



#HIRING

TEAM MEMBER OF **SelfDecode**

Paving the way for  
precision health.

**Ashley Barrar** (She/Her) · 3rd  
VP of Administration at SelfDecode  
Tulsa Metropolitan Area · [Contact info](#)

285 connections

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Hiring a Facebook Ads Marketer & 1 other  
SelfDecode · United States · 22 days ago  
[See all details](#)

## Experience



### SelfDecode

1 yr 1 mo



#### VP of Administration

Full-time

May 2021 – Present · 3 mos

Remote

#### Executive Assistant

Contract

Jul 2020 – May 2021 · 11 mos



#### Remote Consultant

DiRechter Services · Full-time

Jun 2019 – Jul 2020 · 1 yr 2 mos

Tulsa, Oklahoma Area

DiRechter Services is a technology solutions consulting business, catering to the needs of individuals and businesses alike.



#### Office Manager

Tulsa Foundation For Arch · Part-time

Oct 2015 – May 2019 · 3 yrs 8 mos

Tulsa, Oklahoma

I handled all office responsibilities while managing technical support, event creation, event logistics, social media, wordpress website updates, maintain membership database, customer service, and merchandising.



#### Executive Assistant

Execustuff · Part-time

Feb 2015 – May 2019 · 4 yrs 4 mos

Tulsa, Oklahoma, United States

Assistant to a real estate CEO, covering everything from scheduling appointments, making travel arrangements, event planning, file organization, communication preparations and drafting, and managing phone calls.



#### Consultant

DiRechter Services · Self-employed

Jun 2014 – Feb 2016 · 1 yr 9 mos

Tulsa, Oklahoma, United States

On-Site and Remote support for clients experiencing technical problems

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## Education



### Babson College

BS in Business Administration, Entrepreneurship

2010 – 2014

Activities and Societies: CLTP Coaching Babson Chamber of Commerce Babson Players FME - The RadioActive Group

FME stands for Foundation of Management and Entrepreneurship. It is a full year course integrating hands-on business experience with the educational support in management and IT. "Every fall semester, first-year Babson students are given the assignment to develop a business model for a team of thirty individuals. The businesses are scheduled to begin and run throughout the spring semester" - Babson College Website



**Institut catholique de Paris**  
French Language and Literature  
2013 – 2013

Study Abroad with ICLF for the Spring 2013 semester through Academic Programs International.

## Volunteer experience



### Check-In / Docent

Tulsa Foundation For Arch  
Apr 2015 – Present • 6 yrs 4 mos

Help the Tulsa Foundation for Architecture with set-up, check-in, and/or take-down for various city events. Being involved in this group has taught me new and interesting things about the city and it's buildings.



### Volunteer

OKLAHOMA WESTIE RESCUE FOUNDATION  
Oct 2014 – Present • 6 yrs 10 mos  
Animal Welfare

I assist at adoption events and home visits for potential adopters

## Skills & endorsements

### Entrepreneurship · 12



Endorsed by **Alex Shearer**, who is highly skilled at this



Endorsed by 2 of Ashley's colleagues at Babson College

### Social Media · 10



Endorsed by 2 of Ashley's colleagues at Babson College

### Microsoft Excel · 8

Mya Twersky and 7 connections have given endorsements for this skill

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## Recommendations

Received (3)

Given (1)



### Benjamin Rechter

Customer Success Manager  
at Harmonic

August 1, 2019, Ashley worked with Benjamin in the same group

Ashley is a driven and creative individual that is able to perform the same amount of work as two or three other people combined. She has repeatedly demonstrated resourcefulness and skills in coordination. I have personally witnessed her overcome multiple obstacles across multiple projects, achieving results an... See more



### Angelo Santinelli

Board  
Member/Advisor/Adjunct  
Professor

December 6, 2012, Angelo was Ashley's teacher

Persistent, hard working and creative student who embraces entrepreneurial thought and action.

Show more ↘