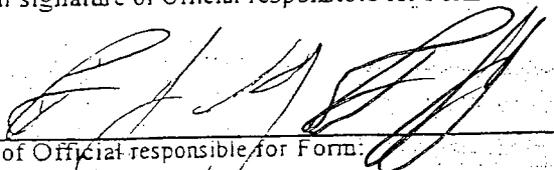
- a. Total number of transactions processed: ..... -0-
- b. Number of transactions processed on a date other than date of receipt of order (as ofs): ..... -0-

1. a. During the reporting period, provide the date of all database searches conducted for lost securityholder accounts listed on the transfer agent's master securityholder files, the number of lost securityholder accounts for which a database search has been conducted, and the number of lost securityholder accounts for which a different address has been obtained as a result of a database search:

Date of Database Search	Number of Lost Securityholder Accounts Submitted for Database Search	Number of Different Addresses Obtained from Database Search
01/01/01 to 03/31/01	1,182	979
04/01/01 to 06/30/01	2	1
07/01/01 to 09/30/01	0	0
10/01/01 to 12/31/01	119	31
		5

- b. Number of lost securityholder accounts that have been remitted to states during the reporting period: 0

SIGNATURE: The Registrant submitting this Form, and the person signing the Form, hereby represent that all the information contained in the Form is true, correct, and complete.

Manual signature of Official responsible for Form:  11-4-02	Title: President Telephone number: 602-415-1273
Name of Official responsible for Form: (First name, Middle name, Last name) Brian J. Kelley	Date signed (Month/Day/Year): March 18, 2002



**Executive Registrar & Transfer Agency, Inc.**  
3118 W. Thomas Rd., Ste. 707  
Phoenix, AZ 85017

SECURITIES AND EXCHANGE COMMISSION  
**RECEIVED**

Telephone: (602) 415-1273  
NOV 14 2002 Fax: (602) 415-1391  
E-Mail: [execreg@aol.com](mailto:execreg@aol.com)

November 11, 2002

**Via Federal Express number #7912 2366 1103**

United States Securities & Exchange Commission  
450 5<sup>th</sup> St. NW  
Washington D.C. 20549-0013

RE: Re-filing of Form TA-2, originally filed on March 18, 2002.

Dear Gentlemen:

On November 1<sup>st</sup>, 2002, we received a notice from Jerry W. Carpenter, Assistant Director of The Securities And Exchange Commission (the "Commission"), advising us that the Commission had not received our Form TA-2 for calendar year 2001.

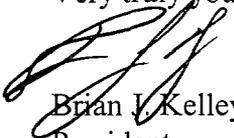
Please be advised that on March 18, 2002, we completed and filed an original and two copies of Form TA-2 for Calendar year 2001. The filing was submitted via U.S. Certified Mail number 7000 1940 0005 3502 7217, with a return receipt requested. Our records indicate that the filing was received and signed for on March 26, 2002. A copy of the return receipt has been attached.

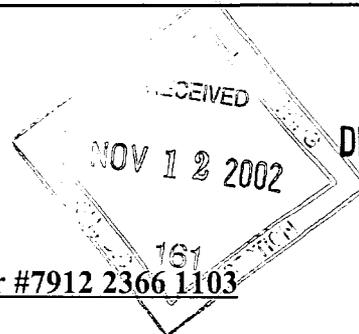
In addition, on the same date, as a courtesy, we provided a copy of the TA-2 to the Pacific Regional Office of the Commission, to the attention of James T. Brown, Staff Accountant, who routinely examines our firm. A copy of the return receipt, evidencing the delivery and receipt of the TA-2 filing to the Pacific Regional Office has been included.

Upon receipt of your letter dated October 25, 2002, I called Ms. Lori Bucci, referred to in the Commission's letter, and explained that we not only filed the TA-2, but received back a return receipt indicating that the filing had been received by the Commission. She explained that perhaps the document was lost or not returned from irradiation performed as a result of the recent anthrax scare. She also indicated that the Commission would accept 3 copies rather than an original and two copies as the TA-2 instructions call for.

Therefore, on behalf of Executive Registrar & Transfer Agency, Inc., kindly find enclosed three copies of our original TA-2, of which, one copy has been manually executed by the undersigned.

Very truly yours,

  
Brian J. Kelley  
President



DIVISION OF MARKET REGULATION

10-1

**Executive Registrar & Transfer Agency, Inc.**

3118 W. Thomas Rd., Ste. 707

Phoenix, AZ 85017

SECURITIES AND EXCHANGE COMMISSION

RECEIVED

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NOV 14 2002

161

DIVISION OF MARKET REGULATION

Telephone: (602) 415-1273

Fax: (602) 415-1391

E-Mail: [execreg@aol.com](mailto:execreg@aol.com)

March 18, 2002

Via Certified Mail #7001 1940 0005 3502 7217

Securities & Exchange Commission  
450 5<sup>th</sup> St. N.W.  
Washington, D.C. 20549

RE: Form TA-2, file number 84-866.

Dear Gentlepersons:

On behalf of Executive Registrar & Transfer Agency, Inc., please find enclosed an original and two copies of Form TA-2, for calender year 2001. If you require further information, please call upon the undersigned.

Very truly yours,



Brian J. Kelley  
President

cc: James T. Brown, Staff Accountant  
Pacific Regional Office  
Securities & Exchange Commission  
11<sup>th</sup>, Floor  
5670 Wilshire Blvd.  
Los Angeles, CA 90036

SHIPPED MAR 1 0 2001

**SENDER: COMPLETE THIS SECTION**

- Complete items 1, 2, and 3. Also complete item 4 if Restricted Delivery is desired.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

Securities & Exchange Commission  
450 5<sup>th</sup> St. N.W.  
Washington, D.C. 20549

2. Article Number  
(Transfer from service label)

7001 1940 0005 3502 7217

PS Form 3811, March 2001

Domestic Return Receipt

102595-01-M-1424

**COMPLETE THIS SECTION ON DELIVERY**

A. Received by (Please Print Clearly) B. Date of Delivery

C. Signature

X

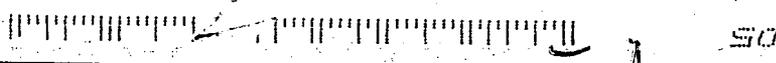
- Agent
- Addressee

D. Is delivery address different from item 1?  Yes  
If YES, enter delivery address below:  No

3. Service Type

- Certified Mail  Express Mail
- Registered  Return Receipt for Merchandise
- Insured Mail  C.O.D.

4. Restricted Delivery? (Extra Fee)  Yes



Executive Registrar  
& Transfer Agency, Inc.  
P.O. Box 56517  
Phoenix, AZ 85079

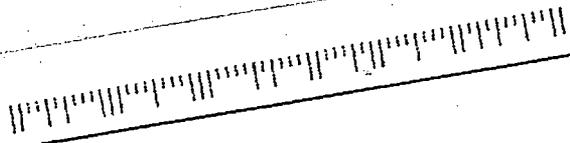
• Sender: Please print your name, address, and ZIP+4 in this box •

First-Class Mail  
Postage & Fees Paid  
USPS  
Permit No. G-10



UNITED STATES POSTAL SERVICE

03



Executive Registrar  
& Transfer Agency, Inc.  
P.O. Box 56517  
Phoenix, AZ 85079

• Sender: Please print your name, address, and ZIP+4 in this box •

UNITED STATES POSTAL SERVICE

First-Class Mail  
USPS  
Postage & Fees Paid  
Permit No. G-10



**SENDER: COMPLETE THIS SECTION**

■ Complete items 1, 2, and 3. Also complete item 4 if Restricted Delivery is desired.

James T. Brown, Staff Accountant  
Pacific Regional Office  
Securities & Exchange Commission  
11<sup>th</sup>, Floor  
5670 Wilshire Blvd.  
Los Angeles, CA 90036

**COMPLETE THIS SECTION ON DELIVERY**

A. Received by (Please Print Clearly) B. Date of Delivery  
3-27-02

C. Signature  Agent  
 Addressee

D. Is delivery address different from item 1?  Yes  
If YES, enter delivery address below:  No

3. Service Type  
 Certified Mail  Express Mail  
 Registered  Return Receipt for Merchandise  
 Insured Mail  C.O.D.

4. Restricted Delivery? (Extra Fee)  Yes

2. Article Number (Transfer from service label) 700 7001 1940 0005 3502 7200